

ED COMMITTEE #1  
December 7, 2015  
Update

## MEMORANDUM

December 4, 2015

TO: Education Committee

FROM: Vivian Yao, Legislative Analyst 

SUBJECT: Update: Montgomery Coalition for Adult English Literacy (MCAEL)

The Committee will receive its annual update from MCAEL and hear about the organization's efforts to comprehensively assess the unmet need for adult English classes in the County.

The following MCAEL representatives are expected to participate in the briefing:

- Kathy Stevens, Executive Director, MCAEL
- Rudi Jeung, Instructional Specialist, MCAEL
- Debbie Rankin, MCAEL Board Chair

### BACKGROUND

In addition to helping strengthen the capacity of adult English education providers to deliver high quality programs and serving as a community resource for information on adult English education, MCAEL also allocates funding to organizations seeking grant funding from the County. For FY16, the Council approved \$1,357,058 for MCAEL, an increase of \$100,000 from the approved FY15 funding level. The increase was provided to increase access to adult literacy services by increasing amounts available for capacity building grants to ESOL providers and supporting MCAEL's infrastructure and outreach and community engagement efforts. MCAEL reports that the funding has allowed the organization to add two staff positions including a Communications and Community Outreach Coordinator and an English for Speakers of Other Languages (ESOL) Program and Instructional Coordinator.

During the Committee's review of the FY16 Non-Departmental Account for MCAEL, the Committee requested information on the unmet need for adult English classes. Council members wanted to understand where limited English proficient populations live and how to reach them; why adults who need ESOL classes are not trying to access them; how many

individuals that are denied services by existing programs; and how long program participants typically stay in program and other retention.

Committee members expressed interest in using this information to develop a multi-year funding strategy to address the ESOL delivery system’s capacity, infrastructure, and outreach growth.

**ANNUAL UPDATE**

The MCAEL update includes a December 7 memorandum (©1-5) and the organization’s FY15 Annual Report (©6-18). In the Annual Report, the organization’s activities/accomplishments are summarized on ©7-13, and FY15 grant awards are reported on ©14-18. In addition, a report summarizing the FY16 Adult English Literacy and Program Access Grants awarded by MCAEL is attached at ©19-24.

The MCAEL FY15 Annual Report and December 7 memorandum highlight the work of the organization and describe its efforts in supporting the system of adult English language education in the County in addition to grants management. MCAEL’s activities include: coalition building and advocacy, information and dissemination, professional development, data and outcomes collection, database maintenance, and leveraging additional resources.

**County Grants**

For FY16, MCAEL awarded \$950,000 in County grants supporting 18 organizations and 22 programs. The FY16 grant awards include 9 program grants and 13 literacy access grants. The Literacy Access Grants support developing programs that provide drop-in or conversation classes but do not have the infrastructure to support managed enrollment classes. The developing programs provide important entry points for adult English language learners. Overall, grant funded programs plan to serve over 31,000 learners through the first half of the year. MCAEL report that last year, the coalition served approximately 24,000 learners through the end of December.

The following table lists the MCAEL grants awarded for FY15 and FY16.

<b>Program Grant</b>	<b>FY15 Grant</b>	<b>FY16 Grant</b>
CASA de Maryland-Life Skills ESOL	\$174,750	\$156,873
Catholic Charities of the Archdiocese of Washington - Spanish Catholic Center	\$ 82,000	\$ 85,000
Community Ministries of Rockville	\$106,302	\$110,000
Episcopal Church of the Ascension		\$ 7,800
Family Services Inc.-Family Discovery Center	\$ 27,300	\$ 35,000
George B. Thomas - Watkins Mill Saturday School Adult Literacy	\$ 9,293	\$ 10,492
Literacy Council of MC - ESOL Class	\$149,393	\$155,586
MCPS Foundation-Linkages to Learning	\$205,593	\$222,173
Rockville Seniors	\$ 34,860	\$ 41,564

<b>Literacy Access Grant</b>		
Ana A. Brito Foundation-Language and Computer	\$ 11,250	\$ 15,000
Briggs Center for Faith and Action	\$ 5,300	\$ 6,000
CASA de Maryland-Workforce ESOL Shady Grove	\$ 10,650	\$ 10,000
CASA de Maryland-Workforce ESOL Silver Spring	\$ 10,650	\$ 10,000
CASA de Maryland-Workforce ESOL Wheaton	\$ 10,650	\$ 10,000
Chinese Culture & Community Svcs Center-Adult English Literacy	\$ 9,419	\$ 11,000
Hispanic Business Foundation of Maryland		\$ 5,000
Jewish Community Center (JCCGW)	\$ 4,140	\$ 6,000
Literacy Council of MC-Family Literacy	\$ 10,630	\$ 15,000
Literacy Council of Montgomery County Maryland - English for Health		\$ 15,000
Muslim Community Center	\$ 3,550	\$ 3,550
Seneca Creek Community Church	\$ 6,200	\$ 13,000
Workforce Solutions Group-English for Employment	\$ 11,882	\$ 5,712
Adventist Community Services of Greater Washington	\$ 5,900	
Impact Silver Spring	\$ 11,688	
Korean-American Senior Citizen's Association	\$ 8,600	

***Barriers to Learning, Wait List Information and Unserved Learners***

MCAEL has identified a number of challenges and barriers to learners accessing English classes including the following:

- Access to affordable, safe and reliable child care and transportation;
- Lack of Saturday classes;
- Work schedule challenges-changing job schedules often cause learners to miss and/or drop out of classes
- Determining the best mix of classes to meet learner needs, especially helping learners who are not literate in their native languages.

Although increased funding in FY15 allowed MCAEL to eliminate the wait list in one area and reduce it by half in another, data presented by MCAEL at ©5 suggests that only a small percentage (8%) of the County’s Limited English Speaking (LEP) population is being served by the MCAEL Network. Moreover, MCAEL has described a number of settings where significant numbers of learners are being turned away because of capacity limitations in the services needed:

- 53 learners needing high level classes turned away in Wheaton;
- 73 learners turned away from Saturday class in Gaithersburg; and
- Another provider at Gaithersburg Library turned away 45 outright and could not place 71 individuals who were registered and tested.

***Future Steps***

MCAEL has identified the following strategies for addressing the needs for adult English classes in the County in the coming fiscal year:

- Provide additional targeted seats in high need areas at established sites (i.e., Gaithersburg library)

- Provide additional targeted seats in high need, high diversity areas in new sites (i.e., East County, Upcounty)
- Identify providers and locations for new Saturday and/or weekend classes
- Identify outreach and assessment opportunities to serve speakers of Asian and Pacific Island languages (develop new partnerships, cultural understandings)
- Identify whether employer-based programs present solutions in certain areas of the county; identify partners and delivery plan

**In preparing for budget discussions, the Committee may be interested in receiving a more refined work plan from MCAEL that quantifies how much the organization can accomplish in each of these areas in the next fiscal year and the cost needed to carry out these efforts in priority order.**



December 7, 2015

Update to County Council Education Committee

*Kathy Stevens, Executive Director*

*Debbie Heibein Rankin, Board Chair*

*Rudi Jeung, Project Manager*

MCAEL is pleased to be able to update the Education Committee on its work. Much of the update is provided in the PowerPoint presentation, which was developed to respond to the question this committee posed last spring – asking MCAEL to better quantify the need of Limited English Proficient (LEP) adults vs. the service the coalition is providing. MCAEL learned about the heat mapping that the Capital Area Food Bank did to overlay need data vs. their organizational data. At the outset, we acknowledge and thank the CountyStat office, particularly Dennis Linders for countless hours of work to help us present the data in our PowerPoint. The link for an interactive web application will be provided, and it is our plan to make the link available to the coalition and community members, as well via the MCAEL website.

