OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

January 7, 2010

TO: Nancy Floreen, President, County Council

FROM: Isiah Leggett, County Executive

SUBJECT: FY10 Revised Savings Plan

Attached please find my Recommended FY10 Revised Savings Plan that identifies additional savings for the current year of over $70 million. These savings are necessary to respond to the significantly worsened economic and fiscal conditions that we are faced with. Combined with the Savings Plan I transmitted to you last October 28, 2009, this represents a total reduction in the current fiscal year of approximately $100 million. In developing this Savings Plan, our objectives were to identify real cost reduction opportunities that are continuing in nature, while prioritizing and preserving, to the extent possible, direct services and minimizing any reductions in force. However, given the magnitude and long-term nature of our fiscal challenge, it is necessary to make several reductions in existing services, including abolishing 70 County positions. We estimate that currently 44 of these positions slated for abolishment are filled and will require a Reduction in Force. We will make every effort to appropriately place the affected individuals into vacant positions.

The Revised Savings Plan includes several elements that are different from prior efforts. In addition to operating budget expenditure reductions, I am also recommending reductions in Capital Improvement Program (CIP) current revenue, liquidation of prior year contractual encumbrances, and a fund balance transfer.

Working together over the past three years we have been successful in closing gaps of nearly $1.2 billion and bringing the total tax supported rate of growth down from 9.8% in FY07 to 1.6% in FY10, and the County Government rate of growth from 14.1% in FY07 to -2.2% in FY10. The rate of growth for FY10 will actually be much less after accounting for the impact of both rounds of the FY10 Savings Plan.

It is important to understand that, as I have stated previously many times, I will not recommend exceeding the Charter limit on property taxes in the FY11 Operating Budget. The County's taxpayers continue to face their own unprecedented fiscal challenges.

As indicated to the Council previously, this Savings Plan is necessary not only to conserve resources to apply to closing the projected FY11 budgetary gap of $608 million, but also to maintaining a positive balance in the County's general fund for the current fiscal year. The FY10 revenue losses in income tax, transfer and recordation tax, investment income, and other receipts primarily

impacted the general fund. As a result, even after the first round Savings Plan, and absent actions to address these losses, the general fund would end the year with a deficit of nearly over $64 million. Clearly, we can not allow this to happen. The County budget and finance staff will be working over the next two months to identify other actions necessary, in addition to the revised Savings Plan, to strengthen the condition of the general fund. We will work with the County Council and your staff on these other actions and a comprehensive description will be available in my Recommended FY11 Operating Budget.

While my funding priorities continue to be focused on education, public safety, and safety net services, it is not possible to provide a balanced budget without including significant reductions to programs within these priority areas. As the table below indicates, nearly 80% of our tax supported funding ($3.1 billion) is already dedicated to these priorities. In the absence of a major tax increase, it is not possible to close a looming $608 million budgetary gap in FY11 by making reductions to only 20% of the budget.

FY10 Approved Tax Supported Budgetary Allocations*

		Amounts	Cumulative Amounts	% Allocation	Cumulative % Allocation
Education					
	Public Schools	$ 2,138.4		54.0%	
	College	$ 231.7	$ 2,370.1	5.9%	59.9%
County Government					
	Public Safety	$ 552.5	$ 2,922.6	14.0%	73.8%
	Health and Human Services	$ 215.2	$ 3,137.8	5.4%	79.3%
	Transit	$ 108.5	$ 3,246.3	2.7%	82.0%
Other County Government**		$ 515.2	$ 3,761.5	13.0%	95.0%
Park and Planning		$ 111.9	$ 3,873.4	2.8%	97.9%
Other Reserves and Non Agency Uses		$ 84.3	$ 3,957.7	2.1%	

* Amounts include debt service, CIP current revenues, and reserves but excludes grants and non-tax supported funds (grants and proprietary funds).

** Includes Recreation, Public Libraries, Transportation (non-Transit), Consumer Protection, Human Rights, and other departments

If the Council does not support the attached proposed reductions, I strongly recommend that it propose offsetting reductions in other areas of the budget to maintain the total amount of savings. These savings must be available to close the projected FY11 budget gap. We are only in the first step of the process in resolving the FY11 budgetary gap. Many more difficult choices remain ahead in confronting these challenges. Deferring needed savings at this time will only temporarily postpone the urgent need to make difficult choices and indeed make future choices all the more difficult. The less time in which agencies have to make the necessary reductions, the deeper and more difficult those reductions will be in order to achieve the same savings. Resolution of the FY 11 budget gap is problematic because even more difficult and complex issues will need to be addressed during the Council's short time for reviewing and approving the annual budget.

Because of the weakness in the current local and national economy and the State's continuing fiscal challenges, I urge the Council to quickly approve the reductions proposed in the attached Savings Plan. The projected gap for FY11 may significantly worsen in the near future because of continued revenue deterioration, cost increases related to snow removal, and the very real potential for further substantive reductions in State aid. We have already absorbed cuts of nearly $20 million in State aid in this fiscal year and I believe the Governor's soon to be released budget will contain further Local aid reductions.

The attached plan includes proposed targets for Montgomery County Public Schools (MCPS), the Maryland-National Capital Park and Planning Commission (M-NCPPC), the Housing Opportunities Commission (HOC), and Montgomery College (the College). The principals of these agencies have expressed their willingness to cooperate in resolving our shared fiscal challenges.

I strongly urge the Council to expedite its review and approval of the attached Savings Plan, so that the necessary actions can be implemented as soon as possible. My staff is available to assist the Council in its review of the attached proposal. Thank you for your support of our efforts to preserve our most important services, while protecting the fiscal health of the County Government.

IL:jfb

Attachments

c: Timothy L. Firestine, Chief Administrative Officer
Department and Office Directors
Dr. Jerry Weast, Superintendent, Montgomery County Public Schools
Dr. Hercules Pinkney, Interim President, Montgomery College
Royce Hanson, Chair, Montgomery County Planning Board
Michael J. Kator, Chair, Housing Opportunities Commission
Kathleen Boucher, Assistant Chief Administrative Officer

	Revised FY10 Savings Plan Summary	
1	**Total FY10 Revised Savings Plan**	**70.088**
2		
3	**Expenditure Reductions**	**50.042**
4		
5	MCG Tax Supported Reductions	22.932
6		
7	Debt Service Exp. Reductions	2.159
8	MCPS	22.000
9	MC	1.700
10	MNCPPC	1.250
11		
12	**Fund Balance Transfers**	**4.800**
13	Reduce MHI Transfer	4.800
14		
15	**Revenue Changes**	**6.031**
16	Prior Year Encumbrance Liquidations	1.500
17	Debt Service premium & rebate revenues	4.531
18		
19	**CIP Current Revenue (CIP CR)**	**9.216**
20	Montgomery County Govt CIP	4.743
21	HOC CIP	0.121
22	MNCPPC CIP	2.502
23	College CIP	1.850
24		

Executive Recommended FY10 Savings Plan - Round 1 and 2

	Approved FY10 Budget	Round 1 Savings Plan Target	Agency as % of Total Budget	Target as % of Savings Plan	Round 1 Target as % of Budget	Round 2 Target [1]	Round 2 Target as % of SP	Total Target as % of Savings Plan
MCG	1,585,853,910	16,593,800	42.4%	55.8%	1.0%	40,785,950	58.2%	57.5%
MCPS	1,940,540,941	9,900,000	51.9%	33.3%	0.5%	22,000,000	31.4%	32.0%
College [2]	107,079,321	1,070,790	2.9%	3.6%	1.0%	3,550,000	5.1%	4.6%
MNCPPC	106,646,100	2,180,000	2.9%	7.3%	2.0%	3,752,000	5.4%	5.9%
Total	**3,740,120,272**	**29,744,590**			0.8%	**70,087,950**		

Notes:

1. Amounts above include debt service savings, CIP CR reductions, revenue increases, and encumbrance liquidations
2. The College budget above is the FY10 local contribution.

FY10 SAVINGS PLAN SUMMARY
(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Tax Supported							
General Fund							
Board of Appeals	617,520	-7,000	-1.13%	-2,000	-0.32%	-9,000	-1.46%
Circuit Court	10,410,980	-52,050	-0.50%	-103,590	-1.00%	-155,640	-1.49%
Commission for Women	1,197,670	-26,950	-2.25%	-35,120	-2.93%	-62,070	-5.18%
Consumer Protection	2,442,010	-54,950	-2.25%	-71,610	-2.93%	-126,560	-5.18%
Correction and Rehabilitation	65,414,400	-327,070	-0.50%	-650,870	-0.99%	-977,940	-1.49%
County Attorney	5,224,980	-137,680	-2.64%	-238,440	-4.56%	-376,120	-7.20%
County Council	9,057,090	-203,780	-2.25%	-265,600	-2.93%	-469,380	-5.18%
County Executive	6,399,960	-144,000	-2.25%	-187,680	-2.93%	-331,680	-5.18%
Economic Development	7,628,240	-171,640	-2.25%	-223,700	-2.93%	-395,340	-5.18%
Emergency Management and Homelanc	1,346,940	-6,730	-0.50%	-13,400	-0.99%	-20,130	-1.49%
Environmental Protection	3,013,960	-67,810	-2.25%	-88,380	-2.93%	-156,190	-5.18%
Ethics Commission	272,390	-6,130	-2.25%	-7,990	-2.93%	-14,120	-5.18%
Finance	9,751,930	-219,420	-2.25%	-185,980	-1.91%	-405,400	-4.16%
General Services	27,970,950	-629,350	-2.25%	-820,250	-2.93%	-1,449,600	-5.18%
Health and Human Services	194,074,350	-971,550	-0.50%	-1,992,300	-1.03%	-2,963,850	-1.53%
Housing and Community Affairs	5,066,790	-114,000	-2.25%	-149,460	-2.95%	-263,460	-5.20%
Human Resources	8,522,410	-203,330	-2.39%	-92,830	-1.09%	-296,160	-3.48%
Human Rights	2,160,810	-48,620	-2.25%	-70,470	-3.26%	-119,090	-5.51%
Inspector General	634,730	-14,280	-2.25%	-18,610	-2.93%	-32,890	-5.18%
Intergovernmental Relations	877,400	-19,740	-2.25%	-25,730	-2.93%	-45,470	-5.18%
Legislative Oversight	1,341,070	-27,000	-2.01%	-26,820	-2.00%	-53,820	-4.01%
Management and Budget	3,703,890	-83,340	-2.25%	-108,620	-2.93%	-191,960	-5.18%
Merit System Protection Board	159,960	-2,500	-1.56%	-4,000	-2.50%	-6,500	-4.06%
NDA - Desktop Modernization	6,839,290	-153,880	-2.25%	-882,000	-12.90%	-1,035,880	-15.15%
NDA - Housing Opportunities Commissi	6,136,340	-30,680	-0.50%	-61,060	-1.00%	-91,740	-1.50%
NDA - Leases	19,225,800	-432,580	-2.25%	0	0.00%	-432,580	-2.25%

FY10 SAVINGS PLAN SUMMARY
(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
People's Counsel	246,520	-5,390	-2.19%	0	0.00%	-5,390	-2.19%
Police	246,262,150	-1,231,310	-0.50%	-6,857,740	-2.78%	-8,089,050	-3.28%
Public Information	1,215,210	-27,340	-2.25%	-35,640	-2.93%	-62,980	-5.18%
Public Libraries	37,569,400	-1,595,310	-4.25%	-1,079,220	-2.87%	-2,674,530	-7.12%
Regional Services Centers	4,140,360	-93,260	-2.25%	-121,410	-2.93%	-214,670	-5.18%
Sheriff	20,631,770	-103,160	-0.50%	-205,290	-1.00%	-308,450	-1.50%
State's Attorney	12,148,340	-60,740	-0.50%	-120,880	-1.00%	-181,620	-1.50%
Technology Services	31,844,190	-716,490	-2.25%	-933,830	-2.93%	-1,650,320	-5.18%
Transportation	46,573,220	-1,171,900	-2.52%	-1,362,040	-2.92%	-2,533,940	-5.44%
Zoning & Administrative Hearings	524,440	-4,500	-0.86%	0	0.00%	-4,500	-0.86%
General Fund Total:	**800,647,460**	**-9,165,460**	**-1.14%**	**-17,042,560**	**-2.13%**	**-26,208,020**	**-3.27%**
Special Funds							
Urban District - Bethesda	3,380,210	0	0.00%	-101,410	-3.00%	-101,410	-3.00%
Urban District - Silver Spring	2,891,930	0	0.00%	-86,760	-3.00%	-86,760	-3.00%
Urban District - Wheaton	1,660,080	0	0.00%	-49,800	-3.00%	-49,800	-3.00%
Mass Transit	108,457,800	-350,580	-0.32%	-2,732,920	-2.52%	-3,083,500	-2.84%
Fire	192,974,090	-965,000	-0.50%	-2,300,280	-1.19%	-3,265,280	-1.69%
Recreation	30,528,520	-684,240	-2.24%	-595,330	-1.95%	-1,279,570	-4.19%
Special Funds Total:	**339,892,630**	**-1,999,820**	**-0.59%**	**-5,866,500**	**-1.73%**	**-7,866,320**	**-2.31%**
MCG Tax Supported Total:	**1,140,540,090**	**-11,165,280**	**-0.98%**	**-22,909,060**	**-2.01%**	**-34,074,340**	**-2.99%**

FY10 SAVINGS PLAN SUMMARY
(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Non-Tax Supported							
Special Funds							
Cable Television	11,574,470	-160,430	-1.39%	-173,620	-1.50%	-334,050	-2.89%
Montgomery Housing Initiative	31,140,690	-467,110	-1.50%	-467,110	-1.50%	-934,220	-3.00%
Water Quality Protection Fund	8,895,850	-133,440	-1.50%	-133,440	-1.50%	-266,880	-3.00%
Enterprise Fund							
Community Use of Public Facilities	9,169,440	-137,540	-1.50%	-137,540	-1.50%	-275,080	-3.00%
Solid Waste Collection	6,739,640	-100,220	-1.49%	-49,780	-0.74%	-150,000	-2.23%
Solid Waste Disposal	95,722,050	-1,118,000	-1.17%	-1,358,430	-1.42%	-2,476,430	-2.59%
Parking District - Bethesda	11,283,280	-169,250	-1.50%	-125,350	-1.11%	-294,600	-2.61%
Parking District - Montgomery Hills	116,430	-1,750	-1.50%	-1,750	-1.50%	-3,500	-3.01%
Parking District - Silver Spring	10,709,410	-160,640	-1.50%	-132,990	-1.24%	-293,630	-2.74%
Parking District - Wheaton	1,296,320	-19,440	-1.50%	-19,440	-1.50%	-38,880	-3.00%
Liquor Control	44,495,260	-1,001,140	-2.25%	0	0.00%	-1,001,140	-2.25%
Permitting Services	27,067,180	-406,010	-1.50%	-406,010	-1.50%	-812,020	-3.00%
Vacuum Leaf Collection	5,247,990	0	0.00%	0	0.00%	0	0.00%
MCG Non-Tax Supported Total:	**263,458,010**	**-3,874,970**	**-1.47%**	**-3,005,460**	**-1.14%**	**-6,880,430**	**-2.61%**
Internal Service Funds							
Internal Service Funds							
Printing & Mail	6,528,490	-97,930	-1.50%	-97,930	-1.50%	-195,860	-3.00%
Motor Pool	64,694,320	-1,455,620	-2.25%	-970,410	-1.50%	-2,426,030	-3.75%
MCG Internal Service Funds Total:	**71,222,810**	**-1,553,550**	**-2.18%**	**-1,068,340**	**-1.50%**	**-2,621,890**	**-3.68%**
Montgomery County Government:	**1,475,220,910**	**-16,593,800**	**-1.12%**	**-26,982,860**	**-1.83%**	**-43,576,660**	**-2.95%**

FY10 SAVINGS PLAN SUMMARY
(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Montgomery County Public Schools *:	1,940,540,941	-9,900,000	-0.51%	-22,000,000	-1.13%	-31,900,000	-1.64%
Montgomery College *:	107,079,321	-1,070,790	-1.00%	-1,700,000	-1.59%	-2,770,790	-2.59%
Maryland-National Capital Park and Pl *:	106,646,100	-2,180,000	-2.04%	-1,250,000	-1.17%	-3,430,000	-3.22%
Debt Service *:	246,500,690	0	0.00%	-2,159,450	-0.88%	-2,159,450	-0.88%
TOTAL ALL AGENCIES	3,875,987,962	-29,744,590	-0.77%	-54,092,310	-1.40%	-83,836,900	-2.16%

