



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
MONTGOMERY COUNTY, MD.

**DIRECTIVE**  
**DIVISION OF OPERATIONS**

April 5, 2007

NUMBER: 07-12

**TO:** MCFRS Personnel

**FROM:** Division Chief Philip Guercio *Philip Guercio*

**SUBJECT: Fire and Life Safety Go-Bags**

Through a FEMA Fire Act Grant, we have purchased and equipped Fire and Life Safety Education "Go-Bags." This equipment will become part of the inventory of all first-line engine and aerial companies in the County, as well as Battalion Chief and EMS Officer vehicles. A "Go-Bag" is a shoulder bag, or a briefcase-type of tote bag, about the size of an airline carry-on bag, that holds various fire and life safety information materials, CDs, etc. (see the attached inventory list). Having these resources readily available on MCFRS apparatus will enable personnel to initiate community interactions with residents when they go door-to-door. This activity is expected to positively impact neighborhoods that have suffered losses from the destructive effects of fires ("After the Fire"). We are requesting personnel to add smoke alarms and the Fire Inspection Clipboard, which are already on the apparatus, to the Go-Bag, so that all related supplies and information are included in one comprehensive Fire and Life Safety package.

**NOTE: The Go-Bags must be secured on the apparatus in an area that is not exposed to moisture.** The climate-controlled Medic compartment in the cabs of our new engines is one potential storage location. Until the Apparatus Committee designates a permanent location on the new apparatus, the Station Commander will assign the most appropriate location, depending on safety, available space, etc.

Materials in the Go-Bags can be used for both unscheduled, small-scale contacts, and pre-scheduled, public education and community outreach types of events. The Go-Bags are easy to carry, and the materials will provide MCFRS staff with appropriate presentation information, as well as pertinent handout resources from one convenient case. For pre-scheduled, large-scale events, assigned MCFRS staff should request pre-packaged materials from the Community Life Safety Education Office.

**Inventory and Restocking Procedure.** The inventory list in the front mesh pocket of the Go-Bag lists the minimum number of each of the materials the Go-Bag is required to maintain. ***The Bag must be inventoried weekly*** to ensure that all supplies are available. An on-line method will be provided on *QuickLinks* to assist in re-ordering needed supplies.

**Each unit officer** (OIC) must complete and submit the Fire Safety Education Event/Smoke Alarm Check Submission Form, which is available on *Quicklinks*, at the conclusion of all public education/community outreach events. The Form documents all outreach activities that MCFRS staff completes on a daily basis.

**This Program advances Chief Carr’s goal on preventing the 911 call.**

**REMEMBER! Complete an inventory of the Go-Bag EACH MONDAY, and after each event!**

### Go-Bag Inventory for the Pilot Program

Item	Alt. Language	Min. Quantity
Smoke Alarms		4
Smoke Alarm Batteries		4
File of Life Packets		10
911 Stickers		20
“Put a Finger On It” Campaign Door Hangers	English	50
	Eng/Spanish	50
NFPA Coloring Books	English	15
	Spanish	15
NFPA: Candle with Care		25
NFPA: Home Fire Prevention Checklist or Ten Tips For Fire Safety		25
NFPA: High Rise Evacuation		25
NFPA: Fire Safety for Preschoolers		25
NFPA: Holiday Safety		25
NFPA: Fire Safety for People w/ Disabilities		25
First Aid Slide Glides	English	10
	Spanish	10
FIRE SAFETY INSPECTION CLIPBOARD		1

For additional information, please call MFF Matt Kelleher – Office of Code Enforcement, at 240.777.2457 **OR**

Bill Delaney, Program Manager – Fire and Life Safety Education Section, at 240.777.2448

**Issued by:** Chief Phil Guercio – Division of Operations