#### Capacity Building and Public Education/Engagement

This fiscal year (July 2015-June 2016) MCAEL's total funding is \$1,347,058. MCAEL has granted \$950,000 for adult English programs in the county to 16 organizations implementing 22 programs. About half (12) of these are Literacy Access programs which are developing programs, but at this point do not have the infrastructure to support managed enrollment classes, but rather support drop-in or conversation classes – important entry points in the literacy network. Overall, grant funded programs plan to serve over 3100 learners through the first half of the year. Last year, the coalition served about 2400 learners through the end of December. MCAEL invested the budget increases this year in programs who could add more class seats as well as its own infrastructure, most notably for two new staff positions.

Monica Buitrago, Communications and Community Outreach Coordinator and a second program staff person, Sherry Lyons, in an ESOL Program and Instructional Coordinator role have joined the MCAEL team; they have outstanding backgrounds, [http://www.mcael.org/who-we-are#biography\\_40](http://www.mcael.org/who-we-are#biography_40). (MCAEL's Program and Instructional Manager resigned on Nov. 9, 2015. We are in the process filling this position.) MCAEL's staff has increased from 2.7 FTE to 3.9 FTE with the county's investment and the increased person hours has allowed us to deepen and expand support to grantees, connect with new community members, and better support the coalition needs. For instance, during the spring 2015, MCAEL recruited ten highly qualified instructor observers and invited providers to participate in MCAEL's Instructor Observation Project. During the months of April and May 2015, 40 instructors in 10 programs were observed.



December 7, 2015

Findings were presented and discussed during the June Provider Meeting. The FY16 Professional Development schedule incorporates workshops that address the specific weaknesses observed.

### Barriers to Learning, Waitlists, & Unserved Learners

This committee also asked for information on what the challenges and barriers are to learner's accessing classes. The perennial challenges continue to be access to affordable, safe and reliable childcare and transportation. New challenges are:

- lack of Saturday classes
- increased mention of work schedule challenges - changing job schedules often cause learners to miss and/or drop out of classes
- determining the best mix of classes to meet learner needs (increasing challenge for the coalition is more learners who are not literate in their native language)

Programs are beginning discussions about how to coordinate staggered registrations and referrals so they can refer learners to other sites, if classes fill up. And, programs are working to refer learners to conversation classes or drop in classes, if they can't serve a learner in a given session; there is opportunity too, to coordinate with MCPL.

While we do not have a comprehensive "waitlist" number, we do know that there is significant unmet need both by learners who are trying to access classes (can be somewhat quantified) and by learners who do not even know that the MCAEL network of classes exists. A few examples from Fall 2015, however, highlight the cases of learners who are trying to access classes.

- One provider turned away 53 learners at their Wheaton location (Tuesday/Thursday classes); needed high level classes
- The same provider turned away 73 learners from their Saturday Gaithersburg classes (Gaithersburg Library)
- Another provider is offering 156 seats in Gaithersburg (classes at the Library and Watkins Mill High School). At the library, 45 people were turned away without even having an intake assessment and 71 were registered and tested, and not able to be placed in classes.



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### Opportunities to Meet Need

As we prepare for next fiscal year and the MCAEL grant RFP process, we offer these initial thoughts:

- provide additional targeted seats in high need areas at established sites (i.e., Gaithersburg, library)
- provide additional targeted seats in high need, high diversity areas in new sites (i.e., East County, Up County) (one church in Clarksburg reports 60% of its learners are Spanish speaking, 25% Russian/Ukrainian, and the rest is Dominican, Haitian, and West African)
- Identify providers and locations for new Saturday (and/or weekend) classes
- Identify outreach and assessment opportunities to serve speakers of Asian and Pacific Island languages (develop new partnerships, cultural understandings)
- Identify whether employer based programs present solutions in certain areas of the county; identify partners and delivery plan

The Needs Assessment project that we started in July 2015 has been critical in helping better refine the needs of learners, highlighting areas of success that MCAEL and its providers have accomplished, and identifying new areas for consideration. However, it should be noted that there is still work we would like to do, such as interviewing more potential learners about what their needs are and why they might not be able to take English classes. Also, there is additional data analysis and outreach to be done based on the data collected. MCAEL looks forward to continuing to work with the coalition providers, other community partners, and the County Council to do this work, while continuing to provide quality instruction that yields program improvement outcomes as well as learner gains.



Selected focus view of 4 zip codes

Location/Zip	#LEP	# learners with this Zip	% LEP reached by MCAEL network	Notes
Gaithersburg 20877	8460	874	10.3%	-in another G'burg zip, expansion in FY 15 – in one location 8 new classes serving 135 learners -success with addressing wait lists
Germantown 20874	8559	486	5.6%	-spread out geography -diversity of languages – outreach implications -organizing civic infrastructure (i.e., not like City of Gaithersburg)
East County 20904	7250	402	5.5%	- diversity of languages spoken -more African (French speaking) immigrants with more English training in their home country -different class levels needed -regional center
Long Branch 20912	3542	279	7.8%	-language diversity - concentrated population

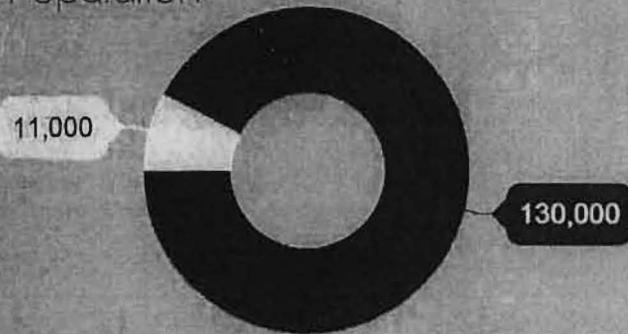
# MCAEL

Montgomery Coalition for

Adult English Literacy

## CONCISE SUMMARY BY THE NUMBERS FY15

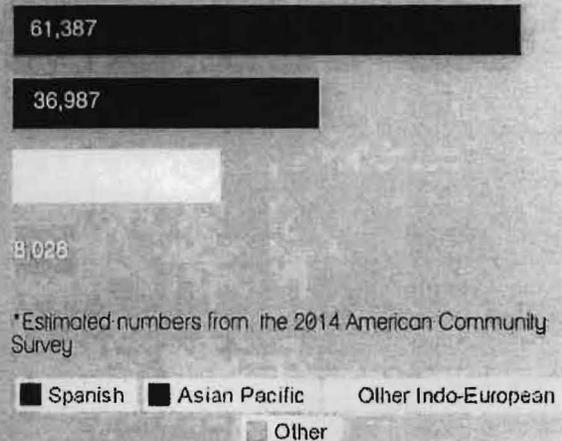
### Limited English Proficiency Population



MCAEL LEP Served Population (8%)

Unserved LEP County Population (92%)

### LEP Population by Language Group



\*Estimated numbers from the 2014 American Community Survey

Spanish Asian Pacific Other Indo-European Other



Over the past few years, thanks to investment by the county and work by MCAEL providers, programs have expanded their sites in Gaithersburg to address chronic wait lists.