** amounts exlude debt service; the College budget is the FY10 local contribution*

FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended Total $	CE Recommended Revenue	Savings as a percent of Original FY10 Budget
Tax Supported				
General Fund				
Board of Appeals	617,520	-2,000	0	-0.3%
Circuit Court	10,410,980	-103,590	0	-1.0%
Commission for Women	1,197,670	-35,120	0	-2.9%
Consumer Protection	2,442,010	-71,610	0	-2.9%
Correction and Rehabilitation	65,414,400	-650,870	0	-1.0%
County Attorney	5,224,980	-238,440	0	-4.6%
County Council	9,057,090	-265,600	0	-2.9%
County Executive	6,399,960	-187,680	0	-2.9%
Economic Development	7,628,240	-223,700	0	-2.9%
Emergency Management and Homeland Security	1,346,940	-13,400	0	-1.0%
Environmental Protection	3,013,960	-88,380	0	-2.9%
Ethics Commission	272,390	-7,990	0	-2.9%
Finance	9,751,930	-185,980	0	-1.9%
General Services	27,970,950	-820,250	0	-2.9%
Health and Human Services	194,074,350	-1,992,300	-61,270	-1.0%
Housing and Community Affairs	5,066,790	-149,460	0	-2.9%
Human Resources	8,522,410	-92,830	0	-1.1%
Human Rights	2,160,810	-70,470	0	-3.3%
Inspector General	634,730	-18,610	0	-2.9%
Intergovernmental Relations	877,400	-25,730	0	-2.9%
Legislative Oversight	1,341,070	-26,820	0	-2.0%
Management and Budget	3,703,890	-108,620	0	-2.9%
Merit System Protection Board	159,960	-4,000	0	-2.5%
NDA - Desktop Modernization	6,839,290	-882,000	0	-12.9%
NDA - Housing Opportunities Commission	6,136,340	-61,060	0	-1.0%
Police	246,262,150	-6,857,740	0	-2.8%
Public Information	1,215,210	-35,640	0	-2.9%
Public Libraries	37,569,400	-1,079,220	0	-2.9%
Regional Services Centers	4,140,360	-121,410	0	-2.9%
Sheriff	20,631,770	-205,290	0	-1.0%
State's Attorney	12,148,340	-120,880	0	-1.0%
Technology Services	31,844,190	-933,830	0	-2.9%
Transportation	46,573,220	-1,362,040	0	-2.9%
General Fund Total:	**780,650,700**	**-17,042,560**	**-61,270**	**-2.2%**
Special Funds				
Urban District - Bethesda				
Urban Districts	3,380,210	-101,410	0	-3.0%
Urban District - Silver Spring				
Urban Districts	2,891,930	-86,760	0	-3.0%
Urban District - Wheaton				
Urban Districts	1,660,080	-49,800	0	-3.0%
Mass Transit				
DOT-Transit Services	108,457,800	-2,732,920	-215,420	-2.3%

FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended Total $	CE Recommended Revenue	Savings as a percent of Original FY10 Budget
Fire				
Fire and Rescue Service	192,974,090	-2,300,280	0	-1.2%
Recreation				
Recreation	30,528,520	-595,330	300,000	-2.9%
Special Funds Total:	**339,892,630**	**-5,866,500**	**84,580**	**-1.8%**
MCG Tax Supported Total:	**1,120,543,330**	**-22,909,060**	**23,310**	**-2.0%**
Non-Tax Supported				
Special Funds				
Cable Television				
Cable Communications Plan	11,574,470	-173,620	0	-1.5%
Montgomery Housing Initiative				
Housing and Community Affairs	31,140,690	-467,110	0	-1.5%
Water Quality Protection Fund				
Environmental Protection	8,895,850	-133,440	0	-1.5%
Enterprise Fund				
Community Use of Public Facilities				
Community Use of Public Facilities	9,169,440	-137,540	0	-1.5%
Solid Waste Collection				
DEP-Solid Waste Services	6,739,640	-49,780	0	-0.7%
Solid Waste Disposal				
DEP-Solid Waste Services	95,722,050	-1,358,430	0	-1.4%
Parking District - Bethesda				
DOT-Parking Lot Districts	11,283,280	-125,350	0	-1.1%
Parking District - Montgomery Hills				
DOT-Parking Lot Districts	116,430	-1,750	0	-1.5%
Parking District - Silver Spring				
DOT-Parking Lot Districts	10,709,410	-132,990	0	-1.2%
Parking District - Wheaton				
DOT-Parking Lot Districts	1,296,320	-19,440	0	-1.5%
Liquor Control				
Liquor Control	44,495,260	0	667,430	-1.5%
Permitting Services				
Permitting Services	27,067,180	-406,010	0	-1.5%
MCG Non-Tax Supported Total:	**258,210,020**	**-3,005,460**	**667,430**	**-1.4%**
Internal Service Funds				
Internal Service Funds				
Printing & Mail				
General Services	6,528,490	-97,930	0	-1.5%
Motor Pool				
DGS-Fleet Management Services	64,694,320	-970,410	0	-1.5%
MCG Internal Service Funds Total:	**71,222,810**	**-1,068,340**	**0**	**-1.5%**
Montgomery County Government:	**1,449,976,160**	**-26,982,860**	**690,740**	**-1.9%**

FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended		Savings as a percent of Original FY10 Budget
		Total $	Revenue	
Montgomery County Public Schools:	1,940,540,941	-22,000,000	0	-1.1%
Montgomery College:	107,079,321	-1,700,000	0	-1.6%
Maryland-National Capital Park and Planning:	106,646,100	-1,250,000	0	-1.2%
Debt Service:	246,500,690	-2,159,450	4,530,580	-2.7%
TOTAL ALL AGENCIES	3,850,743,212	-54,092,310	5,221,320	-1.5%

FY10 SAVINGS PLAN
(Second Round)

MCG Tax Supported

Ref No.	Title	Total $	Revenue
General Fund			
Board of Appeals			
Reduce			
S1	Further Curtail Operating Budget	-2,000	0
		-2,000	**0**
	Board of Appeals	**-2,000**	**0**
Circuit Court			
Decrease Cost			
S1	Freeze Vacant Data Preparation Operator Position for Remainder of Fiscal Year	-19,860	0
S2	Freeze Two Vacant Court Evaluator Positions for Remainder of Fiscal Year	-83,730	0
		-103,590	**0**
	Circuit Court	**-103,590**	**0**
Commission for Women			
Eliminate			
S1	Office Services Coordinator	-18,000	0
S2	Supervisory Therapist Position	-17,120	0
		-35,120	**0**
	Commission for Women	**-35,120**	**0**
Consumer Protection			
Decrease Cost			
S1	Abolish Program Specialist I position	-33,030	0
S2	Reduce Communications	-5,000	0
S3	Reduce Printing/Duplications	-8,260	0
S4	Reduce Mail	-7,500	0
S5	Reduce Travel	-3,500	0
S6	Reduce Dues/Memberships	-1,500	0
S7	Reduce Office Supplies and Miscellaneous Operating Expenses	-12,820	0
		-71,610	**0**
	Consumer Protection	**-71,610**	**0**
Correction and Rehabilitation			
Decrease Cost			
S1	Lapse Uniformed and Non-Uniformed positions to reduce personnel costs	-650,870	0
		-650,870	**0**
	Correction and Rehabilitation	**-650,870**	**0**
County Attorney			
Decrease Cost			
S1	Lapse - ACAIII Health & Human Services Division	-130,320	0
S2	Lapse - ACAIII Zoning, Land Use & Econ. Development Division	-108,120	0
		-238,440	**0**
	County Attorney	**-238,440**	**0**
County Council			
Reduce			

Ref No.	Title	Total $	Revenue
County Council			
S1	Reduce Operating Expense, including professional services, imaging, duplicating and mail.	-265,600	0
		-265,600	**0**
	County Council	**-265,600**	**0**
County Executive			
Reduce			
S1	Reduce Internal Audit Contracts	-187,680	0
		-187,680	**0**
	County Executive	**-187,680**	**0**
Economic Development			
Reduce			
S2	Workforce	-49,550	0
S3	Cancel Web Design Services RFP for FY10	-59,150	0
S4	Wheaton Innovation Center Rent Lease (one-year)	-48,000	0
		-156,700	**0**
Shift			
S1	One-Stop Career Center Wheaton Lease to Federal Workforce Investment Act (WIA) Grant	-67,000	0
		-67,000	**0**
	Economic Development	**-223,700**	**0**
Emergency Management and Homeland Security			
Decrease Cost			
S2	Lapse Manager III costs	-11,370	0
		-11,370	**0**
Eliminate			
S1	Eliminate 1 vehicle	-2,030	0
		-2,030	**0**
	Emergency Management and Homeland Security	**-13,400**	**0**
Environmental Protection			
Decrease Cost			
S1	Contractual Services	-40,000	0
S3	Local and Non-local Travel, Education, and Training	-12,180	0
S4	Various Miscellaneous Operating Expenses	-14,890	0
		-67,070	**0**
Eliminate			
S2	Abolish Vacant Part-Tme Program Specialist II Position	-21,310	0
		-21,310	**0**
	Environmental Protection	**-88,380**	**0**
Ethics Commission			
Decrease Cost			
S1	Consultant Services	-7,990	0
		-7,990	**0**
	Ethics Commission	**-7,990**	**0**
Finance			
Decrease Cost			
S2	Miscellaneous Operating Expenses	-25,700	0

Ref No.	Title	Total $	Revenue
Finance			
		-25,700	**0**
Reduce			
S1	Timesheet Data Entry Keypunch Contract	-160,280	0
		-160,280	**0**
	Finance	**-185,980**	**0**
General Services			
Reduce			
S1	Contract Janitorial Services at Edison Park Campus	-175,000	0
S2	Contract Structural Maintenance at Edison Park Campus	-85,000	0
S3	Contract Janitorial Services at County Buildings	-80,000	0
S4	Contract Masonry Services	-49,000	0
S5	Contract Electrical Maintenance Services	-50,000	0
S6	Contract Electrical Maintenance at Seven Locks Correctional Facility	-30,000	0
S7	Other Professional Services - Facilities Maintenance Division	-33,000	0
S8	Contract HVAC Maintenance Services	-60,000	0
S9	Contract Moving Services	-20,780	0
S10	Temporary Office Staffing Contract	-11,790	0
S11	Motor Pool	-88,750	0
S12	General Office Supplies	-11,000	0
S13	Other Professional Services - Division of Real Estate and Management Services	-87,390	0
S14	Computer Software	-20,000	0
S15	Books and Reference Materials	-2,540	0
S16	Computer Equipment Purchase	-15,000	0
S17	Advertising -Jobs	-400	0
S18	Advertising - Contracts	-600	0
		-820,250	**0**
	General Services	**-820,250**	**0**
Health and Human Services			
Decrease Cost			
S1	African American Health Program-Eliminate broker contract for data services	-16,080	0
S2	Latino Health Initiative-Ama Tu Vida Festival	-3,650	0
S3	Latino Health Initiative-Reduce funding for grant development	-2,500	0
S4	Latino Health Initiative-Reduce office supplies expenses	-2,810	-160
S5	Asian American Health Initiative-Miscellaneous operating expenses	-7,420	-430
S6	Community Outreach-Reduce funds for education and training	-15,100	-870
S7	Community Action Agency-Reduce miscellaneous operating expenses	-8,000	0
S8	Child Welfare - Medical supplies	-15,000	0
S10	Post adoption contract	-10,000	0
S11	Framework for Families contract	-10,000	0
S14	Linkages to Learning contracts	-30,000	0
S15	Eliminate funding for vendor staff development for Linkages to Learning	-10,000	0
S17	Unspent dollars for down-county Level I Outpatient Substance Abuse Services - Juvenile Justice Services	-72,000	0
S18	Miscellaneous operating expenses in Juvenile Justice Services	-3,000	0
S19	Reduce miscellaneous operating dollars for the High School Wellness Center	-5,000	0
S21	Contract for the Youth Opportunity Center	-10,000	0
S26	Group Home Subsidy funds underutilized in FY10	-30,000	0
S28	Miscellaneous operating expenses in Health Promotion and Prevention	-100,000	-570
S29	West Nile Virus Vector Surveillance	-24,000	0
S30	Project Deliver	-60,000	-3,450
S31	Care for Kids contract and operating expenses	-110,000	0
S32	Montgomery Cares	-183,000	0
S33	Unencumbered operating expenses in Women's Health Services	-9,000	0

Ref No.	Title	Total $	Revenue
Health and Human Services			
S34	Reproductive Health contracts	-31,000	0
S35	Tuition and travel in Public Health Administration	-5,000	0
S37	Reduce the psychiatric contract budget in FY10	-152,260	0
S38	Paper and printing reductions	-141,010	-3,650
S39	Vacancy savings	-180,350	0
S40	Savings from GUIDE audit findings	-23,020	0
		-1,269,200	**-9,130**
Eliminate			
S36	The Wheaton Public Inebriation Initiative Team (PIIT) Program-new initiative in FY10-never implemented	-134,000	0
		-134,000	**0**
Reduce			
S16	George B Thomas Learning Academy contract	-26,980	0
S20	Travel and equipment funds for the Street Outreach Network	-9,000	0
S22	Outreach services contract	-20,000	0
S23	Technical assistance training contract	-23,650	0
S24	Learning Parties operating dollars	-10,000	0
S25	In Home Aide Services (IHAS)-Savings resulting from reducing maximum hours from 20 to 14 hours per Week, per Client	-120,000	0
S27	DD Supplement (Individual Support Services (ISS)/Family Support Services (FSS) reduction)	-60,000	0
		-269,630	**0**
Shift			
S9	Flex funds for institutional clothing allowance - Now fully covered by HB669	-12,670	0
S12	Protective Services-Weekend coverage contract charges to State HB669 allocation	-62,800	0
S13	Costs for three positions from General Fund to HB669-Based on funding from the Department of Human Resources (DHR)	-244,000	-52,140
		-319,470	**-52,140**
	Health and Human Services	**-1,992,300**	**-61,270**
Housing and Community Affairs			
Decrease Cost			
S1	Delay Hiring Landlord Tenant Investigator	-74,760	0
		-74,760	**0**
Shift			
S2	Use Weatherization ARRA to Fund Existing Positions	-74,700	0
		-74,700	**0**
	Housing and Community Affairs	**-149,460**	**0**
Human Resources			
Decrease Cost			
S1	Job Advertising in the Washington Post	-2,780	0
		-2,780	**0**
Shift			
S2	Increase Percentage of OHR Front Desk cost charged to Benefits from 25% to 50%	-10,960	0
S3	Allocate 50% of CRM charge to OHR General Fund to Benefits	-57,750	0
S4	Move 0.5 Work Year of Position in Records Management to CIP/ERP for Six Months to fill vacant ERP position	-21,340	0
		-90,050	**0**
	Human Resources	**-92,830**	**0**
Human Rights			

Ref No.	Title	Total $	Revenue
Human Rights			
Decrease Cost			
S1	Lapse Vacant Investigator III Position	-70,470	0
		-70,470	**0**
	Human Rights	**-70,470**	**0**
Inspector General			
Decrease Cost			
S1	Reduce Personnel Costs; LWOP for 3+ weeks by IG	-9,810	0
S2	Reduce Subobject Code 1633, Group Insurance, by $4,000	-4,000	0
S3	Reduce Subobject Code 3149, Other Central Duplicating, by $500	-500	0
S4	Reduce Subobject Code 3200, Outside Printing, by $500	-500	0
S5	Reduce Subobject Code 3549, Education & Training, by $1,000	-1,000	0
S6	Reduce Subobject Code 3602, Advertising, by $500	-500	0
S7	Reduce Subobject Code 3700, Professional Memberships, by $500	-500	0
S8	Reduce Subobject Code 3802, Furniture, by $1,000	-1,000	0
S9	Reduce Subobject Code 4600, Books, by $500	-500	0
S10	Reduce Subobject Code 5050, Meetings, by $300	-300	0
		-18,610	**0**
	Inspector General	**-18,610**	**0**
Intergovernmental Relations			
Reduce			
S1	Professional Services - Reduce Health and Human Services Legislative Analyst Services	-25,730	0
		-25,730	**0**
	Intergovernmental Relations	**-25,730**	**0**
Legislative Oversight			
Reduce			
S1	Continue lapse of the Public Administration Intern position	-26,820	0
		-26,820	**0**
	Legislative Oversight	**-26,820**	**0**
Management and Budget			
Reduce			
S1	IT Staff Detailed to ERP	-63,060	0
S2	Budget Staff Detailed to Departments	-45,560	0
		-108,620	**0**
	Management and Budget	**-108,620**	**0**
Merit System Protection Board			
Decrease Cost			
S1	Group Health Insurance. Group insurance savings as staff's dependents no longer eligible for coverage.	-3,500	0
S2	Meetings: Meal/Snacks	-500	0
		-4,000	**0**
	Merit System Protection Board	**-4,000**	**0**
NDA - Desktop Modernization			
Reduce			
S1	Reduce PC Acquisition Costs for Desktop Computer Modernization Program	-882,000	0
		-882,000	**0**
	NDA - Desktop Modernization	**-882,000**	**0**

Ref No.	Title	Total $	Revenue
NDA - Housing Opportunities Commission			
Decrease Cost			
S1	Salary and Benefit Lapse	-61,060	0
		-61,060	**0**
	NDA - Housing Opportunities Commission	**-61,060**	**0**
Police			
Decrease Cost			
S1	Reduce fees paid to Safe Speed Contractor	-4,671,740	0
S2	Delay of the January 2010 Police Officer Candidates Class to April 2010	-618,000	0
S3	Motor Pool Chargeback	-1,568,000	0
		-6,857,740	**0**
	Police	**-6,857,740**	**0**
Public Information			
Eliminate			
S1	Pedestrian safety funds	-14,130	0
		-14,130	**0**
Shift			
S2	Visual Information Specialist (graphic designer/production setup) position to the Cable Fund.	-21,510	0
		-21,510	**0**
	Public Information	**-35,640**	**0**
Public Libraries			
Decrease Cost			
S12	Training	-10,000	0
S13	Driver Uniform & Equipment	-1,200	0
S14	Mileage Reimbursement, Non local travel & Board Meetings	-8,780	0
		-19,980	**0**
Reduce			
S1	Library Materials	-698,450	0
S2	Substitute Staffing	-112,940	0
S3	Sunday Service professional information staff at all eight locations to circulation staff only and maintain telephone Ask-A-Librarian located at Rockville - no hours reduction	-100,000	0
S4	Library Materials Processing	-14,500	0
S5	Human Resources Support	-7,270	0
S6	Library Materials Cataloging	-27,000	0
S7	Central Admin Support	-4,720	0
S8	Furnishings and Meeting Rooms	-30,000	0
S9	IT Replacement Equipment	-15,000	0
S10	Library Materials Delivery-Receiving	-17,060	0
S11	Materials Payments and Reception	-30,800	0
S15	Advertising (Jobs)	-1,500	0
		-1,059,240	**0**
	Public Libraries	**-1,079,220**	**0**
Regional Services Centers			
Decrease Cost			
S1	Lapse Bethesda-Chevy Chase Regional Services Center, Assistant Director, Manager III	-22,340	0
S2	Lapse Bethesda-Chevy Chase Regional Services Center, Public Administrative Intern	-18,230	0
S3	Lapse Upcounty Regional Services Center, Program Specialist II	-11,930	0

