


GO COMMITTEE #4  
April 25, 2016

**Worksession**

**MEMORANDUM**

April 21, 2016

TO: Government Operations and Fiscal Policy (GO) Committee

FROM: Linda Price,  Legislative Analyst

SUBJECT: **Worksession – Budget Amendments: FY17-22 Recommended Capital Improvements Program, Department of General Services- General Government Projects**

The GO Committee will review the County Executive's Budget Amendments to the Recommended FY17-22 Capital Improvements Program (CIP) for projects administered by the Department of General Services (DGS).

On March 16, 2016, the County Executive submitted a number of amendments to the FY17-22 CIP. The Executive's transmittal is attached at © 1-3. Included are two amendments to DGS administered General Government projects. These amendments would update the Facility Planning: MCG (see © 4-6) and Facilities Site Selection: MCG (see © 7) projects to consistently reflect planned work.

**PROJECT REVIEW**

1. Facility Planning: MCG © 4-6 (P508768) – Source of Funds: Current Revenue

This project provides for general government facility planning studies for a variety of projects under consideration in the CIP. The Executive's amendment would not result in any changes in funding. The PDF schedule has been adjusted to remove the Wheaton Health and Human Services Center study and add studies for Bushey Drive and Rockville Core Parking.

**A. Wheaton Health and Human Services Center**

The Wheaton Health and Human Services Center study was removed due to facility needs being met through lease consolidation.

The Executive Branch provided the following description for the new studies.

- B. Bushey Drive** - *The addition of two floors on the Wheaton Redevelopment project will facilitate the relocation of the Department of Recreation to Wheaton. The inclusion of Bushey Drive in the Facility Planning project will allow Executive branch staff to explore redevelopment opportunities for the site.*
- C. Rockville Core Parking** - *The Rockville Core project to renovate the Grey Courthouse will allow some County uses to be moved from leased space into County owned space. The Grey Courthouse has very few parking spaces and future users of that facility must have parking accommodations identified before occupancy. The inclusion of Rockville Core Parking in the Facility Planning CIP will allow Executive branch staff to plan for future parking needs within the Rockville Core including the Jurors Parking Lot.*

**Council staff recommendation:** Concur with the Executive.

2. Facility Site Selection: MCG © 7 – Source of Funds: Current Revenue

This project provides for site selection and other site selection activities such as appraisals, geotechnical services, environmental studies, and surveys for candidate projects. The amendment would remove two projects where studies are no longer needed and align the project with the studies scheduled. The Executive's amendment would not result in any changes in funding. The Laytonsville Fire Station and Multi-User Central Warehouse studies were identified as no longer required during the Council's review and approval of general government projects.<sup>1</sup> The amendment makes a technical correction to update the project description with removal of these two projects.

**Council staff recommendation:** Concur with the Executive.

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<sup>1</sup> See page 10 of the March 15 Council packet at [http://montgomerycountymd.granicus.com/Viewer.php?view\\_id=136&event\\_id=4544&meta\\_id=100261](http://montgomerycountymd.granicus.com/Viewer.php?view_id=136&event_id=4544&meta_id=100261).




OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Isiah Leggett  
County Executive

**MEMORANDUM**

March 15, 2016

TO: Nancy Floreen, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Budget Amendments: FY17-22 Recommended Capital Improvements Program

In January 2016, I submitted my recommended FY17 Capital Budget and FY17-22 Capital Improvements Program (CIP). Since that time, I have reviewed a number of CIP projects and am now recommending additional CIP adjustments to spur economic development, support vital community projects, and align the CIP and Capital Budget with the FY17 Operating Budget recommendations.

Below, I am highlighting projects that are new or significantly changed since I submitted my January 15<sup>th</sup> recommendations.

