

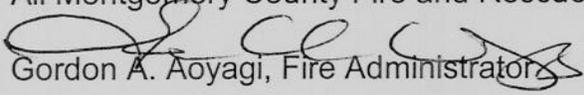


MONTGOMERY COUNTY FIRE AND RESCUE SERVICE
MONTGOMERY COUNTY, MD.

DIRECTIVE

NUMBER: 02- 08
DATE: May 30, 2002

TO: All Montgomery County Fire and Rescue Service Personnel

FROM: 
Gordon A. Aoyagi, Fire Administrator

SUBJECT: Monthly Mileage Reports for MCFRS Vehicles

Effective June 1, 2002, the mileage for every vehicle in the MCFRS fleet must be recorded per the attached form and submitted to the MCFRS Safety office located at 15825 Shady Grove Road, Rockville, MD 20850 no later than the fifth day of the succeeding month.

The following parties are responsible for compliance with this directive as indicated below:

DFRS Station Commanders	All operational vehicles located in their station (engines, trucks, towers, quints, rescue squads, brush trucks, tankers, air units, EMS units, specialty team units)
DFRS Bureau Chiefs	All vehicles assigned to Bureau
MCFRS Fleet Manager	All vehicles assigned to the Office of the Fire Administrator
LFRD Chiefs	All administrative/command/support vehicles operated by the LFRD

If the mileage reports are not submitted in a timely fashion as indicated in this Directive, then remedial action will be taken as appropriate.

Questions are to be referred to the MCFRS Safety Office at 240-777-2279.

