

MEMORANDUM

July 10, 2015

TO: Planning, Housing, and Economic Development

FROM: Marlene Michaelson, Senior Legislative Analyst *MM*
 Jean Arthur, Legislative Analyst *JA*
 Linda McMillan, Senior Legislative Analyst *LM*
 Linda Price, Legislative Analyst *LP*
 Jacob Sesker, Senior Legislative Analyst *JS*
 Vivian Yao, Legislative Analyst *VY*

SUBJECT: FY16 Savings Plan

At this session, the Committee will review elements of the Executive’s recommended FY16 Savings Plan that are under its jurisdiction. See © 1-20 for the Executive’s July 8 transmittal and related information. The Committee will focus on the Executive’s recommendations for the following budgets:

Budget	© #	Recommended Reduction	% of Approved Appropriation	Analyst
M-NCPPC	16	\$1,529,329	1.3	Michaelson
Board of Appeals	6	\$11,790	2.0	Arthur
Economic Development	7	\$552,940	4.9	Sesker
Housing and Community Affairs	9	\$111,082	2.0	McMillan
Housing Opportunities Commission	10	\$128,028	2.0	McMillan
Montgomery Housing Initiative	14	\$650,000	2.3*	McMillan
Recreation	18	\$561,839	1.7	Yao
Urban Districts	13-14	\$621,542	7.6	Price
Total		\$4,166,550		

*2.3% of non-CIP HIF appropriation of \$27.662 million

In summary, Council Staff believe that of the total \$4.2 million in reductions proposed by the Executive for departments and agencies to be considered by the PHED Committee, \$3,046,055 of the reductions are manageable, and \$1,415,042 should be discussed by the Committee as they may be problematic. Council Staff have identified a total of \$92,500 in alternative reductions.

M-NCPPC

The Executive recommends that M-NCPPC reduce expenditures by \$1.5 million: \$371,591 in the Administration Fund and \$1,157,738 in the Park Fund. He did not identify any specific reductions. Council Staff spoke with the Planning Board Chair and Directors of the Planning Department and the Department of Parks. While these reductions will not be without impact, they believe that the departments can absorb these reductions without impacting the work program approved by the Council or services identified as priorities by the Council (e.g., in the Administration Fund they plan to eliminate funding for repairs for the headquarters building and some technology contractual assistance).

They have not provided any written materials but will be prepared to brief the Committee on potential reductions at the Committee meeting.

Council Staff concurs that this is a manageable reduction for M-NCPPC and supports the Executive recommended targets.

BOARD OF APPEALS

The current Executive Director of the Board of Appeals will retire at the end of 2015. A lapse of approximately 1 month will achieve a savings of \$11,790 or 2% of the budget. **Council Staff believes this is manageable and supports the Executive recommendation.**

ECONOMIC DEVELOPMENT

The Executive recommended savings of \$552,940, or 4.9% of the \$11,288,011 total operating budget of this department. The recommended savings are well above the recommended overall Montgomery County Government savings of 1.7% recommended by the Executive.

Council Staff recommends the following savings:

- Manageable savings of \$261,487 (2.3%)
- Alternative savings of \$92,500 (0.8%)
- Total savings of \$348,987 (3.1%)

Council Staff has identified \$300,000 in proposed savings that are problematic and that should be discussed by the Committee.

Opportunities for additional FY16 savings from this budget will almost certainly arise as a result of staff attrition. Privatization will likely lead some employees to find non-County employment, resulting in excess appropriation for personnel costs.

Manageable Items

In Council Staff’s view, the following items (total = \$261,487) are manageable and are recommended for approval:

Budget Item	© #	CE Rec. Reduction	Council Staff Correction	Total
Economic Development: MBDC Expanded Marketing Services		-\$50,000		-\$50,000
Economic Development: Lapse Capital Projects Manager		-\$105,972	-\$8,607	-\$114,519
Economic Development: Abolish Vacant Business Development Specialist Position		-\$96,968		-\$96,968

1. The vacant business development specialist position to be abolished is the “Ag Navigator” position, which would be replaced by shifting a “Manager I” position from the Department of Economic Development (Finance and Administration Division) to the Office of Agriculture (rather than shifting that position to the Department of Finance). This change will not have a service impact. OMB provided the following response: *The currently vacant Business Development Specialist Position in Agricultural Services will be abolished to meet the 2% savings target. This abolishment will not have any service impact. The existing Chief Operating Officer and Administration Specialist positions in the Finance and Administration Division will be transferred to the new Office of Agriculture to provide administration/fiscal functions support. This proposal is consistent with the commitment indicated by the CAO during the Council session on Bill 25-15 to support a fully functional Agriculture Office.*
2. The lapse amount for the Capital Projects Manager is incorrect. The actual lapse amount is \$114,519.

Discussion Items

In Council Staff’s view, the following items require discussion:

Scholarship Award Funding to Montgomery College **-\$300,000**

The Executive proposed eliminating funding for scholarship awards for students in Integrated Basic Education and Skills Training (I-BEST) programs. These programs utilize a co-teaching model to provide students with basic language, literacy, and workplace readiness skills to move students through training programs for in-demand jobs (apartment maintenance technician and geriatric nursing assistant). Students in these non-credit programs are not eligible for federal

financial aid. The scholarship cost per student is \$4,974 and the scholarship funding is intended to assist 60 students in FY16.

The expenditure will benefit individuals, most of whom are socially and economically disadvantaged, by providing training for in-demand careers. Both the Council and the Executive have made workforce development a priority over the past two years, with a particular emphasis on placing individuals on pathways to career advancement and economic stability.

Council Staff recommends against these savings.

Alternative Savings

Council Staff suggests the following items (total = \$92,500) for alternative savings:

Data Analytics Initiative **-\$72,500**

The FY16 budget includes a total of \$300,000 for a new data analytics/cyber initiative, including \$140,000 for a consultant contract to develop programming. After the budget was submitted, DED negotiated with the State, and the State tentatively agreed to split this cost with us. The State's participation is expected to be \$72,500. A formal agreement has not been finalized due to personnel changes at the State.

Miscellaneous Operating Expenditures **-\$20,000**

There are opportunities to reduce operating budget expenditures in DED without impacting the level of service. Specifically, cell phone and mileage budgets offer some opportunity for savings. In the FY16 budget request, DED assumed \$26,000 for cell phone charges, although FY15 actuals will be approximately \$10,000 below that budget amount. In addition, the FY16 budget included \$55,000 for mileage and printing, although actual FY16 expenditures are likely to fall below that amount (by at least \$10,000) due to staff attrition and the fact that printing/marketing will be limited somewhat by the reality that logos and contact information will be in transition over the coming year.

HOUSING

Manageable Items

In Council Staff's view, the following items are manageable and are recommended for approval:

Budget Item	© #	CF Rec. Reduction
Housing Opportunities Commission*		-\$128,028
Housing and Community Affairs: Reduce 1 of 3 new Code Enforcement Inspectors that were to be added in FY16.		-\$102,353
Housing and Community Affairs: Office supplies		-\$8,729

*Council Staff notes that HOC's grant was increased by \$24,928 from FY15 to FY16. This savings plan reduction will mean that FY16 funding will be \$6,273,380, which is \$103,100 less than FY15.

Discussion Items

In Council Staff's view, the following items require discussion:

Zero:2016 – Permanent Supportive Housing and Rapid Re-Housing for Veterans -\$500,000

Council Staff recommendation: Do not approve.

Background

In November 2014, County Executive Leggett and then-Council President Rice signed a proclamation declaring 2015 the Year of Montgomery County's Veterans and Their Families. Montgomery County is a participant in Community Solution's Zero:2016 initiative to end Veteran homelessness. In his remarks at the March Regional Summit on Homelessness, the Executive noted that the County's 10-Year Plan's goals include ending Veteran homelessness in 2015. The 2015 Point-in-Time survey found 24 people who were identified as Veterans, and a more recent review of the names in the Homeless Management Information System identified 33 people who were Veterans.

The Council added \$500,000 to the Housing Initiative Fund to specifically address Veteran homelessness. The budget resolution requires that the Executive forward a Veterans Homelessness spending plan by July 15, 2015. The proposed plan was recently presented to the Interagency Commission on Homelessness and is attached at © 21-27. The plan discusses non-County resources, such as VASH vouchers and VA services and prioritizing Veterans for vacancies in existing programs, but relies on this County funding for an expected 12 housing subsidies with supports and 14 rapid re-housing subsidies. Without this funding, this plan will not be able to move forward.

Housing First: 10 Rapid Re-Housing Subsidies for Families and Children -\$150,000

Council Staff recommendation: Approve 50% of proposed reduction. This will allow for 5 new rapid re-housing subsidies in FY16.

Background

The Point-in-Time survey did not identify any unsheltered families with children. This is because the County has a policy of providing shelter for families that become homeless in Montgomery

County, often through placements in motels. During budget worksessions, DHHS Director Ahluwalia discussed the need to find permanent, stable housing for families and said that this is an important component in breaking generational poverty. Rapid Re-Housing provides up to 12 months of subsidy to move families that are expected to be able to eventually pay rent into housing more quickly, allowing their lives to stabilize and to reduce time in temporary housing such as motels. Council Staff notes that, at an average of \$15,000 per year, this is about ½ the cost of a year of housing people in a motel (about \$100 per night).