Bus Rapid Transit (BRT) and MD355 Priority Bus Service

Traffic congestion has a negative impact on economic development, the environment, and overall quality of life. Improved transit options are a necessary tool in providing congestion relief. Consistent with my March 2<sup>nd</sup> announcement of planned transit improvements, I have included Rapid Transit System, Ride On Bus Fleet, and Traffic Signal System Modernization project amendments which provide funding to:

- complete planning and design of a high-quality US29 BRT so that this route is operational in less than four years. The Montgomery County Department of Transportation will be pursuing negotiations with the State and Howard County to develop a bi-County BRT which will reduce traffic passing through the County;
- partner with the State to complete the next phase of MD355 BRT planning necessary to determine a Locally Preferred Alternative – the next step needed to identify and allocate funds for design and construction; and
- provide the funding necessary to implement Ride On Plus priority service from the Lakeforest Transit Center to the Medical Center Metrorail Station in FY18.

ultraMontgomery/Fibernet

Internet connectivity is just as important to economic development as an effective transportation network. I am recommending funding for a public-private partnership ultraMontgomery project to 1) construct an East County Fiber Highway to interconnect Fibernet in White Oak with Maryland's Inter-County Broadband Network (ICBN) and the Johns Hopkins University Applied Physics Lab (APL);

2) design and construct Fibernet linkages between Bethesda, Silver Spring, and the University of Maryland College Park campus in conjunction with Purple Line construction; 3) create a 100 gigabit Federal Exchange network, beginning with interconnection of the County's Fibernet communications network with federal agencies, including the National Institute of Standards and Technology (NIST), and the National Cybersecurity Center of Excellence (NCCoE); and 4) interconnect Fibernet to high capacity, dark fiber networks that reach data centers in Ashburn, Virginia and multi-tenant data centers within Montgomery County. In the January CIP, approximately \$500,000 annually had been included in the Fibernet project to support ultraMontgomery activities in FY17- FY22. Those activities have now been consolidated into a separate ultraMontgomery project.

#### Wheaton Library and Community Recreation Center

Funds have been added to the Wheaton Library and Community Recreation Center project to open an interim library at the Wheaton Volunteer Rescue Squad Ballroom at Wheaton Glen (2400 Arcola Avenue, Wheaton) this Spring. The current Wheaton Library is heavily used, and the interim library will maintain services under the same schedule as the current branch's hours to ensure that the community's information needs are met during construction of the new facility.

#### Cost Sharing -- Community Grants

March amendments for the FY17-FY22 CIP also include \$1.12 million for community grants for A Wider Circle, Inc.; Congregation Beth El of Montgomery County; Cornerstone Montgomery, Inc.; Easter Seals Greater Washington-Baltimore Region, Inc.; Friends House, Inc.; Graceful Growing Together, Inc.; Hebrew Home of Greater Washington Inc.; Jewish Community Center of Greater Washington, Inc.; Jewish Foundation for Group Homes, Inc.; The Jewish Federation of Greater Washington, Inc.; Potomac Community Resources, Inc.; Reginald S. Lourie Center for Infants and Young Children; Seven Locks Jewish Community, Inc; and Warrior Canine Connection, Inc.. These grants will support important community investments including office renovations to increase organizational capacity, security enhancements, co-location of homeless services, an intergenerational center expansion, community center renovations, renovations for an assisted living facility for low-income seniors, renovation and construction costs for group homes, an inclusive playground, and office renovations to support expanded mental health services for children.

#### Integrated Justice Information Systems (IJIS)

Additional funds have been included to address system security issues and to implement an accurate and efficient expungement process. When the courts issue an order to expunge criminal records, it is imperative that these records be expunged throughout the criminal justice process from arrest to incarceration to judicial proceedings. This CIP amendment will eliminate what is now a time consuming, manual process.

#### Other CIP Amendments

CIP technical amendments are also attached to: reflect cost increases in the Parking Lot Districts Service Facility; update the Facility Planning: MCG and Facilities Site Selection: MCG projects to consistently reflect planned work; properly reflect FY21 and FY22 contributions in the Sidewalk & Curb Replacement project; and release unneeded funds in the KenGar Community Center Renovation project. My March amendments also assume that the County Council approves the supplemental appropriation request for the Montgomery County Public Schools Relocatable Classrooms project.