Ref No.	Title	Total $	Revenue
Regional Services Centers			
S4	Lapse East County Regional Services Center, Program Specialist II	-20,130	0
		-72,630	**0**
Reduce			
S5	Emerging Communities	-48,780	0
		-48,780	**0**
	Regional Services Centers	**-121,410**	**0**
Sheriff			
Decrease Cost			
S3	Adjust Shifts to eliminate 4-12 Hospital Guard OT assignment	-53,710	0
		-53,710	**0**
Eliminate			
S2	Rookie Class, 3 candidates	-108,530	0
		-108,530	**0**
Reduce			
S1	Increase Civilian Laspe	-43,050	0
		-43,050	**0**
	Sheriff	**-205,290**	**0**
State's Attorney			
Decrease Cost			
S1	Lapse One Office Services Coordinator Position	-35,010	0
S2	Lapse One Special Investigator Position	-57,380	0
S3	Reduction of Miscellaneous Operating Expenses	-25,150	0
S4	Return Two Administrative Vehicles to Fleet Management	-3,340	0
		-120,880	**0**
	State's Attorney	**-120,880**	**0**
Technology Services			
Decrease Cost			
S6	Decrease Kronos Software Maintenance	-210,000	0
S10	Backup Tape Retention	-16,500	0
S11	Decrease number of FAX Lines for DTS from 9 to 1	-1,500	0
S12	Paper and Toner Purchase Reduction	-3,590	0
S13	paper Reduction: Printing Cost	-12,940	0
S14	Paper Reduction: Mail	-9,320	0
S15	Data Security Team Hardware Upgrades	-27,000	0
S16	Training	-100,000	0
S17	Enterprise Contractor Support	-30,000	0
		-410,850	**0**
Reduce			
S1	Reduce Cost for County-wide Spring 2010 Color Ortho-imagery Acquisition	-53,000	0
S2	Elimination of One (1) Communications Service Technician (grade 20) - ETSD	-32,970	0
S3	Elimination of One (1) Administrative Specialist (grade 23) - ETSD	-30,680	0
S4	Reduction in Voice Mail Replacement	-50,720	0
S5	Reduce IT Equipment Replacement	-58,280	0
S7	Reduce Public Safety Mobile Replacements	-200,000	0
S8	Reduce Server Replacements	-60,000	0
S9	Reduce Application Configuration Support for the IJIS Program	-37,330	0
		-522,980	**0**
	Technology Services	**-933,830**	**0**
Transportation			

Ref No.	Title	Total $	Revenue
Transportation			
Decrease Cost			
S1	Printing & Postage	-8,060	0
S2	Reduction in Training, Memberships, etc.	-17,870	0
S3	Reduction in Parking Ticket Processing Contract	-21,200	0
S4	Reduction in Materials Inspection & Testing	-20,000	0
S5	Additional Lapse in Highway Maintenance	-66,570	0
S6	Additional Lapse in Traffic Engineering	-50,000	0
		-183,700	**0**
Eliminate			
S9	Raised Pavement Markers will not be installed	-100,000	0
S16	Elimination of Pedestrian Safety Education Efforts	-150,000	0
		-250,000	**0**
Reduce			
S7	Reduction in the Level of Shoulder Maintenance	-26,280	0
S8	Reduction in Bikeway Maintenance	-45,000	0
S10	Reduced Inspection of Short Span Bridges	-10,000	0
S11	Delay in Tree Removals	-200,000	0
S12	Reduction in the Level of Storm Drain Maintenance	-60,000	0
S13	Reduced Traffic Sign and Marking Materials	-100,000	0
S14	Reduction in Resurfacing/Patching effort	-437,060	0
S15	Delay Conversion of Pedestrian Signal Timing Devices to New Standard	-50,000	0
		-928,340	**0**
	Transportation	**-1,362,040**	**0**
	General Fund	**-17,042,560**	**-61,270**
Fire			
Fire and Rescue Service			
Decrease Cost			
S1	Lapse Senior Citizen Fire Safety Task Force Position	-69,460	0
S2	Lapse five non-uniform fire code inspector positions	-293,490	0
S3	Open Station 34 on June 1, 2010	-404,500	0
S5	Delay spring recruit class	-1,370,000	0
		-2,137,450	**0**
Reduce			
S4	Lapse five uniform positions in fire code enforcement	-102,000	0
S6	Abolish lieutenant position in fire code enforcement	-60,830	0
		-162,830	**0**
	Fire and Rescue Service	**-2,300,280**	**0**
Mass Transit			
DOT-Transit Services			
Decrease Cost			
S1	Get In operating costs	-68,000	0
S5	Transportation Action Partnership Grant and Bethesda Urban Partnership	-495,000	0
		-563,000	**0**
Eliminate			
S3	Suspend Friendship Heights Super Fare Share	-36,000	0
S4	Suspend North Bethesda Super Fare Share	-80,000	0
		-116,000	**0**

Ref No.	Title	Total $	Revenue
DOT-Transit Services			
Reduce			
S2	Reductions to park and ride lot cleaning	-20,590	0
S6	Call and RIde Program to 1 Book a Month	-833,330	-85,420
S10	Ride On Bus Service	-1,200,000	-130,000
		-2,053,920	**-215,420**
	DOT-Transit Services	**-2,732,920**	**-215,420**
Recreation			
Recreation			
Decrease Cost			
S2	Financial Aid adjustment	0	300,000
S7	Support to the Maryland Senior Olympics	-48,080	0
		-48,080	**300,000**
Eliminate			
S6	Seneca Valley Sports Academy	-96,950	0
		-96,950	**0**
Reduce			
S1	Center for Diversity, Management Services: additional lapse	-78,770	0
S4	Seasonal staff	-66,620	0
S5	Planned Lifecycle Asset Replacment (PLAR)	-250,000	0
		-395,390	**0**
Shift			
S3	CIP charges	-54,910	0
		-54,910	**0**
	Recreation	**-595,330**	**300,000**
Urban District - Bethesda			
Urban Districts			
Decrease Cost			
S1	Other Professional Services	-10,000	0
S2	Miscellaneous Operating Expenditures	-4,600	0
S3	Streetscape Maintenance	-2,000	0
S4	Bethesda Urban Partnership Contract	-84,810	0
		-101,410	**0**
	Urban Districts	**-101,410**	**0**
Urban District - Silver Spring			
Urban Districts			
Decrease Cost			
S1	Promotions	-9,000	0
S2	Tree Maintenance	-5,800	0
S3	Uniforms	-6,900	0
S4	Lapse Public Service Worker II	-41,500	0
S5	Miscellaneous Operating Expenditures	-5,800	0
S6	Supplies and Materials	-8,760	0
S7	Tools	-7,000	0
S8	Flowers	-2,000	0
		-86,760	**0**
	Urban Districts	**-86,760**	**0**

Ref No.	Title	Total $	Revenue
Urban District - Wheaton			
Urban Districts			
Decrease Cost			
S1	Parking Permits	-7,200	0
S2	Special County Functions, Meetings	-500	0
S3	Boards, Commissions, Meetings	-500	0
S4	Promotions	-2,800	0
S6	Banners, Flags	-3,720	0
S8	Safe Team Uniforms	-1,000	0
S9	Lapse	-15,020	0
		-30,740	**0**
Reduce			
S5	Streetsweeping	-7,110	0
S7	Georgia Avenue Enhancements	-11,950	0
		-19,060	**0**
	Urban Districts	**-49,800**	**0**
	MCG Tax Supported	**-22,909,060**	**23,310**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-22,932,370**	

Ref No.	Title	Total $	Revenue
Cable Television			
Cable Communications Plan			
Decrease Cost			
S1	PEG Equipment Emergency Repair Reserve	-30,000	0
S4	PEG Network Closed Captioning	-23,620	0
		-53,620	**0**
Reduce			
S2	PEG Network Operating Expenses to Fund Staff Training and Knowledge Base Enhancement	-25,000	0
S3	PEG Network Equipment Replacement	-50,000	0
S5	Youth Media Programming	-26,550	0
S6	Lapse vacant CCM-PIO Visual Information Specialist (Editor) 0.2 WY	-18,450	0
		-120,000	**0**
	Cable Communications Plan	**-173,620**	**0**
Community Use of Public Facilities			
Community Use of Public Facilities			
Decrease Cost			
S1	Other Reimbursements to MCPS	-68,180	0
S2	Lapse of Vacant Program Specialist I Position	-46,400	0
S3	Misc. Operating Expenses	-22,960	0
		-137,540	**0**
	Community Use of Public Facilities	**-137,540**	**0**
Liquor Control			
Liquor Control			
Enhance			
S1	Inventory Reduction	0	667,430
		0	**667,430**
	Liquor Control	**0**	**667,430**
Montgomery Housing Initiative			
Housing and Community Affairs			
Decrease Cost			
S1	Reduce Operating Expenses	-467,110	0
		-467,110	**0**
	Housing and Community Affairs	**-467,110**	**0**
Parking District - Bethesda			
DOT-Parking Lot Districts			
Eliminate			
S8	Travel, Education and Organizational Dues	-6,290	0
		-6,290	**0**
Reduce			
S1	Contract Grounds Maintenance	-21,120	0
S2	Contract Security	-34,190	0
S4	Print and Mail	-5,120	0
S5	Lapse Meter Shop Supervisor	-24,360	0
S6	Planning Specialist III	-25,860	0
S7	Public Service Worker II	-8,410	0

Ref No.	Title	Total $	Revenue
DOT-Parking Lot Districts			
		-119,060	**0**
	DOT-Parking Lot Districts	**-125,350**	**0**

Parking District - Montgomery Hills

DOT-Parking Lot Districts

Eliminate

S6	Travel, Education and Membership Dues	-100	0
		-100	**0**

Reduce

S1	Contract Grounds Maintenance	-150	0
S2	Printing and Mail	-130	0
S3	Lapse Meter Shop Supervisor	-550	0
S4	Planning Specialist III	-560	0
S5	Public Service Worker II	-260	0
		-1,650	**0**
	DOT-Parking Lot Districts	**-1,750**	**0**

Parking District - Silver Spring

DOT-Parking Lot Districts

Eliminate

S8	Travel, Education and Membership Dues	-6,740	0
		-6,740	**0**

Reduce

S1	Contract Janitorial Services	-48,300	0
S2	Contract Grounds Maintenance	-10,640	0
S4	Print and Mail	-6,370	0
S5	Lapse Meter Shop Supervisor	-23,250	0
S6	Planning Specialist III	-25,860	0
S7	Public Service Worker II	-11,830	0
		-126,250	**0**
	DOT-Parking Lot Districts	**-132,990**	**0**

Parking District - Wheaton

DOT-Parking Lot Districts

Eliminate

S7	Travel, Education and Membership Dues	-750	0
		-750	**0**

Reduce

S1	Contract Painting	-5,000	0
S2	Contract Janitorial Services	-3,620	0
S3	Printing and Mail	-990	0
S4	Lapse Meter Shop Supervisor	-3,320	0
S5	Planning Specialist III	-3,930	0
S6	Public Service Worker II	-1,830	0
		-18,690	**0**
	DOT-Parking Lot Districts	**-19,440**	**0**

Permitting Services

Permitting Services

Ref No.	Title	Total $	Revenue
Permitting Services			
Decrease Cost			
S1	Credit Card fee fo reflect actual	-406,010	0
		-406,010	**0**
	Permitting Services	**-406,010**	**0**
Solid Waste Collection			
DEP-Solid Waste Services			
Decrease Cost			
S1	Additional Savings in Refuse Collection Contract	-49,780	0
		-49,780	**0**
	DEP-Solid Waste Services	**-49,780**	**0**
Solid Waste Disposal			
DEP-Solid Waste Services			
Decrease Cost			
S1	Additional Savings in RRF program	-600,000	0
S2	Additional Savings in Out-of-County program	-570,430	0
S3	Additional Savings in Residential Recycling Program	-188,000	0
		-1,358,430	**0**
	DEP-Solid Waste Services	**-1,358,430**	**0**
Water Quality Protection Fund			
Environmental Protection			
Decrease Cost			
S1	Contractual Cost for Miscellaneous Stream Restoration Maintenance	-17,790	0
S2	Easement Preparation Assistance	-20,340	0
S3	Contractual Costs for Above-Ground Stormwater Management Facilities - Maintenance Program	-27,810	0
		-65,940	**0**
Reduce			
S4	Contractual Costs for Underground Stormwater Management Facilities - Maintenance Program	-52,530	0
S5	Contractual Costs - Low Impact Development - Residential	-6,670	0
S6	Contractual Costs - Streetsweeping	-8,300	0
		-67,500	**0**
	Environmental Protection	**-133,440**	**0**
	MCG Non-Tax Supported	**-3,005,460**	**667,430**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-3,672,890**	

Ref No.	Title	Total $	Revenue
Motor Pool			
DGS-Fleet Management Services			
Reduce			
S1	Non Public Safety Vehicle Replacement Deferrals	-970,410	0
		-970,410	**0**
	DGS-Fleet Management Services	**-970,410**	**0**
Printing & Mail			
General Services			
Decrease Cost			
S1	Reduce Purchase of Software	-65,000	0
S2	Reduce Purchase of Supplies	-32,930	0
		-97,930	**0**
	General Services	**-97,930**	**0**
	MCG Internal Service Funds	**-1,068,340**	**0**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-1,068,340**	
	MCG Total:	**-26,982,860**	**690,740**
	MCG FY10 2nd Round Net Savings *(Total Exp. Savings & Revenue Changes)*	**-27,673,600**	

Ref No.	Title	Total $	Revenue

MCPS Current Fund

MCPS

Decrease Cost

S1	MCPS FY10 Savings Plan Round 2	-22,000,000	0
		-22,000,000	**0**
	MCPS	**-22,000,000**	**0**
	MCPS Tax Supported	**-22,000,000**	**0**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-22,000,000**	
	MCPS Total:	**-22,000,000**	**0**
	MCPS FY10 2nd Round Net Savings *(Total Exp. Savings & Revenue Changes)*	**-22,000,000**	

Ref No.	Title	Total $	Revenue
	MC Current Fund		
	Montgomery College		
	Decrease Cost		
S1	Montgomery College FY10 Savings Plan Round 2	-1,700,000	0
		-1,700,000	**0**
	Montgomery College	**-1,700,000**	**0**
	MC Tax Supported	**-1,700,000**	**0**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-1,700,000**	
	MC Total:	**-1,700,000**	**0**
	MC FY10 2nd Round Net Savings *(Total Exp. Savings & Revenue Changes)*	**-1,700,000**	

Ref No.	Title	Total $	Revenue
M-NCPPC Administration			
M-NCPPC			
Decrease Cost			
S1	MNCPPC FY10 Savings Plan Round 2 - per MNCPPC memo dated 12/28/09	-448,000	0
		-448,000	**0**
	M-NCPPC	**-448,000**	**0**
M-NCPPC Park (w/out Debt Serv.)			
M-NCPPC			
Decrease Cost			
S1	MNCPPC FY10 Savings Plan Round 2-per MNCPPC memo dated 12/28/09	-802,000	0
		-802,000	**0**
	M-NCPPC	**-802,000**	**0**
	M-NCPPC Tax Supported	**-1,250,000**	**0**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-1,250,000**	
	M-NCPPC Total:	**-1,250,000**	**0**
	M-NCPPC FY10 2nd Round Net Savings *(Total Exp. Savings & Revenue Changes)*	**-1,250,000**	

Ref No.	Title	Total $	Revenue
Debt Service			
Debt Service			
Decrease Cost			
S1	Debt Service FY10 Savings	-2,159,450	4,530,580
		-2,159,450	4,530,580
	Debt Service	**-2,159,450**	**4,530,580**
	DS Tax Supported	**-2,159,450**	**4,530,580**
	Net Savings *(Total Exp. Savings & Revenue Changes)*	**-6,690,030**	
	DS Total:	**-2,159,450**	**4,530,580**
	DS FY10 2nd Round Net Savings *(Total Exp. Savings & Revenue Changes)*	**-6,690,030**	

WORKFORCE CHANGES

FY10 Savings Plan (Second Round)

Tax Supported

	WY	FT	PT	Filled	Vacant	MCGEO	IAFF	FOP	Nonrep	TBD
						Bargaining Unit				
Position Reductions										
Commission for Women	-	-2	0	-2	0	-1	0	0	-1	0
Consumer Protection	-	-1	0	-1	0	-1	0	0	0	0
DOT-Transit Services	-	-52	0	-32	-20	-52	0	0	0	0
Economic Development	-	-3	0	-3	0	-2	0	0	-1	0
Environmental Protection	-	0	-1	0	-1	-1	0	0	0	0
Fire and Rescue Service	-	-1	0	0	-1	0	-1	0	0	0
Health and Human Services	-	-2	0	0	-2	-2	0	0	0	0
Public Libraries	-	-4	-2	-4	-2	-6	0	0	0	0
Technology Services	-	-2	0	-2	0	-2	0	0	0	0
Position Reductions	-	-67	-3	-44	-26	-67	-1	0	-2	0
Tax Supported Total Net Change	-	-67	-3	-44	-26	-67	-1	0	-2	0
MCG Total Net Change	-	-67	-3	-44	-26	-67	-1	0	-2	0

FY10 SAVINGS PLAN
(Second Round)
Description/Justification

MCG Tax Supported

Ref No.	Title	$	Revenue

General Fund

Board of Appeals

S1	**REDUCE: FURTHER CURTAIL OPERATING BUDGET**	-2,000	0

This further reduction in operating funds may well impact the ability to meet statutory obligations, and could result in a funding shortfall for expenditures necessary to basic office operations.

