

SHERIFF'S OFFICE MCTIME SCHEDULE CHANGE REQUEST FORM



Employee Name:	
Oracle ID:	
Submission Date:	
Schedule Effective Date:	
Director/Delegate:	Asst. Sheriff Calantonio (7-7010)

SHERIFF'S OFFICE DOMESTIC VIOLENCE SCHEDULES

R08 SHF DOMV 8 WEEK

	Su	Mo	Tu	We	Th	Fr	Sa
A	23	23	23	23	23	X	X
B	23	23	23	23	23	X	X
C	X	16	16	16	16	16	X
D	X	16	16	16	16	16	X
E	X	10	10	10	10	10	X
F	X	10	10	10	10	10	X
G	X	6	6	6	6	6	X
H	X	6	6	6	6	6	X

R10 SHF DOMV 11 WEEK

	Su	Mo	Tu	We	Th	Fr	Sa
A	X	6	6	6	6	X	X
B	X	14	14	14	14	X	X
C	X	14	14	14	14	X	X
D	6	6	X	X	X	6	6
E	6	6	X	X	X	6	6
F	14	14	X	X	X	14	14
G	14	14	X	X	X	14	14
H	X	X	6	6	6	6	X
I	X	X	14	14	14	14	X
J	X	X	14	14	14	14	X
K	X	X	14	14	14	14	X

R10 SHF DOMV 12 WEEK*

	Su	Mo	Tu	We	Th	Fr	Sa
A	x	19	19	19	19	x	x
B	x	19	19	19	19	x	x
C	19	19	x	x	x	19	19
D	19	19	x	x	x	19	19
E	19	19	x	x	x	19	19
F	19	19	x	x	x	19	19
G	x	x	19	19	19	19	x
H	x	x	19	19	19	19	x
I	x	19	19	19	19	x	x
J	x	19	19	19	19	x	x
K	x	19	19	19	19	x	x
L	x	19	19	19	19	x	x

NOTE: Numbers in cells represent shift start times in a 24-hour time format. Actual schedules found in Mctime will be modified to assure hours will be awarded on day in which preponderance of hours is scheduled. R08/R10 indicates standard hours worked per day.

*The actual start time is 20:00, but is listed as 19:00 within Mctime to accurately allocate the preponderance of hours per day.

For Mctime Functional Team Only

Processed By: _____ Date: _____ Notified: _____ Reviewed By: _____ Date: _____