Nancy Floreen, President  
March 15, 2016  
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I recommend that the County Council consider these adjustments in its budget worksessions over the next few weeks. As always Executive Branch staff are available to assist you in your review.

IL:jah

Attachments: Recommended Budget Adjustments  
General Obligation Bond Adjustment Chart  
Current Revenue Adjustment Chart

cc: Stephen B. Farber, Council Administrator  
Michael A. Durso, President, Montgomery County Public Schools Board of Education  
Larry A. Bowers, Interim Superintendent, Montgomery County Public Schools  
DeRionne P. Pollard, PhD., President, Montgomery College  
Casey Anderson, Chair, Montgomery County Planning Board  
Carla Reid, General Manager/CEO, Washington Suburban Sanitary Commission  
Stacy Spann, Executive Director, Housing Opportunities Commission  
Keith Miller, Executive Director, Revenue Authority  
Executive Branch Department Heads and Office Directors

## Facilities Site Selection: MCG (P500152)

Category General Government  
 Sub Category County Offices and Other Improvements  
 Administering Agency General Services (AAGE29)  
 Planning Area Countywide

Date Last Modified 11/17/14  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status Ongoing

	Total	Thru FY15	Est FY16	Total 6 Years	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Beyond 6 Yrs
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	410	150	110	150	25	25	25	25	25	25	0
Land	106	106	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	3	3	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>519</b>	<b>259</b>	<b>110</b>	<b>150</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>0</b>
<b>FUNDING SCHEDULE (\$000s)</b>											
Current Revenue: General	519	259	110	150	25	25	25	25	25	25	0
<b>Total</b>	<b>519</b>	<b>259</b>	<b>110</b>	<b>150</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>0</b>

### APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 17	25
Appropriation Request Est.	FY 18	25
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		369
Expenditure / Encumbrances		259
Unencumbered Balance		110

Date First Appropriation	FY 01
First Cost Estimate	
Current Scope	FY 17 519
Last FY's Cost Estimate	469

### Description

This project provides for site selection for the following candidate projects: Clarksburg Library, Damascus Depot Relocation, Clarksburg Community Recreation and Aquatic Center, and East County HHS Facility and other site selection activities such as appraisals, geotechnical services, environmental studies, and surveys. Other sites that could be considered for site selection analysis are the Silver Spring Community Recreation and Aquatic Center, Supply and Evidence Facility, and Land for Facility Reforestation.

### Cost Change

Increase due to the addition of FY21 and FY22 to this ongoing project.

### Other

These funds will be used for site selection only. No land will be purchased without notice to the County Council that must include the reasons why the proposed site is appropriate for the specific project being planned, including the expected size of the facility and how the site is responsive to community needs. Any land acquisition will be funded initially through ALARF: MCG, then reimbursed by a future appropriation from the specific project. The County Executive will work with the Maryland-National Capital Park and Planning Commission staff to review future facility needs in master plans and department strategic plans to identify sites beyond those for projects in facility planning and the current CIP for acquisition.

### Coordination

Department of Police, Department of Public Libraries, Department of General Services, Department of Recreation, Department of Fire/Rescue services, Department of Transportation, Maryland-National Capital Park and Planning Commission, Office of Management and Budget, Regional Services Centers

## Facility Planning: MCG (P508768)

Category General Government  
 Sub Category County Offices and Other Improvements  
 Administering Agency General Services (AAGE29)  
 Planning Area Countywide

Date Last Modified 11/17/14  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status Ongoing

	Total	Thru FY15	Est FY16	Total 6 Years	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Beyond 6 Yrs
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	9,987	8,007	420	1,560	260	260	260	260	260	260	0
Land	87	87	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	7	7	0	0	0	0	0	0	0	0	0
Construction	233	233	0	0	0	0	0	0	0	0	0
Other	221	221	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>10,535</b>	<b>8,555</b>	<b>420</b>	<b>1,560</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>0</b>