The Council added funding for 10 new subsidies in FY16. Given the need for a substantial savings plan, Council Staff recommends adding only 5 new subsidies in FY16.

Alternative Savings

Council Staff is not identifying any alternative savings with regard to affordable housing operating budgets.

RECREATION

For FY16, the Executive has proposed \$32,339,234 from local tax-supported funding for the Department of Recreation. The Executive is proposing savings plan reductions of \$561,839, which is approximately 1.7% of the Department’s local tax-supported budget.

Manageable

In Council Staff’s view, the following items are manageable and are recommended for approval:

Budget Item	© #	CE Rec. Reduction
Wi-Fi Access at Recreation Facilities: Four out of eight sites will not receive Wi-Fi access.		-\$48,000
Additional Lapse and Turnover Savings: No service impact anticipated.	2	-\$147,017

Discussion Items

The following items were proposed by the Executive for savings. For the first two items, Council Staff suggests a different outcome from what was proposed by the County Executive. The last three items have service impacts that the Committee should discuss, but Council Staff recommends concurrence with the Executive for these items.

- 1. Remove Funding to Support Piney Branch Elementary School Pool Operations**
 - a. Remove Funding for the Adventist Community Services Non-Competitive Contract for Pool Operations** **-\$145,000**
 - b. Remove funding for Pool Maintenance Services** **-\$15,000**

The Council approved \$160,000 on the Reconciliation List to continue operations of the Piney Branch Elementary School Pool in FY16. Because the pool has struggled financially and operationally and needs significant capital repairs, the Executive proposed temporarily suspending operations of the pool in his recommended FY16 operating budget. The Council, however, supported continued pool operations in FY16 because the pool is an important community asset that offers important swimming opportunities to a heavily impacted population. Moreover, the Council received a significant amount of correspondence in support of continued pool operations.

The Executive is again recommending suspension of pool operations in FY16. If funding for the pool is taken as a savings, Takoma Park residents will have to travel to nearby facilities (*within 10 miles*) to have access to indoor aquatic facilities. Executive Staff explains that the average count of users is approximately 1,500 per month, which is well below that of the next closest indoor aquatic facility. Limited scope of hours, access due to school restrictions, location of the facility, and lack of dedicated parking greatly limit program opportunities. Council Staff notes that the proposed reductions create contractual challenges for pool operations and use. The PHED and Education Committees are expected to discuss the long-term capital options for the facility in the fall.

Council staff recommendation: Because of the limited scope of the pool use, i.e., geographic location, hours of operation, and numbers of visits, Council staff believes that the priority for this item is not as high as other existing recreation services that are also a part of the savings plan. In particular, the Executive recommends a total reduction of \$286,000 related to the cleaning and maintenance of recreation facilities (see discussion below).

2. Maintenance and Cleaning of Recreation Facilities

- DGS budget: Deferred Maintenance and Cleaning for Recreation -\$100,000
- Reduce Special Cleaning Funds: Department of Recreation -\$186,000

The Executive is proposing two reductions related to the maintenance and cleaning of recreation facilities:

- \$100,000 approved by the Council in FY16 to partially restore funding in the Department of Works & Transportation operating budget in FY07 that was removed in FY11 due to budget constraints.
- \$186,000 for special cleaning funds in the DGS base for recreation facilities. The Savings Plan narrative states that the latter amount represents 60% of special cleaning funds for the recreation facilities.

Council Staff notes that the reductions to cleaning/grounds/maintenance for recreation facilities taken in the prior recession resulted in numerous complaints from users. The reduced services affected the Department's ability to attract users of facilities and programs and its ability to support recreation services through fees.

Council Staff recommendation: Council Staff concurs with the Executive's recommendation to take the \$100,000 increase in FY16 for additional deferred maintenance and cleaning of recreation facilities as a savings. However, Council Staff does not recommend reducing the

special cleaning funds for the Department at this time. The Committee may want to provide input to the T&E Committee on these savings plan items.

3. Suspend Multi-lingual Recreation Specialist Position - \$82,394

The Council approved funding to add a full-time, multilingual Recreation Specialist at the Holiday Park Senior Center in FY15. The Department began recruiting for the position in FY15, but before the recruitment was completed, the position was considered for a potential reduction in FY16. The position was not ultimately eliminated from the FY16 operating budget, but the Executive is now recommending suspension of the position for an FY16 savings. Although the Department reports that the suspension of the position will have a service impact and will not allow the Senior Programs Team to offer as many programs and services to an increasing non-English speaking population, the service impact is not new and the Department has responded to language needs through the bilingual Center Director and through seasonal and volunteer staff who are able to communicate and respond to the needs of the Center's multicultural community.

Council Staff recommendation: Council Staff believes that this position would impact the strategic direction of the Department and inform the quality and effectiveness of its services to an increasingly diverse and needy population. The position is not of the highest priority, however, because the position has not been filled since it was created.

4. Suspend Program Specialist II Position - \$82,394

The Executive is also recommending the suspension of another unfilled Recreation Specialist position. The position was to support data collection, statistical analysis, and outcomes reporting through CountyStat, dataMontgomery, and openMontgomery. The Department explains that the service impact is not a new one and it has used "workaround" methods to fill this gap. Suspension of this critical position will directly impact the level of statistical analysis and data reports delivered to CountyStat, dataMontgomery, and openMontgomery. Council Staff notes that the Department has lacked staffing to perform important administrative and managerial functions that impact the strategic planning and functioning of the Department as a whole.

Council Staff recommendation: Concur with the Executive.

5. Reduce Seasonal Staffing in Director's Office to Support Savings Plan - \$42,034

The Executive is recommending reducing seasonal staff in the Director's office. The Department is often called to support programs, events, and initiatives in the County. The reduction of these funds will prevent the Department from supporting these activities for other County departments and the Executive's office.

Council Staff recommendation: Concur with the Executive.

URBAN DISTRICTS

For FY16, the Council appropriated a total of \$8,877,052 for the Urban Districts Budget. The Executive is recommending a savings plan reduction of \$621,542, overall a 7.0% reduction to the Council's May appropriation.

Manageable Items

In Council Staff's view, the following items are manageable and are recommended for approval:

Budget Item	© #	CE Rec. Reduction
Bethesda Urban District: Sidewalk Repair*	13	-\$35,000
Silver Spring Urban District: Enhanced Services	14	-\$150,000
Silver Spring Urban District: Administration and Management	14	-\$7,500
Wheaton Urban District: Promotions	14	-\$50,000
Wheaton Urban District: Streetscape Maintenance	14	-\$50,000
Wheaton Urban District: Sidewalk Repair*	14	-\$50,000

*After these reductions, there will be \$56,900 in Bethesda and \$29,569 in Wheaton Urban Districts for Sidewalk Repairs

Discussion Items

In Council Staff's view, the following items require discussion:

Bethesda Urban District

1. Promotions -\$102,074

Council Staff did not have complete details on Promotion activities that have been proposed for savings at the time of preparing this packet. The Committee may wish to get a better understanding of the activities included in the proposed savings for Promotions.

2. Streetscape Maintenance -\$75,000

Again, full details for the \$75,000 in proposed savings in Streetscape Maintenance were not available. One of the proposed savings amounts is reducing mulch services to once a year, which would save \$11,000. The Committee may wish to get a better understanding of the Streetscape Maintenance activities included in the remaining \$64,000 in proposed savings.

Council Staff recommendation: Council Staff concurs with the Executive recommendation to reduce mulching to once annually; other streetscape maintenance and promotion targets could be met once greater detail is available, but perhaps at a smaller amount.

Silver Spring Urban District

1. Promotions

\$17,500

For FY16, the Council added \$96,948 in operating expenses by increasing the transfer from the Silver Spring Parking Lot District (PLD), including \$17,500 for Promotions and \$7,500 for Administration. The savings plan must reduce the general fund spending. The Committee should clarify whether the Executive's recommendation is to reduce the Baseline Services transfer from the General Fund. Staff agrees that \$17,500 is manageable, but the Council intended to restore \$17,500 to Promotions using PLD funds.

2. Streetscape Maintenance

-\$45,244

The Executive's proposed savings of \$45,244 for maintenance would include certain streetscape items such as sidewalk repairs, with emergencies being taken care of and glaring needs targeted. The FY16 recommended budget for sidewalk repairs was \$18,500. With the additional funding the Council added for services enhancements, again funded from a PLD transfer, the Urban District planned to add \$40,000 to enhance their sidewalk repair program and \$40,000 to their streetscape maintenance program.

In their April 16, 2015 letter to the Council, the Silver Spring Urban District Advisory Committee asked for funding to repair, rehabilitate, or replace multiple heaves and uneven sections of curbs and brick sidewalk to restore a level walking surface and eliminate trip hazards.

Council Staff recommendation: Council Staff recommends against taking this savings.

Wheaton Urban District

The Executive has proposed savings from a recently lapsed part-time Public Services Worker II position totaling \$39,224. This would delay the implementation of providing Clean Team services on the weekends. The Committee may wish to get more information on the implementation of the Clean Team services on the weekends, and how lapsing the part-time Public Services Worker II position delays implementation of the program.

