

**MEMORANDUM**

July 10, 2015

TO: Public Safety Committee

FROM: Susan J. Farag, Legislative Analyst *SJK*  
Essie McGuire, Senior Legislative Analyst

SUBJECT: FY16 Savings Plan

The Committee is to review elements of the Executive's recommended FY16 Savings Plan that are under its jurisdiction. See © 1-19 for the Executive's July 8 transmittal memo and relevant background information. The Council is scheduled to consider the recommendations on the Savings Plan from all six Committees on July 28.

The Committee will focus on the Executive's recommendations for the following budgets:

Budget	©#	Executive's Recommended Reduction	Percentage of Approved Appropriation	Council Analyst
Circuit Court	6	-\$101,404	-0.9%	Susan Farag
Consumer Protection	6	-\$47,780	-2.0%	Susan Farag
Correction and Rehabilitation	6	-\$1,255,800	-1.8%	Susan Farag
Emergency Management and Homeland Security	7	-\$27,086	-2.0%	Keith Levchenko
Fire and Rescue**	12-13	-\$3,916,422	-1.8%	Essie McGuire
Police	11	-\$2,008,877	-0.7%	Susan Farag
Sheriff	11	-\$460,884	-2.0%	Susan Farag
State's Attorney	11	-\$361,150	-2.3%	Susan Farag
<b>TOTAL PUBLIC SAFETY:</b>		<b>-\$8,179,403</b>		

The Executive did not recommend reductions for every budget that is reviewed by the Committee.

**\*\*Please note that Ms. McGuire's analysis of Fire and Rescue is not included in this packet. It will be made available to Committee members over the weekend, and be issued as an addendum to the packet on the morning of July 13.**

## Manageable Items

In Council staff's view, the following items are manageable and are recommended for approval:

Budget Item	© #	CE Recommended Reduction
<b>Circuit Court:</b> Local Telephone Charges	6	-\$25,000
<b>Circuit Court:</b> Library Books	6	-\$26,404
<b>Correction and Rehabilitation:</b> Conflict Resolution Center	6	-\$23,810
<b>Fire and Rescue:</b> Delay Recruit Class	12	-\$741,422
<b>Fire and Rescue:</b> Mowing Contract	12	-\$25,000
<b>Fire and Rescue:</b> Eliminate EMS Recertifications and Overtime	12	-\$380,000
<b>Fire and Rescue:</b> Eliminate Asst. Chief Position in Div. of Risk Mgt.	12	-\$200,000
<b>Fire and Rescue:</b> Add Paramedic Chase Car in Kensington	13	\$290,000
<b>OEMHS:</b> Emergency Operations Center Improvements	7	-\$15,000
<b>OEMHS:</b> Office Supply Reduction	7	-\$3,000
<b>OEMHS:</b> Cell Phone Usage Extension	7	-\$4,500
<b>OEMHS:</b> Conference Attendance Reduction	7	-\$3,000
<b>OEMHS:</b> EOP and Mitigation Plan Reprints	7	-\$1,586
<b>Police:</b> Pedestrian Safety Overtime	11	-\$80,000
<b>Police:</b> 50 Additional AEDs	11	-\$88,012
<b>Police:</b> Overtime	11	-\$268,482
<b>Police:</b> Delay full Implementation of Body Worn Cameras for 6 Months	11	-\$314,105
<b>Police:</b> Smaller Recruit Class (Session 62 (6/15) has 11 fewer candidates)	11	-\$1,258,278
<b>Sheriff:</b> Operating Expenses	11	-\$460,884
<b>State's Attorney:</b> Turnover Savings from Employee Separation of Service	11	-\$190,000
<b>State's Attorney:</b> Reduce Contractor Attorney Hours	11	-\$25,000
<b>State's Attorney:</b> Reduce Insurance Costs	11	-\$66,150
<b>Total Reduction:</b>		<b>-\$3,909,633</b>

## Discussion Items

In Council staff's view, the following items require discussion:

### Circuit Court

#### 5 Reduction in Supervised Visitation Center (-\$50,000)

*Background information:* This program offers a safe and structured setting for court-ordered visitation between children and their parents in child welfare cases. Visitation occurs on weekends at a facility operated during the week by the Department of Health and Human Services. In FY15, the first full fiscal year for the program, the Court had 45 cases scheduled for supervised visitation, resulting in a total of 282 visits. Cases scheduled in FY15 increased by 95.6% in FY15, and actual scheduled visits increase by 105%. This reduction will result in about 26 families receiving supervised visitation.

*Council staff recommendation:* Council staff recommends not approving this reduction. The program permits supervised visitation in volatile custody cases and provides supervision by licensed social workers.

### Consumer Protection

#### 9 Lapse Administrative Specialist I (-\$47,780)

*Background:* OCP has 17 full-time and one part-time positions, two of which are vacant, including this Administrative Specialist I position. While this position is currently subject to the ongoing hiring freeze, OCP plans to use this position to provide some IT support when the hiring freeze is lifted. While it is unknown when the hiring freeze may end, having the position available for IT functions is important for supporting any IT upgrades that may be proposed by the Department of Technology Services (DTS) in its current needs assessment of OCP.

*Council staff recommendation:* Given the ongoing staffing and IT constraints within OCP, Council staff recommends not approving this reduction.

### Correction and Rehabilitation

*Background:* The following proposed reductions reduce or otherwise constrain the use of staff within DOCR. DOCR staffing has not been fully restored from the large cuts taken during the recession several years ago. It had 568 authorized positions in FY09, only to see that number cut by 50 positions during the recession. Over the past several years, the Council has restored several positions, primarily security and mental health-related positions. The Executive has added back several administrative positions as well. And while not all 50 positions need to be restored, the current total complement is still very low and does not optimally meet operational needs. Much of the work continues to be performed with overtime. The average daily population has dropped over the past

several years, but the nature of the population has become much more complex, with higher percentages of both mentally and physically ill inmates, and includes population groups that have special risks/needs.

Listed below are brief background descriptions on five recommended reductions that impact staffing.

**10 Assistant Food Services Manager (-\$145,773)**

*Background:* This position was recommended for abolishment in the CE recommended FY16 Operating Budget, but restored by Council. This action abolishes one Program Manager I, Assistant Food Services Manager, reducing supervision and onsite accountability monitoring of all food services operations. The CE impact statement indicates the workload will be distributed among other staff, with no service impact.

**11 Facility Management Deputy Warden (-\$171,335)**

*Background:* This Deputy Warden position, one of four Deputy Warden positions, is responsible for overseeing routine and major building maintenance, and maintenance of the security systems. The CE impact statement indicates that the duties will be spread among four other positions.

**13 Additional Lapse – Freeze Vacant Non-24/7 positions for one year (-\$624,582)**

*Background:* Approved lapse in FY16 is \$1.8 million, and adding this additional lapse would increase total lapse to \$2.4 million in FY16. As of July 1, 2015, there were 23 positions vacant. The vacancies include the Warden position, the Internal Investigations position, and several case management positions that help manage ACS, IPSA, and other caseloads.

DOCR Vacancy List (as of July 1, 2015)	
Division/ Section	Job Class Title
Pretrial/IPSA	PAA (PT)
Pre Release/Reentry Serv.	Correctional Specialist I/II
MCDC/Records	Correctional Records Coord.
MCCF/Administration	Office Service Coordinator
Pre Release/Reentry Serv.	Correctional Specialist I/II
MCDC/IS	Correctional Specialist IV
MCDC/IS	Correctional Specialist I/II
Pretrial/ACS	Correctional Specialist I/II
Director's Office/Finance	Accountant Auditor I
Pretrial/IPSA	Correctional Specialist I/II
MCCF/C&S	Lieutenant
MCCF/FS	CD0II
MCCF/C&S	Lieutenant
MCCF/Medical	Correctional Health Nurse
Pretrial/Supervision	Correctional Specialist III
Pretrial/Administration	Program Aide
Director's Office/HR	Office Service Coordinator
MCCF/C&S	COIII/Cpl
MCCF/C&S	COIII/CPI
MCCF/Administration	Manager II (Warden)
MCCF/IS	Correctional Specialist I/II
MCCF/FS	CD0II
MCCF/C&S	Captain (Internal Invest.)