Board of Appeals Total: -2,000 0

Circuit Court

S1	**DECREASE COST: FREEZE VACANT DATA PREPARATION OPERATOR POSITION FOR REMAINDER OF FISCAL YEAR**	-19,860	0

Not filling this position will necessitate duties being distributed among other staff members and could impact services provided to the public.

S2	**DECREASE COST: FREEZE TWO VACANT COURT EVALUATOR POSITIONS FOR REMAINDER OF FISCAL YEAR**	-83,730	0

In response to the County's directive to reduce the Circuit Court's FY10 budget, the least harmful option is to freeze vacant positions. However, the inability to fund two part-time Court Evaluator positions at the Montgomery County Circuit Court will have a detrimental impact on the Court's capacity to efficiently process family cases in general and to obtain the best resolutions in child custody and access cases in particular. The Court is also concerned about how an insufficient cadre of Court Evaluators will impact the Court's mission of delivering justice in a fair, honest, and efficient manner.

With a reduced cadre of evaluators, the Court will be required to significantly trim the evaluative functions it performs. In addition to workload, insufficiently staffing the assessment/evaluation function of the Court will likely negatively impact other core functions.

Case management, which focuses on the efficient processing of the Court's caseload, is one of the Court's core functions. With fewer evaluators available, the timeliness with which these cases are processed will likely be impacted. One measure to assess how efficiently a court is processing its caseload is the clearance rate. At a minimum, courts should strive to dispose of as many cases as have been filed/reopened/reactivated in a period by having a clearance rate of 100%. The FY09 overall combined clearance rate for original and reopened cases for the Montgomery County Circuit Court is 93%. The clearance rate for original cases is 89% while that for reopened cases is 99%. For the past eight fiscal years, the Court has been able to maintain a clearance rate of close to 100% for family cases. However, with an increasing family caseload (as measured by filings), it will become increasingly difficult to sustain the current clearance rate without the requisite staff.

As another way to assess a court's case processing efficiency, in 2001 the Maryland Judiciary developed case processing performance time standards for various types of circuit court cases, including family cases. In particular, the Maryland Judiciary recommended that 90% of family cases close within 12-months of filing and 98% of family cases close within 24-months of filing. For the past four fiscal years, the Montgomery County Circuit Court has been able to meet these time standards. However, as the Court's family case filings continue to increase without sufficient funds to support evaluator positions, it may become challenging for the Court to continue to be recognized as a leader in case processing efficiency. Evaluators play a critical role in the timely resolution of family cases in a manner which ensures that the child's best interest is protected. Every Court Evaluator position is vital to the efficient and effective management of the Court.

The Court Evaluators also support and work closely with the child custody/access mediators. The Court's custody and access mediation function is an integral part of ensuring the efficient management of family cases. While the outcomes for mediated cases have remained consistent over the past two years, the Court is aware of the fact that not funding evaluator positions may have unintended consequences on other core functions of the Court such as custody/access mediation.

The Court is also very aware of the possible consequences of not having the appropriate level of staff to support this core function of the Court. For example, the Court expects that the processing of family cases requiring evaluators' assessments or evaluations will inevitably take much more time than cases without such reports, which will cause additional stress on the parties involved. The Court is concerned that delayed justice in these cases may result in increased domestic disputes.

Ref No.	Title	$	Revenue

Circuit Court

Funding the requested Court Evaluator positions is crucial to core functions of the Montgomery County Circuit Court. Without a sufficient number of evaluators, not only will more cases be at risk for languishing in the system - which is expensive, often counterproductive, and damaging to the children and families involved - but in addition some cases may not receive the benefits of the Court's co-parenting program, or the evaluators' assessments and evaluations. To serve the best interests of County residents and, in particular, children involved in custody and access cases, the Montgomery County Circuit Court earnestly requests that the Montgomery County Government reinstate funding for these positions at the earliest possible time.

Circuit Court Total: -103,590 0

Commission for Women

S1 ELIMINATE: OFFICE SERVICES COORDINATOR -18,000 0

It will be difficult to have consistent staffing of the Counseling and Career Center's front desk without this position. Workload of this position will have to be absorbed among the remaining staff of the department. Staff will require training to assume many of these duties. Efforts will also be made to recruit volunteers to assist with the creation and distribution of outreach materials for the Counseling and Career Center.

S2 ELIMINATE: SUPERVISORY THERAPIST POSITION -17,120 0

The Department will eliminate the supervisory therapist position in the Counseling and Career Center. This reduction poses serious challenges to the oversight and operations of the Counseling and Career Center (CCC).

Providing professional counseling services for individuals and couples experiencing difficult transitions involving personal and/or career issues is a major program of the Commission for Women's Counseling and Career Center (CCC). Eliminating this position will require a restructuring of the Counseling and Career Center. At present, counseling is provided by four staff counselors, each part-time, working 22 hours per week, and six to seven interns who work an average of 20 hours per week during the academic year.

This incumbent recruits, trains and supervises all staff counselors and counseling interns, organizes and manages the professional training seminars attended by over 350 professional each year, handles crisis intervention, provides counseling, and is back-up management for the CCC. The majority of the coverage and supervision will be shifted to the Manager and remaining staff of the CCC. We will make every effort to minimize the impact on capacity through careful scheduling.

Because the administration, commission support, and direct service staff are at maximum capacity now, to avoid a decrease in service levels and revenues, eliminating these two positions will require the CCC to adjust its hours of operation. The Commission for Women itself, of necessity, will eliminate some committees and projects as its staff will have to assume responsibilities in the operations of the CCC.

Commission for Women Total: -35,120 0

Consumer Protection

S1 DECREASE COST: ABOLISH PROGRAM SPECIALIST I POSITION -33,030 0

This position is responsible for administering the small business licensing program, including compliance, fee collection and merchant education and serves as staff to the Board of Registration. OCP will reassign these duties to OCP staff investigators and administrative support staff as appropriate. Program oversigt will be assigned to OCP management staff. Attempt will be made to automate processing and enhance website to include more information for merchants.

S2 DECREASE COST: REDUCE COMMUNICATIONS -5,000 0

Reduction based on historic data.

S3 DECREASE COST: REDUCE PRINTING/DUPLICATIONS -8,260 0

Reduction based on historic data. OCP will enhnace its webpage to make consumer education brochures, complaint forms, licensing applications, meeting and hearing minutes, newsletters and annual report directly accessible by residents.

S4 DECREASE COST: REDUCE MAIL -7,500 0

Reduction based on historic data. OCP will incorporate more electronic means of distribution.

S5 DECREASE COST: REDUCE TRAVEL -3,500 0

Reduction based on historic data. OCP will limit the number of site and merchant visits.

S6 DECREASE COST: REDUCE DUES/MEMBERSHIPS -1,500 0

OCP will attempt to utilize more online reference materials.

Ref No.	Title	$	Revenue
Consumer Protection			
S7	DECREASE COST: REDUCE OFFICE SUPPLIES AND MISCELLANEOUS OPERATING EXPENSES Reduction based on historic data.	-12,820	0
	Consumer Protection Total:	-71,610	0
Correction and Rehabilitation			
S1	DECREASE COST: LAPSE UNIFORMED AND NON-UNIFORMED POSITIONS TO REDUCE PERSONNEL COSTS The Department of Correction and Rehabilitation (DOCR) will reduce personnel cost by continuing lapsing positions (above budgeted lapse) frozen in the 1st Round FY10 Savings Plan and by not filling 11 vacant positions for the reminder of FY10 to meet assigned targeted savings. Workload will increase with the existing staff. The Department plans to manage operations such that no net increase in overtime is generated. The following eleven positions will be lapsed for the reminder of the fiscal year: -At the Montgomery County Correctional Facility (MCCF), a Correctional Dietary Officer, and a Correctional Officer; -At the Montgomery County Detention Center (MCDC), a Correctional Record Technical, and two Correctional Officers; an Intake Processing Aide, and a Warden; -At Pre-Release and Re-Entry Services (PRRS), two Correctional Specialists; -At Pre-Trial Services (PTS), an Office Services Coordinator and a Principal Administrative Aide. In addition, overtime at PRRS will be reduced. Some of the personnel cost reductions of the positions listed above are a continuation from the 1st Round FY10 Savings Plan reductions.	-650,870	0
	Correction and Rehabilitation Total:	-650,870	0
County Attorney			
S1	DECREASE COST: LAPSE - ACAIII HEALTH & HUMAN SERVICES DIVISION Lapse ACA III in Health & Human Services Division. Position has been vacant for all of FY10 and will be lapsed until the end of FY10.	-130,320	0
S2	DECREASE COST: LAPSE - ACAIII ZONING, LAND USE & ECON. DEVELOPMENT DIVISION Lapse ACAIII from Zoning, Land Use & Econ. Development Division through end of FY10. Position has been vacant since 10/12/09.	-108,120	0
	County Attorney Total:	-238,440	0
County Council			
S1	REDUCE: REDUCE OPERATING EXPENSE, INCLUDING PROFESSIONAL SERVICES, IMAGING, DUPLICATING AND MAIL.	-265,600	0
	County Council Total:	-265,600	0
County Executive			
S1	REDUCE: REDUCE INTERNAL AUDIT CONTRACTS This $187,680 budget reduction will delay the implementation of Montgomery County's audit program and increase the County's risk exposure in the short term.	-187,680	0
	County Executive Total:	-187,680	0
Economic Development			
S1	SHIFT: ONE-STOP CAREER CENTER WHEATON LEASE TO FEDERAL WORKFORCE INVESTMENT ACT (WIA) GRANT The department will use ARRA funds to pay for the lease resulting in little to no impact on services for the remainder of FY10.	-67,000	0
S2	REDUCE: WORKFORCE The job assignments from the eliminated PAA will be absorbed by existing administrative staff. Elimination of one Resource Conservationist will result in reduced capacity for the remaining 1.0 County position as well as the reassignment of duties to the other Montgomery Soil Conservation District staff to fulfill necessary job responsibilities that include, but are not limited to, developing soil conservation and water quality plans, providing forest harvest sediment and erosion control, reviewing for forest harvest permits, and coordination and administration of two major events during the course of the year-the Envirothon	-49,550	0

Ref No.	Title	$	Revenue

Economic Development

and Close Encounters with Agriculture. Elimination of one Manager III position will impact DED services to the business community and will require shifting personnel and a re-evaluation of the business services that are offered by the department.

S3	REDUCE: CANCEL WEB DESIGN SERVICES RFP FOR FY10	-59,150	0

The improvement of the DED website was a key focus of Action Item #3 within the Strategic Plan, and a Request for Proposals for web design services was expected for release in January, 2010. Without the contract, the department will be unable to:

1. Revamp the web site to provide for a more interactive experience for visitors
2. Create additional links to topics of interest, such as procurement opportunities through ARRA
3. Recode DED's web pages with keywords and meta tags to optimize our position on major Web search engines –Google, in particular.

S4	REDUCE: WHEATON INNOVATION CENTER RENT LEASE (ONE-YEAR)	-48,000	0

Continue the current lease at a reduced rate for the remainder of FY10 due to re-negotiations with the leaseholder. DED is also discussing the possibility of continuing the lease at the reduced rate into FY11 as well.

Economic Development Total: -223,700 0

Emergency Management and Homeland Security

S1	ELIMINATE: ELIMINATE 1 VEHICLE	-2,030	0

Staff will not be able to rely on the use of county vehicle to attend meetings and other future functions. May not be able to provide staff and or supplies to support critical functions outside the EOC during events requiring 4-wheel drive vehicles.

S2	DECREASE COST: LAPSE MANAGER III COSTS	-11,370	0

The county is potentially losing revenue from commercial organizations using hazardous materials. The county will be unable to review emergency plans for commercial facilities in a timely manner. The county may be delayed in addressing critical issues impacting government operations during emergencies.

Emergency Management and Homeland Security Total: -13,400 0

Environmental Protection

S1	DECREASE COST: CONTRACTUAL SERVICES	-40,000	0

Implementation of the Sustainability Report may be delayed.

S2	ELIMINATE: ABOLISH VACANT PART-TME PROGRAM SPECIALIST II POSITION	-21,310	0

Abolishing the part-time Program Specialist II position will have no impact. The functions performed by this position have been absorbed by existing staff.

S3	DECREASE COST: LOCAL AND NON-LOCAL TRAVEL, EDUCATION, AND TRAINING	-12,180	0

There is no service impact due to this reduction.

S4	DECREASE COST: VARIOUS MISCELLANEOUS OPERATING EXPENSES	-14,890	0

There is no service impact due to this reduction.

Environmental Protection Total: -88,380 0

Ethics Commission

S1	DECREASE COST: CONSULTANT SERVICES	-7,990	0

The office is reducing consulting services.

Ethics Commission Total: -7,990 0

Finance

S1	REDUCE: TIMESHEET DATA ENTRY KEYPUNCH CONTRACT	-160,280	0

With the successful deployment of MCtime to more Departments, the required timesheet data entry keypunch services will be reduced proportionately.

S2	DECREASE COST: MISCELLANEOUS OPERATING EXPENSES	-25,700	0

Reduce miscellaneous operating expenses: office supplies and equipment. Impact: not replacing old office equipment may result in increased maintenance and repair costs.

Ref No.	Title	$	Revenue

Finance

Suspend training and related travel expenses. Impact: Professional staff may not stay current with trends, opportunities and activities in their field.

Finance Total: -185,980 0

General Services

S1	**REDUCE: CONTRACT JANITORIAL SERVICES AT EDISON PARK CAMPUS** Janitorial services will not be performed on a daily basis	-175,000	0
S2	**REDUCE: CONTRACT STRUCTURAL MAINTENANCE AT EDISON PARK CAMPUS** Structural repairs will be done on unsafe conditions only.	-85,000	0
S3	**REDUCE: CONTRACT JANITORIAL SERVICES AT COUNTY BUILDINGS** Custodial services will be performed less frequently at County buildings.	-80,000	0
S4	**REDUCE: CONTRACT MASONRY SERVICES** Masonry repairs will be done on unsafe conditions only.	-49,000	0
S5	**REDUCE: CONTRACT ELECTRICAL MAINTENANCE SERVICES** Electrical services will be performed on an as-needed basis only for essential needs.	-50,000	0
S6	**REDUCE: CONTRACT ELECTRICAL MAINTENANCE AT SEVEN LOCKS CORRECTIONAL FACILITY** Electrical maintenance will be done on an as-needed basis only for essential needs.	-30,000	0
S7	**REDUCE: OTHER PROFESSIONAL SERVICES - FACILITIES MAINTENANCE DIVISION** This will reduce Facilities' ability to assess and address issues as they arise.	-33,000	0
S8	**REDUCE: CONTRACT HVAC MAINTENANCE SERVICES** HVAC maintenance services will be performed on an as-needed basis only for essential needs.	-60,000	0
S9	**REDUCE: CONTRACT MOVING SERVICES** This will eliminate all remaining funds for moving contractors. Any agencies requiring moving services will need to pay for the service from their budgets.	-20,780	0
S10	**REDUCE: TEMPORARY OFFICE STAFFING CONTRACT** General Services will be unable to hire temporary clerical and similar help. This may slow services to County agencies and make the Department less efficient.	-11,790	0
S11	**REDUCE: MOTOR POOL** Our contribution to the vehicle replacement fund	-88,750	0
S12	**REDUCE: GENERAL OFFICE SUPPLIES** DGS Division of Real Estate and Management Services will eliminate all further purchases of office supplies for the remainder of FY10.	-11,000	0
S13	**REDUCE: OTHER PROFESSIONAL SERVICES - DIVISION OF REAL ESTATE AND MANAGEMENT SERVICES** The Division of Real Estate and Management Services wil be unable to purchase any new or additional consulting services for the remainder of FY10, potentially leading to decreased efficiency.	-87,390	0
S14	**REDUCE: COMPUTER SOFTWARE** Reducing computer software will restrain our ability for technological improvements in general fund service areas.	-20,000	0
S15	**REDUCE: BOOKS AND REFERENCE MATERIALS** DGS will not be able to purchase updated IT references, Real Estate guide references, leading to decreased effeciency.	-2,540	0
S16	**REDUCE: COMPUTER EQUIPMENT PURCHASE** DGS will be unable to purchase any new or additional computer equipment for the remainder of FY10 potentially leading to decreased efficiency.	-15,000	0
S17	**REDUCE: ADVERTISING -JOBS**	-400	0

Ref No.	Title	$	Revenue

General Services

Given the fiscal realities of the current year, DGS will not be advertising for any new or open positions.