Alternative Savings

Council staff has not identified any alternative savings in the Urban Districts budget.



2015 JUL -8 PM 5:36

OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

RECEIVED
MONTGOMERY COUNTY
COUNCIL

MEMORANDUM

July 8, 2015

TO: George Leventhal, Council President
FROM: Isiah Leggett, County Executive
SUBJECT: FY16 Savings Plan

Attached please find my Recommended FY16 Savings Plan for Montgomery County Government and the other tax supported County Agencies. The attached plan identifies savings of approximately \$51 million including \$10 million in current revenue, the minimum I believe necessary at this time as we begin planning for the FY17 budget.

Only one income tax distribution remains for FY15, and year-to-date collections are \$21.4 million short of the estimate included in the FY16 approved budget. Given the size of the final FY15 distribution and the pattern of shortfalls we have experienced, it is unlikely that the final distribution will result in additional revenues that would significantly offset the \$21.4 million shortfall. Therefore, it is prudent to assume a significant overall shortfall will continue into FY16 and FY17. In addition, more recent information indicates that the recent Supreme Court decision in the case of *Wynne v. Comptroller for the State of Maryland* will further reduce income tax revenues by approximately \$15.1 million in FY16 and \$76.7 million in FY17. Altogether, the cumulative revenue loss by FY17 is currently projected to reach well over \$150 million.

This potential revenue loss, combined with significant expenditure pressures, raises the possibility of a very substantial budget gap for FY17 in addition to the FY16 shortfall. Please keep in mind that we must close this substantial and growing gap without the options that have been available to us in the past. Therefore, it is critical for our taxpayers, residents and employees that we plan for and implement a savings plan now to avoid even more significant and potentially disruptive budget reductions later.

In the last County savings plan in FY11, Montgomery County Public Schools savings constituted a higher percentage of the total. I do not believe that it is possible today, given the elimination of over 380 positions and other constraints the school system has experienced within a maintenance-of-effort budget in recent years. However, I believe a \$10 million savings target is realistic. Montgomery College has benefited from unprecedented increases in County funding in the last two years - 29 percent since FY14. While their programs and goals are worthy and I have supported the College with recommended increases in excess of all other County agencies, I believe they must also be part of this solution. I am recommending a \$5 million operating budget savings target for Montgomery College and an additional \$6.5 million savings plan reduction in capital budget current revenue. Even with this recommended savings, the College will experience a nearly 24 percent increase in County resources in the last two years. The savings plan target for Maryland National Capital Park and Planning Commission is approximately \$1.5 million, or about 1.3 percent of its tax-supported budget (excluding debt service and retiree health insurance prefunding).

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For Montgomery County Government, the total operating budget savings plan target is \$24.1 million or 1.7 percent of the approved budget, and \$3.64 million in capital budget current revenue. As a starting point, the operating budget savings plan target included a two percent across-the-board reduction in all tax supported budgets, and also included some of the enhancements added to the budget in FY16. The savings plan includes enhancements I recommended in my March 15th budget and some of those added by the Council. However, in order to meet the necessary savings goal for FY16 and beyond, we must find even greater savings beyond that which was added in FY16. This savings plan reflects reductions in service, though we have sought to minimize reductions to the most critical and basic services.

While no one disputes the value these new and expanded programs would provide, I am convinced they are not sustainable in the current fiscal environment we are facing for the foreseeable future. Therefore, I do not believe it is advisable to initiate them at this time. If, however, you reach a different conclusion, you should recommend additional programs and services that are part of the base budget for reduction or elimination. The Council should identify those reductions as alternatives but approve my overall savings target. Again, it is critical to pull back on our current spending as soon as possible, in order to address the revenue shortfalls.

Given the long-term nature of the fiscal problems, I have also maximized reductions to on-going expenditures. The Council's reductions should similarly avoid focusing on one-time items such as current revenue. While some one-time savings are part of my proposed savings plan, there are far more dollars assumed from ongoing expenditures. Without this approach, we will almost certainly be confronting the same difficult decisions at a later time when our flexibility is even more greatly diminished.

I want to emphasize that I do not believe a property tax increase alone, of the magnitude it will require to close next year's expected budget gap, can be the solution. The combination of reduced revenues and increased expenditure pressures is simply too great to overcome with a tax increase. As noted in the Council's discussion of the FY16-21 fiscal plan, just to close the existing gap, the property tax increase would have to exceed 10 cents to fund a same services budget next year. Additional revenue would need to be identified to pay for normal cost increases in the current budget such as increases to salaries in the collective bargaining agreements, fuel cost increases, interest rate increases, or inflation increases.

I understand the desire by some to wait until more information becomes available – for example, after the fiscal update – but the likelihood of a dramatic reversal in the revenue trend we have observed over the last year is low. In addition, the impact of the Wynne decision is likely to be substantial and could exceed our current estimates.

The sooner we can implement these cost control measures, the more likely they are to be achieved. Without these reductions, the already significant challenge of balancing the FY17 budget will be even more painful and less manageable. Deferring difficult decisions now not only increases the risk of limiting our choices later, but potentially makes those choices much worse than they would otherwise be. Delaying difficult decisions will also increase the later need for unsustainable and unrealistically high tax increases over the next several years. I believe that course of action would not be fiscally responsible or fair to our constituents, our residents and businesses, or our employees.

George Leventhal, President
 July 8, 2015
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I appreciate the Council's willingness to collaborate on this important matter and the expedited scheduling of consideration and approval of the plan. My staff is available to assist the Council in its review of the attached proposal. Thank you for your support of our efforts to minimize the impact of these reductions on our most important services while preserving the fiscal health of the County Government.

Executive Recommended FY16 Savings Plan					
Agency	Approved FY16 Budget	Savings Plan Reduction	Agency as % of Total FY16 Budget	Reduction as % of Savings Plan	Savings Plan Reduction as % of Budget
MCG	1,413,422,533	24,139,111	35.7%	59.3%	1.7%
MCPS	2,176,525,543	10,000,000	55.0%	24.6%	0.5%
College	252,218,195	5,000,000	6.4%	12.3%	2.0%
MNCPPC	115,583,985	1,529,329	2.9%	3.8%	1.3%
Total	3,957,750,256	40,668,440			1.0%

Notes:
 1. Amounts above include only the operating budget, excluding debt service and retiree health insurance.
 2. The County Executive's Recommended FY16 Savings Plan also includes capital budget current revenue reductions of \$10.14 million, including \$6.5 million from Montgomery College and \$3.64 million from the County Government.

IL:jah

- c: Timothy L. Firestine, Chief Administrative Officer
- Larry A. Bowers, Interim Superintendent, Montgomery County Public Schools
- Dr. DeRionne Pollard, President, Montgomery College
- Casey Anderson, Chair, Montgomery County Planning Board
- Stacy L. Spann, Executive Director, Housing Opportunities Commission
- John W. Debelius III, Sixth Judicial Circuit and County Administrative Judge
- John McCarthy, State's Attorney
- Sheriff Darrin M. Popkin, Sheriff's Office
- Steve Farber, Council Administrator
- Jennifer A. Hughes, Director, Office of Management and Budget
- Joseph F. Beach, Director, Department of Finance

Attachments

FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY16 Approved <small>(per Council Resolution 18-150)</small>	CE Recommended <u>Total \$</u>	Revenue	Savings as a percent of Original FY16 Budget
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Tax Supported

General Fund

Board of Appeals	589,425	-11,790	0	-2.0%
Board of Elections	6,556,351	-50,000	0	-0.8%
Circuit Court	11,632,745	-101,404	0	-0.9%
Community Engagement Cluster	3,485,081	-69,702	0	-2.0%
Consumer Protection	2,388,730	-47,780	0	-2.0%
Correction and Rehabilitation	70,609,851	-1,255,800	0	-1.8%
County Attorney	5,660,259	-113,206	0	-2.0%
County Council	10,826,866	-216,540	0	-2.0%
County Executive	5,070,467	-101,410	0	-2.0%
Economic Development	11,288,011	-552,940	0	-4.9%
Emergency Management and Homeland Security	1,354,300	-27,086	0	-2.0%
Environmental Protection	2,200,860	-113,695	0	-5.2%
Ethics Commission	382,007	-7,640	0	-2.0%
Finance	13,712,942	-274,258	0	-2.0%
General Services	26,939,015	-908,761	0	-3.4%
Health and Human Services	209,253,900	-3,896,044	0	-1.9%
Housing and Community Affairs	5,554,107	-111,082	0	-2.0%
Human Resources	8,088,066	-121,762	0	-1.5%
Human Rights	1,074,757	-5,512	0	-0.5%
Inspector General	1,043,162	-20,860	0	-2.0%
Intergovernmental Relations	892,647	-17,852	0	-2.0%
Legislative Oversight	1,479,274	-29,586	0	-2.0%
Management and Budget	4,093,855	-81,878	0	-2.0%
Merit System Protection Board	196,605	-3,930	0	-2.0%
NDA - Arts and Humanities Council	4,673,615	-230,915	0	-4.9%
NDA - Housing Opportunities Commission	6,401,408	-128,028	0	-2.0%
NDA - Non-Departmental Accounts Other	139,229,983	0	0	0.0%
Office of Procurement	4,181,749	-159,968	0	-3.8%
Police	270,617,964	-2,008,877	0	-0.7%
Public Information	4,932,519	-78,650	0	-1.6%
Public Libraries	40,707,935	-1,576,062	0	-3.9%
Sheriff	23,044,208	-460,884	0	-2.0%
State's Attorney	15,645,021	-361,150	0	-2.3%
Technology Services	40,907,969	-400,000	0	-1.0%
Transportation	46,099,835	-1,961,705	0	-4.3%
Utilities	25,121,891	0	0	0.0%
Zoning & Administrative Hearings	624,000	-12,480	0	-2.0%
General Fund Total:	1,026,561,378	-15,519,237	0	-1.5%