**14 One Shift of Visiting Post (-\$145,150)**

*Background:* In FY12, one visitor post was collapsed due to budget constraints, which resulted in an increase of security incidents, including vandalism, two arrests, and an injury to a staff member. The proposed action does not decrease visiting hours, but it does reduce the number of Correctional Officers at the front desk from two to one.

**15 Overtime Post Staffing (-\$145,150)**

*Background:* This reduction reflects DOCR's reducing the use of overtime to fill posts, based on population needs.

**Council Staff Recommendation for DOCR reductions:** Council staff remains concerned with staffing levels in DOCR, particularly as the jail and other supervised populations become more complex and higher-need. Council staff recommends not approving the above recommended reductions. However, if the Committee wants to consider alternative options, Council staff recommends maintaining the Deputy Warden position, the Visiting Post Shift, and only increasing lapse by -\$300,000. This option would reduce total DOCR savings from \$1,255,800 to \$614,733.

**State’s Attorney**

**120 Eliminate Truancy Prevention Program Expansion (-\$80,000)**

*Background:* The Truancy Prevention Program operating budget was \$78,000 annually in both FY14 and FY15 for the initiative. The recommended FY16 operating budget includes an additional \$57,000 to expand the program to five more schools (for a total of \$135,000 for FY16). The Council approved this expansion and added another \$18,168 to convert the current program coordinator position from contractual to permanent staff. The total FY16 operating budget for the program is \$153,168.

The recommended reduction eliminates the program expansion to five more middle schools as well some other related costs:

- \$45,000 for the contractual Program Coordinator;
- \$9,800 for the Volunteer Maryland stipend for a Volunteer Coordinator;
- \$10,000 for rewards and program incentives;
- \$5,200 marketing materials and advertising costs;
- \$4,000 for mileage;
- \$5,000 stipend for a Truancy Prevention Program judge; and
- \$1,000 for a graduation ceremony.

*Council staff recommendation:* Council staff recommends a modified savings of \$45,000 for this item by eliminating the contractual Program Coordinator position only. While small, the other costs such as rewards and program incentives, as well as volunteer stipends, are critical to the success of the existing program. In addition, if funding for the Volunteer Coordinator stipend is maintained, the State’s Attorney’s Office could expand the program to one or two more middle schools in January.

**This packet contains**

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OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

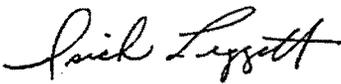
Isiah Leggett  
County Executive

RECEIVED  
MONTGOMERY COUNTY  
COUNCIL

**MEMORANDUM**

July 8, 2015

TO: George Leventhal, Council President

FROM: Isiah Leggett, County Executive 

SUBJECT: FY16 Savings Plan

Attached please find my Recommended FY16 Savings Plan for Montgomery County Government and the other tax supported County Agencies. The attached plan identifies savings of approximately \$51 million including \$10 million in current revenue, the minimum I believe necessary at this time as we begin planning for the FY17 budget.

Only one income tax distribution remains for FY15, and year-to-date collections are \$21.4 million short of the estimate included in the FY16 approved budget. Given the size of the final FY15 distribution and the pattern of shortfalls we have experienced, it is unlikely that the final distribution will result in additional revenues that would significantly offset the \$21.4 million shortfall. Therefore, it is prudent to assume a significant overall shortfall will continue into FY16 and FY17. In addition, more recent information indicates that the recent Supreme Court decision in the case of *Wynne v. Comptroller for the State of Maryland* will further reduce income tax revenues by approximately \$15.1 million in FY16 and \$76.7 million in FY17. Altogether, the cumulative revenue loss by FY17 is currently projected to reach well over \$150 million.

This potential revenue loss, combined with significant expenditure pressures, raises the possibility of a very substantial budget gap for FY17 in addition to the FY16 shortfall. Please keep in mind that we must close this substantial and growing gap without the options that have been available to us in the past. Therefore, it is critical for our taxpayers, residents and employees that we plan for and implement a savings plan now to avoid even more significant and potentially disruptive budget reductions later.

In the last County savings plan in FY11, Montgomery County Public Schools savings constituted a higher percentage of the total. I do not believe that it is possible today, given the elimination of over 380 positions and other constraints the school system has experienced within a maintenance-of-effort budget in recent years. However, I believe a \$10 million savings target is realistic. Montgomery College has benefited from unprecedented increases in County funding in the last two years - 29 percent since FY14. While their programs and goals are worthy and I have supported the College with recommended increases in excess of all other County agencies, I believe they must also be part of this solution. I am recommending a \$5 million operating budget savings target for Montgomery College and an additional \$6.5 million savings plan reduction in capital budget current revenue. Even with this recommended savings, the College will experience a nearly 24 percent increase in County resources in the last two years. The savings plan target for Maryland National Capital Park and Planning Commission is approximately \$1.5 million, or about 1.3 percent of its tax-supported budget (excluding debt service and retiree health insurance prefunding).



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George Leventhal, Council President  
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For Montgomery County Government, the total operating budget savings plan target is \$24.1 million or 1.7 percent of the approved budget, and \$3.64 million in capital budget current revenue. As a starting point, the operating budget savings plan target included a two percent across-the-board reduction in all tax supported budgets, and also included some of the enhancements added to the budget in FY16. The savings plan includes enhancements I recommended in my March 15<sup>th</sup> budget and some of those added by the Council. However, in order to meet the necessary savings goal for FY16 and beyond, we must find even greater savings beyond that which was added in FY16. This savings plan reflects reductions in service, though we have sought to minimize reductions to the most critical and basic services.

While no one disputes the value these new and expanded programs would provide, I am convinced they are not sustainable in the current fiscal environment we are facing for the foreseeable future. Therefore, I do not believe it is advisable to initiate them at this time. If, however, you reach a different conclusion, you should recommend additional programs and services that are part of the base budget for reduction or elimination. The Council should identify those reductions as alternatives but approve my overall savings target. Again, it is critical to pull back on our current spending as soon as possible, in order to address the revenue shortfalls.

Given the long-term nature of the fiscal problems, I have also maximized reductions to ongoing expenditures. The Council's reductions should similarly avoid focusing on one-time items such as current revenue. While some one-time savings are part of my proposed savings plan, there are far more dollars assumed from ongoing expenditures. Without this approach, we will almost certainly be confronting the same difficult decisions at a later time when our flexibility is even more greatly diminished.

I want to emphasize that I do not believe a property tax increase alone, of the magnitude it will require to close next year's expected budget gap, can be the solution. The combination of reduced revenues and increased expenditure pressures is simply too great to overcome with a tax increase. As noted in the Council's discussion of the FY16-21 fiscal plan, just to close the existing gap, the property tax increase would have to exceed 10 cents to fund a same services budget next year. Additional revenue would need to be identified to pay for normal cost increases in the current budget such as increases to salaries in the collective bargaining agreements, fuel cost increases, interest rate increases, or inflation increases.

I understand the desire by some to wait until more information becomes available – for example, after the fiscal update – but the likelihood of a dramatic reversal in the revenue trend we have observed over the last year is low. In addition, the impact of the Wynne decision is likely to be substantial and could exceed our current estimates.

The sooner we can implement these cost control measures, the more likely they are to be achieved. Without these reductions, the already significant challenge of balancing the FY17 budget will be even more painful and less manageable. Deferring difficult decisions now not only increases the risk of limiting our choices later, but potentially makes those choices much worse than they would otherwise be. Delaying difficult decisions will also increase the later need for unsustainable and unrealistically high tax increases over the next several years. I believe that course of action would not be fiscally responsible or fair to our constituents, our residents and businesses, or our employees.

George Leventhal, President  
 July 8, 2015  
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I appreciate the Council's willingness to collaborate on this important matter and the expedited scheduling of consideration and approval of the plan. My staff is available to assist the Council in its review of the attached proposal. Thank you for your support of our efforts to minimize the impact of these reductions on our most important services while preserving the fiscal health of the County Government.

