ACTION ITEMS:

1. (a) Minutes of November 2, 2016 Worksession.
   Action: Approved, (SBB/BG, 5-0).
   (b) Minutes of November 2, 2016 Worksession Addendum.
   Action: Approved, (JHP/ESR, 5-0).

   Action: Re-opened the record to include Ms. Weber’s letter with attachments, (SBB/JHP, 5-0).

3. S-1251, Petition of David and Isabelle Long (Accessory Apartment). Letter to the Board from Kevin Barrow, requesting a transfer of this accessory apartment.
   Action: Granted transfer of this accessory apartment, (SBB/JHP, 5-0).

4. S-1523, Petition of Ahmad R. Habibi (Home Occupation). Letter to the Board from the Petitioner, requesting an administrative modification of the special exception.
   Action: Granted the administrative modification of the special exception, (ESR/BG, 5-0).

5. S-1550, Petition of Exxon Company, USA (Automobile Filling Station). Letter to the Board from Thomas M. Terry, Assistant Secretary, Southside Oil, LLC, requesting transfer and an administrative modification of this special exception.
   Action: Granted transfer and administrative modification of this special exception, (JHP/ESR, 5-0).
6. **S-2668, Petition of Taiwan Culture Center** (Service Organization). Letter to the Board from Tai Huang, President, submitting the TCC annual report, with attachments.

   **Action:** Re-opened the record to include Mr. Huang’s letter with attachments, (BG/JHP, 5-0).

**PENDING ITEMS:**


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**Board Members**
Carolyn J. Shawaker, Chair
John H. Pentecost, Vice Chair
Stanley B. Boyd
Edwin S. Rosado
Bruce Goldensohn

**Staff**
Barbara Jay, Executive Director
Kathryn Lloyd, Associate County Attorney