Special Funds

<u>Urban District - Bethesda</u>				
Urban District - Bethesda	3,253,697	-212,074	0	-6.5%
<u>Urban District - Silver Spring</u>				
Urban District - Silver Spring	3,512,150	-220,244	0	-6.3%
<u>Urban District - Wheaton</u>				
Urban District - Wheaton	2,111,205	-189,224	0	-9.0%
<u>Mass Transit</u>				

FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY16 Approved <small>(per Council Resolution 18-150)</small>	CE Recommended		Savings as a percent of Original FY16 Budget
		Total \$	Revenue	
<u>Mass Transit</u>	121,491,890	-2,406,016	-289,845	-1.7%
<u>Fire</u>				
Fire	222,299,388	-3,916,422	0	-1.8%
<u>Recreation</u>				
Recreation	32,339,234	-561,839	0	-1.7%
<u>Economic Development</u>				
Economic Development	1,853,591	0	0	0.0%
Special Funds Total:	386,861,155	-7,505,819	-289,845	-1.9%
MCG Tax Supported Total:	1,413,422,533	-23,025,056	-289,845	-1.6%

Non-Tax Supported

Special Funds

<u>Cable Television</u>				
Cable Television	15,764,947	-753,900	0	-4.8%
<u>Montgomery Housing Initiative</u>				
Montgomery Housing Initiative	27,662,251	-650,000	0	-2.3%
Special Funds Total:	43,427,198	-1,403,900	0	-3.2%
MCG Non-Tax Supported Total:	43,427,198	-1,403,900	0	-3.2%

Montgomery County Government:	1,413,422,533	-24,428,956	-289,845	-1.7%
Montgomery County Public Schools:	2,176,525,543	-10,000,000	0	-0.5%
Montgomery College:	252,218,195	-5,000,000	0	-2.0%
Maryland-National Capital Park and Planning:	115,583,985	-1,529,329	0	-1.3%
TOTAL ALL AGENCIES	3,957,750,256	-40,958,285	-289,845	-1.0%

FY16 SAVINGS PLAN

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
General Fund			
<i>Board of Appeals</i>			
1	LAPSE IN EXECUTIVE DIRECTOR POSITION	-11,790	0
Board of Appeals Total:		-11,790	0
<i>Board of Elections</i>			
2	MILEAGE REIMBURSEMENT FOR VOTER EDUCATION AND OUTREACH EVENTS	-10,000	0
3	OUTREACH/COMMUNITY EDUCATION STAFFING	-35,000	0
4	OVERTIME FOR VOTER EDUCATION, RECRUITMENT, REGISTRATION, AND OUTREACH EVENTS	-5,000	0
Board of Elections Total:		-50,000	0
<i>Circuit Court</i>			
5	EVALUATION SERVICES (60034) REDUCTION IN SUPERVISED VISITATION CENTER FOR THE NON-CUSTODIAL PARENT TO PARTICIPATE IN SUPERVISED VISITATION	-50,000	0
6	LOCAL TELEPHONE CHARGES (60060)	-25,000	0
7	LIBRARY BOOKS (62700)	-26,404	0
Circuit Court Total:		-101,404	0
<i>Community Engagement Cluster</i>			
8	LAPSE PROGRAM MANAGER I	-69,702	0
Community Engagement Cluster Total:		-69,702	0
<i>Consumer Protection</i>			
9	LAPSE ADMINISTRATIVE SPECIALIST I	-47,780	0
Consumer Protection Total:		-47,780	0
<i>Correction and Rehabilitation</i>			
10	ASSISTANT FOOD SERVICES MANAGER	-145,773	0
11	FACILITY MANAGEMENT DEPUTY WARDEN	-171,335	0
12	CONFLICT RESOLUTION - CONFLICT RESOLUTION CENTER OF MONTGOMERY COUNTY	-23,810	0
13	ADDITIONAL LAPSE - FREEZE VACANT NON-24/7 POSITIONS FOR ONE YEAR	-624,582	0
14	ONE SHIFT OF VISITING POST	-145,150	0
15	OVERTIME POST STAFFING	-145,150	0
Correction and Rehabilitation Total:		-1,255,800	0
<i>County Attorney</i>			
16	DECREASE EXPENSES	-113,206	0
County Attorney Total:		-113,206	0

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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
County Council			
17	DECREASE EXPENSES	-216,540	0
County Council Total:		-216,540	0
County Executive			
18	DECREASE EXPENSES	-101,410	0
County Executive Total:		-101,410	0
Economic Development			
19	SCHOLARSHIP AWARD FUNDING TO MONTGOMERY COLLEGE	-300,000	0
20	MBDC-EXPANDED MARKETING	-50,000	0
21	LAPSE CAPITAL PROJECTS MANAGER POSITION	-105,972	0
22	ABOLISH VACANT BUSINESS DEVELOPMENT SPECIALIST POSITION	-96,968	0
Economic Development Total:		-552,940	0
Emergency Management and Homeland Security			
23	EMERGENCY OPERATIONS CENTER IMPROVEMENTS	-15,000	0
24	OFFICE SUPPLY REDUCTION	-3,000	0
25	CELL PHONE USAGE EXTENSION	-4,500	0
26	CONFERENCE ATTENDANCE REDUCTION	-3,000	0
27	EOP AND MITIGATION PLAN RE-PRINTS	-1,586	0
Emergency Management and Homeland Security Total:		-27,086	0
Environmental Protection			
28	PROGRAM MANAGER I - PARTNERSHIP DEVELOPMENT/CIVIC ENGAGEMENT, OFFICE OF SUSTAINABILITY	-72,581	0
29	GYPSY MOTH SURVEY COSTS	-7,725	0
30	COMPUTER EQUIPMENT COSTS	-8,500	0
31	REDUCE GENERAL OPERATING EXPENSES IN THE DIRECTOR'S OFFICE AND THE DIVISION OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-14,169	0
32	REDUCE OPERATING EXPENSES FOR PROFESSIONAL SERVICES IN THE DEPARTMENT OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-10,720	0
Environmental Protection Total:		-113,695	0
Ethics Commission			
33	OPERATING EXPENSES	-7,640	0
Ethics Commission Total:		-7,640	0
Finance			
34	PERSONNEL COST SAVINGS	-274,258	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
		Finance Total:	-274,258
			0
General Services			
35	DEFERRED MAINTENANCE AND CLEANING FOR LIBRARIES	-150,000	0
36	DEFERRED MAINTENANCE AND CLEANING FOR RECREATION	-100,000	0
37	LAPSE VACANT PLUMBER I, HVAC MECHANIC I, AND BUILDING SERVICES WORKER II	-196,726	0
38	REDUCE SPECIAL CLEANING FUNDS: PUBLIC LIBRARIES	-144,000	0
39	SUSTAINABILITY PROGRAM MANAGER (BILL 2-14 BENCHMARKING AND BILL 6-14 OFFICE OF SUSTAINABILITY)	-82,035	0
40	REDUCE SPECIAL CLEANING FUNDS: DEPARTMENT OF RECREATION	-186,000	0
41	OPERATING FUNDS TO IMPLEMENT BILL 2-14 BENCHMARKING	-50,000	0
		General Services Total:	-908,761
			0
Health and Human Services			
42	CHILDREN'S OPPORTUNITY FUND	-125,000	0
43	DEVELOPMENTAL DISABILITY SUPPLEMENT	-969,420	0
44	PLANNING FOR ANTI-POVERTY PILOT PROGRAM	-32,700	0
45	IMPLEMENTATION OF BILL 13-15 - THE CHILD CARE EXPANSION AND QUALITY ENHANCEMENT INITIATIVE	-126,548	0
46	POSITIVE YOUTH PROGRAMMING SERVICES FOR WHEATON HIGH SCHOOL WELLNESS CENTER	-135,650	0
47	VILLAGE START-UP GRANTS FOR LOW AND MODERATE INCOME AND DIVERSE COMMUNITIES	-10,000	0
48	REGINALD S. LOURIE CENTER	-49,910	0
49	BEHAVIORAL HEALTH SPECIALIST - MONTGOMERY CARES HOLY CROSS - ASPEN HILL CLINIC	-50,000	0
50	MONTGOMERY CARES REIMBURSEMENT RATE \$1 INCREASE PER VISIT	-80,028	0
51	MUSLIM COMMUNITY DENTAL CLINIC	-91,000	0
52	CARE FOR KIDS ENROLLMENT GROWTH	-62,500	0
53	COUNTY DENTAL CLINICS	-50,000	0
54	SET DEVELOPMENTAL DISABILITY DIRECT SERVICE WORKER WAGE AT 125 PERCENT OF MINIMUM WAGE	-146,688	0
55	HEALTH INSURANCE APPLICATION ASSISTANCE FOR EMPLOYEES OF COUNTY CONTRACTORS	-30,000	0
56	PRINTING/COPYING	-2,300	0
57	OUTSIDE POSTAGE	-15,000	0
58	TRAVEL AND MILEAGE REIMBURSEMENTS	-1,300	0
59	CONTRACTUAL SERVICES FOR EMPLOYMENT, TRAINING, AND SUPPORTIVE SERVICES	-77,740	0