<b>Executive Recommended FY16 Savings Plan</b>					
<b>Agency</b>	<b>Approved FY16 Budget</b>	<b>Savings Plan Reduction</b>	<b>Agency as % of Total FY16 Budget</b>	<b>Reduction as % of Savings Plan</b>	<b>Savings Plan Reduction as % of Budget</b>
MCG	1,413,422,533	24,139,111	35.7%	59.3%	1.7%
MCPS	2,176,525,543	10,000,000	55.0%	24.6%	0.5%
College	252,218,195	5,000,000	6.4%	12.3%	2.0%
MNCPPC	115,583,985	1,529,329	2.9%	3.8%	1.3%
<b>Total</b>	<b>3,957,750,256</b>	<b>40,668,440</b>			<b>1.0%</b>

**Notes:**  
 1. Amounts above include only the operating budget, excluding debt service and retiree health insurance.  
 2. The County Executive's Recommended FY16 Savings Plan also includes capital budget current revenue reductions of \$10.14 million, including \$6.5 million from Montgomery College and \$3.64 million from the County Government.

IL:jah

- c: Timothy L. Firestine, Chief Administrative Officer
- Larry A. Bowers, Interim Superintendent, Montgomery County Public Schools
- Dr. DeRionne Pollard, President, Montgomery College
- Casey Anderson, Chair, Montgomery County Planning Board
- Stacy L. Spann, Executive Director, Housing Opportunities Commission
- John W. Debelius III, Sixth Judicial Circuit and County Administrative Judge
- John McCarthy, State's Attorney
- Sheriff Darrin M. Popkin, Sheriff's Office
- Steve Farber, Council Administrator
- Jennifer A. Hughes, Director, Office of Management and Budget
- Joseph F. Beach, Director, Department of Finance

Attachments

## FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY16 Approved <small>(per Council Resolution 18-150)</small>	CE Recommended		Savings as a percent of Original FY16 Budget
		Total \$	Revenue	

### Tax Supported

#### General Fund

Board of Appeals	589,425	-11,790	0	-2.0%
Board of Elections	6,556,351	-50,000	0	-0.8%
Circuit Court	11,832,745	-101,404	0	-0.9%
Community Engagement Cluster	3,485,081	-69,702	0	-2.0%
Consumer Protection	2,388,730	-47,780	0	-2.0%
Correction and Rehabilitation	70,609,851	-1,255,800	0	-1.8%
County Attorney	5,660,259	-113,206	0	-2.0%
County Council	10,826,866	-216,540	0	-2.0%
County Executive	5,070,467	-101,410	0	-2.0%
Economic Development	11,288,011	-552,940	0	-4.9%
Emergency Management and Homeland Security	1,354,300	-27,086	0	-2.0%
Environmental Protection	2,200,860	-113,695	0	-5.2%
Ethics Commission	382,007	-7,640	0	-2.0%
Finance	13,712,942	-274,258	0	-2.0%
General Services	26,939,015	-908,761	0	-3.4%
Health and Human Services	209,253,900	-3,896,044	0	-1.9%
Housing and Community Affairs	5,554,107	-111,082	0	-2.0%
Human Resources	8,088,066	-121,762	0	-1.5%
Human Rights	1,074,757	-5,512	0	-0.5%
Inspector General	1,043,162	-20,860	0	-2.0%
Intergovernmental Relations	892,647	-17,852	0	-2.0%
Legislative Oversight	1,479,274	-29,586	0	-2.0%
Management and Budget	4,093,855	-81,878	0	-2.0%
Merit System Protection Board	196,605	-3,930	0	-2.0%
NDA - Arts and Humanities Council	4,673,615	-230,915	0	-4.9%
NDA - Housing Opportunities Commission	6,401,408	-128,028	0	-2.0%
NDA - Non-Departmental Accounts Other	139,229,983	0	0	0.0%
Office of Procurement	4,181,749	-159,968	0	-3.8%
Police	270,617,964	-2,008,877	0	-0.7%
Public Information	4,932,519	-78,650	0	-1.6%
Public Libraries	40,707,935	-1,576,062	0	-3.9%
Sheriff	23,044,208	-460,884	0	-2.0%
State's Attorney	15,645,021	-361,150	0	-2.3%
Technology Services	40,907,969	-400,000	0	-1.0%
Transportation	46,099,835	-1,961,705	0	-4.3%
Utilities	25,121,891	0	0	0.0%
Zoning & Administrative Hearings	624,000	-12,480	0	-2.0%
<b>General Fund Total:</b>	<b>1,026,561,378</b>	<b>-15,519,237</b>	<b>0</b>	<b>-1.5%</b>

#### Special Funds

<u>Urban District - Bethesda</u>				
Urban District - Bethesda	3,253,697	-212,074	0	-6.5%
<u>Urban District - Silver Spring</u>				
Urban District - Silver Spring	3,512,150	-220,244	0	-6.3%
<u>Urban District - Wheaton</u>				
Urban District - Wheaton	2,111,205	-189,224	0	-9.0%
<u>Mass Transit</u>				

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## FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY16 Approved <small>(per Council Resolution 18-150)</small>	CE Recommended		Savings as a percent of Original FY16 Budget
		Total \$	Revenue	
<b>Mass Transit</b>	121,491,890	-2,406,016	-289,845	-1.7%
<u>Fire</u>				
Fire	222,299,388	-3,916,422	0	-1.8%
<u>Recreation</u>				
Recreation	32,339,234	-561,839	0	-1.7%
<u>Economic Development</u>				
Economic Development	1,853,591	0	0	0.0%
<b>Special Funds Total:</b>	<b>386,861,155</b>	<b>-7,505,819</b>	<b>-289,845</b>	<b>-1.9%</b>
<b>MCG Tax Supported Total:</b>	<b>1,413,422,533</b>	<b>-23,025,056</b>	<b>-289,845</b>	<b>-1.6%</b>

### Non-Tax Supported

#### Special Funds

<u>Cable Television</u>				
Cable Television	15,764,947	-753,900	0	-4.8%
<u>Montgomery Housing Initiative</u>				
Montgomery Housing Initiative	27,662,251	-650,000	0	-2.3%
<b>Special Funds Total:</b>	<b>43,427,198</b>	<b>-1,403,900</b>	<b>0</b>	<b>-3.2%</b>
<b>MCG Non-Tax Supported Total:</b>	<b>43,427,198</b>	<b>-1,403,900</b>	<b>0</b>	<b>-3.2%</b>

<b>Montgomery County Government:</b>	<b>1,413,422,533</b>	<b>-24,428,956</b>	<b>-289,845</b>	<b>-1.7%</b>
<b>Montgomery County Public Schools:</b>	<b>2,176,525,543</b>	<b>-10,000,000</b>	<b>0</b>	<b>-0.5%</b>
<b>Montgomery College:</b>	<b>252,218,195</b>	<b>-5,000,000</b>	<b>0</b>	<b>-2.0%</b>
<b>Maryland-National Capital Park and Planning:</b>	<b>115,583,985</b>	<b>-1,529,329</b>	<b>0</b>	<b>-1.3%</b>
<b>TOTAL ALL AGENCIES</b>	<b>3,957,750,256</b>	<b>-40,958,285</b>	<b>-289,845</b>	<b>-1.0%</b>

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# FY16 SAVINGS PLAN

**MCG Tax Supported**

Ref No.	Title	Total \$	Revenue
<b>General Fund</b>			
<b>Board of Appeals</b>			
1	LAPSE IN EXECUTIVE DIRECTOR POSITION	-11,790	0
<b>Board of Appeals Total:</b>		<b>-11,790</b>	<b>0</b>
<b>Board of Elections</b>			
2	MILEAGE REIMBURSEMENT FOR VOTER EDUCATION AND OUTREACH EVENTS	-10,000	0
3	OUTREACH/COMMUNITY EDUCATION STAFFING	-35,000	0
4	OVERTIME FOR VOTER EDUCATION, RECRUITMENT, REGISTRATION, AND OUTREACH EVENTS	-5,000	0
<b>Board of Elections Total:</b>		<b>-50,000</b>	<b>0</b>
<b>Circuit Court</b>			
5	EVALUATION SERVICES (60034) REDUCTION IN SUPERVISED VISITATION CENTER FOR THE NON-CUSTODIAL PARENT TO PARTICIPATE IN SUPERVISED VISITATION	-50,000	0
6	LOCAL TELEPHONE CHARGES (60060)	-25,000	0
7	LIBRARY BOOKS (62700)	-26,404	0
<b>Circuit Court Total:</b>		<b>-101,404</b>	<b>0</b>
<b>Community Engagement Cluster</b>			
8	LAPSE PROGRAM MANAGER I	-69,702	0
<b>Community Engagement Cluster Total:</b>		<b>-69,702</b>	<b>0</b>
<b>Consumer Protection</b>			
9	LAPSE ADMINISTRATIVE SPECIALIST I	-47,780	0
<b>Consumer Protection Total:</b>		<b>-47,780</b>	<b>0</b>
<b>Correction and Rehabilitation</b>			
10	ASSISTANT FOOD SERVICES MANAGER	-145,773	0
11	FACILITY MANAGEMENT DEPUTY WARDEN	-171,335	0
12	CONFLICT RESOLUTION - CONFLICT RESOLUTION CENTER OF MONTGOMERY COUNTY	-23,810	0
13	ADDITIONAL LAPSE -- FREEZE VACANT NON-24/7 POSITIONS FOR ONE YEAR	-624,582	0
14	ONE SHIFT OF VISITING POST	-145,150	0
15	OVERTIME POST STAFFING	-145,150	0
<b>Correction and Rehabilitation Total:</b>		<b>-1,255,800</b>	<b>0</b>
<b>County Attorney</b>			
16	DECREASE EXPENSES	-113,206	0
<b>County Attorney Total:</b>		<b>-113,206</b>	<b>0</b>

