



OFFICE OF THE COUNTY SHERIFF  
Montgomery County, Maryland  
*Raymond M. Kight, Sheriff*



ADMINISTRATIVE DIRECTIVES

<b>Subject:</b>  <b>Community Relations and Crime Prevention</b>	<b>Number:</b>  <b>1.08</b>	<b>Effective Date:</b>  <b>03/21/05</b>
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Policy: It is the policy of the Montgomery County Sheriff's Office to facilitate Community Relations and to participate in Crime Prevention activities in a manner that will enhance the quality of life for our citizens, and inform citizens of the role and responsibilities of the Sheriff's Office.

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I. **Community Relations and Crime Prevention**

Community relations *are* the responsibility of every employee, civilian and sworn, in the Sheriff's Office. Employees may be assigned from time-to-time to participate in functions designed to increase the community's understanding of the activities and role of the Sheriff's Office. These may include, among other things, speaking to various groups, staffing information booths, or fingerprinting children.

Crime prevention duties are the primary responsibility of the Montgomery County Department of Police, however, from time-to-time, the Sheriff may designate individuals to be responsible for specific crime prevention activities on an as needed basis. Such services provided by the Sheriff's Office are a supplement to those services provided by the Montgomery County Department of Police and will not be of a nature to interfere with their crime prevention efforts.

Activities of a crime prevention nature, which may be assigned to employees of the Sheriff's Office include, but are not limited to, speaking to various groups on crime prevention methods, distributing crime prevention literature, staffing information booths, and teaching the DARE program.

By establishing links with the community, the Sheriff's Office can learn of issues affecting our duties and responsibilities and respond to them in a timely manner. Our community relations and crime prevention activities will increase the community's understanding of the functions and role of the Sheriff's Office. They will also increase the public confidence in our agency.

II. **Cancellation**

*This directive cancels and replaces Administrative Directive 1.08, effective 05/01/95.  
Shred replaced directive.*

AUTHORITY:



Raymond M. Kight, Sheriff

3/21/05