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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
60	LEADERSHIP DEVELOPMENT PROGRAM THAT SERVES DIVERSE RESIDENTS IN THE COUNTY	-51,470	0
61	AFRICAN AMERICAN HEALTH PROGRAM CONTRACTUAL SERVICES	-24,400	0
62	LATINO YOUTH WELLNESS PROGRAM SERVICES	-26,350	0
63	ASIAN AMERICAN HEALTH INITIATIVE CONTRACTUAL SERVICE - MENTAL HEALTH	-10,830	0
64	HANDICAP RENTAL ASSISTANCE PROGRAM (HRAP)	-50,000	0
65	SUPPORTIVE SERVICES FOR EMERGENCY FAMILY SHELTER	-38,420	0
66	MENTAL HEALTH ASSOCIATION EMERGENCY PREPAREDNESS CONTRACT	-37,870	0
67	PEOPLE ENCOURAGING PEOPLE - HOMELESS OUTREACH CCONTRACT	-23,030	0
68	PRIMARY CARE VISITS	-496,470	0
69	PHARMACY SERVICES	-293,170	0
70	PRIMARY CARE COALITION INDIRECT RATE (AT 8.3%)	-71,770	0
71	AFRICAN IMMIGRANT AND REFUGEE FOUNDATION CONTRACT	-22,560	0
72	MCPS CONTRACT FOR SOCIAL WORK SERVICES	-61,750	0
73	PARENT RESOURCE CENTERS	-52,170	0
74	PLAYGROUND EQUIPMENT FOR EARLY CHILDHOOD SERVICES	-20,000	0
75	HOME CARE SERVICES - INCREASE WAITLIST FOR IHAS-PERSONAL CARE SERVICES	-100,000	0
76	OCCUPATIONAL THERAPY SERVICES	-250,000	0
77	CONTRACTUAL IT AND OFFICE SUPPLIES	-90,000	0
78	SHIFT MAMMOGRAMS AND COLORECTAL SCREENINGS TO GRANT FUND AND OTHER COMMUNITY RESOURCES	-120,000	0
Health and Human Services Total:		-3,896,044	0
<i>Housing and Community Affairs</i>			
79	CODE ENFORCEMENT INSPECTION - SINGLE FAMILY RENTAL PROPERTIES	-102,353	0
80	OFFICE SUPPLIES	-8,729	0
Housing and Community Affairs Total:		-111,082	0
<i>Human Resources</i>			
81	DIRECTOR'S OFFICE OPERATING EXPENSES	-44,262	0
82	CONTRACTUAL SERVICES FOR REWARDING EXCELLENCE/GAINSHARING	-25,000	0
83	TUITION ASSISTANCE	-47,500	0
84	LABOR/EMPLOYEE RELATION AND EEO/DIVERSITY	-5,000	0
Human Resources Total:		-121,762	0

Human Rights

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
85	OFFICE SUPPLIES	-3,800	0
86	MAIL (CENTRAL DUPLICATING)	-1,712	0
Human Rights Total:		-5,512	0
<i>Inspector General</i>			
87	REDUCE OTHER PROFESSIONAL SERVICES (ACCOUNT 60530)	-20,860	0
Inspector General Total:		-20,860	0
<i>Intergovernmental Relations</i>			
88	PROFESSIONAL SERVICES	-1,660	0
89	PHONES/TELECOMMUNICATION SERVICES	-5,500	0
90	TRAVEL	-9,000	0
91	GENERAL OFFICE SUPPLIES	-1,692	0
Intergovernmental Relations Total:		-17,852	0
<i>Legislative Oversight</i>			
92	PERSONNEL COSTS	-29,586	0
Legislative Oversight Total:		-29,586	0
<i>Management and Budget</i>			
93	PERSONNEL COSTS	-81,878	0
Management and Budget Total:		-81,878	0
<i>Merit System Protection Board</i>			
94	DECREASE OPERATING EXPENSE	-3,930	0
Merit System Protection Board Total:		-3,930	0
<i>NDA - Arts and Humanities Council</i>			
95	ARTS AND HUMANITIES COUNCIL ADMINISTRATION EXPENSES	-20,500	0
96	DECREASED FUNDING FOR OPERATING SUPPORT GRANTS	-128,089	0
97	DECREASED FUNDING FOR SMALL AND MID-SIZED ORGANIZATIONS	-82,326	0
NDA - Arts and Humanities Council Total:		-230,915	0
<i>NDA - Housing Opportunities Commission</i>			
98	2 PERCENT UNSPECIFIED COST REDUCTION	-128,028	0
NDA - Housing Opportunities Commission Total:		-128,028	0
<i>Office of Procurement</i>			
99	AUDITS	-20,000	0
100	HOSTED EVENTS, PROFESSIONAL TRAINING, AND TRAVEL	-11,300	0
101	OFFICE SUPPLIES, SOFTWARE LICENSES, AND REPORT PRODUCTION	-25,200	0
102	OFFICE CLERICAL	-2,000	0

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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
103	STAFF AND OPERATING EXPENSES FOR HEALTH INSURANCE WAGE REQUIREMENTS	-101,468	0
Office of Procurement Total:		-159,968	0
Police			
104	PEDESTRIAN SAFETY OVERTIME	-80,000	0
105	50 ADDITIONAL AEDS	-88,012	0
106	OVERTIME	-268,482	0
107	DELAY FULL IMPLEMENTATION OF BODY WORN CAMERAS TO UNIFORMED MCP OFFICERS	-314,105	0
108	RECOGNIZE SMALLER RECRUIT CLASS	-1,258,278	0
Police Total:		-2,008,877	0
Public Information			
109	MC311 TRAINING	-19,000	0
110	ADVERTISEMENT FOR MC311	-15,770	0
111	LANGUAGE LINE (INTERPRETATION) FUNDING	-16,000	0
112	DELAYED HIRING (LAPSE) FOR ANTICIPATED POSITION VACANCY DUE TO RETIREMENT	-27,880	0
Public Information Total:		-78,650	0
Public Libraries			
113	HOURS AT BRANCHES (CHEVY CHASE, KENSINGTON, LITTLE FALLS, POTOMAC, TWINBROOK)	-638,880	0
114	OPERATING EXPENSES	-18,400	0
115	PAGES LAPSE DURING REFRESH	-66,000	0
116	TURNOVER SAVINGS	-152,782	0
117	LIBRARY MATERIALS	-700,000	0
Public Libraries Total:		-1,576,062	0
Sheriff			
118	OPERATING EXPENSES	-460,884	0
Sheriff Total:		-460,884	0
State's Attorney			
119	TURNOVER SAVINGS FROM EMPLOYEE SEPARATION OF SERVICE	-190,000	0
120	ELIMINATE TRUANCY PREVENTION PROGRAM EXPANSION	-80,000	0
121	REDUCE CONTRACTOR ATTORNEY HOURS	-25,000	0
122	REDUCE INSURANCE COSTS	-66,150	0
State's Attorney Total:		-361,150	0

Technology Services

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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
123	DEFER SOFTWARE MAINTENANCE INCREASE UNTIL FY17	-400,000	0
Technology Services Total:		-400,000	0
Transportation			
124	BIKESHARE SERVICES	-30,000	0
125	PARKING STUDIES OUTSIDE PLDS	-40,000	0
126	CONSTRUCTION TESTING MATERIALS	-26,000	0
127	SIGNAL RELAMPING	-50,000	0
128	RAISED PAVEMENT MARKINGS	-100,000	0
129	TRAFFIC MATERIALS	-51,596	0
130	RESURFACING	-160,000	0
131	PATCHING	-160,500	0
132	SIDEWALK REPAIR	-40,000	0
133	TREE MAINTENANCE (STUMP REMOVAL)	-500,000	0
134	SIGNAL OPTIMIZATION	-100,000	0
135	PEDESTRIAN SAFETY EDUCATION	-100,000	0
136	SIDEWALK INVENTORY	-200,000	0
137	DIGITAL MAP OF SIDEWALKS	-150,000	0
138	RUSTIC ROAD SIGNS	-25,000	0
139	AIRPLANE SURVEILLANCE	-228,609	0
Transportation Total:		-1,961,705	0
Zoning & Administrative Hearings			
140	OPERATING EXPENSES	-12,480	0
Zoning & Administrative Hearings Total:		-12,480	0
General Fund Total:		-15,519,237	0
Fire			
Fire and Rescue Service			
141	DELAY RECRUIT CLASS	-741,422	0
142	MOWING CONTRACT	-25,000	0
143	ELIMINATE EMS RECERTIFICATIONS ON OVERTIME	-380,000	0
144	ELIMINATE ASSISTANT CHIEF POSITION IN DIVISION OF RISK REDUCTION AND TRAINING	-200,000	0
145	HYATTSTOWN ENGINE 709	-1,680,000	0
146	KENSINGTON AMBULANCE 705	-400,000	0
147	KENSINGTON ENGINE 705	-780,000	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
148	ADD PARAMEDIC CHASE CAR IN KENSINGTON	290,000	0
Fire and Rescue Service Total:		-3,916,422	0
Fire Total:		-3,916,422	0