This expansion has been successful in eliminating the wait list in one area, and reducing it by half in another. MCAEL has worked with CountyStat to map and analyze census data & MCAEL data to provide a detailed picture of successes and gaps in adult English literacy services in our county.

8% Limited English Proficient (LEP) Population in Montgomery County being served by MCAEL Network.

- 11% Spanish Speaking LEP
- 7% Indo-European Speaking LEP
- 7% Other Languages LEP
- 2% Asian & Pacific Islander Languages LEP

\*From MCAEL Provider Network Data FY15

### Opportunities to Meet Need



As we prepare for next fiscal year and the MCAEL grant RFP, there are several considerations:

Provide additional targeted seats in high need areas and established sites (i.e., Gaithersburg Library and elsewhere)

Provide additional targeted seats in high-need areas in new locations (i.e., East County, UpCounty)

Identify providers and locations for new weekend classes

Identify outreach and assessment opportunities to serve speakers of Asian and Pacific Island languages (develop new partnerships, cultural understandings)



2015

**MCAEL**

**Montgomery County**

**Adult English Literacy**

# FY15 FINAL REPORT

Contract #9711000042-AA

## INTRODUCTION

MCAEL is a community coalition of public, nonprofit, and business partners that support more than 60+ adult ESOL (English for Speakers of Other Languages) and literacy service programs, 800+ instructors and staff, and over 20,000 adult learners. Together, the coalition works to strengthen the community by helping adults gain the English literacy skills needed to reach their potential as parents, workers and community members.

In July 2014, the Montgomery Coalition for Adult English Literacy (MCAEL) was awarded an extension of Contract #9711000042 "to continue to promote English literacy, leverage private and public dollars for Adult English as a Second Language (ESL) services, and assist ESL providers in building their capacity to increase the quality of ESL services they provide." Under this contract, MCAEL allocates and manages grant funding to support direct services, through special authorization by the Montgomery County Council. In addition to providing direct financial resources, MCAEL is dedicated to strengthening the county-wide adult English literacy network with resources, training, collaborations and advocacy to support a thriving community and an optimal workforce.

MCAEL has recently grown to a staff of five people: an Executive Director (FT), ESOL Program and Instructional Manager (PT), ESOL Program and Instructional Coordinator (FT), Communications and Outreach Coordinator (PT) and Program and Administrative Assistant (PT). Additionally, MCAEL continues to maintain the services it provides through the dedication of board members and a dedicated cohort of volunteers.

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## MCAEL PROGRAM ACTIVITIES AND ACCOMPLISHMENTS

Throughout FY15, MCAEL undertook the following activities in line with the general purpose of the funding and the specific Scope of Services identified in Section II of the contract, with the following results:

### 1. Maintain a database of ESL providers, teachers, advocates and advocacy groups that serve the residents in Montgomery County or could be of benefit to ESL providers that serve Montgomery County residents.

- Conducted annual revision of provider programs database via survey, emails and individual follow-up calls - contacted over 60 ESOL programs/sent emails to 150+ provider staff. Collected information through 26 data points (e.g. name, location, time/day of classes, and #of volunteers).
- Staff and board continued to build a network of advocates, providers and instructors by promoting literacy through various public fora, individual meetings and local media appearances. Attended 50+ events around Montgomery County and Greater DC area including those in the following list.

- |  |   |
|--|---|
| + Committee for Montgomery Legislative Breakfast & monthly meetings                            | + Down County Network Meetings  |
| + Bethesda Chevy Chase Chamber of Commerce – Events & Economic Development Committee Meetings) | + MontgomeryWorks Partners Meetings   |
| + Montgomery County Chamber of Commerce Public Safety Awards                                   | + National Coalition for Literacy Public Policy Annual Meeting  |
| + Interfaith Works Companies Caring Breakfast  | + Leadership Montgomery Homecoming and Celebration, and events throughout the year  |
| + Montgomery Moving Forward Steering Committee Meetings  | + Montgomery County Public Schools Prekindergarten/Head Start Programs Annual Community Providers' Collaboration Forum and Parent Outreach Open House |
| + Montgomery County Chamber of Commerce Business Awards Dinner and Public Safety Luncheon      | + MAACCE (Maryland Association for Adult Community and Continuing Education) Board Meetings and Annual Conference                                     |
| + Community Foundation Funders Roundtable and Anniversary Celebration                          | + Montgomery County Week in Review (2x)   |
| + IMPACT Now   | + Comcast Newsmakers (2x) Gaithersburg Coalition Provider Meetings & City Nonprofit Focus Group   |
| + County Executive's Inauguration and Ball   |   |
| + Non-Profit Village Awards Breakfast  |   |

- Met with and continue to partner with other nonprofit organizations and government locally, regionally and nationally including:
  - Academy of Hope
  - COABE (Commission on Adult Basic Ed)
  - Collaboration Council for Children, Youth and Families
  - College Tracks Montgomery County
  - Gilchrist Center/Office of Community Partnerships
  - Ethiopian Community Development Council,
  - Interfaith Works
  - LINCIS (Literacy Information and Communication System) Region I Professional Development Center for Adult Educators funded by the U.S. Department of Education
  - Lutheran Social Services
  - MAACCE (Maryland Association for Adult Community and Continuing Education)
  - Montgomery County Health and Human Services
  - Montgomery College
  - Montgomery College Foundation
  - Montgomery County Public Libraries
  - Montgomery County Public Schools
  - Mosaica
  - NCL (The National Coalition for Literacy)
  - Nonprofit Montgomery/ Nonprofit Roundtable
  - Nonprofit Village
  - Pre-Release Center, Montgomery County Department of Corrections and Rehabilitation.
  - ProLiteracy
  - WATESOL (Washington, D.C. Area Teaching English to Speakers of Other Languages Association) and TESOL (international)
  - World Education

### MCAEL in the Community

- Executive Director serves on Leadership Committee for Montgomery Moving Forward
- Executive Director elected to Committee for Montgomery Board and Secretary position on the executive committee
- Director of Programs and Services served as President of the board of MAACCE (Maryland Association for Adult Community and Continuing Education) and on editorial board of The Change Agent, an adult education newspaper for social justice, which is written by adult learners across the United States.
- Met with MCPL and LCMC to explore in more depth the partnership between the libraries and MCAEL. Working on updating libraries English literacy collection as well as access to computers in a group setting for ESOL classes.
- MCAEL staff presented at: Maryland Association for Adult Community and Continuing Education "Introducing MCAEL's Technology Toolkit for the classroom."
- MCAEL Executive Director attended Linkages to Learning Graduation in June 2015.
- MCAEL Manager of Programs and Instruction attended and spoke at the ESOL awards and recognition ceremony of Seneca Community Church and attended the graduation ceremony for Community Ministries of Rockville.
- Met with and continue to partner with other nonprofit organizations and governments locally, regionally and nationally including, but not limited to:
  - Corporate Volunteer Council
  - Gaithersburg Coalition Meetings
  - MAACCE Spring Conference with local OneStop & Montgomery College in panel "Helping Learners make the transition: GED, Citizenship, the Workplace and the Community - a breakdown on what they need to succeed"
- MCAEL interviewed by Brookings Institute and mentioned in research paper on the limited English proficiency workforce.

