



MEETING MINUTES

Administrative Charging Committee (ACC)
Wednesday, September 13, 2023
6:00 pm – 7:08 pm

[Zoom Link](#)

Attendees: Bishop Paul Walker (Chair), Andrea Johnson (Vice Chair), Thomas Pinder, Chris Jennison, James Hopkins Jr, Barton Aronson, Fatmata Barrie (Staff), Laura Byers (*Staff, Minute Taker*)

Members Absent:

1. Call to Order
2. Review/Approval of Agenda and Minutes

Motion to approve the August 23 meeting minutes and September 13 meeting agenda. Approved. (4 Yes/0 No)

Action Item: Open a new IT request to troubleshoot accessibility to cases. (Staff)

3. Discussion

Members discussed exploring options for viewing cases using the current case security file systems. After a brief review of the security procedures and privacy training, the members voted not to request changes to enable the system to print (Vote 5/0).

Motion to table the Standard Operation Procedure (SOP) until the next meeting. Approved. (5 Yes/0 No)

4. Case Review

Summary:

- The committee voted to move to a close session to discuss details of the Investigative File.

(Vote 5/0) Motion to move to closed session to review details of personnel issues pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

5. Adjournment

Next ACC Meeting: TBD
Virtual via Zoom Link