Mass Transit

DOT-Transit Services

149	DELAY BETHESDA CIRCULATOR EXPANSION	-160,000	0
150	DELAY NEW SERVICE TO TOBYTOWN COMMUNITY	-220,000	0
151	MYSTERY RIDER CONTRACT	-100,000	0
152	CALL AND RIDE PROGRAM SAVINGS AND CAP	-55,000	0
153	TRAINING PROGRAM VAN RENTALS	-116,484	0
154	COMMUTER SERVICES TMD EXPENSES	-50,000	0
155	ROUTE REDUCTIONS	-1,704,532	-289,845
DOT-Transit Services Total:		-2,406,016	-289,845
Mass Transit Total:		-2,406,016	-289,845

Recreation

Recreation

156	REMOVE FUNDING FOR ADVENTIST COMMUNITY SERVICES NON-COMPETITIVE CONTRACT WHICH SUPPORTS PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-145,000	0
157	REMOVE FUNDING FOR MAINTENANCE SERVICES FOR PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-15,000	0
158	WIFI ACCESS AT RECREATION FACILITIES	-48,000	0
159	ADDITIONAL LAPSE AND TURNOVER SAVINGS	-147,017	0
160	SUSPEND MULIT-LINGUAL RECREATION SPECIALIST POSITION	-82,394	0
161	SUSPEND PROGRAM SPECIALIST II POSITION	-82,394	0
162	REDUCE SEASONAL STAFFING IN DIRECTOR'S OFFICE TO SUPPORT SAVINGS PLAN	-42,034	0
Recreation Total:		-561,839	0
Recreation Total:		-561,839	0

Urban District - Bethesda

Urban Districts

163	PROMOTIONS	-102,074	0
164	STREETSCAPE MAINTENANCE	-75,000	0
165	SIDEWALK MAINTENANCE	-35,000	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Urban Districts Total:		-212,074	0
Urban District - Bethesda Total:		-212,074	0

Urban District - Silver Spring

Urban Districts

166	ADMINISTRATION AND MANAGEMENT	-7,500	0
167	PROMOTIONS	-17,500	0
168	ENHANCED SERVICES	-150,000	0
169	STREETSCAPE MAINTENANCE	-45,244	0
Urban Districts Total:		-220,244	0
Urban District - Silver Spring Total:		-220,244	0

Urban District - Wheaton

Urban Districts

170	LAPSE PART-TIME PUBLIC SERVICE WORKER II	-39,224	0
171	PROMOTIONS	-50,000	0
172	STREETSCAPE MAINTENANCE	-50,000	0
173	SIDEWALK REPAIR	-50,000	0
Urban Districts Total:		-189,224	0
Urban District - Wheaton Total:		-189,224	0

MCG Tax Supported Total:	-23,025,056	-289,845
Net Savings: <i>(Total Exp. Savings & Revenue Changes)</i>	-22,735,211	

Cable Television

Cable Communications Plan

174	FIBERNET NOC	-728,900	0
175	PEG AUDIENCE MEASUREMENT INITIATIVE	-25,000	0
Cable Communications Plan Total:		-753,900	0
Cable Television Total:		-753,900	0

Montgomery Housing Initiative

Housing and Community Affairs

176	ZERO:2016 - 10 PERMANENT SUPPORTIVE HOUSING UNITS AND 10 RAPID RE-HOUSING SUBSIDIES FOR VETERANS	-500,000	0
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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Non-Tax Supported

Ref No.	Title	Total \$	Revenue
177	HOUSING FIRST: 10 RAPID RE-HOUSING SUBSIDIES FOR FAMILIES WITH CHILDREN	-150,000	0
Housing and Community Affairs Total:		-650,000	0
Montgomery Housing Initiative Total:		-650,000	0
MCG Non-Tax Supported Total:		-1,403,900	0
Net Savings:		-1,403,900	
<i>(Total Exp. Savings & Revenue Changes)</i>			
MCG Total:		-24,428,956	-289,845
MCG FY16 Net Savings		-24,139,111	
<i>(Total Exp. Savings & Revenue Changes)</i>			

MCPS Current Fund

MCPS

178	FY16 SAVINGS PLAN	-10,000,000	0
MCPS Total:		-10,000,000	0
MCPS Current Fund Total:		-10,000,000	0
MCPS Tax Supported Total:		-10,000,000	0
Net Savings:		-10,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>			
MCPS Total:		-10,000,000	0
MCPS FY16 Net Savings		-10,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>			

MC Current Fund

Montgomery College

179	FY16 SAVINGS PLAN	-5,000,000	0
Montgomery College Total:		-5,000,000	0
MC Current Fund Total:		-5,000,000	0
MC Tax Supported Total:		-5,000,000	0
Net Savings:		-5,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>			

FY16 SAVINGS PLAN

FY16 Savings Plan

MC Tax Supported

Ref No.	Title	Total \$	Revenue
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	MC Total:	-5,000,000	0
	MC FY16 Net Savings		
	<i>(Total Exp. Savings & Revenue Changes)</i>	-5,000,000	

M-NCPPC Administration

M-NCPPC

180	FY16 SAVINGS PLAN	-371,591	0
	M-NCPPC Total:	-371,591	0
	M-NCPPC Administration Total:	-371,591	0

M-NCPPC Park

M-NCPPC

181	FY16 SAVINGS PLAN	-1,157,738	0
	M-NCPPC Total:	-1,157,738	0
	M-NCPPC Park Total:	-1,157,738	0

	M-NCPPC Tax Supported Total:	-1,529,329	0
	Net Savings:		
	<i>(Total Exp. Savings & Revenue Changes)</i>	-1,529,329	

	M-NCPPC Total:	-1,529,329	0
	M-NCPPC FY16 Net Savings		
	<i>(Total Exp. Savings & Revenue Changes)</i>	-1,529,329	

Board of Appeals

1	LAPSE IN EXECUTIVE DIRECTOR POSITION	-11,790	0
	The Board's Executive Director will retire at the end of calendar 2015. The FY16 savings plan target of 2% can be realized by an approximate 1 month lapse in this position.		
	Board of Appeals Total:	-11,790	0

Economic Development

19	SCHOLARSHIP AWARD FUNDING TO MONTGOMERY COLLEGE	-300,000	0
20	MBDC-EXPANDED MARKETING	-50,000	0
	The impact will be minimal as MBDC has \$500,000 in the base budget for FY16. With the passage of the Bill 25-15 - DED Reorganization, MBDC will be dissolved before the end of FY16 leaving sufficient fund balance.		
21	LAPSE CAPITAL PROJECTS MANAGER POSITION	-105,972	0
	This position supports DED's CIP projects. The incumbent is resigning effective 7/17/2015 and the Chief Operating Officer will assume CIP project management capacity.		
22	ABOLISH VACANT BUSINESS DEVELOPMENT SPECIALIST POSITION	-96,968	0
	This position is currently vacant in Agriculture Services. As part of DED restructuring and service transfer, the existing Chief Operating Officer and Administration Specialist positions in Finance and Administration will be transferred to the new Office of Agriculture to provide administration/fiscal functions and allow the Agriculture Manager and other staff to focus on easement acquisition/inspection and agriculture navigation functions.		
	Economic Development Total:	-552,940	0

Housing and Community Affairs

79	CODE ENFORCEMENT INSPECTION - SINGLE FAMILY RENTAL PROPERTIES	-102,353	0
	This is a reduction of one of the three additional code enforcement positions included in the FY16 budget. This will reduce the inspection of additional units from 2,220 to 1,480.		
80	OFFICE SUPPLIES	-8,729	0
	Expenditure trends indicate that this can be absorbed through prudent fiscal management and will have minimal impact on programs and departmental operations.		
	Housing and Community Affairs Total:	-111,082	0

NDA - Housing Opportunities Commission

98	2 PERCENT UNSPECIFIED COST REDUCTION	-128,028	0
	The cuts would most likely affect services for our residents/clients in some way as the majority of the funding directly supports these functions. It is our intention to identify the components of the savings plan once HOC's FY15 final financial position has been determined and to provide details to the County at a later date.		
	NDA - Housing Opportunities Commission Total:	-128,028	0