(6)

# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
<b>County Council</b>			
17	DECREASE EXPENSES	-216,540	0
<b>County Council Total:</b>		<b>-216,540</b>	<b>0</b>
<b>County Executive</b>			
18	DECREASE EXPENSES	-101,410	0
<b>County Executive Total:</b>		<b>-101,410</b>	<b>0</b>
<b>Economic Development</b>			
19	SCHOLARSHIP AWARD FUNDING TO MONTGOMERY COLLEGE	-300,000	0
20	MBDC-EXPANDED MARKETING	-50,000	0
21	LAPSE CAPITAL PROJECTS MANAGER POSITION	-105,972	0
22	ABOLISH VACANT BUSINESS DEVELOPMENT SPECIALIST POSITION	-96,968	0
<b>Economic Development Total:</b>		<b>-552,940</b>	<b>0</b>
<b>Emergency Management and Homeland Security</b>			
23	EMERGENCY OPERATIONS CENTER IMPROVEMENTS	-15,000	0
24	OFFICE SUPPLY REDUCTION	-3,000	0
25	CELL PHONE USAGE EXTENSION	-4,500	0
26	CONFERENCE ATTENDANCE REDUCTION	-3,000	0
27	EOP AND MITIGATION PLAN RE-PRINTS	-1,586	0
<b>Emergency Management and Homeland Security Total:</b>		<b>-27,086</b>	<b>0</b>
<b>Environmental Protection</b>			
28	PROGRAM MANAGER I - PARTNERSHIP DEVELOPMENT/CIVIC ENGAGEMENT, OFFICE OF SUSTAINABILITY	-72,581	0
29	GYPSY MOTH SURVEY COSTS	-7,725	0
30	COMPUTER EQUIPMENT COSTS	-8,500	0
31	REDUCE GENERAL OPERATING EXPENSES IN THE DIRECTOR'S OFFICE AND THE DIVISION OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-14,169	0
32	REDUCE OPERATING EXPENSES FOR PROFESSIONAL SERVICES IN THE DEPARTMENT OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-10,720	0
<b>Environmental Protection Total:</b>		<b>-113,695</b>	<b>0</b>
<b>Ethics Commission</b>			
33	OPERATING EXPENSES	-7,640	0
<b>Ethics Commission Total:</b>		<b>-7,640</b>	<b>0</b>
<b>Finance</b>			
34	PERSONNEL COST SAVINGS	-274,258	0

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# FY16 SAVINGS PLAN

**FY16 Savings Plan**

**MCG Tax Supported**

Ref No.	Title	Total \$	Revenue
		<b>Finance Total:</b>	<b>-274,258 0</b>
<b>General Services</b>			
35	DEFERRED MAINTENANCE AND CLEANING FOR LIBRARIES	-150,000	0
36	DEFERRED MAINTENANCE AND CLEANING FOR RECREATION	-100,000	0
37	LAPSE VACANT PLUMBER I, HVAC MECHANIC I, AND BUILDING SERVICES WORKER II	-196,726	0
38	REDUCE SPECIAL CLEANING FUNDS: PUBLIC LIBRARIES	-144,000	0
39	SUSTAINABILITY PROGRAM MANAGER (BILL 2-14 BENCHMARKING AND BILL 6-14 OFFICE OF SUSTAINABILITY)	-82,035	0
40	REDUCE SPECIAL CLEANING FUNDS: DEPARTMENT OF RECREATION	-186,000	0
41	OPERATING FUNDS TO IMPLEMENT BILL 2-14 BENCHMARKING	-50,000	0
		<b>General Services Total:</b>	<b>-908,761 0</b>
<b>Health and Human Services</b>			
42	CHILDREN'S OPPORTUNITY FUND	-125,000	0
43	DEVELOPMENTAL DISABILITY SUPPLEMENT	-969,420	0
44	PLANNING FOR ANTI-POVERTY PILOT PROGRAM	-32,700	0
45	IMPLEMENTATION OF BILL 13-15 - THE CHILD CARE EXPANSION AND QUALITY ENHANCEMENT INITIATIVE	-126,548	0
46	POSITIVE YOUTH PROGRAMMING SERVICES FOR WHEATON HIGH SCHOOL WELLNESS CENTER	-135,650	0
47	VILLAGE START-UP GRANTS FOR LOW AND MODERATE INCOME AND DIVERSE COMMUNITIES	-10,000	0
48	REGINALD S. LOURIE CENTER	-49,910	0
49	BEHAVIORAL HEALTH SPECIALIST - MONTGOMERY CARES HOLY CROSS - ASPEN HILL CLINIC	-50,000	0
50	MONTGOMERY CARES REIMBURSEMENT RATE \$1 INCREASE PER VISIT	-80,028	0
51	MUSLIM COMMUNITY DENTAL CLINIC	-91,000	0
52	CARE FOR KIDS ENROLLMENT GROWTH	-62,500	0
53	COUNTY DENTAL CLINICS	-50,000	0
54	SET DEVELOPMENTAL DISABILITY DIRECT SERVICE WORKER WAGE AT 125 PERCENT OF MINIMUM WAGE	-146,688	0
55	HEALTH INSURANCE APPLICATION ASSISTANCE FOR EMPLOYEES OF COUNTY CONTRACTORS	-30,000	0
56	PRINTING/COPYING	-2,300	0
57	OUTSIDE POSTAGE	-15,000	0
58	TRAVEL AND MILEAGE REIMBURSEMENTS	-1,300	0
59	CONTRACTUAL SERVICES FOR EMPLOYMENT, TRAINING, AND SUPPORTIVE SERVICES	-77,740	0