2. Provide notice of funding and grants opportunities, national and state policy issues, best practices and professional development by e-mail alerts to County ESL providers. The contractor must provide at least one such notice per week.

Communications:

- Circulated 77 electronic e-announcements (July-June) to 174 provider staff and 730 instructors (exceeding contract requirement of one per week). Communicated with an additional 1,660 individuals through the MCAEL community e-list. Announcements contained information on resources & opportunities including but not limited to:
- Total individuals touched by e-mail equals 2,500+ individuals on a monthly basis.
- Engaged providers and community members in statewide MAACCE postcard campaign to governor in support of funding for adult workforce funding and via social media for National Adult Education & Family Literacy Week.
- Printed 30 posters that are displayed in each of the Montgomery County Public Libraries as well in the County's Executive Office Building.
- Expanded MCAEL's role as a communication hub by utilizing Facebook and Twitter to disseminate information & connect community. Increased Facebook likes from 258 in FY14 to 332 in FY15; Increased MCAEL's Twitter followers to 416.

Announcements contained information on resources & opportunities including but not limited to:

- > Professional development trainings/ conferences (local, regional & national)
- > MCAEL meetings and workshops
- > Community meetings (e.g. Down County Providers; Workforce Mtgs)
- > Awards and stipends and additional funding opportunities for instructors
- > Donated supplies/books o membership organizations (local & national)
- > Current research, ESOL best practices/teaching tools
- > information on current issues – GED® & NCL/ Programme for the International Assessment of Adult Competencies (PIAAC)

3. Administer grants to providers of adult English literacy services, with the purpose of supporting existing activities, expanding activities, and improving the capacity of providers to deliver high-quality services.

- For FY15, MCAEL awarded \$910,000 in County grants. The funding supported 18 organizations and 22 programs. Awards are for Literacy Access Grants and Program Grants). Attachment 1: Grantee Award List for FY15.
  - ESOL Enrollments: 2,400 learners fall (Sept – December) via grantee programs (an increase of 700 learners from the same period in FY 14) and 1,956 in the spring (Jan-June), for a total of 4356 learners. Thousands of additional learners were supported in non-funded programs through the larger coalition network & supported by MCAEL's services (trainings and technical assistance etc.).
  - During the spring of 2015, MCAEL provided technical assistance to 7 grant applicants in general grant writing and providing focused application information in preparation for the FY 16 grant cycle.
- Grants Management FY15: MCAEL publicized County support for literacy; worked with grantees to develop Letters of Agreement; collected and collated reports and data from grantees at midyear; provided technical assistance to grantees on a one-on-one basis; submitted invoices and reports to County. See Attachment 2: Grantee Program Highlights
- Capacity/Quality FY15: 26 program staff participated in a half-day retreat that centered on networking, improving program quality, and data clarity. Programs were provided with binders that included MCAEL program management materials and TESOL Standards books to assist in management of program.

- Capacity/Quality FY15: MCAEL program grantees continued to do peer evaluations as stated in FY14. Grantees used the rubric created, based on the TESOL Standards, to visit one another's program and provide constructive feedback to one another and share best practices (the first such experience for many programs). 100% of grantees are working toward improving the quality of the programs. Attachment 2: Grantee Program Highlights
- MCAEL provided one-on-one technical assistance by meeting, in person, and/or by phone with program managers and other staff of The Literacy Council of Montgomery County, MCPS Linkages to Learning Program, Seneca Community Church, Chinese Culture and Community Service Center, Briggs Center, First Baptist Gaithersburg, Episcopal Church of the Ascension, and Adventist Community Services of Greater Washington.
- Grants Management FY16: Facilitated FY16 grants process (January – June 2015) which included recruitment of new panel members, panel orientation, optional draft review of applications by MCAEL staff, collection of grant applications, distribution of grant applications to panel, coordination of interviews of applicants, one-to-one support for panel members, facilitation of full-day grants panel meeting, coordination of MCAEL board approval, grant award notification, and publicity for grants distributed by MCAEL and funded through Montgomery County Government. For FY16, 22 programs at 17 organizations will be funded.

4. Conduct an Outcomes Project that measures the quality and effectiveness of ESL service delivery. Grantees/Providers receiving funds from MCAEL must submit demographic and performance data to MCAEL as a condition of their funding. MCAEL must ensure that Grantees/Providers comply with the established reporting requirements and all reporting deadlines.

#### Action Research Project

- MCAEL started a pilot Action Research Project in collaboration with MCPS Linkages to Learning. A cohort of instructors participated in the three month project. Eight Linkages instructors went through a basic teacher training, focused on the implementation of instructional strategies. The aim of the project was to include classroom application of concepts learned in a Professional Development workshop and sustain the effect of the training, hence increasing the return of investment on workshops. Instructors applied strategies in their classrooms, discussed obstacles and issues followed up by continued implementation. These instructors are now experts and are teaching their peers how to implement these strategies.

#### Instructor Observation Project

- MCAEL recruited ten highly qualified instructor observers and invited providers to participate in MCAEL's Instructor Observation Project." During the months of April and May 2015, 40 instructors were observed in 10 programs. Findings were presented during the June Provider Meeting.
  - MCAEL will continue to work on capitalization of strengths and remediation of weaknesses observed through targeted professional development, peer coaching and technical assistance. The FY16 Professional Development schedule incorporates sessions that address weaknesses observed.
- MCAEL worked with providers and other stakeholders to identify outcomes of services provided as well as gaps where outcomes could not, as yet, be determined. The following activities encompass the outcomes project:
  - Collected demographic and enrollment data from 100% of FY15 grantees. Class and Learner Data in process of being analyzed – to be published in summer/fall 2015.

5. Offer 10 meetings per year for the 50 active ESL providers (non-profit and for-profit, large and small, secular and faith-based) already in the Coalition and others as they are identified. These meetings are required for grantees/providers receiving funds from MCAEL. Meetings will offer all MCAEL grantees/providers the opportunity to share information; work collectively on issues facing the teaching and funding of ESL; leverage their combined resources for increased funding and more effective delivery of ESL services, as well as better purchasing power.