Recreation

Recreation

156	REMOVE FUNDING FOR ADVENTIST COMMUNITY SERVICES NON-COMPETITIVE CONTRACT WHICH SUPPORTS PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-145,000	0
157	REMOVE FUNDING FOR MAINTENANCE SERVICES FOR PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-15,000	0
158	WIFI ACCESS AT RECREATION FACILITIES Funding was provided to support new installation and access to WiFi points within 8 facilities. Funding will be provided for 4 of these 8 facilities.	-48,000	0
159	ADDITIONAL LAPSE AND TURNOVER SAVINGS There will be no service impact related to this reduction. Lapsed funding has been identified as a direct result of filling existing previously funded positions at a lower cost to the agency.	-147,017	0
160	SUSPEND MULT-LINGUAL RECREATION SPECIALIST POSITION This position remains unfilled from FY15, however, the department continues to use workaround methods to fill this gap.	-82,394	0
161	SUSPEND PROGRAM SPECIALIST II POSITION This position remains unfilled from FY15, however, the department continues to use workaround methods to fill this gap. The position is intended to provide statistical analysis and data reports to CountyStat, Data Montgomery, and Open Montgomery.	-82,394	0
162	REDUCE SEASONAL STAFFING IN DIRECTOR'S OFFICE TO SUPPORT SAVINGS PLAN The Department is often called to support Executive Branch programs, events, and initiatives. The reduction of these funds may limit the Department's ability to support these activities for other County Departments and the County Executive's office.	-42,034	0
	Recreation Total:	-561,839	0
	Recreation Total:	-561,839	0

Zoning & Administrative Hearings

140	OPERATING EXPENSES	-12,480	0
	Zoning & Administrative Hearings Total:	-12,480	0
	General Fund Total:	-15,519,237	0

Urban District - Bethesda

Urban Districts

163	PROMOTIONS This is a reduction to the Bethesda Urban Partnership budget for promotions.	-102,074	0
164	STREETSCAPE MAINTENANCE The reduction of \$75,000 in streetscape maintenance will inhibit enhancements in this program. For example, this reduction would result in landscaping beds and tree pits only being mulched once per year in the spring instead of twice. Mulch is lost throughout the season from rain, wind and other factors. We would not reapply so bare areas would result, potentially leading to root issues with trees and shrubs since mulch acts as a temperature regulator and water holder.	-75,000	0
165	SIDEWALK MAINTENANCE Sidewalk repairs would be limited to emergency repairs resulting in other damaged sidewalks to be prioritized by those in the most need of repairs. As the sidewalks age and development continues in the downtown, the remaining budget would not be sufficient to handle emergency repairs, which totaled over \$40,000 in previous fiscal years, and other sidewalks in need of repair. This will result in a reduction in proactive repairs.	-35,000	0
Urban Districts Total:		-212,074	0
Urban District - Bethesda Total:		-212,074	0

Urban District - Silver Spring

Urban Districts

166	ADMINISTRATION AND MANAGEMENT The miscellaneous line item for minor unexpected expenditures will be reduced with minimal impact.	-7,500	0
167	PROMOTIONS This reduction would reduce the ability to promote several Silver Spring Events.	-17,500	0
168	ENHANCED SERVICES This removes the additional funding for marketing, promotions, streetscape maintenance, sidewalk repair, and clean team services.	-150,000	0
169	STREETSCAPE MAINTENANCE This is a reduction in maintenance of certain streetscape items such as sidewalk repairs. We will target the most glaring needs and continue taking care of emergencies.	-45,244	0
Urban Districts Total:		-220,244	0
Urban District - Silver Spring Total:		-220,244	0

Urban District - Wheaton

Urban Districts

170	LAPSE PART-TIME PUBLIC SERVICE WORKER II Lapsing the Public Service worker II position will delay the implementation of providing Clean Team services on the weekends.	-39,224	0
171	PROMOTIONS The reduction of \$50,000 in promotions will inhibit enhancements in this program.	-50,000	0
172	STREETSCAPE MAINTENANCE The reduction of \$50,000 in streetscape maintenance will inhibit enhancements in this program.	-50,000	0
173	SIDEWALK REPAIR The reduction of \$50,000 in sidewalk repair will inhibit enhancements in this program.	-50,000	0
Urban Districts Total:		-189,224	0
Urban District - Wheaton Total:		-189,224	0

Montgomery Housing Initiative

Housing and Community Affairs

176	ZERO:2016 - 10 PERMANENT SUPPORTIVE HOUSING UNITS AND 10 RAPID RE-HOUSING SUBSIDIES FOR VETERANS	-500,000	0
177	HOUSING FIRST: 10 RAPID RE-HOUSING SUBSIDIES FOR FAMILIES WITH CHILDREN	-150,000	0
Housing and Community Affairs Total:		-650,000	0
Montgomery Housing Initiative Total:		-650,000	0

M-NCPPC Administration

M-NCPPC

180	FY16 SAVINGS PLAN	-371,591	0
M-NCPPC Total:		-371,591	0
M-NCPPC Administration Total:		-371,591	0

M-NCPPC Park

M-NCPPC

181	FY16 SAVINGS PLAN	-1,157,738	0
M-NCPPC Total:		-1,157,738	0
M-NCPPC Park Total:		-1,157,738	0

M-NCPPC Tax Supported Total:	-1,529,329	0
Net Savings:	-1,529,329	
<i>(Total Exp. Savings & Revenue Changes)</i>		

M-NCPPC Total:	-1,529,329	0
M-NCPPC FY16 Net Savings	-1,529,329	
<i>(Total Exp. Savings & Revenue Changes)</i>		

Montgomery County

Zero: 2016 Plan

Presented by

Montgomery County Continuum of Care

June, 2015

Montgomery County Zero: 2016

Fiscal Year 2016 Plan - June, 2015

I. Background

Zero: 2016 is a national effort of 71 communities across the country who have committed to ending Veteran homelessness by December, 2015 and chronic homelessness by December, 2016. Led by Community Solutions, Zero: 2016 supports participating communities in optimizing local resources, tracking progress against monthly housing goals, and accelerating the spread of proven strategies. Zero: 2016 provides hands-on coaching, implementation of transparent data and performance management, and a shared learning environment to participating communities.

Montgomery County's Zero: 2016 Initiative is a rigorous follow-on to its successful 100,000 Homes Campaign and will build upon these past efforts. Montgomery County will continue to use a Housing First model as the basis for its plan. Housing First is an approach that centers on providing homeless people with housing quickly and then providing support services as needed to help maintain housing stability. What differentiates a Housing First approach from traditional placement into emergency shelter or transitional housing is that it is not based on "housing readiness" but is "housing-based," with an immediate and primary focus on helping individuals and families quickly access and sustain permanent housing.

Montgomery County's Zero: 2016 Plan for Fiscal Year 2016 was developed with a primary focus on the rapid exit of Veterans from homelessness to permanent, sustainable housing. The following plan is the result of collaborative discussions between Department Health and Human Services (DHHS) and key stakeholders including family and single adult shelter providers, Veterans groups, Department of Veterans Affairs (VA) and Supportive Services for Veterans Families (SSVF) providers and others. This group reviewed the current homeless Continuum of Care to determine what resources – federal, state and local – as well as what strategies were needed to address Veterans homelessness. These strategies require the redeployment of existing resources and the addition of new resources to reduce the length of stay in homelessness for Veterans.

II. Getting to Zero for Veterans: Take Down Number

Montgomery County has committed to ending homelessness in Montgomery County by setting a goal to move 56 Veterans who are Montgomery County residents experiencing homelessness into permanent housing by December 31, 2015. This does not mean that there will never be a veteran experiencing homelessness but, rather, that the community has reached sustainable functional zero. Functional zero means that, at any point in time, the number of Veteran experiencing sheltered and unsheltered homelessness will be no greater than the current monthly housing placement rate for the Veteran population.

Functional Zero = Homeless Veteran \leq Veteran Monthly Housing Placement Average

This goal or "take down number" is based on the current number of homeless Veterans who have been identified in the County's Homeless Management Information System (HMIS), through the 2015 annual Point-in-Time Survey, and by Department of Veterans Affairs' staff working at the Veterans One-Stop Center located in the Montgomery County Crisis Center. In addition to the number of homeless Veterans in the County who have previously been identified through these

sources, a projection of the number of Veterans who will become homeless during the course of 2015 has been developed using both national trends as well as past experience specific to Montgomery County.

To get to the targeted total of 56 homeless Veterans from Montgomery County housed by December 31, 2015, projections of the types of housing necessary have been developed by Community Solutions and the Department of Veterans Affairs using national data.

National Guidelines for Projecting Housing Placements for Homeless Veterans				
Chronically Homeless – 33%		Episodic and Short Term Homeless – 67%		
Need Permanent Supportive Housing		Do Not Need Permanent Supportive Housing		
Dept. of Veterans Affairs (VA) eligible - 85%	not VA eligible - 15%	Rapid Rehousing, VA Eligible – 37.5%	Rapid Rehousing and Other Housing, Not VA Eligible– 37.5 %	Self-Resolving – 25%
Montgomery County Targets Based on Available Data				
7 – Veterans Affairs Supportive Housing Program (VASH) (VA)	12 – Veterans Permanent Housing with Supports Program (VPH)	14 – Supportive Services for Veterans Families (SSVF) (VA)	14 - Veterans Rapid Re-Housing Program (VRRH)	9 - No intervention necessary

III. Who is a Veteran?

As approved by the Montgomery County CoC, for this campaign, a Veteran is any individual experiencing homelessness who has served on active duty in the United States Military, regardless of discharge status. The active duty requirement is not time restricted, which means that it applies to any length of service beyond training/boot camp. This definition includes persons who are not eligible for some homelessness programs and services provided through the U.S. Department of Veterans Affairs.