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# FY16 SAVINGS PLAN

## *FY16 Savings Plan*

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
60	LEADERSHIP DEVELOPMENT PROGRAM THAT SERVES DIVERSE RESIDENTS IN THE COUNTY	-51,470	0
61	AFRICAN AMERICAN HEALTH PROGRAM CONTRACTUAL SERVICES	-24,400	0
62	LATINO YOUTH WELLNESS PROGRAM SERVICES	-26,350	0
63	ASIAN AMERICAN HEALTH INITIATIVE CONTRACTUAL SERVICE - MENTAL HEALTH	-10,830	0
64	HANDICAP RENTAL ASSISTANCE PROGRAM (HRAP)	-50,000	0
65	SUPPORTIVE SERVICES FOR EMERGENCY FAMILY SHELTER	-38,420	0
66	MENTAL HEALTH ASSOCIATION EMERGENCY PREPAREDNESS CONTRACT	-37,870	0
67	PEOPLE ENCOURAGING PEOPLE - HOMELESS OUTREACH CCONTRACT	-23,030	0
68	PRIMARY CARE VISITS	-496,470	0
69	PHARMACY SERVICES	-293,170	0
70	PRIMARY CARE COALITION INDIRECT RATE (AT 8.3%)	-71,770	0
71	AFRICAN IMMIGRANT AND REFUGEE FOUNDATION CONTRACT	-22,560	0
72	MCPS CONTRACT FOR SOCIAL WORK SERVICES	-61,750	0
73	PARENT RESOURCE CENTERS	-52,170	0
74	PLAYGROUND EQUIPMENT FOR EARLY CHILDHOOD SERVICES	-20,000	0
75	HOME CARE SERVICES - INCREASE WAITLIST FOR IHAS-PERSONAL CARE SERVICES	-100,000	0
76	OCCUPATIONAL THERAPY SERVICES	-250,000	0
77	CONTRACTUAL IT AND OFFICE SUPPLIES	-90,000	0
78	SHIFT MAMMOGRAMS AND COLORECTAL SCREENINGS TO GRANT FUND AND OTHER COMMUNITY RESOURCES	-120,000	0
<b>Health and Human Services Total:</b>		<b>-3,896,044</b>	<b>0</b>
<b><i>Housing and Community Affairs</i></b>			
79	CODE ENFORCEMENT INSPECTION - SINGLE FAMILY RENTAL PROPERTIES	-102,353	0
80	OFFICE SUPPLIES	-8,729	0
<b>Housing and Community Affairs Total:</b>		<b>-111,082</b>	<b>0</b>
<b><i>Human Resources</i></b>			
81	DIRECTOR'S OFFICE OPERATING EXPENSES	-44,262	0
82	CONTRACTUAL SERVICES FOR REWARDING EXCELLENCE/GAINSHARING	-25,000	0
83	TUITION ASSISTANCE	-47,500	0
84	LABOR/EMPLOYEE RELATION AND EEO/DIVERSITY	-5,000	0
<b>Human Resources Total:</b>		<b>-121,762</b>	<b>0</b>

## ***Human Rights***

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# FY16 SAVINGS PLAN

## *FY16 Savings Plan*

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
85	OFFICE SUPPLIES	-3,800	0
86	MAIL (CENTRAL DUPLICATING)	-1,712	0
<b>Human Rights Total:</b>		<b>-5,512</b>	<b>0</b>
<b><i>Inspector General</i></b>			
87	REDUCE OTHER PROFESSIONAL SERVICES (ACCOUNT 60530)	-20,860	0
<b>Inspector General Total:</b>		<b>-20,860</b>	<b>0</b>
<b><i>Intergovernmental Relations</i></b>			
88	PROFESSIONAL SERVICES	-1,660	0
89	PHONES/TELECOMMUNICATION SERVICES	-5,500	0
90	TRAVEL	-9,000	0
91	GENERAL OFFICE SUPPLIES	-1,692	0
<b>Intergovernmental Relations Total:</b>		<b>-17,852</b>	<b>0</b>
<b><i>Legislative Oversight</i></b>			
92	PERSONNEL COSTS	-29,586	0
<b>Legislative Oversight Total:</b>		<b>-29,586</b>	<b>0</b>
<b><i>Management and Budget</i></b>			
93	PERSONNEL COSTS	-81,878	0
<b>Management and Budget Total:</b>		<b>-81,878</b>	<b>0</b>
<b><i>Merit System Protection Board</i></b>			
94	DECREASE OPERATING EXPENSE	-3,930	0
<b>Merit System Protection Board Total:</b>		<b>-3,930</b>	<b>0</b>
<b><i>NDA - Arts and Humanities Council</i></b>			
95	ARTS AND HUMANITIES COUNCIL ADMINISTRATION EXPENSES	-20,500	0
96	DECREASED FUNDING FOR OPERATING SUPPORT GRANTS	-128,089	0
97	DECREASED FUNDING FOR SMALL AND MID-SIZED ORGANIZATIONS	-82,326	0
<b>NDA - Arts and Humanities Council Total:</b>		<b>-230,915</b>	<b>0</b>
<b><i>NDA - Housing Opportunities Commission</i></b>			
98	2 PERCENT UNSPECIFIED COST REDUCTION	-128,028	0
<b>NDA - Housing Opportunities Commission Total:</b>		<b>-128,028</b>	<b>0</b>
<b><i>Office of Procurement</i></b>			
99	AUDITS	-20,000	0
100	HOSTED EVENTS, PROFESSIONAL TRAINING, AND TRAVEL	-11,300	0
101	OFFICE SUPPLIES, SOFTWARE LICENSES, AND REPORT PRODUCTION	-25,200	0
102	OFFICE CLERICAL	-2,000	0

# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
103	STAFF AND OPERATING EXPENSES FOR HEALTH INSURANCE WAGE REQUIREMENTS	-101,468	0
<b>Office of Procurement Total:</b>		<b>-159,968</b>	<b>0</b>
<b>Police</b>			
104	PEDESTRIAN SAFETY OVERTIME	-80,000	0
105	50 ADDITIONAL AEDS	-88,012	0
106	OVERTIME	-268,482	0
107	DELAY FULL IMPLEMENTATION OF BODY WORN CAMERAS TO UNIFORMED MCP OFFICERS	-314,105	0
108	RECOGNIZE SMALLER RECRUIT CLASS	-1,258,278	0
<b>Police Total:</b>		<b>-2,008,877</b>	<b>0</b>
<b>Public Information</b>			
109	MC311 TRAINING	-19,000	0
110	ADVERTISEMENT FOR MC311	-15,770	0
111	LANGUAGE LINE (INTERPRETATION) FUNDING	-16,000	0
112	DELAYED HIRING (LAPSE) FOR ANTICIPATED POSITION VACANCY DUE TO RETIREMENT	-27,880	0
<b>Public Information Total:</b>		<b>-78,650</b>	<b>0</b>
<b>Public Libraries</b>			
113	HOURS AT BRANCHES (CHEVY CHASE, KENSINGTON, LITTLE FALLS, POTOMAC, TWINBROOK)	-638,880	0
114	OPERATING EXPENSES	-18,400	0
115	PAGES LAPSE DURING REFRESH	-66,000	0
116	TURNOVER SAVINGS	-152,782	0
117	LIBRARY MATERIALS	-700,000	0
<b>Public Libraries Total:</b>		<b>-1,576,062</b>	<b>0</b>
<b>Sheriff</b>			
118	OPERATING EXPENSES	-460,884	0
<b>Sheriff Total:</b>		<b>-460,884</b>	<b>0</b>
<b>State's Attorney</b>			
119	TURNOVER SAVINGS FROM EMPLOYEE SEPARATION OF SERVICE	-190,000	0
120	ELIMINATE TRUANCY PREVENTION PROGRAM EXPANSION	-80,000	0
121	REDUCE CONTRACTOR ATTORNEY HOURS	-25,000	0
122	REDUCE INSURANCE COSTS	-66,150	0
<b>State's Attorney Total:</b>		<b>-361,150</b>	<b>0</b>

## Technology Services

# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
123	DEFER SOFTWARE MAINTENANCE INCREASE UNTIL FY17	-400,000	0
<b>Technology Services Total:</b>		<b>-400,000</b>	<b>0</b>
<b>Transportation</b>			
124	BIKESHARE SERVICES	-30,000	0
125	PARKING STUDIES OUTSIDE PLDS	-40,000	0
126	CONSTRUCTION TESTING MATERIALS	-26,000	0
127	SIGNAL RELAMPING	-50,000	0
128	RAISED PAVEMENT MARKINGS	-100,000	0
129	TRAFFIC MATERIALS	-51,596	0
130	RESURFACING	-160,000	0
131	PATCHING	-160,500	0
132	SIDEWALK REPAIR	-40,000	0
133	TREE MAINTENANCE (STUMP REMOVAL)	-500,000	0
134	SIGNAL OPTIMIZATION	-100,000	0
135	PEDESTRIAN SAFETY EDUCATION	-100,000	0
136	SIDEWALK INVENTORY	-200,000	0
137	DIGITAL MAP OF SIDEWALKS	-150,000	0
138	RUSTIC ROAD SIGNS	-25,000	0
139	AIRPLANE SURVEILLANCE	-228,609	0
<b>Transportation Total:</b>		<b>-1,961,705</b>	<b>0</b>
<b>Zoning &amp; Administrative Hearings</b>			
140	OPERATING EXPENSES	-12,480	0
<b>Zoning &amp; Administrative Hearings Total:</b>		<b>-12,480</b>	<b>0</b>
<b>General Fund Total:</b>		<b>-15,519,237</b>	<b>0</b>