- Hosted 10 daytime meetings/workshops and 15 evening/weekend workshops (12 open to all program staff and instructors and 1 specific to an organization) in order to help instructors and providers to network, collaborate and share resources and research-based practices. **MCAEL provided a total of 63 hours of comprehensive professional development.**

**Provider Workshop Topics included:**

- Assessing Success for your Program and the Learners
- Learner Intake, Registration and Orientation
- Peer Review Visits/Outcomes
- Classroom Observation Project
- RFP Provider Meeting
- Deferred Action for Parental Accountability (DAPA)
- Deferred Action for Childhood Arrivals (DACA)
- Outreach Ideas, Strategies and Materials including Technology
- Senior Citizens Workgroup
- Annual Meeting – This was the first time MCAEL brought provider representatives together with MCAEL board members to discuss priorities, opportunities and challenges.

**Instructor Workshop Topics included:**

- ✍ More Learning, Less Teaching (Sept & Jan)
- ✍ More Learning, Less Teaching (MCPS - Linkages to Learning)
- ✍ Managing the Mayhem of a Multilevel Classroom
- ✍ Effective Practices in the Low Literacy Classroom
- ✍ Perfecting the Practical Portfolio: Teaching Writing Skills through the Use of Portfolios
- ✍ Teaching Reading through Questioning Strategies
- ✍ Exploring the Art of Speaking and Communicating Pronunciation, Include it in every Class
- ✍ Teaching Listening for Real-World Needs
- ✍ 4 Skills of the Classroom
- ✍ Activities in Formative Assessments (9X3=27+36=63)
- ✍ Fun with Grammar
- ✍ Assessment Training (Briggs Center)
- ✍ Instructor Workshop (Gilchrist)

**Professional Development:**

- a. Through these workshops and meetings, MCAEL served/connected 200 unique individuals (staff and instructors) within 39 organizations.
- b. Provider meetings/workshops scored 89% for “This meeting was helpful” and 90% for “This meeting was a good use of my time.”
- c. 58 staff/instructors attended a MCAEL workshop for the first time.
- d. Leveraged connections to course instructors including national and local teaching staff and experts from Montgomery College, University of Maryland, Literacy Council of Montgomery County, Prince George’s Community College, Anne Arundel Community College, Carlos Rosario International Public Charter School and American Institute for Research (AIR) in order to conduct relevant, timely and quality professional development. Workshops scored an overall 92.2% rating for “I will use material from this training in the Adult ESOL classes I teach.” **Instructor rating: 93.5% (Outstanding/Very Good).**
- e. Held Instructor Advisory Group and Provider Advisory Group meetings – one for each in July and January. Advisory groups assist MCAEL staff with reviewing compiled data to ensure programming remains useful, relevant, and a productive use of time for attendees. Groups also work to determine how to best support programs in achieving quality programming and measurable outcomes utilizing research-based practices. In collaboration with the Advisory Groups priorities are set to work on for the upcoming semester.

**6. Provide information to the community and students seeking ESL and information resources through an electronically available Provider Directory listing ESL Providers in Montgomery County and their services, available on MCAEL's website. This website must also contain MCAEL's grant Requests for Proposals (RFPs) and links to other adult ESOL resources, such as advocacy, training, and other professional development and capacity building resources.**

- Published revised searchable online version of Provider Directory, listing local adult English literacy service providers and enabling searches by organization, level and location.
- MCAEL printed and distributed 10,000 copies of the Provider Directory. Directories reached at least 154 organizations directly and another 250 via 15+ events in the County. Directories were distributed across the County through ESOL providers, other nonprofit organizations, businesses and MCAEL's community mailing list. Print directories continue to assist individuals with finding initial classes and transitioning to other programs.
- Continued to update website and shared over 60 news, jobs and data postings to the website. From July 2014-June 2015, 8,061 individuals visited the MCAEL website (59.5% new visitors & 40.5% returning visitors). The total users show an increase of 29%. The "directory", "homepage", "find a job/volunteer" and the "training & events" pages continue to be the most visited. Followed up by the grants page.
- Served as a "hotline" for ESOL questions in the County. Answered calls/emails from individuals interested in literacy services for themselves or acquaintances as well as calls from volunteers interested in the field of ESOL (avg. 2 per week). Additionally, continued to connect individuals to services through partnerships with the PTAs, employers, and other civic organizations.
- Published Technology Toolkit - a comprehensive tool to assist instructors in the classroom This 15 chapter tool can be used by all instructors, whether or not they are technology experts or novices. MCAEL will start offering trainings on using the tool kit in FY16.
- Published comprehensive brochure of upcoming MCAEL Professional Development events.
- Supported providers with access to annual information/data to use in their fundraising grants. Created dashboards for MCAEL and providers to utilize for advocacy and fundraising purposes.

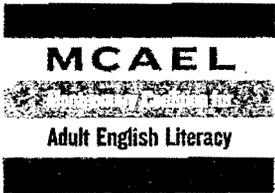
See Data Book: [http://mcael.org/uploads/file/MCAEL\\_Databook\\_1\\_2015\\_v7\\_MBformat.pdf](http://mcael.org/uploads/file/MCAEL_Databook_1_2015_v7_MBformat.pdf)

#### **1. Additional programs and support services offered through funding leveraged by MCAEL**

- Leveraged a \$3,025 donation from the Montgomery College Foundation with over \$1000 from the MCAEL Dr. Deborah Bhattacharya Professional Development Fund to provide funding for 11 instructors/staff to continue their professional development at the Montgomery College TESOL Training Institute. Also provided funds for 4 instructor/program staff to attend local conferences.
- Distributed MCAEL's Teacher Toolkit, which was released in FY11 through support from the County. MCAEL continues to work on developing a Program Management Toolkit.
- Served as a consultant for organizations interested in starting new ESOL programs including Montgomery County Public Schools in Gaithersburg, Covenant Life Church, and Church of the Ascension who as a result became a new grantee for FY16.
- MCAEL continues to populate its in-house library with ESOL books which are donated by instructors/organizations and the publishers. The library enables instructors and providers to access books and other multimedia materials that can be used in their classes. MCAEL is also building an online library for instructors and provider staff.

