



Command Action Guideline

Managing a Firefighter/Rescuer Critical Illness or Injury

This Command Action Guideline supports Policy & Procedure 525.

When an illness or injury is sustained by an employee that requires hospitalization with admission and/or an extensive recuperation period, the following actions should be completed:

- The Incident Commander, Station Officer, or supervisor must notify the ECC supervisor as soon as possible
- The ECC Supervisor will ensure that the Duty Operations Chief and Public Information Officer (PIO) are notified as soon as possible.
- The PIO will notify the Operations Division Chief and the Fire Chief.
- The Duty Operations Chief will:
 - Assign a Chief Officer or Emergency Medical Services Duty Officer to report to the receiving hospital to fulfill a liaison role between the medical staff and MCFRS leadership.
 - Telephone the injured firefighter/rescuer's designated family contact. Whenever possible, the injured person should contact their family first.
 - Dispatch personnel to pick up the injured or ill employee's next of kin for transport to the treating medical facility when appropriate.
 - Designate an initial Family Liaison Officer. This will normally be an MCFRS Chief Officer.
 - Coordinate and assure the completion of all reports and documents related to the event.
- The Family Liaison Officer will coordinate any immediate needs and remain with the family as long as necessary.
- The Safety Officer will:
 - Initiate the formal investigation into the cause of the incident, following standards of the Safety Section.
 - Ensure that PPE, SCBA, portable radio, clothing and personal effects are documented and collected as per Directive 03-15.