

Montgomery County Fire and Rescue Service

FIRE CHIEF'S GENERAL ORDER

NUMBER: 07-29

Rescinded

December 14, 2007

TO: All MCFRS Personnel

FROM: Fire Chief Thomas W. Carr, Jr.



SUBJECT: Implementation of EMS Flex Units

This FCGO updates the operational parameters of the EMS flex units as originally outlined in FCGO 06-09.

If it is necessary to hire overtime personnel to fill the flex unit positions, all personnel below the rank of Lieutenant will be eligible, including EMT-Bs, EMT-Is, and EMT-Ps.

Personnel should post their availability to work overtime through Telestaff using the normal procedure. Personnel will be specifically hired to staff the flex units, and should **not** be reassigned by the Station Officer.

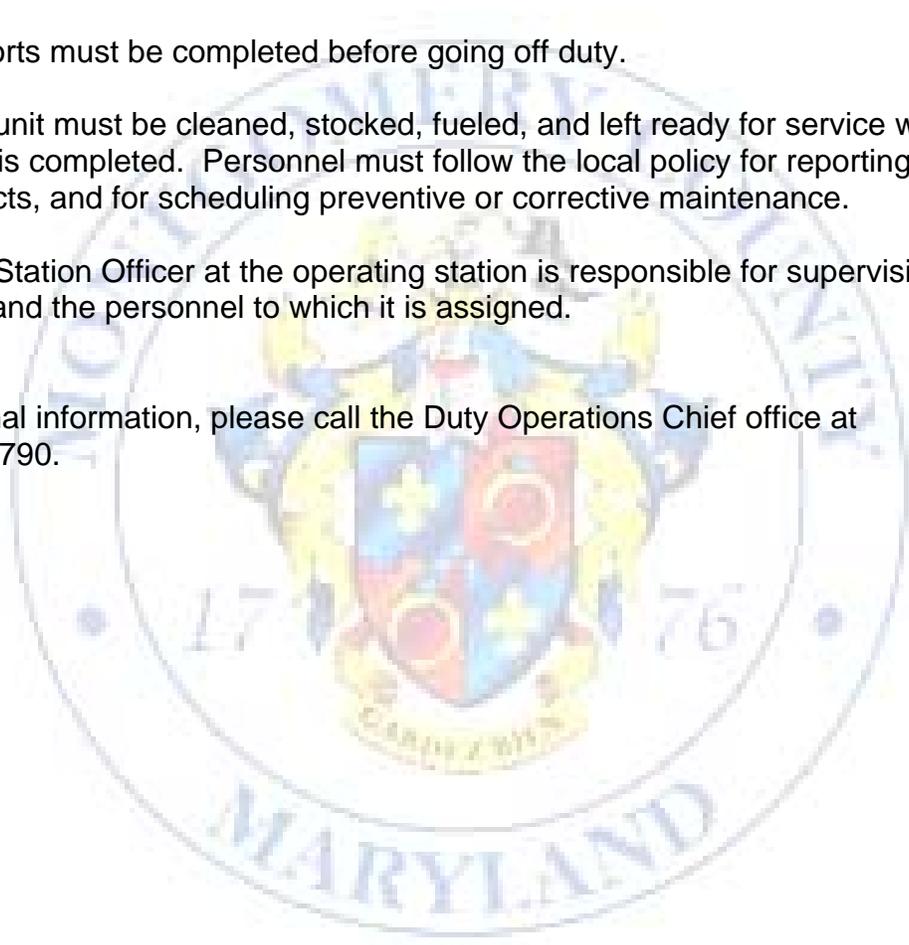
Due to the individual station capacity, flex units may or may not be housed at the station from which they will operate.

1. Personnel must report to the flex unit(s) housing station by 0800 hours. They must inform the Station Officer that they are on duty. The Station Officer must document this in the station log book, recording the name(s) of assigned personnel.
2. Personnel should place the flex unit in a controlled status with ECC by 0800 hours, and then complete the vehicle and inventory checkout.
3. If needed, the personnel should then move the flex unit to the operating station. On arrival, they must report to the Station Officer, who will document the unit's status in the station log book.
4. All calls run by the flex unit must be recorded in the operating station log book.

FCGO # 07-xx
Implementation of EMS Flex Units – Page 2

5. Flex units will be returned to uncontrolled status at 2000 hours, unless career up-staffing and/or volunteer personnel are available to extend the hours of operation. This will be defined by the Operations Division “Up-Staffing Plan,” and by agreement with each LFRD.
6. Restocking supplies throughout the shift should take place in the same manner as with any other unit.
7. Reports must be completed before going off duty.
8. The unit must be cleaned, stocked, fueled, and left ready for service when the shift is completed. Personnel must follow the local policy for reporting vehicle defects, and for scheduling preventive or corrective maintenance.
9. The Station Officer at the operating station is responsible for supervising the flex unit and the personnel to which it is assigned.

For additional information, please call the Duty Operations Chief office at (240) 773-4790.



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