S18	**REDUCE: ADVERTISING - CONTRACTS**	-600	0
	In this economic climate, DGS will not be advertising for new contracts.		
	General Services Total:	-820,250	0

Health and Human Services

S1	**DECREASE COST: AFRICAN AMERICAN HEALTH PROGRAM-ELIMINATE BROKER CONTRACT FOR DATA SERVICES**	-16,080	0
	There is no service impact. The Department anticipates, BETAH, a communications outreach, professional services, and technical support firm, will absorb this function using grant funds.		
S2	**DECREASE COST: LATINO HEALTH INITIATIVE-AMA TU VIDA FESTIVAL**	-3,650	0
	There is no service impact. In the past the program has leveraged funds from other sources to support the Ama Tu vida Festival		
S3	**DECREASE COST: LATINO HEALTH INITIATIVE-REDUCE FUNDING FOR GRANT DEVELOPMENT**	-2,500	0
	There is no service impact.		
S4	**DECREASE COST: LATINO HEALTH INITIATIVE-REDUCE OFFICE SUPPLIES EXPENSES**	-2,810	-160
	There is no service impact.		
S5	**DECREASE COST: ASIAN AMERICAN HEALTH INITIATIVE-MISCELLANEOUS OPERATING EXPENSES**	-7,420	-430
	There is no service impact.		
S6	**DECREASE COST: COMMUNITY OUTREACH-REDUCE FUNDS FOR EDUCATION AND TRAINING**	-15,100	-870
	There is no service impact.		
S7	**DECREASE COST: COMMUNITY ACTION AGENCY-REDUCE MISCELLANEOUS OPERATING EXPENSES**	-8,000	0
	There is no service impact.		
S8	**DECREASE COST: CHILD WELFARE - MEDICAL SUPPLIES**	-15,000	0
	There is no service impact.		
S9	**SHIFT: FLEX FUNDS FOR INSTITUTIONAL CLOTHING ALLOWANCE - NOW FULLY COVERED BY HB669**	-12,670	0
	There is no service impact. These expenses are now fully covered by State HB669 maintenance funds via CHESSIE.		
S10	**DECREASE COST: POST ADOPTION CONTRACT**	-10,000	0
	There is no service impact. The vendor (Center for Adoption Support and Education (C.A.S.E)) is expected to come in under budget.		
S11	**DECREASE COST: FRAMEWORK FOR FAMILIES CONTRACT**	-10,000	0
	There is no service impact. The vendor (Familiy Services, Inc.) is expected to come in under budget.		
S12	**SHIFT: PROTECTIVE SERVICES-WEEKEND COVERAGE CONTRACT CHARGES TO STATE HB669 ALLOCATION**	-62,800	0
	There is no service impact. FY10 State HB669 dollars are available for this purpose.		
S13	**SHIFT: COSTS FOR THREE POSITIONS FROM GENERAL FUND TO HB669-BASED ON FUNDING FROM THE DEPARTMENT OF HUMAN RESOURCES (DHR)**	-244,000	-52,140
	DHR provided additional funding for Child Welfare Positions as part of the department's HB669 allocation. The department will shift existing general fund Child Welfare Services (CWS) positions to HB669.		
S14	**DECREASE COST: LINKAGES TO LEARNING CONTRACTS**	-30,000	0
	There is no service impact. This reduction is due to an error in the inflationary adjustment.		
S15	**DECREASE COST: ELIMINATE FUNDING FOR VENDOR STAFF DEVELOPMENT FOR LINKAGES TO LEARNING**	-10,000	0

Ref No.	Title	$	Revenue
Health and Human Services			
S29	**DECREASE COST: WEST NILE VIRUS VECTOR SURVEILLANCE** There is no impact on services. This reduction is based on historical underspending.	-24,000	0
S30	**DECREASE COST: PROJECT DELIVER** There should be no impact on services. FY10 deliveries are down. There are fewer deliveries and therefore fewer doctors are billing.	-60,000	-3,450
S31	**DECREASE COST: CARE FOR KIDS CONTRACT AND OPERATING EXPENSES** Reduce contractual funds and shift more Care For Kids enrollees to the School Based Health Centers and the High School Wellness center and reduce operating expenses based on historical underspending	-110,000	0
S32	**DECREASE COST: MONTGOMERY CARES** This reduction is due to savings (due to underutilization) found in Homeless Health contract and lapse from Contractual positions.	-183,000	0
S33	**DECREASE COST: UNENCUMBERED OPERATING EXPENSES IN WOMEN'S HEALTH SERVICES** This reduction will reduce administrative support.	-9,000	0
S34	**DECREASE COST: REPRODUCTIVE HEALTH CONTRACTS** This reduction is based on underutilization by the contractor due to eligibility changes.	-31,000	0
S35	**DECREASE COST: TUITION AND TRAVEL IN PUBLIC HEALTH ADMINISTRATION** There is no impact on services.	-5,000	0
S36	**ELIMINATE: THE WHEATON PUBLIC INEBRIATION INITIATIVE TEAM (PIIT) PROGRAM-NEW INITIATIVE IN FY10-NEVER IMPLEMENTED** This reduction eliminates the entire Wheaton Public Inebriation Initiative Team (PIIT) program. The department created two Behavioral Tech positions (PIN 16467, 16468) - these positions were never filled. This reduction also eliminates the budgets for sobering beds contract in Avery Road Treatment Center (ARTC) and other supplies for Wheaton PIIT in FY10.	-134,000	0
S37	**DECREASE COST: REDUCE THE PSYCHIATRIC CONTRACT BUDGET IN FY10** Currently the department does not have a contract psychiatrist working in Child and Adolescent Mental Health Services and have not since December 31, 2008. The existing client caseloads are handled by the two merit psychiatrists (1 full time 1 part time 0.5wy).	-152,260	0
S38	**DECREASE COST: PAPER AND PRINTING REDUCTIONS** This savings represents the remaining amount of printing and mail reductions not taken in our round 1 Savings Plan.	-141,010	-3,650
S39	**DECREASE COST: VACANCY SAVINGS** The department will achieve savings by deferring and delaying hiring for vacant positions. The department will closely monitor its personnel costs to ensure that we meet our savings plan target.	-180,350	0
S40	**DECREASE COST: SAVINGS FROM GUIDE AUDIT FINDINGS** There is no service impact. This money is the result of an audit that showed that the county had overpaid GUIDE for FY08 and FY09 contracts.	-23,020	0
	Health and Human Services Total:	-1,992,300	-61,270
Housing and Community Affairs			
S1	**DECREASE COST: DELAY HIRING LANDLORD TENANT INVESTIGATOR** Delay in filling this position (01/01/10-06/30/10) will result in increase in workload for existing Landlord Tenant Investigators which may increase the time in resolving cases. Customer service/satisfaction may be impacted.	-74,760	0
S2	**SHIFT: USE WEATHERIZATION ARRA TO FUND EXISTING POSITIONS** No impact to service is expected.	-74,700	0
	Housing and Community Affairs Total:	-149,460	0
Human Resources			
S1	**DECREASE COST: JOB ADVERTISING IN THE WASHINGTON POST** Since there is a hiring freeze, there will be no service impact.	-2,780	0

Ref No.	Title	$	Revenue

Health and Human Services

There is no service impact.

S16	**REDUCE: GEORGE B THOMAS LEARNING ACADEMY CONTRACT**	-26,980	0

This reduction will have a negligible service impact; it is approx. 0.03% of the total FY10 contract amount ($955,464). We do not anticipate a service reduction but there may be a reduction in tutor to student ratio in one or two of their sites.

S17	**DECREASE COST: UNSPENT DOLLARS FOR DOWN-COUNTY LEVEL I OUTPATIENT SUBSTANCE ABUSE SERVICES - JUVENILE JUSTICE SERVICES**	-72,000	0

There is no service impact. As a result of an RFP, a vendor for this area was selected but no contract was executed because the vendor needed additional funds to operate a program in Silver Spring.

S18	**DECREASE COST: MISCELLANEOUS OPERATING EXPENSES IN JUVENILE JUSTICE SERVICES**	-3,000	0

There is no service impact.

S19	**DECREASE COST: REDUCE MISCELLANEOUS OPERATING DOLLARS FOR THE HIGH SCHOOL WELLNESS CENTER**	-5,000	0

There is no service impact.

S20	**REDUCE: TRAVEL AND EQUIPMENT FUNDS FOR THE STREET OUTREACH NETWORK**	-9,000	0

This reduction will impact our ability to strengthen and build staff capacity by no longer being able to attend trainings. The reduction in equipment funds will impact our programmatic services as some of our equipment utilized for SON projects is becoming outdated and requires additional upgrades and improvements; thereby reducing the quality of service delivery for youth.

S21	**DECREASE COST: CONTRACT FOR THE YOUTH OPPORTUNITY CENTER**	-10,000	0

There is no service impact. The vendor (Identity, Inc.) is expected to come in under budget.

S22	**REDUCE: OUTREACH SERVICES CONTRACT**	-20,000	0

The vendor (Centro Familia) is doing two series of Early Literacy Learning parties with our Latino parents and providers. This reduction will likely have a minor impact on training but the Learning Parties have been picked up and implemented by other community partners through out the county. Office coverage for Centro Familia and telephone technical assistance for Latino care givers and parents is also a part of this contract. This technical assistance is a duplication of services that are funded by the state.

S23	**REDUCE: TECHNICAL ASSISTANCE TRAINING CONTRACT**	-23,650	0

There is minimal service impact. The vendor for this contract is Family Services, Inc.

S24	**REDUCE: LEARNING PARTIES OPERATING DOLLARS**	-10,000	0

There is minimal service impact.

S25	**REDUCE: IN HOME AIDE SERVICES (IHAS)-SAVINGS RESULTING FROM REDUCING MAXIMUM HOURS FROM 20 TO 14 HOURS PER WEEK, PER CLIENT**	-120,000	0

The IHAS Program will reduce the maximum allowable personal care hours from 20 to 14 hours per week, per client. This will bring the average number of hour provided to clients to between 8 and 10 hours and align the program with other jurisdictions around the state that average between 6 and 8 hours per week.

S26	**DECREASE COST: GROUP HOME SUBSIDY FUNDS UNDERUTILIZED IN FY10**	-30,000	0

This reduction is based on projected FY10 spending.

S27	**REDUCE: DD SUPPLEMENT (INDIVIDUAL SUPPORT SERVICES (ISS)/FAMILY SUPPORT SERVICES (FSS) REDUCTION)**	-60,000	0

The reduction will eliminate funding for Individual Support Services (ISS)/Family Support Services (FSS) in April 2010. Of the 2,622 Montgomery County clients served by providers receiving DD supplemental funding, 221 receive ISS/FSS services. The Department believes that a reduction of funding to support ISS will not cause a reduction in services for these clients. There are twelve agencies providing ISS services: the Jewish Social Services Agency (JSSA) is the only provider whose sole service is ISS. However, given the unfavorable economic situation, the proposal to eliminate supplemental funding for ISS/ FSS (DD Supplement) services will adversely affect the fewest individuals and providers.

S28	**DECREASE COST: MISCELLANEOUS OPERATING EXPENSES IN HEALTH PROMOTION AND PREVENTION**	-100,000	-570

This reduction is based on historical underspending.

Ref No.	Title	$	Revenue
Human Resources			
S2	**SHIFT: INCREASE PERCENTAGE OF OHR FRONT DESK COST CHARGED TO BENEFITS FROM 25% TO 50%** There will be no service impact. This is a re-alignment of costs with actual utilization of front desk staff.	-10,960	0
S3	**SHIFT: ALLOCATE 50% OF CRM CHARGE TO OHR GENERAL FUND TO BENEFITS** There will be no service impact. This is a re-allocation of charges to reflect utilization of services.	-57,750	0
S4	**SHIFT: MOVE 0.5 WORK YEAR OF POSITION IN RECORDS MANAGEMENT TO CIP/ERP FOR SIX MONTHS TO FILL VACANT ERP POSITION** Move 0.5 WY from Records management team to CIP/ERP to fill in for Vacant Human Resources Specialist III for half of FY10. Workload for other team staff will increase but incumbent in position will gain ERP experience which will benefit team in the long run.	-21,340	0
	Human Resources Total:	-92,830	0
Human Rights			
S1	**DECREASE COST: LAPSE VACANT INVESTIGATOR III POSITION** There is no impact to service	-70,470	0
	Human Rights Total:	-70,470	0
Inspector General			
S1	**DECREASE COST: REDUCE PERSONNEL COSTS; LWOP FOR 3+ WEEKS BY IG** No foreseen service impact to County.	-9,810	0
S2	**DECREASE COST: REDUCE SUBOBJECT CODE 1633, GROUP INSURANCE, BY $4,000** No foreseen service impact to County.	-4,000	0
S3	**DECREASE COST: REDUCE SUBOBJECT CODE 3149, OTHER CENTRAL DUPLICATING, BY $500** No foreseen service impact to County.	-500	0
S4	**DECREASE COST: REDUCE SUBOBJECT CODE 3200, OUTSIDE PRINTING, BY $500** No foreseen impact on service to County.	-500	0
S5	**DECREASE COST: REDUCE SUBOBJECT CODE 3549, EDUCATION & TRAINING, BY $1,000** No foreseen impact to County service.	-1,000	0
S6	**DECREASE COST: REDUCE SUBOBJECT CODE 3602, ADVERTISING, BY $500** No foreseen impact on service to County.	-500	0
S7	**DECREASE COST: REDUCE SUBOBJECT CODE 3700, PROFESSIONAL MEMBERSHIPS, BY $500** No foreseen impact on service to County.	-500	0
S8	**DECREASE COST: REDUCE SUBOBJECT CODE 3802, FURNITURE, BY $1,000** No foreseen impact on service to County.	-1,000	0
S9	**DECREASE COST: REDUCE SUBOBJECT CODE 4600, BOOKS, BY $500** No foreseen impact on service to County.	-500	0
S10	**DECREASE COST: REDUCE SUBOBJECT CODE 5050, MEETINGS, BY $300** No foreseen impact on service to County.	-300	0
	Inspector General Total:	-18,610	0
Intergovernmental Relations			
S1	**REDUCE: PROFESSIONAL SERVICES - REDUCE HEALTH AND HUMAN SERVICES LEGISLATIVE ANALYST SERVICES**	-25,730	0

Ref No.	Title	$	Revenue

Intergovernmental Relations

Reducing this appropriation will diminish the level of effort and therefore negatively impact the quality of services currently provided by the HHS staff person assigned to advocate at the State and Federal levels on issues of importance related to the delivery of health and social services to Montgomery County residents.

Intergovernmental Relations Total: -25,730 0

Legislative Oversight

S1 **REDUCE: CONTINUE LAPSE OF THE PUBLIC ADMINISTRATION INTERN POSITION** -26,820 0

OLO will continue lapsing our one vacant position (a PAI); not being able to fill this job reduces our staff by about 10%.

Legislative Oversight Total: -26,820 0

Management and Budget

S1 **REDUCE: IT STAFF DETAILED TO ERP** -63,060 0

50% of staff time for two OMB IT staff have been dedicated to the ERP project. While this reduces their availability for OMB support at this time, it will assure that the ERP system better meets the needs of OMB and all County departments once implemented.

S2 **REDUCE: BUDGET STAFF DETAILED TO DEPARTMENTS** -45,560 0

OMB has and will continue to provide support to departments that don't have resources to complete tasks related to management and budgeting because of critical vacancies. While this reduces resources dedicated to OMB, is assures that departments have the support they need to complete the budget process. A portion of staff time of two OMB analysts and one OMB manager are supporting the Regional Services Centers, the Urban Districts and the Department of Recreation.

Management and Budget Total: -108,620 0

Merit System Protection Board

S1 **DECREASE COST: GROUP HEALTH INSURANCE. GROUP INSURANCE SAVINGS AS STAFF'S DEPENDENTS NO LONGER ELIGIBLE FOR COVERAGE.** -3,500 0

Group insurance savings as staff's dependents no longer eligible for coverage.

S2 **DECREASE COST: MEETINGS: MEAL/SNACKS** -500 0

Freezing account

Merit System Protection Board Total: -4,000 0

NDA - Desktop Modernization

S1 **REDUCE: REDUCE PC ACQUISITION COSTS FOR DESKTOP COMPUTER MODERNIZATION PROGRAM** -882,000 0

The first round FY10 savings plan of 2.25% required the DCM program to reduce acquisitions and replacement of PC's by 149 units, down to a projected level of 1,611 PC's. The 2nd round FY10 savings plan of 12.9% will require DCM to reduce acquisitions and replacements by an additional 853 units, down to a projected level of 758 total units to be replaced in FY10.

NDA - Desktop Modernization Total: -882,000 0

NDA - Housing Opportunities Commission

S1 **DECREASE COST: SALARY AND BENEFIT LAPSE** -61,060 0

In order to minimize a negative impact on our clients and to meet the County's deadline, HOC proposes that salary and benefit lapse be identified as the source for the $61,060 savings.

NDA - Housing Opportunities Commission Total: -61,060 0

Police

S1 **DECREASE COST: REDUCE FEES PAID TO SAFE SPEED CONTRACTOR** -4,671,740 0

Per contract, the County pays a $16.25 fee to the Safe Speed vendor for each $40.00 citation that is paid by speed violators. Based on the latest projections from the MCP Automated Traffic Enforcement Unit (ATEU), the number of citations paid for FY10 will be approximately 370,000, which is substantially less than the amount originally projected.
This reduction is attributable to changes in State law effective October 1, 2009, which directly affects the Safe Speed Program, as well as changes in driver behavior to reduce traffic speeds. Based on this projection, the MCP can save $4,671,740 as the payments to the Safe Speed vendor will be reduced due to 287,492 less paid violations projected for FY10.