## Fire

### Fire and Rescue Service

141	DELAY RECRUIT CLASS	-741,422	0
142	MOWING CONTRACT	-25,000	0
143	ELIMINATE EMS RECERTIFICATIONS ON OVERTIME	-380,000	0
144	ELIMINATE ASSISTANT CHIEF POSITION IN DIVISION OF RISK REDUCTION AND TRAINING	-200,000	0
145	HYATTSTOWN ENGINE 709	-1,680,000	0
146	KENSINGTON AMBULANCE 705	-400,000	0
147	KENSINGTON ENGINE 705	-780,000	0

# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
148	ADD PARAMEDIC CHASE CAR IN KENSINGTON	290,000	0
<b>Fire and Rescue Service Total:</b>		<b>-3,916,422</b>	<b>0</b>
<b>Fire Total:</b>		<b>-3,916,422</b>	<b>0</b>

## Mass Transit

### DOT-Transit Services

149	DELAY BETHESDA CIRCULATOR EXPANSION	-160,000	0
150	DELAY NEW SERVICE TO TOBYTOWN COMMUNITY	-220,000	0
151	MYSTERY RIDER CONTRACT	-100,000	0
152	CALL AND RIDE PROGRAM SAVINGS AND CAP	-55,000	0
153	TRAINING PROGRAM VAN RENTALS	-116,484	0
154	COMMUTER SERVICES TMD EXPENSES	-50,000	0
155	ROUTE REDUCTIONS	-1,704,532	-289,845
<b>DOT-Transit Services Total:</b>		<b>-2,406,016</b>	<b>-289,845</b>
<b>Mass Transit Total:</b>		<b>-2,406,016</b>	<b>-289,845</b>

## Recreation

### Recreation

156	REMOVE FUNDING FOR ADVENTIST COMMUNITY SERVICES NON-COMPETITIVE CONTRACT WHICH SUPPORTS PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-145,000	0
157	REMOVE FUNDING FOR MAINTENANCE SERVICES FOR PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-15,000	0
158	WIFI ACCESS AT RECREATION FACILITIES	-48,000	0
159	ADDITIONAL LAPSE AND TURNOVER SAVINGS	-147,017	0
160	SUSPEND MULIT-LINGUAL RECREATION SPECIALIST POSITION	-82,394	0
161	SUSPEND PROGRAM SPECIALIST II POSITION	-82,394	0
162	REDUCE SEASONAL STAFFING IN DIRECTOR'S OFFICE TO SUPPORT SAVINGS PLAN	-42,034	0
<b>Recreation Total:</b>		<b>-561,839</b>	<b>0</b>
<b>Recreation Total:</b>		<b>-561,839</b>	<b>0</b>

## Urban District - Bethesda

### Urban Districts

163	PROMOTIONS	-102,074	0
164	STREETSCAPE MAINTENANCE	-75,000	0
165	SIDEWALK MAINTENANCE	-35,000	0

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# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Tax Supported

Ref No.	Title	Total \$	Revenue
<b>Urban Districts Total:</b>		-212,074	0
<b>Urban District - Bethesda Total:</b>		-212,074	0

### Urban District - Silver Spring

#### Urban Districts

166	ADMINISTRATION AND MANAGEMENT	-7,500	0
167	PROMOTIONS	-17,500	0
168	ENHANCED SERVICES	-150,000	0
169	STREETSCAPE MAINTENANCE	-45,244	0
<b>Urban Districts Total:</b>		-220,244	0
<b>Urban District - Silver Spring Total:</b>		-220,244	0

### Urban District - Wheaton

#### Urban Districts

170	LAPSE PART-TIME PUBLIC SERVICE WORKER II	-39,224	0
171	PROMOTIONS	-50,000	0
172	STREETSCAPE MAINTENANCE	-50,000	0
173	SIDEWALK REPAIR	-50,000	0
<b>Urban Districts Total:</b>		-189,224	0
<b>Urban District - Wheaton Total:</b>		-189,224	0

<b>MCG Tax Supported Total:</b>	-23,025,056	-289,845
<b>Net Savings: (Total Exp. Savings &amp; Revenue Changes)</b>	-22,735,211	

### Cable Television

#### Cable Communications Plan

174	FIBERNET NOC	-728,900	0
175	PEG AUDIENCE MEASUREMENT INITIATIVE	-25,000	0
<b>Cable Communications Plan Total:</b>		-753,900	0
<b>Cable Television Total:</b>		-753,900	0

### Montgomery Housing Initiative

#### Housing and Community Affairs

176	ZERO:2016 - 10 PERMANENT SUPPORTIVE HOUSING UNITS AND 10 RAPID RE-HOUSING SUBSIDIES FOR VETERANS	-500,000	0
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# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MCG Non-Tax Supported

Ref No.	Title	Total \$	Revenue
177	HOUSING FIRST: 10 RAPID RE-HOUSING SUBSIDIES FOR FAMILIES WITH CHILDREN	-150,000	0
<b>Housing and Community Affairs Total:</b>		<b>-650,000</b>	<b>0</b>
<b>Montgomery Housing Initiative Total:</b>		<b>-650,000</b>	<b>0</b>
<b>MCG Non-Tax Supported Total:</b>		<b>-1,403,900</b>	<b>0</b>
<b>Net Savings:</b>		<b>-1,403,900</b>	
<i>(Total Exp. Savings &amp; Revenue Changes)</i>			
<b>MCG Total:</b>		<b>-24,428,956</b>	<b>-289,845</b>
<b>MCG FY16 Net Savings</b>		<b>-24,139,111</b>	
<i>(Total Exp. Savings &amp; Revenue Changes)</i>			

## MCPS Current Fund

### MCPS

178	FY16 SAVINGS PLAN	-10,000,000	0
<b>MCPS Total:</b>		<b>-10,000,000</b>	<b>0</b>
<b>MCPS Current Fund Total:</b>		<b>-10,000,000</b>	<b>0</b>
<b>MCPS Tax Supported Total:</b>		<b>-10,000,000</b>	<b>0</b>
<b>Net Savings:</b>		<b>-10,000,000</b>	
<i>(Total Exp. Savings &amp; Revenue Changes)</i>			
<b>MCPS Total:</b>		<b>-10,000,000</b>	<b>0</b>
<b>MCPS FY16 Net Savings</b>		<b>-10,000,000</b>	
<i>(Total Exp. Savings &amp; Revenue Changes)</i>			

## MC Current Fund

### Montgomery College

179	FY16 SAVINGS PLAN	-5,000,000	0
<b>Montgomery College Total:</b>		<b>-5,000,000</b>	<b>0</b>
<b>MC Current Fund Total:</b>		<b>-5,000,000</b>	<b>0</b>
<b>MC Tax Supported Total:</b>		<b>-5,000,000</b>	<b>0</b>
<b>Net Savings:</b>		<b>-5,000,000</b>	
<i>(Total Exp. Savings &amp; Revenue Changes)</i>			

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# FY16 SAVINGS PLAN

## FY16 Savings Plan

## MC Tax Supported

Ref No.	Title	Total \$	Revenue	
		<b>MC Total:</b>	<b>-5,000,000</b>	<b>0</b>
		<b>MC FY16 Net Savings</b>		
		<b>(Total Exp. Savings &amp; Revenue Changes)</b>	<b>-5,000,000</b>	

### M-NCPPC Administration

#### M-NCPPC

180	FY16 SAVINGS PLAN	-371,591	0	
		<b>M-NCPPC Total:</b>	<b>-371,591</b>	<b>0</b>
		<b>M-NCPPC Administration Total:</b>	<b>-371,591</b>	<b>0</b>

### M-NCPPC Park

#### M-NCPPC

181	FY16 SAVINGS PLAN	-1,157,738	0	
		<b>M-NCPPC Total:</b>	<b>-1,157,738</b>	<b>0</b>
		<b>M-NCPPC Park Total:</b>	<b>-1,157,738</b>	<b>0</b>

<b>M-NCPPC Tax Supported Total:</b>	<b>-1,529,329</b>	<b>0</b>
<b>Net Savings:</b>		
<b>(Total Exp. Savings &amp; Revenue Changes)</b>	<b>-1,529,329</b>	

<b>M-NCPPC Total:</b>	<b>-1,529,329</b>	<b>0</b>
<b>M-NCPPC FY16 Net Savings</b>		
<b>(Total Exp. Savings &amp; Revenue Changes)</b>	<b>-1,529,329</b>	