## 2. MCAEL's adherence to general nonprofit best practice activities:

- MCAEL provided board orientation to 3 new board members
- Started implementation of MCAEL's Strategic Plan 2015-2017
- Organized the second annual "MCAEL Grown-Up Spelling Bee for Literacy" schedule for March 5, 2015. (Unfortunately, the event was cancelled due to snow). This is an annual fundraising event for which there were corporate/foundation sponsors. Six teams were scheduled to compete, and over 200 participants were expected from the coalition, government, business and other community supporters.
- Executive Director and Director of Programs & Service participated in Advocacy Evaluation Institute with Mosaica and Alliance for Justice to assess MCAEL's current advocacy planning and capacity, and set groundwork for developing additional community outreach and advocacy. Completed annual audit and was provided with an unqualified opinion by Saggari and Rosenberg.
- Financials: MCAEL continues to build on a solid foundation of board governance and over this past year enhanced the financial reporting to the Board to include budget comparisons to the past 2 fiscal years, as well as monthly reports that show actuals v. budget to date in additional detail. MCAEL also revised the organization's reserves policy.
- Continued website maintenance and design for maximum functionality. Created a monthly newsletter schedule for organization, provider and community updates in addition to instructor and learner highlights.
- MCAEL continues to leverage additional foundation grant funds through The Morris and Gwendolyn Cafritz Foundation, and the Montgomery College Foundation.
- In FY15, MCAEL has also been leveraging funds through an increasing base of individual donors. Held an annual fundraising campaign in December. 100% of the board donated to MCAEL in 2014.
- Continued to improve donor database: Salesforce for nonprofits. Integrated iContact within database platform for improved tracking of communication with constituents.
- Executive Director, in collaboration with MCAEL staff and board, connected with several key people at the Montgomery County Government. Meetings conducted with County Executive Leggett and Special Assistant Chuck Short, individual County Council members, and presented to the Education Committee.
- Continued to leverage resources with local, regional and national businesses including:
  - ❖ EagleBank
  - ❖ M&T Bank
  - ❖ Saggari and Rosenberg
  - ❖ Comcast
  - ❖ Holy Cross Health
  - ❖ Johns Hopkins
  - ❖ Social and Scientific Systems
  - ❖ Washington Gas
  - ❖ Lee Development Group
  - ❖ Adventist Healthcare Inc.
  - ❖ Montgomery College
  - ❖ Montgomery County Dept. of Econ. Development
  - ❖ Lerch Early & Brewer
  - ❖ Burness Communications
  - ❖ Universities at Shady Grove
  - ❖ PEPCO



# MCAEL FY15 Adult English Literacy Program Grants & Literacy Access Grants

## PURPOSE

In partnership with Montgomery County Government, MCAEL offers grant resources to support adult English literacy programs. The objective of MCAEL's grants program is to increase the availability of adult English literacy services offered to diverse populations and to improve the quality of those services in Montgomery County. MCAEL thanks the Montgomery County Government for supporting literacy.

For FY2015, funding was made available to support Adult English Literacy Programs in Montgomery County in order to increase, and improve delivery of adult English literacy services to Montgomery County residents and workers.

In addition, MCAEL offered Literacy Access Grants to support a drop in class and/or classes with under 120 hours per year in order to: (1) access and leverage ongoing/new partnerships and resources; (2) create access to English classes for underserved populations; and (3) develop access points to link individuals to the larger ESOL system that exists in Montgomery County. Eligible organizations must be or partner with a non-profit, 501(c)(3) or have a similar designation from the U.S. Internal Revenue Service organization. For more information, please see the RFPs on MCAEL's website: <http://www.mcael.org/grants>.

### **Adventist Community Services of Greater Washington ESOL Program (Literacy Access Grant)**

To support an English program for limited English proficient residents of Silver Spring/Takoma Park in order to enable unemployed or underemployed individuals and families the opportunity to gain the skills necessary to grow and become self-sufficient  
\$5,900

### **Ana A. Brito Foundation Inc.(formerly Epworth United Methodist Church) Language and Computer Program (Literacy Access Grant)**

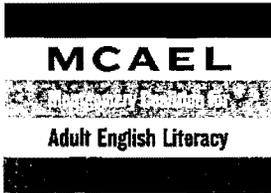
To support efforts by non-English speaking immigrants to adapt to their new environment and empower them to lead productive lives as Montgomery County residents  
\$11,250

### **Briggs Center for Faith and Action English as a Second Language (Literacy Access Grant)**

To support a program offering English classes at no cost to a diverse population of learners in the greater Bethesda area  
\$5,300

### **CASA de Maryland, Inc. Evening ESOL Program**

To support an evening ESOL program focused on improving participants' listening, speaking, reading, and writing skills, so adult learners may become more financially independent, increase their employability, better integrate into American society, and achieve their personal goals  
\$174,750



# MCAEL FY15 Adult English Literacy Program Grants & Literacy Access Grants

**CASA de Maryland, Inc.**

**Workforce ESOL Program – Shady Grove (Literacy Access Grant)**

To support the operation of drop-in English classes at the Welcome Center in Shady Grove, so adult learners can learn English and improve their employment prospects and increase their earnings  
\$10,650

**CASA de Maryland, Inc.**

**Workforce ESOL Program – Silver Spring (Literacy Access Grant)**

To support the operation of drop-in English classes at the Welcome Center in Silver Spring, so adult learners can learn English and improve their employment prospects and increase their earnings  
\$10,650

**CASA de Maryland, Inc.**

**Workforce ESOL Program – Wheaton (Literacy Access Grant)**

To support the operation of drop-in English classes at the Welcome Center in Wheaton, so adult learners can learn English and improve their employment prospects and increase their earnings  
\$10,650

**Catholic Charities of the Archdiocese of Washington, Inc. (Spanish Catholic Center)**

**ESOL Program w/Family Literacy Component**

To support an ESOL program with a family literacy component, located in Gaithersburg, focused on increasing the language and literacy skills for low-income, limited English proficient members of the Hispanic community and other immigrant communities in Montgomery County  
\$82,000

**TIMELINE: FY15 GRANT PROCESS**

- February 4<sup>th</sup> MCAEL issues RFP
- February 5<sup>th</sup> MCAEL RFP workshop
- March Optional MCAEL staff reviews of applicants' draft proposals
- April 15<sup>th</sup> Final submissions due
- May 14<sup>th</sup>/16<sup>th</sup> Applicant Interviews
- May 30<sup>th</sup> Panel convenes, reviews grants and makes recommendations
- June 2014 MCAEL Board final approval
- June 2014 Final grant awards announced
- June 2014 Staff available for debriefings

**OUTREACH**

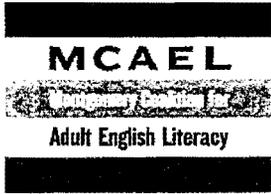
MCAEL conducted targeted outreach to ensure a wide circulation to all Montgomery County adult literacy and ESOL providers through MCAEL's provider list and local non-profit and government networks.