Ref No.	Title	$	Revenue
Police			
S2	DECREASE COST: DELAY OF THE JANUARY 2010 POLICE OFFICER CANDIDATES CLASS TO APRIL 2010	-618,000	0
S3	DECREASE COST: MOTOR POOL CHARGEBACK Savings in the Motor Pool Chargeback reflects projected reductions in maintenance and fuel cost.	-1,568,000	0
	Police Total:	-6,857,740	0
Public Information			
S1	ELIMINATE: PEDESTRIAN SAFETY FUNDS All remaining pedestrian safety funds are eliminated, which halts plans to produce a Spanish-language version of the "Drive Safe" video, as well as plans to do outreach for the "Parking Lots Are Danger Zones" campaign.	-14,130	0
S2	SHIFT: VISUAL INFORMATION SPECIALIST (GRAPHIC DESIGNER/PRODUCTION SETUP) POSITION TO THE CABLE FUND. With this position spending more time on cable productions and issues, the Office of Public Information will have to find new ways to manage its substantial workload.	-21,510	0
	Public Information Total:	-35,640	0
Public Libraries			
S1	REDUCE: LIBRARY MATERIALS The reduction itself is 12.7% from the original FY10 budget. Collectively the total reduction to the library materials budget since July 1st would be $2.05m, or 37.2%, leaving an effective base budget of $3.46 million for FY10. All materials purchasing areas will be affected. Very substantial reductions or eliminations will also be made in magazine/newspapers, music, print reference materials, and databases. Cessation of certain State of Maryland database products will lessen the materials available via Interlibrary Loan.	-698,450	0
S2	REDUCE: SUBSTITUTE STAFFING Substitute staffing (cut 15% for FY10) will be further reduced by 20% from the FY10 base budget. Merit branch staffing has been reduced already by 11% from FY09 levels, with no decrease in service hours, and increasing use (8% so far in FY10) by customers. The inability to book substitute staff to cover for merit staff who go on annual or sick leave will reduce information services. This magnitude of reduction will force the department to sporadically close information desks down due to lack of staffing and an inability to cover the resulting gap. There will be an increased risk, especially in severe weather conditions, that branches may have to be closed or closed early at unexpected intervals due to critical staffing shortages.	-112,940	0
S3	REDUCE: SUNDAY SERVICE PROFESSIONAL INFORMATION STAFF AT ALL EIGHT LOCATIONS TO CIRCULATION STAFF ONLY AND MAINTAIN TELEPHONE ASK-A-LIBRARIAN LOCATED AT ROCKVILLE - NO HOURS REDUCTION Staffing will be reduced on Sundays, no information services will be provided, except for the Ask-a-Librarian Service. Represents a 25% reduction to Sunday staffing costs in this FY.	-100,000	0
S4	REDUCE: LIBRARY MATERIALS PROCESSING Less library materials being purchased. Abolish 1 of 4 positions assigned to process library materials (e.g. prepare them for use in the library system). (Libr. Tech. FT)	-14,500	0
S5	REDUCE: HUMAN RESOURCES SUPPORT Reduction/practical elimination of recruiting, and conversion to MCTime reduce workload in this area until hiring freeze is lifted. Other administrative functions of this position will be redistributed to central administration staff. (PAA FT).	-7,270	0
S6	REDUCE: LIBRARY MATERIALS CATALOGING Less library materials being purchased. Abolish 1 of 3 positions assigned to catalog library materials. (Library Assoc. II FT).	-27,000	0
S7	REDUCE: CENTRAL ADMIN SUPPORT Central staff will be re-assigned to cover reception desk and administration phone lines. Some reduction of Central Administration's capacity to provide internal and external customer service. (AA PT).	-4,720	0
S8	REDUCE: FURNISHINGS AND MEETING ROOMS This reduction to an already small budget in comparison to the number of branches supported will result in a decrease in seating and other furniture for customers. Pieces of furniture in the library system are regularly worn beyond safe, sanitary, or	-30,000	0

Ref No.	Title	$	Revenue

Public Libraries

practical use without complete replacement or refurbishment.

S9	**REDUCE: IT REPLACEMENT EQUIPMENT**	-15,000	0

MCPL uses printers, bar code scanners, computer mice and keyboards that are regularly worn out with hard use. The proposed reduction could result in slower service as service points are down for lack of working equipment. Some funds will be left to deal with those issues that would most reduce service effectiveness.

S10	**REDUCE: LIBRARY MATERIALS DELIVERY-RECEIVING**	-17,060	0

Less library materials being purchased. Abolish 1 of 2 positions assigned to intake library materials. (Supply Tech. 1 FT).

S11	**REDUCE: MATERIALS PAYMENTS AND RECEPTION**	-30,800	0

Less library materials being purchased. Abolish 1 of 2 positions assigned to pay library materials invoices. Transfer some payment to Business Office staff, redistribute other payment issues and other portfolio assignments between Business Office unit and Collection Management administration. Assume an imminent, non-RIF related retirement of one PAA FT.

S12	**DECREASE COST: TRAINING**	-10,000	0

Leaves only enough funding to train staff on Integrated Library System upgrade, May 2009.

S13	**DECREASE COST: DRIVER UNIFORM & EQUIPMENT**	-1,200	0

Reduce provision (in this year) of clothing, boots, gloves, and other equipment required by the bargaining agreement or needed for practical operation of the department's four trucks.

S14	**DECREASE COST: MILEAGE REIMBURSEMENT, NON LOCAL TRAVEL & BOARD MEETINGS**	-8,780	0

MCPL has employed virtual meeting technologies and directed workgroups to decrease the number of meetings conducted. Changes in department processes have also reduced the frequency of certain meetings.

S15	**REDUCE: ADVERTISING (JOBS)**	-1,500	0

Reduce recruitment of new staff

Public Libraries Total: -1,079,220 0

Regional Services Centers

S1	**DECREASE COST: LAPSE BETHESDA-CHEVY CHASE REGIONAL SERVICES CENTER, ASSISTANT DIRECTOR, MANAGER III**	-22,340	0

A delay in hiring the Assistant Director position will pose significant challenges to the oversight and operations of the Bethesda-Chevy Chase Regional Services Center (B-CC RSC) and may create lapses in services and in meeting administrative requirements. In its absence, the B-CC RSC is utilizing the Assistant Director of the UpCounty Regional Services Center for support.

S2	**DECREASE COST: LAPSE BETHESDA-CHEVY CHASE REGIONAL SERVICES CENTER, PUBLIC ADMINISTRATIVE INTERN**	-18,230	0

A 4.5 month lapse on the Public Administration Intern Position will have minimal impacts, beyond existing office coverage and workload issues. This position has recently been approved for hiring. The timeframe lapsed is within the anticipated selection timeframe.

S3	**DECREASE COST: LAPSE UPCOUNTY REGIONAL SERVICES CENTER, PROGRAM SPECIALIST II**	-11,930	0

A lapse of 5 months will eliminate the ability to provide new programs for the Upcounty community (i.e. Internet-based community forums) and support the planned transition of Clarksburg activities from the current Ombudsman whose position will not be funded after December 31. The lapse will also result in a significant reduction in current activities that introduce and publicize UpCounty Regional Services Center services (i.e. issue-related focus groups, business community forums, positive youth development strategies, senior village project, etc.).

S4	**DECREASE COST: LAPSE EAST COUNTY REGIONAL SERVICES CENTER, PROGRAM SPECIALIST II**	-20,130	0

Lapsing the salary of the vacant part time Program Specialist II position will result in the elimination of new programs and a significant reduction in current programs such as ESOL, Jobs skills training and community focus groups. The absence of this funding will also considerably reduce the level of community outreach activities the Center is able to conduct in FY10.

S5	**REDUCE: EMERGING COMMUNITIES**	-48,780	0

Each center has $25,000 for emerging communities. This will leave a balance of approximately $15,000 per center to assist emerging communities in FY10.

Ref No.	Title	$	Revenue
	Regional Services Centers Total:	-121,410	0

Sheriff

S1	**REDUCE: INCREASE CIVILIAN LASPE** 3 Civilian Staff will kept vacant to meet round 2 of the savings plan	-43,050	0
S2	**ELIMINATE: ROOKIE CLASS, 3 CANDIDATES** Suspend hiring of 3 Sheriff Candidates for the spring Academy class.	-108,530	0
S3	**DECREASE COST: ADJUST SHIFTS TO ELIMINATE 4-12 HOSPITAL GUARD OT ASSIGNMENT** Adjust deptuy staffing on 4-12 shift to eliminate an overtime shift for Hospital Guard duty. Increase in prisoner hospitalizations is resulting in one prisoner being in the hospital approximately 75% of the time on the 4-12 PM shift. In previous years, hospital guard was less than 50% of the time, so it was economically better to schedule overtime to cover the assignments, rather than dedicate staff to a post for this assignment. With a 75% predictability of someone being in the hospital, it makes more sense to cover this assignment with scheduled staff. Savings are for one 8 hour shift of overtime, 5 days a week.	-53,710	0
	Sheriff Total:	-205,290	0

State's Attorney

S1	**DECREASE COST: LAPSE ONE OFFICE SERVICES COORDINATOR POSITION** By lapsing one full time Office Services Coordinator position, the workload for this position will be absorbed by other OSCs in the office. There is no service impact associated with this reduction. The employee currently in this position has applied for a disability retirement and is awaiting the decision of the County to determine if it is service or non-service connected. This position will not be filled for the remainder of FY10, but will be filled for FY11.	-35,010	0
S2	**DECREASE COST: LAPSE ONE SPECIAL INVESTIGATOR POSITION** By lapsing one Special Investigator position, the workload will be redistributed among remaining staff. This will require existing staff to adjust priorities to ensure all current cases are handled appropriately. The employee currently in this position is being moved to an administrative position within the office. There is no service impact.	-57,380	0
S3	**DECREASE COST: REDUCTION OF MISCELLANEOUS OPERATING EXPENSES** There will be a reduction of operating expenses in the following sub-object codes: 2026-Legal/Attorney Services 3149-Other Central Dup Svcs-Printing 3150-Other Central Dup-Postage-Bulk 3522-Professional/Licensure Training 6999-Other Misc Operating Expenses The total reduction in operating expenses for FY10 is 25,150. There will be no service impact as a result of these reductions.	-25,150	0
S4	**DECREASE COST: RETURN TWO ADMINISTRATIVE VEHICLES TO FLEET MANAGEMENT** The return of two administrative vehicles currently assigned to the Special Prosecutions Unit will have no service impact. If a meeting outside the office is required, investigators will use their personal vehicles to attend. The two vehicles being turned in are stock numbers 021640 and 041645. The Division of Fleet Management provided a cost savings estimate for FY10 and FY11.	-3,340	0
	State's Attorney Total:	-120,880	0

Technology Services

S1	**REDUCE: REDUCE COST FOR COUNTY-WIDE SPRING 2010 COLOR ORTHO-IMAGERY ACQUISITION** DTS will pursue a partial, rather than County-wide, acquisition of the Spring 2010 color ortho-imagery. These color images are used by several County operating departments, including Public Safety departments such as MCPD, MCFRS, and OEMHS; judicial offices such as the State Attorney's Office; Permitting Services, Board of Elections, General Services, Real Estate and Site Selection, Building Design and Construction, Transportation, Recreation, Regional Services Centers, Environmental Protection, Solid Waste Services, Siting of Radio Towers, Highway Services, Transit Services, and Community Use of Public Facilities, etc. In addition, other County agencies (Park and Planning, MCPS, Montgomery College, WSSC, and the Cities) are dependent on these up-to-date ortho-images for carrying out agency functions. Users of the enterprise GIS ortho-images, including Public Safety first-responders and other non-Public Safety departmental users, will not have access to the most up-to-date aerial images of the County. As a result, users may not be equipped with timely and accurate information that is	-53,000	0

Ref No.	Title	$	Revenue

Technology Services

critical in both emergency and non-emergency situations.

S2	**REDUCE: ELIMINATION OF ONE (1) COMMUNICATIONS SERVICE TECHNICIAN (GRADE 20) - ETSD**	-32,970	0

The Enterprise Telecommunications Services Division will continue to have the expertise and operational knowledge to manage the Radio Communications Services (RCS) obligations and functions, however, at a significantly reduced level of support. To compensate for the proposed position decrease, existing staff will have to assume increased duties.

S3	**REDUCE: ELIMINATION OF ONE (1) ADMINISTRATIVE SPECIALIST (GRADE 23) - ETSD**	-30,680	0

The Enterprise Telecommunication Services Division will continue to have the expertise and operational knowledge to manage the contractual and budgetary process. DTS will apply the established County best practices to contractual operations, and believes it can manage the increased risk. To compensate for the proposed position decrease, existing managerial staff will assume the duties of contractual and budgetary management. This will enable the workload to be managed in an effective and timely manner.

S4	**REDUCE: REDUCTION IN VOICE MAIL REPLACEMENT**	-50,720	0

There are several sites that will not be connected to the new voice mail system during the first phase of the upgrade process, and support of these systems will still be required. Additionally, there are several scripts that reside on the OCTEL platform that is associated with various County call centers. These call centers will be migrated into the County-wide 311 center. The scripts will need support until they are transposed to the new voice mail system.

In an effort to mitigate the precarious state of the OCTEL platform, DTS will advise 311 Contact Center management on developing a strategy to accelerate the phase process for transposing existing contact center scripts. The risk of not having these funds will impair our ability to support the old OCTEL voice mail system, which will be de-commissioned on a phased approach until such time that these sites are ready to be connected to the new platform, support for those system will still be required. As a result, unplanned outages may occur and may take longer to restore services.

S5	**REDUCE: REDUCE IT EQUIPMENT REPLACEMENT**	-58,280	0

Reduce the number of IT equipment replaced. Reduction of IT equipment replacements will increase the likelihood of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.

S6	**DECREASE COST: DECREASE KRONOS SOFTWARE MAINTENANCE**	-210,000	0

Additional Kronos licenses purchase was delayed until FY10; therefore, maintenance is not due until FY11.

S7	**REDUCE: REDUCE PUBLIC SAFETY MOBILE REPLACEMENTS**	-200,000	0

Reduce the number of mobiles replaced by 50. Reduction of mobile replacements will increase the likelihood of system failures and extended outages. Increased failures will increase the time first-responder needs to fall back to voice communications only and increase time spent obtaining replacement units.

S8	**REDUCE: REDUCE SERVER REPLACEMENTS**	-60,000	0

Reduce the number of servers replaced.Reduction of server replacements will increase the likelihood of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.

S9	**REDUCE: REDUCE APPLICATION CONFIGURATION SUPPORT FOR THE IJIS PROGRAM**	-37,330	0

As part of the IJIS Program, resources were identified to provide application configuration support to the various IJIS COTS solutions to fit the applications to the business processes as necessary. For the initial phases of the SAO and CRIMS projects, the majority of the configuration changes have been handled by the COTS vendor or as development work by the IJIS team. As a result, less application configuration work has been identified by the IJIS team and those resources have been utilized to focus on the increased interface work. The reduction of the Application Configuration Support for FY10 will have minimal service impact, but the need will increase in Phase 2 and beyond for the SAO and CRIMS projects schedule for FY11.

S10	**DECREASE COST: BACKUP TAPE RETENTION**	-16,500	0

Currently, backup tapes are created nightly and kept for 4 weeks; and one set of weekend tapes per month are kept for one year. Reducing the retention time of nightly tapes to 3 weeks will reduce the number of tapes needed/replaced by almost 25%. Longer term backups will still be available from monthly tapes. The reduction in backup tape retention reduces how far back in time a backup from a specific day could be restored. The number of requests for tape restores beyond 3 weeks for a specific day has historically been very low, therefore the risk is deemed to be manageable.

S11	**DECREASE COST: DECREASE NUMBER OF FAX LINES FOR DTS FROM 9 TO 1**	-1,500	0

Ref No.	Title	$	Revenue

Technology Services

DTS has implemented electronic fax (eFAX) in mid year 2009, thereby reducing the need for fax lines.

To support County Executive's Green and Paper Reduction Initiatives, DTS utilized the eFAX gateway to implement the paperless eFAX. As a result of the implementation of eFAX, DTS is able to reduce the needs for printed inbound/outbound faxes and reduce the annual telecommunications chargeback by $1,500 contributed to the FY10 mid-year savings.

S12 DECREASE COST: PAPER AND TONER PURCHASE REDUCTION -3,590 0

In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper / printing / mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S13 DECREASE COST: PAPER REDUCTION: PRINTING COST -12,940 0

In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper/printing/mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S14 DECREASE COST: PAPER REDUCTION: MAIL -9,320 0

In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper/printing/mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S15 DECREASE COST: DATA SECURITY TEAM HARDWARE UPGRADES -27,000 0

Due to moving some Security Team services to vendor-hosted solutions (SaaS/Cloud architecture), there is a decreased cost of County-owned hardware maintenance. This $27,000 reduction in hardware maintenance reflects the reduced number of hardware servers that need to be maintained.

S16 DECREASE COST: TRAINING -100,000 0

DTS will reduce its training funds during FY10 by $100,000. This funding is used primarily to keep staff current on changes in technology and emerging trends, updating and maintaining workforce' knowledgebase, and making better use of the County's technological assets.

