



Administrative Charging Committee

Thursday, December 11, 2025, 6:30PM

Virtual Meeting via Zoom

Meeting Link: <https://us02web.zoom.us/j/81437602787>

Agenda

1. Call to Order and Teams/Zoom Protocols
2. Welcome and Introductions
3. Review and Approval of Minutes
 - a. Agenda for December 11, 2025
 - b. Minutes from November 24, 2025
4. Chair Comments
 - a. FY27 Budget
 - b. Optional Reporting, annual or otherwise
5. Staff Report
 - a. Schedule meeting
 - b. Update Standard Operating Procedures (SOP)
 - c. Trial Board Opinions (sent December 2, 2025)
 - d. Announcement of new procedures adopted during the closed session on November 24, 2025.
6. Public Comments
7. Closed Session: Case Review and Advice of Counsel

Committee vote to Close Session to (a) review details of Investigative Files pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “[t]o comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter[;]” and (b) “to consult with counsel or obtain legal advice” pursuant to Maryland Code, General Provisions Article §3-305(b)(7).

8. Adjournment and next meeting update
 - a. TBD

ADA Meeting Accessibility Notice: Sign language interpreter services and other auxiliary aids or services will be provided upon request with as much advance notice as possible, preferably at least three (3) full business days before the meeting/event.

To request the above or any other reasonable accommodation, please contact the program staff at 240-777- 2530 (V) or via MD Relay at 711 or send a request to mocopabstaff@MontgomeryCountymd.gov.

For more information about using sign language interpreters, contact Anil Saini, ADA Compliance Program Manager, at 240-777-5362 or Anil.Saini@MontgomeryCountyMD.gov.