**TOTAL REQUESTS RECEIVED**

19 organizations, 23 programs and over \$1,000,000 in requests

**TOTAL AWARDS**

\$910,000 in grants awarded to support 18 organizations and 22 programs



## MCAEL FY15 Adult English Literacy Program Grants & Literacy Access Grants

### **Chinese Culture & Community Service Center Adult English Literacy Program (Literacy Access Grant)**

To support an ESOL program for Chinese Americans and other county residents focused on assisting seniors in overcoming the English language barrier in order to become active participants and contributors to the community  
\$9,419

### **Community Ministries of Rockville Language Outreach Program**

To support an ESOL and literacy program for limited English speaking, low-income, adult residents of Rockville and Montgomery County focused on helping immigrants better assimilate into American culture and improve the quality of their lives  
\$106,302

### **Family Services Inc. (formerly MHA) Family Discovery Center (formerly Families Foremost Center) – Adult English Literacy Classes**

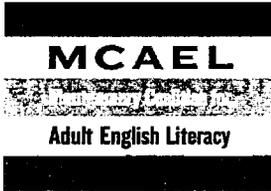
To support an ESOL program for low-income Montgomery County parents with young children (birth-4) in order to support parents in learning English, completing their educational goals and strengthening parent-child bonds, so the parents can become more self-sufficient and better support their children  
\$27,300

### **George B. Thomas, Sr. Learning Academy Watkins Mill Saturday School Adult Literacy Classes (Literacy Access Grant)**

To support an ESOL program offering a network of family-friendly adult English literacy classes at George B. Thomas Learning Academy Saturday School Program on the weekends in order to increase parents' /school engagement and a parent's ability to support their children's academic success  
\$9,293

### **IMPACT Silver Spring English Learning Circles – Wheaton and Long Branch (Literacy Access Grant)**

To support English literacy classes focused on empowering low-income adults of diverse immigrant backgrounds while creating sustainable place-based support networks to improve their quality of life  
\$11,688



## MCAEL FY15 Adult English Literacy Program Grants & Literacy Access Grants

**Jewish Community Center of Greater Washington  
Gateways ESOL Classes (Literacy Access Grant)**

To support ESOL classes to a primarily Russian-speaking senior population in Montgomery County in order to assist them with their transition to life in America by helping them become more active, engaged and responsible citizens  
\$4,140

**Korean-American Senior Citizens Association, Inc.  
English Program (Literacy Access Grant)**

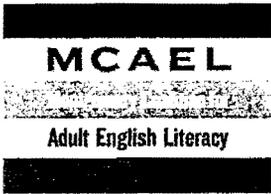
To support an ESOL program for first generation Korean seniors in order to help them become more self-reliant and contributing members of their local communities  
\$8,600

**Literacy Council of Montgomery County, Maryland, Inc.  
ESL Class Program**

To support an ESL program, offering classes throughout the county with an expansion in the Gaithersburg area, for Montgomery County adult residents and workers who wish to develop functional English literacy skills, so they can get/retain jobs, secure better jobs, assist their children's education, become educated consumers, become more active members of the community, and improve the quality of their lives  
\$149,393

**Literacy Council of Montgomery County, Maryland, Inc.  
Family Literacy Access Classes Through English for Daily Living (Literacy Access Grant)**

To support family English literacy classes for parents focused on improving their language skills while also engaging the entire family in order to increase the amount of reading parents do with children and provide a path for parental involvement in the school and their children's lives.  
\$10,630



## MCAEL FY15 Adult English Literacy Program Grants & Literacy Access Grants

### **Montgomery County Public Schools Education Foundation, Inc.**

#### **Linkages to Learning Adult English Literacy Program**

To support an ESOL program offering a network of family-friendly adult English literacy classes in high needs MCPS schools during the week in order to increase parents' /school engagement and a parent's ability to support their children's academic success

\$205,593

### **Muslim Community Center**

#### **English Language Program (Literacy Access Grant)**

To support ESOL classes that will enable adult learners who are members of the Muslim faith community and those of other faiths to learn English more proficiently in order to gain knowledge and self-confidence, so they can be more independent in their daily lives

\$3,550

### **Rockville Seniors, Inc.**

#### **Rockville Senior Center English Program**

To support an English program developed to help immigrants over age 60 learn practical speaking, listening, reading, and writing English skills that will enable learners to function more independently in the community

\$34,860

### **Seneca Creek Community Church**

#### **Seneca Creek Community Church ESOL Program (Literacy Access Grant)**

To support English conversation classes to adults focused on improving English proficiency as part of the Seneca Creek Community Church community outreach efforts in the Gaithersburg area

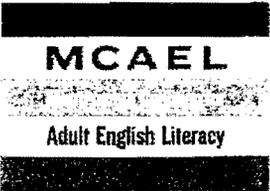
\$6,200

### **Workforce Solutions Group of Montgomery County, Inc.**

#### **Workplace English for Employment (Literacy Access Grant)**

To support an ESOL program that provides English language instruction focusing on employment vocabulary, job searches and resume-building in order to support Montgomery County language learners in finding employment opportunities and applying to jobs

\$11,882



# MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

### PURPOSE

In partnership with Montgomery County Government, MCAEL offers grant resources to support adult English literacy programs. The objective of MCAEL's grants program is to increase the availability of adult English literacy services offered to diverse populations and to improve the quality of those services in Montgomery County. MCAEL thanks Montgomery County Government for supporting literacy.

MCAEL provides funding through two grant programs: Adult English Literacy Programs Grant (AELP) and Literacy Access Grants (LA). AELP grants generally fund established organizations that have managed enrollment with at least 120 hours of instruction a year per learner. LA grants support drop in classes, conversation clubs and ESOL programs with under 120 hours per year of instruction and/or organizations in the beginning stages of developing ESOL programs.

The goals of both grant structures are to (1) access and leverage ongoing/new partnerships and resources; (2) create access to English classes for underserved populations; and (3) develop access points to link individuals to the larger ESOL system that exists in Montgomery County.

Eligible organizations must be or partner with a non-profit, 501 (c)(3) or have a similar designation from the U.S. Internal Revenue Service organization.

#### Ana A. Brito Foundation, Inc.

##### Adult English Literacy Program – Literacy Access Grant

To support an English Literacy program at Epworth United Methodist Church of Gaithersbur Childcare is provided to enable more individuals to attend class.

**Award: \$15,000**

#### Briggs Center for Faith and Action

##### English as a Second Language – Literacy Access Grant

To support a program offering English classes at no cost to a diverse population of learners in the greater Bethesda area.

**Award: \$6,000**

#### CASA de Maryland, Inc.

##### Life Skills ESOL Program – Program Grant

To support ESOL programming focused on improving participants' listening, speaking, reading and writing skills, so adult learners may become more financially independent, increase the employability, better integrate into American society, and achieve their personal goals.

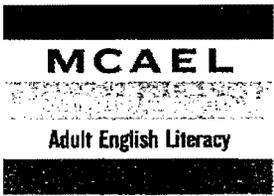
**Award: \$156,873**

#### CASA de Maryland, Inc.

##### Workforce ESOL Program – Literacy Access Grant

To support the operation of drop-in English classes at the Welcome Center in Shady Grove, s adult learners can learn English and improve their employment prospects and increase the earnings.

**Award: \$10,000**



# MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

**CASA de Maryland, Inc.  
Workforce ESOL Program – Literacy Access Grant**

To support the operation of drop-in English classes at the Welcome Center in Silver Spring, so adult learners can learn English and improve their employment prospects and increase their earnings.

**Award: \$10,000**

**CASA de Maryland, Inc.  
Workforce ESOL Program – Literacy Access Grant**

To support the operation of drop-in English classes at the Welcome Center in Wheaton, so adult learners can learn English and improve their employment prospects and increase their earnings.

