



## MEETING MINUTES

Administrative Charging Committee (ACC)  
Wednesday, November 29, 2023  
6:06 pm – 7:14 pm

[Zoom Link](#)

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**Attendees:** Bishop Paul Walker (Chair), Andrea Johnson (Vice Chair), Thomas Pinder, Chris Jennison, James Hopkins Jr, Barton Aronson, Fatmata Barrie (staff), Laura Byers (*staff, minute taker*)

**Members Absent:**

1. Call to Order
2. Review/Approval of Agenda and Minutes

Motion to approve the October 25 meeting minutes and November 29 meeting agenda. Approved. (4 Yes/0 No)

3. Discussion

Members reviewed changes applied to the Standard Operations Procedure and discussed the following:

- Definitions
- Appointment
- Vice-Chair Term and rotation

Motion to table the Standard Operating Procedure to amend section 4.2 - Description of Chair and Vice-Chair to include terms and rotation. (Vote 4/0).

4. Case Review

**Summary:**

- The committee voted to move to a close session to discuss details of the Investigative File.

(Vote 5/0) Motion to move to closed session to review details of personnel issues pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

5. Adjournment

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*Next ACC Meeting: TBD*  
**Virtual** via Zoom Link: <https://tinyurl.com/ACC20223>