



## MEETING MINUTES

Administrative Charging Committee (ACC)

Monday, September 11, 2025

6:30 pm – 7:30 pm

[Zoom Link](#)

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**Attendees:** Christopher Jennison (Chair), James Hopkins (Vice Chair), Andrea Johnson, Bishop Paul Walker, Thomas Pinder (Special Legal Counsel), Forrest-Gilman-Reilly (staff), Lindsay Bolt (*staff, minute taker*)

**Public Members:** None

1. Call to Order

2. Review/Approval of Agenda and Minutes

Motion to approve the August 25 minutes and the September 11 agenda. Approved. (4 Yes/0 No)

3. Staff Report

- Provided Committee with a TEBS update re: their ability to access SharePoint on their personal Mobile devices
- Reviewed Staff Recommendation re: Data Transparency
  - Committee requested consultation of Special Legal Counsel, so this topic was taken to Closed Session
  - Due to Open Meetings Act the official motion to approve will be publicly requested at the next ACC Meeting (9/24/2025)
- Reminded Committee members of their requirement to complete County Mandated Monthly IT Security Training and to reach out to TEBS or ACC Staff if assistance is needed

4. Case Review

**Summary:**

Motion to close the public session. (4 Yes/0 No)

(Vote 4/0) Motion to move to closed session to (a) review details of Investigative Files pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific

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constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter[;]” and (b) “to consult with counsel or obtain legal advice” pursuant to Maryland Code, General Provisions Article §3-305(b)(7).

- Consultation with Special Legal Counsel:
  - Review of Staff Recommendations re: Data Transparency
- Case Review:
  - 24-0223-CLI
  - 24-0188-CLI
  - 24-0185-CLI
  - 24-0186-CLI
  - IA2024-008
  - 24-0212-CLI
  - 24-0247-CLI

### 5. Adjournment

*Next ACC Meeting: September 25, 2025*

**Virtual** via Zoom Link: <https://us02web.zoom.us/j/83630322133>