<b>FUNDING SCHEDULE (\$000s)</b>											
Current Revenue: General	9,890	7,910	420	1,560	260	260	260	260	260	260	0
S.O. Bonds	625	625	0	0	0	0	0	0	0	0	0
Solid Waste Disposal Fund	20	20	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>10,535</b>	<b>8,555</b>	<b>420</b>	<b>1,560</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>0</b>

### APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 17	260
Appropriation Request Est.	FY 18	260
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		8,975
Expenditure / Encumbrances		8,602
Unencumbered Balance		373

Date First Appropriation	FY 87
First Cost Estimate	
Current Scope	FY 17
Last FY's Cost Estimate	10,015
Partial Closeout Thru	0
New Partial Closeout	0
Total Partial Closeout	0

### Description

This project provides for general government facility planning studies for a variety of projects under consideration in the CIP. In addition, facility planning serves as a transition stage for a project between the master plan or conceptual stage and its inclusion as a stand-alone project in the CIP. Prior to the establishment of a stand-alone project, Montgomery County develops a Program of Requirements (POR) that outlines the general and specific features required on the project. Selected projects range in type including: new buildings, renovation of existing buildings, stormwater management, and recycling centers. Facility planning is a decision making process that includes the determination of the purpose of and need for a candidate project, a rigorous investigation of non-County sources of funding, and an estimate of the cost of the design and an estimated range of the cost of construction of the project. Facility planning represents planning and preliminary design and develops a POR in advance of full programming of a project in the CIP. Depending upon the results of a facility planning determination of purpose and need, a project may or may not proceed to design and construction. For a full description of the facility planning process, see the CIP Planning Section.

### Cost Change

Increase is due to the addition of FY21 and FY22 to this ongoing project.

### Justification

Facility planning costs for projects which ultimately become stand-alone projects are included here. These costs will not be reflected in the resulting individual project.

### Other

The study proposals under this program are developed in conjunction with program departments, the Department of General Services, the Office of Management and Budget (OMB), and consultants to ensure accurate program requirements. Planning studies are underway or to be completed in FY17 or FY18 are listed on the next page. This list includes projects that will potentially be considered for inclusion as stand alone projects in the FY21-22 CIP. Other projects not listed may be planned under urgent situations. Planning for future fire stations will be considered if response time or population data warrant such a need.

### Fiscal Note

Funds may also be used to explore opportunities in the event a private developer expresses interest in County property.

### Disclosures

Expenditures will continue indefinitely.

### Coordination

## Facility Planning: MCG (P508768)

Department of Environmental Protection, Department of General Services, Department of Correction and Rehabilitation, Department of Fire and Rescue Services, Department of Police, Department of Health and Human Services, Department of Recreation, Department of Public Libraries, Circuit Court, Office of Management and Budget, Commission on People with Disabilities, Montgomery County Pedestrian Safety Advisory Committee



## **Facility Planning: MCG No. 508768**

**Planning Studies underway or candidate projects to be completed during FY17 and FY18**

### **Candidate Projects**

Grey Courthouse  
Rockville Core Parking  
Bushey Drive Reuse  
Silver Spring Library Reuse  
Clarksburg Library  
Poolesville Depot Improvements  
Damascus Depot Improvements  
Noyes Library  
Clarksburg Community Recreation and Aquatic Center  
Seven Locks Signal Shop (Building C)  
Olney Civic Commons  
Future Fire Stations  
Wheaton Arts and Humanities Center

### **Studies Underway**

White Flint Fire Station  
Public Safety Communications System (to include the Emergency Operations Center)

As redevelopment opportunities occur, County facilities in need of rehabilitation and/or expansion may be considered for facility planning to leverage non-County funding. Examples of properties where this could occur include the 4th and 5th District Police Stations.

As refresh opportunities occur, County facilities in need of rehabilitation may be considered for facility planning.