

**MEMORANDUM**

3/25/2011

TO: Patrick Lacefield, Director, Office of Public Information  
FROM: Chris Cihlar, CountyStat Manager  
SUBJECT: MC311 Review

**The following items were identified for follow-up during the 3/18/2011 CountyStat meeting:**

Continue to monitor internal performance metrics and identify opportunities for improved efficiency

Responsible parties: PIO  
Other parties involved none  
Deadline: 3/25/2011

cc: Timothy Firestine, Chief Administrative Officer  
Fariba Kassiri, Assistant Chief Administrative Officer