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**Circuit Court**

5	<b>EVALUATION SERVICES (60034) REDUCTION IN SUPERVISED VISITATION CENTER FOR THE NON-CUSTODIAL PARENT TO PARTICIPATE IN SUPERVISED VISITATION</b>	-50,000	0
	<p>The Circuit Court's Family Division Services (FDS) provides a wide range of out-of-court services for the parties involved in cases before the court including a court-ordered supervised visitation center. For the welfare of the child(ren), supervised visitation is ordered when non-custodial parent/guardian must be monitored while interacting with their child(ren). Funding reductions result in fewer families ordered to supervised visitation.</p>		
6	<b>LOCAL TELEPHONE CHARGES (60060)</b>	-25,000	0
	<p>Based on analysis of budget expenditures to this category in previous fiscal years, costs are anticipated to be below planned budget.</p>		
7	<b>LIBRARY BOOKS (62700)</b>	-26,404	0
	<p>The County Circuit Court library is widely used by self-represented litigants and attorneys. This reduction will impact the services provided to the public who frequently utilize the Circuit Court's law library resources. A concerted effort will be made to further reduce the number of new publications purchased and certain supplement publications will not be ordered.</p>		
<b>Circuit Court Total:</b>		-101,404	0

**Consumer Protection**

9	<b>LAPSE ADMINISTRATIVE SPECIALIST I</b>	-47,780	0
	<p>Lapsing this position will have some impact on providing additional IT support. OCP will continue to rely on support from the Department of Technology Services (DTS).</p>		

**Correction and Rehabilitation**

10	<b>ASSISTANT FOOD SERVICES MANAGER</b>	-145,773	0
	<p>The workload will be distributed among other staff, with no direct service impact.</p>		
11	<b>FACILITY MANAGEMENT DEPUTY WARDEN</b>	-171,335	0
	<p>With the significant stabilization of MCDC completed, the lessened duties will be spread among four positions.</p>		
12	<b>CONFLICT RESOLUTION - CONFLICT RESOLUTION CENTER OF MONTGOMERY COUNTY</b>	-23,810	0
	<p>The grant has yet to be implemented so there is minimal impact in its elimination.</p>		
13	<b>ADDITIONAL LAPSE -- FREEZE VACANT NON-24/7 POSITIONS FOR ONE YEAR</b>	-624,582	0
	<p>The proposal represents the savings from freezing current vacancies which are not for 24/7 posts. As other positions become vacant the department will evaluate and keep vacant the positions with least impact in order to reach this target.</p>		
14	<b>ONE SHIFT OF VISITING POST</b>	-145,150	0
	<p>Reduce the day shift visiting post at MCFE. This would leave one CO to handle the activity at the front visitor's desk.</p>		
15	<b>OVERTIME POST STAFFING</b>	-145,150	0
	<p>As the population is managed, DOCR will work to minimize the use of OT to fill posts.</p>		
<b>Correction and Rehabilitation Total:</b>		-1,255,800	0

**Emergency Management and Homeland Security**

23	<b>EMERGENCY OPERATIONS CENTER IMPROVEMENTS</b>	-15,000	0
	<p>Reducing the potential improvements made on the Emergency Operations Center including seating arrangement reconfiguration.</p>		
24	<b>OFFICE SUPPLY REDUCTION</b>	-3,000	0
	<p>Reduction in general office supplies will have a minor impact in the way we conduct normal business. Staff will be advised to use fewer physical products (binders, folders, paper copies) when working on plans on developing trainings and exercises.</p>		
25	<b>CELL PHONE USAGE EXTENSION</b>	-4,500	0
	<p>Cell phones are critical to staff's ability to monitor for emergencies and send out notifications through the Alert Montgomery system. OEMHS will limit the number of cell phone purchases renewals and encourage staff, where possible, to extend phone usage beyond renewal date.</p>		
26	<b>CONFERENCE ATTENDANCE REDUCTION</b>	-3,000	0
	<p>Emergency Management has four major conferences throughout the year. These conferences offer staff members the ability to deepen their learning of the field and network with other professionals. OEMHS will reduce the number of planned conference attendees by two.</p>		
27	<b>EOP AND MITIGATION PLAN RE-PRINTS</b>	-1,586	0
	<p>The Emergency Operations Plan and Hazard Mitigation Plan were last printed in 2014 and 2013 respectively. OEMHS will reduce the number reprints for general distribution to new EMG members, county staff, community members, etc, and will encourage electronic access of these documents.</p>		

**Emergency Management and Homeland Security Total: -27,086 0**

(17)

**Police**

104	<b>PEDESTRIAN SAFETY OVERTIME</b>	<b>-80,000</b>	<b>0</b>
105	<b>50 ADDITIONAL AEDS</b> This eliminates the 50 additional AEDs added to the budget. The Department currently has 157 AEDs deployed throughout the County.	<b>-88,012</b>	<b>0</b>
106	<b>OVERTIME</b> MCPD will continue to manage overtime throughout the department to achieve this reduction.	<b>-268,482</b>	<b>0</b>
107	<b>DELAY FULL IMPLEMENTATION OF BODY WORN CAMERAS TO UNIFORMED MCP OFFICERS</b> The 100 camera pilot will be maintained into FY16. The remaining portion of the BWC will be delayed until January 2016.	<b>-314,105</b>	<b>0</b>
108	<b>RECOGNIZE SMALLER RECRUIT CLASS</b> These are the unfilled positions from the class started in June. The budget assumed 49 candidates, but MCPD chose to start the class with 38.	<b>-1,258,278</b>	<b>0</b>
<b>Police Total:</b>		<b>-2,008,877</b>	<b>0</b>

**Sheriff**

118	<b>OPERATING EXPENSES</b> The Sheriff's Office will make specific reduction proposals at a later date.	<b>-460,884</b>	<b>0</b>
<b>Sheriff Total:</b>		<b>-460,884</b>	<b>0</b>

**State's Attorney**

119	<b>TURNOVER SAVINGS FROM EMPLOYEE SEPARATION OF SERVICE</b> The State's Attorney's Office expects three Assistant State's Attorneys will resign or retire in 2015. In order to generate turnover savings, those three positions will remain vacant until June 2016. The workload of departing employees will be reassigned to existing staff.	<b>-190,000</b>	<b>0</b>
120	<b>ELIMINATE TRUANCY PREVENTION PROGRAM EXPANSION</b> SAO will not expand the Truancy Prevention Program (TPP) from ten schools to fifteen in FY16, hire a TPP contractual Program Coordinator or Volunteer Coordinator, or fund a stipend to Volunteer Maryland. The five schools which will go unserved are Montgomery Village Middle, Gaithersburg Middle, Forest Oak Middle, Eastern Middle and E. Brooke Lee Middle.	<b>-80,000</b>	<b>0</b>
121	<b>REDUCE CONTRACTOR ATTORNEY HOURS</b> The State's Attorney's Office has a contract attorney who provides legal services to the District Court Team. The hours the contractor works will be reduced to lower the cost. The workload presently covered by this attorney will be reassigned to existing staff.	<b>-25,000</b>	<b>0</b>
122	<b>REDUCE INSURANCE COSTS</b> The State's Attorney's office employs six individuals who are retirees of the County. These individuals have insurance coverage as part of the retirement plan with the County. This reduction eliminates from the State's Attorney's Office the charges for insurance costs for these six individuals.	<b>-66,150</b>	<b>0</b>
<b>State's Attorney Total:</b>		<b>-361,150</b>	<b>0</b>