Using this definition, a master list of all persons identified as Veterans and are currently homeless in Montgomery County has been developed. This list was created using data from the CoC Homeless Management Information System (HMIS), the January 2015 Point-in-Time survey, input from the Department of Veterans Affairs (VA) and their SSVF contractors, and from other providers in our community who work with veterans experiencing homelessness.

The list is updated regularly – in most cases, daily in order to ensure it has the most up-to-date information on veterans in our community. The Master List is not a waiting list; veterans on this list may already be accessing programs, waiting for a housing unit, or may self-resolve their homelessness. This list is meant to get the key partners involved in ending veteran homelessness in our community.

IV. Prioritization of Existing Housing Resources for Homeless Veterans

The Montgomery County CoC has committed to prioritizing housing resources to meet the needs of homeless veterans. When eligible, veterans are first connected to VA funded programs including the Veterans Affairs Supportive Housing Program (VASH) and Supportive Services for Veterans Families (SSVF) programs. However, for those persons who meet the CoC definition for Veteran but who are not eligible for VA services other housing resources will be utilized.

The Montgomery County CoC has developed a coordinated entry system and written standards for access to housing resources to assure transparent and uniform decision-making when assessing need and referring persons to housing. The Montgomery County CoC currently uses two different assessment tools to measure vulnerability and need for a housing intervention; one tool for individuals, and another tool for families.

The Vulnerability Index-Service Prioritization and Decision Assessment Tool (VI-SPDAT) is used to assess individuals who are in need of housing intervention(s) and the locally-developed Housing Options Targeting Tool is used to assess families. Coordinated entry access points use the tools in order to initially prioritize the needs of each presenting household. The tools are short in nature and are used to collect the minimum amount of information necessary to initially assess individuals or families who enter the coordinated entry system and identify housing resources needed. Information about housing needs is compiled and prioritization for housing is tracked by the Housing Prioritization Committee.

Vacancies in housing programs are reported to the County Coordinator within five business days of unit/bed availability. The County Coordinator tracks vacancies and assures that appropriate referrals are made for vacancies based on prioritization as determined by the Housing Priority Committee. Veterans identified as needing a supportive housing option are referred to the Housing Priority Committee for prioritization and referral.

Montgomery County CoC has established priority populations for permanent housing options for individuals and families. The CoC will prioritize Veterans over non-veterans when referring individuals and families to permanent housing options. Essentially, this means that if two households present for assistance and both fall under the same order of priority (e.g. both chronically homeless and fall under Priority 1), but one is a veteran household and the other is not, the veteran household will be prioritized first. In general, the CoC will prioritize veteran households that are not eligible for VA housing or services.

IV. New Housing Resources

As part of Montgomery County's Fiscal Year 2016 Budget, an appropriation in the amount of \$500,000 was approved to provide housing and supportive services to homeless Veterans in the County. This additional program funding will be made available as early as July, 2015.

The objective of this additional funding is to provide a range of permanent housing and supportive services opportunities to house Veterans who have been identified through the County's homeless services system. The expectation is that this new funding in combination with existing resources will be enable Montgomery County to meet its goal of ending homelessness for Veterans.

Two new programs will be developed using this additional funding:

1. Veterans Permanent Housing with Supports Program (VPH) targeted to Veterans, who may or may not have documented disabilities, but have significant behavioral health, medical, or other significant barriers that will require ongoing rental assistance and social services support. The intent of this new program is to provide permanent housing assistance to Veterans who may need a wide range of social service engagement in order to maintain housing stability. This program should be flexible enough to be able to respond to both a person who needs very limited service support as well as a person who needs ongoing and regular case management interaction. The VPH will provide housing and supportive services for 15 Veterans. The anticipated funding for the program should cover all costs, including rental subsidies at Fair Market Rent, social services support, and any administrative costs of the provider. The provider for the VPH will be expected to:
 - Identify housing units
 - Facilitate all elements lease-up process and on-going interactions with the landlord
 - After assessment and engagement with the client, provide all necessary case management services for the client, including whatever supports that may be needed by the client to maintain their housing and achieve other personal goals.
 - Ensure that all furnishings and household items are provided at no cost to each tenant.

2. Veterans Rapid Re-Housing Program (VRRH) targeted to Veterans who need assistance in obtaining housing, short or medium term assistance with rental payments, and some time-limited social services support. This program should be flexible enough to be able to respond to both a person who needs minimal service support as well as a person who needs more intensive case management interaction to gain self-sufficiency. The VRRH will provide time-limited rental assistance and some social service support for 15 Veterans. The period of engagement between the clients and the VRRH will be case specific, based on individual need and circumstances. It is expected that some clients will need very short term assistance while others may require up to 12 months. The anticipated funding for the program should cover all costs, including deposits, time limited rental subsidies at Fair Market Rent, housing navigation and social services support, and any administrative costs of the provider. The provider for the VRRH will be expected to:
 - Work with the potential client before housing placement to set timelines and expectations for both rental subsidy and social services assistance
 - Identify housing units
 - Facilitate all elements lease-up process and on-going interactions with the landlord
 - Provide all necessary case management services for the client, including whatever supports that may be needed by the client to maintain their housing and achieve other personal goals.
 - Ensure that all furnishings and household items are provided at no cost to each tenant.

The County plans to identify and contract with a non-government agency (or agencies) to provide all services and programming required for the implementation of these programs. Programs must follow the Housing First model, which means that:

- Housing for all clients served is provided in a permanent setting
- Participants must be able to abide by a standard lease agreement
- Services are voluntary and will be designed to promote housing stability and well-being
- The type of services provided are to be based on individual need
- Housing is not contingent on compliance with services

These programs are intended to supplement existing mainstream benefit programs, not to replace the existing resources. Program providers must incorporate services focused on improving client access to mainstream benefit programs, such as Social Security disability benefits and Veteran benefits. In addition

These new programs are intended to supplement existing Federal resources that are already being committed to Veterans homelessness in the County. These Federal resources include:

1. the HUD-Veterans Affairs Supportive Housing Program (VASH), which is a Permanent Supportive Housing (PSH) which provides long-term rental assistance vouchers and social services specifically targeted to homeless veterans, and
2. the Supportive Service for Veteran Families Program (SSVF) which provides time-limited financial and supportive services to individuals and families who are homeless or at-risk of homelessness to enable them to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

Eligibility and Process for Referral

Veterans will be referred to these programs through the Montgomery County coordinated entry system. Montgomery County's Department of Health and Human Services ("DHHS"), working through the Veterans Work Group of the Housing Prioritization Committee, will be responsible for maintaining a list of potential clients for the VPH and VRRH programs. For all persons on the list, the Veterans Work Group is expected to prioritize the use of Federal resources, including VASH vouchers and SSVF prevention funds and rental assistance, before any referral to the VPH, or VRRH are considered.

If a person on the list cannot access VASH or SSVF, whether because of eligibility criteria or lack of available funding, that person can then be considered for referral to VPH or VRRH as vacancies occur. Once referred, the provider(s) for the VPH, or VRRH programs will be required to accept clients in accordance with the CoC's written standards.

V. Gaps

Montgomery County has many resources in place to prevent and address homelessness—yet gaps remain in some areas. The community has been working hard to coordinate and collaborate to fill gaps in the service delivery system for the homeless population. The primary gaps in providing a more sustainable services network for persons who are homeless include:

1. Lack of affordable and diversified housing stock in general, and particularly for seniors, especially those who may need some level of assisted living

2. Barriers for persons with limited or no income to access the affordable and supportive housing which is currently available.
3. Lack of ability to quickly access affordable housing for populations such as domestic violence victims
4. Resources for programs providing models to assist in ending intergenerational poverty.
5. Programming focused on long-term economic security.

VI. Sustainability

The following strategies will be used to sustain the efforts of ending Veteran homelessness:

1. Continuing to serve Veterans with the Housing First approach and provide individualized pathways to permanent housing.
2. Reducing the unsheltered status and minimize the time spent being homeless.
3. Improving access to mainstream benefit programs, such as Social Security disability benefits and Veteran benefits. By providing outreach to Veterans about SSA benefits and assisting eligible adults through the SSA application process using the SOAR model, we can increase income security and housing stability and help end Veteran homelessness.
4. Providing prevention assistance includes but is not limited to rental and utility assistance; down payment assistance; legal assistance; employment assistance; vocation assistance; mental health and substance abuse assistance; and housing counseling.

VII. Conclusion

The Montgomery County Continuum of Care (CoC) is delighted to join the Zero: 2016 National Campaign. The CoC's goal is to end homelessness for all Veterans, not just those with honorable discharges. The strategy to achieve this vision is of making homelessness a rare, brief, and nonrecurring event for Veterans in Montgomery County.