



MONTGOMERY COUNTY

Charles W. Gilchrist

Center for Cultural Diversity

11319 Elkin Street • Wheaton • Maryland • 20902 • 240-777-4940

Basic Computers – Winter 2010

Basic Computers I *for absolute beginners*

Learn: Computer fundamentals, Microsoft Windows, basic Microsoft Word, Internet and Email.

CLASS	Taught in	Barcode	Day time	Start Date	End Date
A	English	275301	Monday 10 am - 12 pm	2/1	3/29
B	English	275303	Tuesday 9:30 - 11:30 am	2/2	3/23
C	Spanish	275304	Tuesday 7-9 pm	2/2	3/23
D	French	275305	Wednesday 5-7 pm	2/3	3/24
E	English	275306	Wednesday 7-9 pm	2/3	3/24
F	English	275307	Thursday 1-3 pm	1/28	3/18
G	English	275308	Thursday 5-7 pm	1/28	3/18
H	English	275311	Saturday 9-11 am	1/30	3/20
J	Spanish	275312	Saturday 11 am - 1 pm	1/30	3/20

Basic Computers II *for beginners*

Learn: More MS Word with some training on other Microsoft applications.

CLASS	Taught in	Barcode	Day time	Start Date	End Date
K	English	275302	Monday 1-3 pm	2/1	3/29
L	English/Spanish	275309	Thursday 7-9 pm	1/28	3/18
M	English/Spanish	275310	Friday 10 am - 12 pm	1/29	3/19

How to Register

- Registration starts on Thursday, January 21, 2010, at 6 pm.
- All students must register in person at Gilchrist Center for Cultural Diversity in Wheaton.
- Registration Fee: \$15.00 for Montgomery County residents, \$30.00 for non-residents.
- Please bring exact amount of cash or check; we cannot make change.
- The registration fee is not refundable.
- There are no make-ups or refunds for missed classes.
- Students are accepted on a first-come first-served basis until the class is full.
- Open to ages 18 years and up only.
- There are only 10 seats in each class.
- For more information, call 240-777-4940.