# Fire

## Fire and Rescue Service

141	<b>DELAY RECRUIT CLASS</b> Defer the class scheduled to start in May until FY17.	-741,422	0
142	<b>MOWING CONTRACT</b> Firefighters will mow grass at stations. Savings from not having to pay contractor.	-25,000	0
143	<b>ELIMINATE EMS RECERTIFICATIONS ON OVERTIME</b> EMS recertifications are currently completed primarily on overtime. MCFRS would begin to require that they be completed on duty utilizing service apparatus.	-380,000	0
144	<b>ELIMINATE ASSISTANT CHIEF POSITION IN DIVISION OF RISK REDUCTION AND TRAINING</b> Fire and Explosive Investigations Battalion Chief and Code Compliance Manager would report directly to division chief of Risk Reduction and Training.	-200,000	0
145	<b>HYATTSTOWN ENGINE 700</b> Volunteers would be asked to staff the engine. The annual average number of calls in station 9's area is 180.	-1,680,000	0
146	<b>KENSINGTON AMBULANCE 705</b> Career personnel staff this ambulance daytime only, Monday through Friday. The Kensington department has a robust volunteer component and volunteers would be asked to staff the ambulance during those times. To the extent the volunteers are unable to staff the ambulance during the day, ambulances from nearby stations would be required to respond to calls in station 5's first due area. Those ambulances can cover all of station 5's response area within eight minutes.	-400,000	0
147	<b>KENSINGTON ENGINE 705</b> Career personnel staff this engine daytime only, Monday through Friday. The Kensington department has a robust volunteer component and volunteers would be asked to staff the ambulance during those times. There is a high probability they will be able to staff the engine or ambulance during the day. To the extent the volunteers were unable to staff the engine during the day, engines from nearby stations would be required to respond to calls in station 5's first due area. Those engines can cover station 5's response area within 8 minutes.	-780,000	0
148	<b>ADD PARAMEDIC CHASE CAR IN KENSINGTON</b> This would be one lieutenant paramedic in a chase car operating out of station 5 for 10 hours per day, Monday through Friday, to provide ALS coverage in station 5's area and partially compensate for the loss of the station's engine and ambulance.	290,000	0
<b>Fire and Rescue Service Total:</b>		<b>-3,916,422</b>	<b>0</b>
<b>Fire Total:</b>		<b>-3,916,422</b>	<b>0</b>

**MEMORANDUM**

July 11, 2015

TO: Public Safety Committee

FROM: Essie McGuire, Senior Legislative Analyst *Essie McGuire*

SUBJECT: **FY16 Savings Plan, Montgomery County Fire and Rescue Service**

This addendum memorandum addresses the Executive's recommended FY16 savings plan items for the Montgomery County Fire and Rescue Service (MCFRS).

The County Executive recommended a total reduction of \$3.9 million for MCFRS, which represents 1.8% of the FY16 appropriation. As noted in the Council staff packet for this discussion, Council staff identifies four of the reductions totaling \$1.35 million as manageable and recommends approval. These are:

- Delay recruit class: -\$741,422
- Mowing contract: - \$25,000
- Eliminate EMS Recertifications on Overtime: -\$380,000
- Eliminate Assistant Chief position, Division of Risk Reduction and Training: -\$200,000

**DISCUSSION ITEMS**

The Executive recommends reducing career staffing for three response units. These reductions would remove all career staffing from two fire stations.

- Engine 709, Hyattstown: -\$1.68 million
- Engine 705, Kensington: -\$780,000
- Ambulance 705, Kensington: -\$400,000

MCFRS provided the call/response data for each station and unit for the last full calendar year (2014). Council staff details below the relative impact at each station separately.

### **Hyattstown Fire Station #9**

This station is located very close to the Frederick County line. Currently career staffing only supports the engine at Station 9. There is not an ambulance staffed at this station. In 2014 the station ran a total of 540 calls, 494 by the engine and the remaining 46 from the tanker unit that is supported by volunteer personnel. Of the total 540 calls, only 180 were responding to the first due area of Station 9. This is a very low call volume within the system.

Council staff understands that MCFRS is talking with the Hyattstown LFRD leadership to determine whether the volunteer personnel associated with the station can support staffing a unit from the station. However, as this LFRD has not recently been responsible for guaranteed and sustained staffing of primary response units, it may be more reasonable to ask the LFRD for enhanced service when volunteer personnel are available than to assume regular volunteer staffing.

In the absence of staffing at Hyattstown, MCFRS will respond from Clarksburg Station #35 and from the Germantown stations. There may be increased response time for some calls.

### **Kensington Fire Station #5**

The Kensington LFRD has a very strong volunteer presence and currently staffs the night and weekend shifts for the engine and the ambulance out of Station 5 with volunteer personnel. The current career staffing supports the ambulance and engine during the weekday timeframe only. This reduction would rely on the volunteers to provide the weekday service as well. Council staff understands that MCFRS is working with the Kensington LFRD leadership to determine the feasibility of volunteer staffing these additional shifts.

Kensington Station 5 ran a total of 4,604 calls in 2014, 2,514 from the ambulance and 1,725 from the engine. To clarify the impact of the reduction, MCFRS also provided the weekday only call data. During the career supported weekday hours, Station 5 ran a total of 1,777 calls, 1,061 from the ambulance and 692 from the engine. **Approximately 40% of the total call volume as well as for each unit is attributed to the daytime shift.**

It is typically more difficult for volunteers to support the daytime hours than nights and weekends, even for the stations with robust volunteer participation. If the LFRD is unable to staff the units during the day, the other surrounding stations will fill in the response area, increasing their call volume as a result.

The Executive recommends adding a paramedic chase car at a cost of \$290,000 to Kensington Station 5 during the daytime hours to partially address paramedic coverage in this area. While this is a service model that has been discussed in terms of expanding paramedic availability with less reliance on engines, it has not been implemented to date, and it is unclear how it would be applied if it is the only career unit in a station.

**With the addition of the chase car at \$290,000, the total savings realized from the ambulance reduction is only \$110,000. Council staff does not support this trade-off and recommends retaining the ambulance as a primary response unit and not implementing the chase car.**

**Council staff is concerned overall about these unit reductions.** Of the three units, **Council staff recommends at a minimum restoring the engine and ambulance at Station 5 during the day, a net total of \$890,000**, as these appear to be higher priority in terms of call volume. Council staff would also recommend the Committee consider restoring the engine at Station 9 if it considers the alternative reduction discussed below.

#### **ALTERNATIVE SAVINGS**

In Council staff's view, if extensive savings need to be taken countywide that affect direct, primary response services in MCFRS, it is reasonable to expect savings in some portion of the public dollars that are allocated to the LFRDs.

The Committee discussed during budget deliberations this spring that at this juncture the LFRDs have three significant sources of public funds. For FY16, these sources are:

- **Nearly \$2 million funding in the base budget of MCFRS.** These funds support elements of the collective bargaining agreement. The primary cost elements are for the Length of Service Awards Program (LOSAP), which is over \$1 million; the Nominal Fee stipends for volunteers, which is \$543,000; and operating funds for the MCVFRA, which is \$238,000.
- **Projected \$2.4 million in EMST Revenue.** The Committee reviewed the most recent expenditure report for these funds in the spring. Approximately 36% of the EMST funds are supporting apparatus and facilities, which benefit the infrastructure of the fire service as a whole. The other categories of expenditure address issues more specific to operations of the LFRDs and the volunteer personnel, such as command vehicles, expenditures for administrative staff, the MCVFRA, and standby food.
- **\$1.5 million in State Amoss Grant funds.** For the projects identified in the most recent appropriation approved by Council, just over half (\$825,000) is allocated toward apparatus, and 16% (\$248,000) toward facilities.

Council staff suggests that the EMST revenue funds are the most flexible of the three funding sources and fund the items most easily deferred or reduced. In addition, the items funded in the MCFRS budget are all eligible for EMST revenue expenditures under the law, meaning that the LFRDs could use EMST funds to backfill any of those items if funding in the MCFRS budget were reduced for those items.

**Council staff recommends that the Committee consider reductions to the LFRD funding elements of either MCFRS base budget or the EMST funds as alternate savings to**

**restore the primary response units reduced under the Executive's savings plan. Council staff offers the following two options:**

- 1. Reduce MCFRS funding associated with the LOSAP and the MCVFRA operating expenses, and ask the LFRDs to fund these items with FY16 EMST revenues.** This would reduce a total of \$1.339 million from the MCFRS budget, which could be used to offset the reduction of the three units. This would effectively ask the LFRDs to take a reduction of just over half of the discretionary items funded with projected EMST revenue in FY16.
- 2. Reduce temporarily the percentage of EMST revenues distributed to the LFRDs.** The law states that the LFRDs receive 15% of actual EMST revenues annually. A reduction to 7.5% would result in an additional \$1.2 million of EMST revenues available to allocate within MCFRS, again toward offsetting the reduction of three units. This option would require a change in law, first to reduce the percentage for the LFRDs and second to allow MCFRS to spend more than 30% of EMST revenues on personnel. These changes could be made with a sunset or other provision to make their effect temporary.