S17 DECREASE COST: ENTERPRISE CONTRACTOR SUPPORT -30,000 0

Reduce the amount of contractor support to supplement County staff. Reduction of contractor support reduces the amount of preventive maintenance and monitoring that can be performed. This will increase the risk of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.

Technology Services Total: -933,830 0

Transportation

S1 DECREASE COST: PRINTING & POSTAGE -8,060 0

Savings will be met without any reduction in service through: use of two sided copying whenever possible, use of electronic records rather than paper records, and the conversion of parking meter inspection and repair reports from paper to shared on-line electronic files.

S2 DECREASE COST: REDUCTION IN TRAINING, MEMBERSHIPS, ETC. -17,870 0

Training and professional membership and dues are important elements in the Division of Transportation Engineering and this cut will limit professional development of staff.

S3 DECREASE COST: REDUCTION IN PARKING TICKET PROCESSING CONTRACT -21,200 0

Funds pay for the database management and collection of parking tickets issued by the Department of Transportation (DOT) parking enforcement officers in residential parking permit areas and for all County Police issued parking tickets. Based on current contract costs and the volume of tickets issued, DOT believes it will be able support the projected reduction in costs

Ref No.	Title	$	Revenue

Transportation

without any reduction in the budgeted revenue based on this reduction.

S4	DECREASE COST: REDUCTION IN MATERIALS INSPECTION & TESTING	-20,000	0

The level of necessary testing has decreased this year due to the decrease in the development taking place in the county.

S5	DECREASE COST: ADDITIONAL LAPSE IN HIGHWAY MAINTENANCE	-66,570	0

The Division has a Lapse Plan to absorb the budgeted lapse. The impact of not filling these positions is that Highway crews will be short of the staff needed to perform some infrastructure repair.

S6	DECREASE COST: ADDITIONAL LAPSE IN TRAFFIC ENGINEERING	-50,000	0

The Division has a Lapse Plan to absorb the budgeted lapse, no major impact is anticipated.

S7	REDUCE: REDUCTION IN THE LEVEL OF SHOULDER MAINTENANCE	-26,280	0

This action will reduce the available funds for materials and supplies to perform routine and preventative repairs of roadway shoulders. This will result in increased costs in the long term if the transportation infrastructure requires replacement or refurbishment in the future.

S8	REDUCE: REDUCTION IN BIKEWAY MAINTENANCE	-45,000	0

This eliminates the remainder of the budgeted bikeway maintenance for FY10. All off-road bikeways will not receive any maintenance for the remainder of the fiscal year. However, on-pavement bikeways will continue to be maintained as part of routine pavement maintenance, including sweeping and pavement repairs.

S9	ELIMINATE: RAISED PAVEMENT MARKERS WILL NOT BE INSTALLED	-100,000	0

This action eliminates funding for the implementation of Raised Pavement Markers (RPMs) for FY 10. At the fully funded $100,000 budget level, RPM's would have been installed on approximately 20 miles of roadways.

S10	REDUCE: REDUCED INSPECTION OF SHORT SPAN BRIDGES	-10,000	0

Inspection of four short span bridges will be delayed as a result of this cut. The real impact will be that these four bridges will be inspected in FY 11 but other bridges scheduled for inspection in FY 11 will be pushed to FY 12.

S11	REDUCE: DELAY IN TREE REMOVALS	-200,000	0

Approximately 200 trees that need to be removed will be delayed. Only trees creating an immediate danger will be removed.

S12	REDUCE: REDUCTION IN THE LEVEL OF STORM DRAIN MAINTENANCE	-60,000	0

A purchase order in the amount of $60,000 will be liquidated. This action will reduce the division's ability to maintain the storm drainage system and could result in more costly repairs over time.

S13	REDUCE: REDUCED TRAFFIC SIGN AND MARKING MATERIALS	-100,000	0

This action would reduce the funds available for materials and supplies for the roadway marking, signing and traffic signal maintenance programs by approximately 10%. The impact will be primarily aesthetic as faded crosswalks, bent No Parking signs, etc, will be not be replaced. Missing signal pole caps will not be replaced resulting in potential water damage over time. Funds still remain to replace crticial items such as knockdowns.

S14	REDUCE: REDUCTION IN RESURFACING/PATCHING EFFORT	-437,060	0

Purchase orders for resurfacing in the amount of $437,060 for work scheduled in the spring will be liquidated. Approximately 4 lane miles of planned roadway repairs will not be accomplished. Delaying the resurfacing and patching of these roadways will cause further long term structural failure to the aging roadway infrastructure requiring more costly rehabilitation/reconstruction efforts in the future.

S15	REDUCE: DELAY CONVERSION OF PEDESTRIAN SIGNAL TIMING DEVICES TO NEW STANDARD	-50,000	0

This action will reduce the number of pedestrian signal timings that can be performed during FY 10 thereby deferring the implementation of the program. The reduction reflects a 22% cut in the total funding of this item.

S16	ELIMINATE: ELIMINATION OF PEDESTRIAN SAFETY EDUCATION EFFORTS	-150,000	0

The Pedestrian Safety Initiative relies on the three E's to reduce the number of pedestrian collisions in the County: Engineering, Enforcement, and Education. The FY 10 pedestrian safety budget increased spending for education to $150,000. This education effort was intended to change both motorist and pedestrian behavior leading to a reduction in the number of pedestrian collisions. It was programmed to be spent on: $100,000 Contract: Firm specializing in educational outreach and behavior modification techniques; $50,000 Contract Employee: Employee based in DOT would manage above contract and implement other education activities. Failure to implement a comprehensive and sustained education program would lessen the impact of the other engineering and enforcement investments the County is making to improve pedestrian safety in the county.

Transportation Total:	**-1,362,040**	**0**

Ref No.	Title	$	Revenue
	General Fund Total:	-17,042,560	-61,270

Fire

Fire and Rescue Service

S1	**DECREASE COST: LAPSE SENIOR CITIZEN FIRE SAFETY TASK FORCE POSITION**	-69,460	0

This is a new position that has not been filled, so lapsing it should have no impact. MCFRS had intended to use this position to launch a senior citizen fire safety program and implement recommendations of the senior citizen fire safety task force. Recent fire fatality figures for the county show that seniors are at greater risk than other age groups.

S2	**DECREASE COST: LAPSE FIVE NON-UNIFORM FIRE CODE INSPECTOR POSITIONS**	-293,490	0

Lapsing these positions will slow the department's efforts in fire safety inspection. MCFRS does not anticipate a dropoff in revenue because of a substantial increase in the number of permits being renewed. Renewal of these permits is an administrative function that doesn't involve the fire code inspectors.

S3	**DECREASE COST: OPEN STATION 34 ON JUNE 1, 2010**	-404,500	0

This should not have an impact as it appears that the station may not be ready to be staffed prior to June 1st.

S4	**REDUCE: LAPSE FIVE UNIFORM POSITIONS IN FIRE CODE ENFORCEMENT**	-102,000	0

Lapsing these positions will slow the department's efforts in fire safety inspection. MCFRS does not anticipate a dropoff in revenue because of a substantial increase in the number of permits being renewed. Renewal of these permits is an administrative function that doesn't involve the fire code inspectors.

S5	**DECREASE COST: DELAY SPRING RECRUIT CLASS**	-1,370,000	0

This reduction will not impact service in FY10.

S6	**REDUCE: ABOLISH LIEUTENANT POSITION IN FIRE CODE ENFORCEMENT**	-60,830	0

Duties will be absorbed by existing staff.

Fire Total:	-2,300,280	0

Mass Transit

DOT-Transit Services

S1	**DECREASE COST: GET IN OPERATING COSTS**	-68,000	0

The current participation rate is 89 county employees (as of January 2010) each employee receives $35.00 a month to use transit as a commuting alternative.

This reduction is for the fare expense not needed for the current level of participation. Participation has been stable during the past few years. Transit does not anticipate any additional transit applicants this year.

S2	**REDUCE: REDUCTIONS TO PARK AND RIDE LOT CLEANING**	-20,590	0

Reduce $10,590 - Reduction of mulching and weeding of flower beds. Reduction of tree pruning, delay crack/seal of lots at park and ride lots. $10,000 from MES contract - reduction of trash collection at bus stops, from 3 times every two weeks to 2 times to every two weeks.

S3	**ELIMINATE: SUSPEND FRIENDSHIP HEIGHTS SUPER FARE SHARE**	-36,000	0

Suspend all expenditures in the Friendship Heights Super Fare Share program. The county will not subsidize employers that provide a subsidy to employees using transit to get to and from work.

Currently 42 employers with about 2,600 employees are enrolled, and over 500 employees receive transit benefits under this program. Unless these employers increase their financial commitment, suspension of the program will result in a reduction in the transit benefits provided to employees, and a potential increase in the number of employees driving to work vs. using transit. Suspension of this program also will impact the TMD's ability to persuade additional Friendship Heights employers to provide transit benefits or to participate in other alternative mode programs with the County.

S4	**ELIMINATE: SUSPEND NORTH BETHESDA SUPER FARE SHARE**	-80,000	0

Currently 39 employers with over 7,000 employees are enrolled, and over 900 employees receive transit benefits under this program. Unless these employers increase their financial commitment, suspension of the program will result in a reduction in the transit benefits provided to employees, and a potential increase in the number of employees driving to work vs. using transit. Suspension of this program also will impact the TMD's ability to persuade other employers to provide transit benefits or to participate in other alternative mode programs with the County. Parking revenues in North Bethesda fund the Super

Ref No.	Title	$	Revenue

DOT-Transit Services

FareShare program for this area.

S5 **DECREASE COST: TRANSPORTATION ACTION PARTNERSHIP GRANT AND BETHESDA URBAN PARTNERSHIP** -495,000 0

Transportation Action Partnership (TAP)- FY10 funding for TAP included just over $200,000 ($213,968) in funding carried over from the FY09 grant. The impact of this reduction will be that TAP will need to provide programs and services within the FY10 appropriation less $245,000. Impact on functions should be minimal. However, some additional functions and expenses will be absorbed by Commuter Services Section as needed.

Bethesda Urban Partnership (BUP)- current contract for BUP is to provide commuter services in the Bethesda area. This reduction will mean that some functions performed by BUP will be assumed by CSS as needed.

S6 **REDUCE: CALL AND RIDE PROGRAM TO 1 BOOK A MONTH** -833,330 -85,420

Reduce number of vouchers available to participants in the program by half which equates to $60 a month per person.

S10 **REDUCE: RIDE ON BUS SERVICE** -1,200,000 -130,000

There are 82,864 platform hours of service proposed for cuts. This represents 7.5% of the Ride On total. This equates to 1 million trips annually.

FY10 service cuts are slated for implementation on March 28, 2010.

This reduction is based on an aggressive service implementation timeline.

Any modifications to the service plan after January 4, 2010 will result in implementation delay due to creation of bus operator work assignments (necessary to achieve savings), federal public hearing requirements and labor rules regarding pick procedures

$4.3 million in net savings is realized in FY11 and $1.1 million in net savings is realized in FY10.

52 bus operator positions would be abolished

27 separate routes impacted

9 weekday routes would be eliminated

15 weekend services would be eliminated

4 route restructurings

Trips reduced on 10 routes

Services selected are generally under performing services (most exceed Ride On minimum performance standards)

Mass Transit Total: -2,732,920 -215,420

Recreation

Recreation

S1 **REDUCE: CENTER FOR DIVERSITY, MANAGEMENT SERVICES: ADDITIONAL LAPSE** -78,770 0

The recently vacated MIII position in Management Services will be kept vacant until April 1. The detail of an OMB staff member will be continued at one day per week after January 15th. The costs of that detail have been netted from the lapse amount. In addition, the recently vacated Program Manager I at the Gilchrist Center will be kept vacant until April 1. This will have an impact on our ability to program classes and events.

S2 **DECREASE COST: FINANCIAL AID ADJUSTMENT** 0 300,000

The department has historically decreased fee revenue estimates in order to provide financial assistance to those in need. Residents apply to the department for assistance, providing documentation that they are in federal, state, or county assistance programs. Applications are approved up to the amount of the revenue reduction. Historically, no more than 65% of the authorized assistance has been used. The revenue budget has been increased by $300,000 to reflect actual usage of the amount authorized.

S3 **SHIFT: CIP CHARGES** -54,910 0

Ref No.	Title	$	Revenue

Recreation

The Department manages a significant number of CIP project efforts including Community Recreation Centers, Aquatic Centers, Pools, and major renovation/replacement of facilities. Approximately one half of one eligible employee's time is dedicated to these functions exclusively. The amount shown represents the estimated hours (1040) of this dedicated work to be charged to the appropriate individual projects. It is estimated that the impact to any one individual project will not affect planning, design, construction, or equipping the various facilities.

S4	**REDUCE: SEASONAL STAFF**	-66,620	0

Reduced staffing at various events will make it difficult for the department to adjust to changing circumstances.

S5	**REDUCE: PLANNED LIFECYCLE ASSET REPLACMENT (PLAR)**	-250,000	0

Less maintenace will be performed and equipment lives will be extended on such items like tables, chairs, basketball rims, volleyball standards that need replacement on a periodic basis.

S6	**ELIMINATE: SENECA VALLEY SPORTS ACADEMY**	-96,950	0

The impact of not having this program is that approximately 80 high school youth would not have this activity to attend after school.

Participants may derive personal enjoyment and satisfaction from these activities which encourage creative expression, skill development, and cultural awareness. Recreation staff provides positive role models and promotes group involvement, self direction, and fun. The recreation activities are offered as an incentive for teens to study and attend the academic support programs.

By eliminating this program, teens would have access to academic support provided by the school two days per week; the recreational activities would be eliminated, thereby eliminating an incentive to attend the academic support sessions. Teens would not have the safe, supervised, planned activities to attend after school.

S7	**DECREASE COST: SUPPORT TO THE MARYLAND SENIOR OLYMPICS**	-48,080	0

This reduction ($48,080 of $50,000) eliminates the Department's materials support. There is some private support, but it is unlikely to be able to cover this decrease. As this is a non-qualifying year there are fewer participants and somewhat lesser resources will be needed, but this will still have some impact. Recreation will continue to supply approximately $15,000 of (un-budgeted) staff support to the event. Private support for the Maryland Senior Olympics is approximately $12,000.

Recreation Total: -595,330 300,000

Urban District - Bethesda

Urban Districts

S1	**DECREASE COST: OTHER PROFESSIONAL SERVICES**	-10,000	0

A reduction of $10,000 from Other Professional Services (2598) eliminates the ability of the Regional Services Center to fund financial and management audits of the activities of the Bethesda Urban Partnership under the terms of the annual agreement. These funds were used in FY09 to fund a Department of Finance review of the Optional Method billing process. In FY10, planned expenditures included an assessment of replacement vehicles for the Bethesda Circulator.

S2	**DECREASE COST: MISCELLANEOUS OPERATING EXPENDITURES**	-4,600	0

Reduces the ability of the Bethesda Urban District to fund operating expenses, special programs, and projects. Anticipated uses of this funding in FY10 included improved participation in Greater BCC Chamber of Commence events, improved signage for the RSC, Positive Youth Development activities, and a joint project with Bethesda Green to conduct outreach to small businesses.

S3	**DECREASE COST: STREETSCAPE MAINTENANCE**	-2,000	0

A reduction in Streetscape Maintenance would result in longer delays in repairing and replacement of streetlights in the Bethesda Urban District. Timely streetlight replacement has been a top priority of the local business and residential communities

S4	**DECREASE COST: BETHESDA URBAN PARTNERSHIP CONTRACT**	-84,810	0

A reduction in the Bethesda Urban District contract would result in the elimination of planned promotional events and maintenance activities. Such a reduction may not be possible given the terms of the annual agreement with the Bethesda Urban Partnership (BUP), which authorizes the annual payment to BUP for their activities. A mutual agreement with BUP would need to be reached to amend the agreement.

Urban District - Bethesda Total: -101,410 0

Urban District - Silver Spring

Ref No.	Title	$	Revenue
Urban Districts			
S1	**DECREASE COST: PROMOTIONS**	-9,000	0
	This cut will impact the graphic design of the following marketing items: Silver Spring Swings Summer Concert Series brochure, poster, and newspaper ad. General marketing piece for the Central Business District. Marketing materials associated with the Civic Building at Veterans Plaza, including rentals and their potential income		
S2	**DECREASE COST: TREE MAINTENANCE**	-5,800	0
	Replace fewer trees.		
S3	**DECREASE COST: UNIFORMS**	-6,900	0
	Fewer new uniforms will be ordered.		
S4	**DECREASE COST: LAPSE PUBLIC SERVICE WORKER II**	-41,500	0
	Adjustments will be made to the service levels to accomodate.		
S5	**DECREASE COST: MISCELLANEOUS OPERATING EXPENDITURES**	-5,800	0
	Fewer padlocks and duplicate keys will be purchased; fewer plaques and awards; limit equipment operations		
S6	**DECREASE COST: SUPPLIES AND MATERIALS**	-8,760	0
	Fewer supplies and materials will be ordered.		
S7	**DECREASE COST: TOOLS**	-7,000	0
	Fewer tools will be purchased. May result in delay of repair/maintenance for some pieces of equipment.		
S8	**DECREASE COST: FLOWERS**	-2,000	0
	Fewer flowers will be planted in the spring.		
	Urban District - Silver Spring Total:	-86,760	0

Urban District - Wheaton

Urban Districts			
S1	**DECREASE COST: PARKING PERMITS**	-7,200	0
	Savings to be realized by utilizing free parking at the Westfield Wheaton parking garage		
S2	**DECREASE COST: SPECIAL COUNTY FUNCTIONS, MEETINGS**	-500	0
	Will reduce meeting refreshments		
S3	**DECREASE COST: BOARDS, COMMISSIONS, MEETINGS**	-500	0
	Wheaton Urban District Advisory Committee handbook was prepared this year and placed on CD's for distribution, rather than bound paper copies. Savings was realized in paper, printing and binding costs.		
S4	**DECREASE COST: PROMOTIONS**	-2,800	0
	Will reduce costs for talent at the Summer Concert series		
S5	**REDUCE: STREETSWEEPING**	-7,110	0
	Reducing street sweeping services from three times per week to two times per week will have maintenance and environmental impacts .		
S6	**DECREASE COST: BANNERS, FLAGS**	-3,720	0
	Presently American flags are displayed on downtown street light poles five times a year (Memorial Day, 4th of July, Veterans Day, Flag Day, and Patriots Day). By not displaying flags on Flag Day and Patriots Day we will be minimizing the impact of one of the initiatives that fosters a sense of community and place for downtown Wheaton.		
S7	**REDUCE: GEORGIA AVENUE ENHANCEMENTS**	-11,950	0
	Maintenance services (i.e. graffiti removal, weeding, landscaping, etc.) will not be provided on one of the most utilized vehicular gateways to downtown Wheaton (Georgia Ave. from 495 to the southern boundary of the Central Business District).		
S8	**DECREASE COST: SAFE TEAM UNIFORMS**	-1,000	0
S9	**DECREASE COST: LAPSE**	-15,020	0
	Lapse savings realized through vacancy of Urban District Public Service Aide position from July 1 to September 1.		

