CHARLES W. GILCHRIST IMMIGRANT RESOURCE CENTER
Welcome. Connect. Together We Thrive.

MC MONTGOMERY COLLEGE

GAITHERSBURG

18330 Montgomery Village Avenue, Gaithersburg, MD 20879

Phone: 240.777.4960

WINTER | 2018

Updated Dates!

GILCHRIST CENTER'S COMPUTER CLASSES FOR BEGINNERS

Intro. to Computers: Basics of using a computer, very basic Microsoft Word, Internet and email.
Intro. to Word/Internet: File management and more advanced-beginner functions in Microsoft Word, Internet, and email. Must know skills in Intro. to Computers.
Introducción al uso de la computadora: Este curso esta diseñado para los que no poseen conocimiento de computación.

No.	Class Schedule	Date	Taught in	Registration and Fee
W	**INTRODUCCIÓN AL USO DE LA COMPUTADORA** Martes, 6:30pm – 8:30pm	**New dates: 1/30 – 3/20**	Spanish	**Registration open for all classes!** Come to our office Tues. 5-9pm, or Wed, Fri, Sat, 10am-3pm to register. Fee: $20 for residents; $30 for non-residents Check or Money Order ONLY
X	**INTRO. TO COMPUTERS** Wednesdays, 10:15am – 12:15pm	1/24/18 - 3/14/18	English	
Y	**INTRO. TO WORD/INTERNET** Fridays, 10:15am – 12:15pm	1/26/18 - 3/16/18	English	
Z	**INTRO. TO COMPUTERS** Saturdays, 10:15am – 12:15pm	**New dates: 2/3 – 3/24**	English	

MONTGOMERY COLLEGE'S COMPUTER CLASSES

Computers for the Workplace: Foundations of Microsoft Word, Excel, and PowerPoint.

Class Schedule	Dates	Taught in	Registration and Fee $30.00 (Check/Money Order ONLY)
COMPUTERS FOR THE WORKPLACE Tuesdays, 6:30pm – 8:30pm	2/6/18 – 4/24/18	English	Tuesday, January 23, 6:30pm
COMPUTERS FOR THE WORKPLACE Wednesdays, 6:30pm – 8:30pm	2/7/18 – 4/25/18	English	Wednesday, January 24, 6:30pm
COMPUTERS FOR THE WORKPLACE Saturdays, 11am – 1pm	2/3/18 – 4/28/18	English	Saturday, January 20, 11:00am