



## Administrative Charging Committee

### October 23, 2025, Meeting Minutes

#### Meeting Location

Virtual

<https://us02web.zoom.us/j/83630322133>

#### Attendance

##### Members Present (Remote)

- James Hopkins
- Andrea Johnson
- Paul Walker

##### Members Not Present

- Christopher Jennison

#### Proof of Quorum

Three of the four members of the Administrative Charging Committee were present. According to the rule, a minimum of voting members was present to call the meeting to order.

#### Staff Present

- Thomas Pinder
- Forrest Gilman-Reilly
- Laura Byers

#### Guests

- Two guests in attendance.

## Call To Order

The meeting was called to order at 6:30 p.m.

## Welcome and Introductions

Vice-Chair Hopkins welcomed board members and attendees and announced the meeting recording.

## Review and Approval of Previous Meeting Minutes

The members reviewed the minutes from October 9. Motion to approve October 9 minutes (3 Yes/0 No).

## Review and Approve Meeting Agenda

The members reviewed the agenda, and no amendments were made. Motion to approve October 23 agenda (3 Yes/0 No).

## Meeting Minutes Agenda Items

1. Staff Report
  - a. Shared details pertaining to the ACC Vacancy renewal of James Hopkins and new member Kwasi Hawks accepted and will attend meetings upon completion of training.
  - b. A Certificate of Appreciation was made for Barton Aronson and will be mailed next week.
  - c. A request was received from the Takoma Park Police Department and will be discussed in closed session.
  - d. Request feedback from the pre-meeting for the PAB Summit in 2026
    - i. County representative
    - ii. Information that can be shared with the public and PAB
    - iii. ACC members from each county will meet to share the process.
    - iv. Noted the importance and appreciation of Montgomery County providing Special Legal Counsel and professional services provided to the committee.
2. Public Comments
  - a. No comments.
3. Case Review
  - a. Motion to close the public session. (3 Yes/0 No)
  - b. Motion to move to move to closed session to (a) review details of Investigative Files pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter[;]” and (b) “to consult with counsel or obtain legal advice” pursuant to Maryland Code, General Provisions Article §3-305(b)(7).
- Case Review:
  - IA-25-04
  - IA-25-03

- 24-0228-CLI
- IA-25-06

Response to TPPD.

## Next Meeting

The next meeting will be November 13, 2025.

## Adjournment

The meeting was adjourned at 7:30 p.m.