Ref No.	Title	$	Revenue
	Urban District - Wheaton Total:	-49,800	0
	MCG Tax Supported Total:	-22,909,060	23,310
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-22,932,370	

Cable Television

Cable Communications Plan

S1 DECREASE COST: PEG EQUIPMENT EMERGENCY REPAIR RESERVE -30,000 0

The four public, education, government access television stations and the COB technical operations center funded by the County are in the process of upgrading and replacing their analog equipment with digital equipment. The analog equipment is very old, and in many cases, is no longer supported by the manufacturer and/or replacement parts are not available. If a vital piece of equipment necessary to continue operation of the station were to suddenly become inoperable, funding to immediately replace that item would be available through the PEG Equipment Emergency Reserve.

By decreasing the amount of the PEG Equipment Emergency Reserve to zero dollars, if an emergency were to occur, other funds would be needed.

S2 REDUCE: PEG NETWORK OPERATING EXPENSES TO FUND STAFF TRAINING AND KNOWLEDGE BASE ENHANCEMENT -25,000 0

Some productivity improvements may be lost as staff will not be as able to use the full functionality of certain equipment and software.

S3 REDUCE: PEG NETWORK EQUIPMENT REPLACEMENT -50,000 0

The four public, education, government (PEG) access television stations and the COB technical operations center funded by the County are in the process of upgrading and replacing their analog equipment with digital equipment. The analog equipment is very old, and in many cases, is no longer supported by the manufacturer and/or replacement parts are not available. Reducing the FY10 PEG Equipment Replacement budget will expand the time required to replace such equipment and will increase the risk of equipment failure.

S4 DECREASE COST: PEG NETWORK CLOSED CAPTIONING -23,620 0

Some closed captioning cost reductions may be achieved by more efficiently scheduling closed captioning services. However, based on the remaining budget, in the fourth quarter it may be necessary to eliminate closed captioning for some general interest programming. Closed captioning of County Council meetings, County Executive press events, town halls and call-in shows will not be reduced.

S5 REDUCE: YOUTH MEDIA PROGRAMMING -26,550 0

Reduce funding available to support programming developed for or by youth, including eliminating potential sponsorship of youth media festivals and contests, financial support for community youth organizations to produce community videos, substantially decrease funding for Civil Rights Educational Tour (organized by OHR, MCPL, and African-American Employees Association), and reduce purchases of video equipment used by youth.

S6 REDUCE: LAPSE VACANT CCM-PIO VISUAL INFORMATION SPECIALIST (EDITOR) 0.2 WY -18,450 0

Editing will temporarily be performed by senior management staff.

Cable Television Total: -173,620 0

Community Use of Public Facilities

Community Use of Public Facilities

S1 DECREASE COST: OTHER REIMBURSEMENTS TO MCPS -68,180 0

CUPF, under the authority of the Interagency Coordinating Board (ICB), reimburses MCPS for costs incurred in facilitating community use as required by Section 44-5A(b)(1) of the County Code.

All weekend use of schools requires scheduling of at least one MCPS Building Services Worker at each school in use. Consolidation of groups, reducing the number of schools opened simultaneously, will reduce weekend staff reimbursement costs. As feasible, CUPF will restrict opening a school for use of only one room, and place groups in schools already open.

Lower customer satisfaction is anticipated when customers are not able to be scheduled in their first location choice.

Ref No.	Title	$	Revenue
	Community Use of Public Facilities		
S2	**DECREASE COST: LAPSE OF VACANT PROGRAM SPECIALIST I POSITION**	-46,400	0
	As each Program Specialist assumes the workload of lapsed positions, some service delays may occur.		
S3	**DECREASE COST: MISC. OPERATING EXPENSES**	-22,960	0
	Reductions will be made in operating budget, which will have minimal impact on customer service.		
	Community Use of Public Facilities Total:	-137,540	0
	Liquor Control		
	Liquor Control		
S1	**ENHANCE: INVENTORY REDUCTION**	0	667,430
	DLC is actively reviewing its stock inventory to indentify slow moving items and offering the items to licensees and retail customers via the DLC stores at close-out prices. The process of reviewing the inventory is a routine industry practice and products that do not meet the annual case volume threshold are removed from stock and the remaining inventory is liquidated at the best price obtainable.		
	Liquor Control Total:	0	667,430
	Montgomery Housing Initiative		
	Housing and Community Affairs		
S1	**DECREASE COST: REDUCE OPERATING EXPENSES**	-467,110	0
	Reduction in the number of affordable housing units produced and/or the number of clients served.		
	Montgomery Housing Initiative Total:	-467,110	0
	Parking District - Bethesda		
	DOT-Parking Lot Districts		
S1	**REDUCE: CONTRACT GROUNDS MAINTENANCE**	-21,120	0
	Reduce grounds maintenance by 50%. Spring ornamental plantings will be eliminated. Shrub and tree trimming will be eliminated. Mowing will be reduced in frequency.		
S2	**REDUCE: CONTRACT SECURITY**	-34,190	0
	Reduce contract security patrols by 7%. Garages will be patrolled less frequently.		
S4	**REDUCE: PRINT AND MAIL**	-5,120	0
	Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.		
S5	**REDUCE: LAPSE METER SHOP SUPERVISOR**	-24,360	0
	Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.		
S6	**REDUCE: PLANNING SPECIALIST III**	-25,860	0
	Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.		
S7	**REDUCE: PUBLIC SERVICE WORKER II**	-8,410	0
	A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.		
S8	**ELIMINATE: TRAVEL, EDUCATION AND ORGANIZATIONAL DUES**	-6,290	0
	Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.		

Ref No.	Title	$	Revenue
	Parking District - Bethesda Total:	-125,350	0

Parking District - Montgomery Hills

DOT-Parking Lot Districts

S1	**REDUCE: CONTRACT GROUNDS MAINTENANCE**	-150	0
	Contract grounds maintenance reduced by 5%. Spring ornamental plantings will be eliminated.		
S2	**REDUCE: PRINTING AND MAIL**	-130	0
	Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.		
S3	**REDUCE: LAPSE METER SHOP SUPERVISOR**	-550	0
	Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.		
S4	**REDUCE: PLANNING SPECIALIST III**	-560	0
	Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.		
S5	**REDUCE: PUBLIC SERVICE WORKER II**	-260	0
	A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.		
S6	**ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES**	-100	0
	Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.		
	Parking District - Montgomery Hills Total:	-1,750	0

Parking District - Silver Spring

DOT-Parking Lot Districts

S1	**REDUCE: CONTRACT JANITORIAL SERVICES**	-48,300	0
	In the first phase savings plan janitorial services were cut by 13%. Further reduce contract janitorial services by 11% to a total of 24% for the year. The frequency of litter pickup in garages will be reduced. Trash may remain on the decks for several days and the general appearance of facilities will be adversely impacted.		
S2	**REDUCE: CONTRACT GROUNDS MAINTENANCE**	-10,640	0
	Reduce grounds maintenance by 40%. Spring ornamental plantings will be eliminated. Shrub and tree trimming will be eliminated. Mowing will be reduced in frequency.		
S4	**REDUCE: PRINT AND MAIL**	-6,370	0
	Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.		
S5	**REDUCE: LAPSE METER SHOP SUPERVISOR**	-23,250	0
	Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.		
S6	**REDUCE: PLANNING SPECIALIST III**	-25,860	0
	Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.		

Ref No.	Title	$	Revenue

DOT-Parking Lot Districts

S7	**REDUCE: PUBLIC SERVICE WORKER II**	-11,830	0
	A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.		
S8	**ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES**	-6,740	0
	Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.		
	Parking District - Silver Spring Total:	-132,990	0

Parking District - Wheaton

DOT-Parking Lot Districts

S1	**REDUCE: CONTRACT PAINTING**	-5,000	0
	Contract painting was reduced by 39% in the first savings plan. It will be further reduced by 10% to a total of 49%. The 2 year striping painting cycle will be extended from 2 years to 4 years. Parking customers may find it increasingly difficult to properly identify spaces and facility capacity may be reduced due to vehicles parking across space lines.		
S2	**REDUCE: CONTRACT JANITORIAL SERVICES**	-3,620	0
	Reduce contract janitorial services by 6% for the year. The frequency of litter pickup in garages and on surface parking lots will be reduced. The general appearance of facilities will be adversely impacted.		
S3	**REDUCE: PRINTING AND MAIL**	-990	0
	Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records		
S4	**REDUCE: LAPSE METER SHOP SUPERVISOR**	-3,320	0
	Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.		
S5	**REDUCE: PLANNING SPECIALIST III**	-3,930	0
	Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.		
S6	**REDUCE: PUBLIC SERVICE WORKER II**	-1,830	0
	A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.		
S7	**ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES**	-750	0
	Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.		
	Parking District - Wheaton Total:	-19,440	0

Permitting Services

Permitting Services

S1	**DECREASE COST: CREDIT CARD FEE FO REFLECT ACTUAL**	-406,010	0
	DPS will reduce the budgeted expense for credit card fees to more appropriately reflect the actual credit card fees being charged. This is a budgetary correction, and would therefore have no impact on operations.		
	Permitting Services Total:	-406,010	0

Solid Waste Collection

DEP-Solid Waste Services

Ref No.	Title	$	Revenue
DEP-Solid Waste Services			
S1	DECREASE COST: ADDITIONAL SAVINGS IN REFUSE COLLECTION CONTRACT	-49,780	0
	Solid Waste Collection Total:	-49,780	0

Solid Waste Disposal

DEP-Solid Waste Services

S1	DECREASE COST: ADDITIONAL SAVINGS IN RRF PROGRAM The Resource Recovery Facility (RRF) is projecting a savings of ($600,000) due largely to an electricity pilot, higher electricity sales, and lower costs for air pollution reagents.	-600,000	0
S2	DECREASE COST: ADDITIONAL SAVINGS IN OUT-OF-COUNTY PROGRAM Efficiency savings resulting from increasing average load weights and shortening travel distances for rubble recycling (using Maryland facility instead of Virginia facility)	-570,430	0
S3	DECREASE COST: ADDITIONAL SAVINGS IN RESIDENTIAL RECYCLING PROGRAM Savings resulting from FY10 actual contract CPI slightly lower than budgeted.	-188,000	0
	Solid Waste Disposal Total:	-1,358,430	0

Water Quality Protection Fund

Environmental Protection

S1	DECREASE COST: CONTRACTUAL COST FOR MISCELLANEOUS STREAM RESTORATION MAINTENANCE There is no service impact. The contractual cost for Miscellaneous Stream Restoration Maintenance in FY10 is less than originally anticipated.	-17,790	0
S2	DECREASE COST: EASEMENT PREPARATION ASSISTANCE There is no service impact. Due to current limited staffing resources for this program, DEP anticipates a lower level of implementation in FY10 and therefore no adverse impact from the reduction in the short-term.	-20,340	0
S3	DECREASE COST: CONTRACTUAL COSTS FOR ABOVE-GROUND STORMWATER MANAGEMENT FACILITIES - MAINTENANCE PROGRAM This budgetary action defers maintenance of the least critical components on above-ground stormwater management facilities.	-27,810	0
S4	REDUCE: CONTRACTUAL COSTS FOR UNDERGROUND STORMWATER MANAGEMENT FACILITIES - MAINTENANCE PROGRAM The savings from undergound maintenance assumes that DEP will only perform a cleaning of the facility. Unless absolutely necessary, no replacements of filter media, parts, etc. have been budgeted for the remainder of the year. DEP is not anticipating any major filter media replacements.	-52,530	0
S5	REDUCE: CONTRACTUAL COSTS - LOW IMPACT DEVELOPMENT - RESIDENTIAL Due to installation delays from fall 2009 to spring 2010, the number of projects in Rainscapes Rock Creek Neighborhoods has been reduced from the 15 originally planned to 13. The current reduction of $6,670 results in a total FY10 reduction of $13,240 for 2 projects ($6,670 per project).	-6,670	0
S6	REDUCE: CONTRACTUAL COSTS - STREETSWEEPING Projected streetsweeping of arterial routes will be reduced from 12 to 10 sweepings per year. Depending on weather conditions, no sweeping in January and February or March would have minimal impact from an environmental standpoint.	-8,300	0
	Water Quality Protection Fund Total:	-133,440	0

MCG Non-Tax Supported Total:	-3,005,460	667,430
Net Savings: ***(Total Exp. Savings & Revenue Changes)***	-3,672,890	

Motor Pool

Ref No.	Title	$	Revenue
DGS-Fleet Management Services			
S1	REDUCE: NON PUBLIC SAFETY VEHICLE REPLACEMENT DEFERRALS	-970,410	0
	To acheive required savings and maintain CE priorities, Fleet Management will suspend both replacement collections and replacment purchases for non public safety vehicles for the remainder of the fiscal year. Departments affected are all tax-supported agencies.		
	Motor Pool Total:	-970,410	0
Printing & Mail			
General Services			
S1	DECREASE COST: REDUCE PURCHASE OF SOFTWARE	-65,000	0
	We will reduce the purchase of software by $65,000 which will affect upgrades to existing systems and hamper productivity.		
S2	DECREASE COST: REDUCE PURCHASE OF SUPPLIES	-32,930	0
	We will reduce the purchase of supplies by $32,930 which will affect our ability to serve customers quickly and efficiently.		
	Printing & Mail Total:	-97,930	0
	MCG Internal Service Funds Total:	-1,068,340	0
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-1,068,340	
	MCG Total:	-26,982,860	690,740
	MCG FY10 Net Savings *(Total Exp. Savings & Revenue Changes)*	-27,673,600	

Ref No.	Title	$	Revenue
	MCPS Current Fund		
	MCPS		
S1	DECREASE COST: MCPS FY10 SAVINGS PLAN ROUND 2	-22,000,000	0
	MCPS Current Fund Total:	-22,000,000	0
	MCPS Tax Supported Total:	-22,000,000	0
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-22,000,000	
	MCPS Total:	-22,000,000	0
	MCPS FY10 Net Savings *(Total Exp. Savings & Revenue Changes)*	-22,000,000	

Ref No.	Title	$	Revenue
	MC Current Fund		
	Montgomery College		
S1	DECREASE COST: MONTGOMERY COLLEGE FY10 SAVINGS PLAN ROUND 2	-1,700,000	0
	MC Current Fund Total:	-1,700,000	0
	MC Tax Supported Total:	-1,700,000	0
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-1,700,000	
	MC Total:	-1,700,000	0
	MC FY10 Net Savings *(Total Exp. Savings & Revenue Changes)*	-1,700,000	

Ref No.	Title	$	Revenue
M-NCPPC Administration			
M-NCPPC			
S1	DECREASE COST: MNCPPC FY10 SAVINGS PLAN ROUND 2 - PER MNCPPC MEMO DATED 12/28/09	-448,000	0
	M-NCPPC Administration Total:	-448,000	0
M-NCPPC Park (w/out Debt Serv.)			
M-NCPPC			
S1	DECREASE COST: MNCPPC FY10 SAVINGS PLAN ROUND 2-PER MNCPPC MEMO DATED 12/28/09	-802,000	0
	M-NCPPC Park (w/out Debt Serv.) Total:	-802,000	0
	M-NCPPC Tax Supported Total:	-1,250,000	0
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-1,250,000	
	M-NCPPC Total:	-1,250,000	0
	M-NCPPC FY10 Net Savings *(Total Exp. Savings & Revenue Changes)*	-1,250,000	

Ref No.	Title	$	Revenue
	Debt Service		
	Debt Service		
S1	DECREASE COST: DEBT SERVICE FY10 SAVINGS	-2,159,450	4,530,580
	Debt Service Total:	-2,159,450	4,530,580
	DS Tax Supported Total:	-2,159,450	4,530,580
	Net Savings: *(Total Exp. Savings & Revenue Changes)*	-6,690,030	
	DS Total:	-2,159,450	4,530,580
	DS FY10 Net Savings *(Total Exp. Savings & Revenue Changes)*	-6,690,030	