



## MEETING MINUTES

Administrative Charging Committee (ACC)

Thursday, January 22, 2025

6:30 pm – 7:30 pm

[Zoom Link](#)

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**Attendees:** Andrea Johnson (Chair), James Hopkins, Bishop Paul Walker, Chris Jennison, Barton Aronson (Special Legal Counsel), Forrest-Gilman-Reilly (staff), Laura Byers (*staff, minute taker*)

**Absent Members:** Thomas Pinder (Vice Chair)

**Public Members:** None

1. Call to Order
2. Review/Approval of Agenda and Minutes

Motion to approve January 8 minutes and January 22 agenda. Approved. (4 Yes/0 No)

3. Discussion

Motion to approve rescheduling the ACC meeting to the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays. Tabled. (4 Yes/0 No)

The Administrator Director discussed the following for awareness:

1. Written Opinion Template.
2. Procurement of Case Management System (Customer Relationship Management)

4. Case Review

**Summary:**

Motion to close the public session. (4 Yes/0 No)

(Vote 4/0) Motion to move to closed session to review details of personnel issues pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

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- 23-0280-CLI
- 24-0025-IAI
- 24-0045-CLI

5. Adjournment

*Next ACC Meeting: February 12, 2025*

**Virtual** via Zoom Link: <https://us02web.zoom.us/j/83630322133>