**Award: \$10,000**

**Catholic Charities of the Archdiocese of Washington, Inc. (Spanish Catholic Center)  
English for Speakers of Other Languages – Program Grant**

To support an ESOL program with a family literacy component, located in Gaithersburg, focused on increasing the language and literacy skills for low-income, limited English proficient members of the Hispanic community and other immigrant communities in Montgomery County.

**Award: \$85,000**

**Chinese Culture & Community Service Center  
Adult English Literacy Program – Literacy Access Grant**

To support an ESOL program for Chinese Americans and other county residents focused on assisting seniors in overcoming the English language barrier in order to become active participants and contributors to the community.

**Award: \$11,000**

**TIMELINE: FY16 GRANT PROCESS**

- February 3<sup>rd</sup> MCAEL issued RFP
- February 4<sup>th</sup> MCAEL RFP workshop
- March Optional MCAEL staff reviewed applicant draft proposals
- April 15<sup>th</sup> Final submission deadline
- May 13<sup>th</sup> Applicant Interviews
- May 15<sup>th</sup> / 29<sup>th</sup> Panel convened, reviewed grants and made recommendations
- June 5<sup>th</sup> MCAEL Board final approval
- June 15<sup>th</sup> Final grant awards announced
- June 2015 Staff available for debriefings

**OUTREACH**

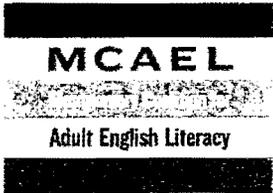
MCAEL conducted targeted outreach to ensure a wide circulation of the RFP to all Montgomery County adult literacy and ESOL providers through MCAEL’s provider list and local non-profit and government networks.

**TOTAL REQUESTS RECEIVED**

18 organizations, 23 programs and over \$1,000,000 in requests

**TOTAL AWARDS**

\$950,000 in grants awarded to support 17 organizations and 22 programs



## MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

### **Community Ministries of Rockville Language Outreach Program – Program Grant**

To support an ESOL and literacy program for limited English speaking, low-income, adult residents of Rockville and Montgomery County focused on helping immigrants better assimilate into American culture and improve the quality of their lives.

**Award: \$110,000**

### **Episcopal Church of the Ascension English for Speakers of Other Languages – Program Grant**

To support immigrants to the community improve their English communication skills and thus improve their quality of life. The program offers low cost instruction and practice in the four domains of English writing, speaking, listening and reading, and will provide childcare to encourage and support attendance.

**Award: \$7,800**

### **Family Services Inc. – Family Discovery Center English for Speakers of Other Languages – Program Grant**

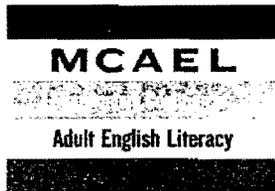
To support ESOL programming offering classes for parents with young children who live in Montgomery County. The mission of the Family Discovery Center's ESOL programming is to ensure that students can use basic English in everyday situations, such as: grocery shopping, using public transportation on the job, in conversation with school personnel, and during health appointments; while ensuring students have the core knowledge and skills necessary to continue their educational pursuits.

**Award: \$35,000**

### **George B. Thomas, Sr. Learning Academy Watkins Mill Saturday School Adult Literacy Classes – Program Grant**

To support an ESOL program offering a network of family-friendly adult English literacy classes at George B. Thomas Learning Academy Saturday School Program on the weekends in order to increase parents ability to support their children's academic success.

**Award: \$10,492**



## MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

### **Hispanic Business Foundation of Maryland**

#### **Trade Talk English Literacy for Landscape Workers – Literacy Access Grant**

To support an English language course for landscape workers to help them communicate better with their colleagues, supervisors, and customers, and to have a better understanding of worksite and occupational safety, their responsibilities to their employer, and fair labor standards.

**Award: \$5,000**

### **Jewish Community Center of Greater Washington**

#### **Gateways ESOL Classes – Literacy Access Grant**

To support ESOL classes to a primarily Russian-speaking senior population in Montgomery County in order to assist them with their transition to life in America by helping them become more active, engaged and responsible citizens.

**Award: \$6,000**

### **Literacy Council of Montgomery County, Maryland, Inc.**

#### **ESL Class Program – Program Grant**

To support an ESL program, offering classes throughout the county with an expansion in the Gaithersburg area, for Montgomery County adult residents and workers who wish to develop functional English literacy skills, so they can get/retain jobs, secure better jobs, assist their children's education, become educated consumers, become more active members of the community, and improve the quality of their lives.

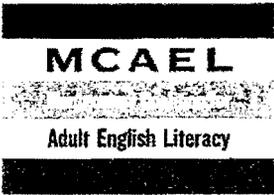
**Award: \$155,586**

### **Literacy Council of Montgomery County, Maryland, Inc.**

#### **English for Daily Living with Family Literacy Access – Literacy Access Grant**

To support family English literacy classes for parents in partnership with elementary schools and in concert with children's literacy programming, in order for parents to gain language skills that support family and community life and their children in school.

**Award: \$15,000**



## MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

**Literacy Council of Montgomery County, Maryland, Inc.  
English for Health – Literacy Access Grant**

To support family English literacy classes with a focus on health. The program is designed for adult English language learners who lack language skill needed to navigate the complexities of health care delivery and to manage the health care needs of themselves and family members. Classes will provide learners with opportunities for hands-on experiential education during which they practice English language skills in authentic, mock clinics with professionals in the healthcare community.

**Award: \$15,000**

**Montgomery County Public Schools Education Foundation, Inc.  
Linkages to Learning Adult English Literacy Program – Program Grant**

To support an ESOL program offering a network of family-friendly adult English literacy classes in high needs MCPS schools during the week in order to increase parents'/school engagement and a parent's ability to support their children's academic success.

**Award: \$222,173**

**Muslim Community Center  
English Language Program – Literacy Access Grant**

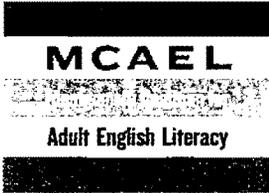
To support ESOL classes that will enable adult learners who are members of the Muslim faith community and those of other faiths to learn English more proficiently in order to gain knowledge and self-confidence, so they can be more independent in their daily lives.

**Award: \$3,550**

**Rockville Seniors, Inc.  
Rockville Senior Center English Program – Program Grant**

To support an English program developed to help immigrants over age 60 learn practical speaking, listening, reading, and writing English skills that will enable learners to function more independently in the community.

**Award: \$41,564**



## MCAEL FY16 Adult English Literacy Program Grants & Literacy Access Grants

### **Seneca Creek Community Church**

#### **Seneca Creek Community Church ESOL Program – Literacy Access Grant**

To support English conversation classes to adults focused on improving English proficiency as part of the Seneca Creek Community Church community outreach efforts in the Gaithersburg area.

**Award: \$13,000**

### **Workforce Solutions Group of Montgomery County, Inc.**

#### **Workplace English for Employment – Literacy Access Grant**

To support an ESOL program that provides English language instruction focusing on employment vocabulary, job searches and resume-building to assist Montgomery County language learners in finding employment opportunities and applying for jobs.

**Award: \$5,712**