ACTION ITEMS:

1. (a) Minutes of December 18, 2019, Worksession.
   
   Action: Approved, (JHP/BG, 4-0)

(b) Minutes of December 18, 2019, Worksession Addendum.
   
   Action: Approved, (JHP/BG, 4-0)

2. A-6585, Petition of Amy Ross and Robert Wilkoff (Variance). Letter to the Board from the Petitioner, requesting an extension of time to implement this variance.
   
   Action: Granted the extension of time to implement this variance, (BG/JHP, 4-0).

3. S-213[S-214], Petition of Potomac Electric Power Company (Electric Substation and Electric Power and Energy Transmission Lines). Letter to the Board from Eric L. Yeh, Manager, submitting the required ten- and twenty-year plans for electric service, in accordance with the Board’s July 15, 1976, Resolution. Also included is a map showing the locations of PEPCO substations in the county.
   
   Action: Re-opened the record to include Mr. Yeh’s submission with attachments, (JHP/KF, 4-0).

4. S-527, Petition of McDonalds Corporation (Drive-in-Restaurant). Letter to the Board from Christopher M. Ruhlen, Esquire, requesting an administrative modification of this special exception. [Large Exhibits: Elevations, site plans, floor plan and sign details.]
   
   Action: Granted the administrative modification of this special exception, (JHP/BG, 4-0).
5. **S-1632-B and S-2273, Petition of River Road Development, Inc. d/b/a Gymkhana Club International and AT&T Wireless Services** (Telecommunications Facility). Memorandum to the Board from Barbara Cox, Inspector, Department of Permitting Services, informing the Board that the violation identified in her April 16, 2019, Notice of Violation has been abated.

   Action: Re-opened the record to receive Ms. Cox’s Memorandum with attachments and dismissed the complaint regarding the Forest Conservation Easement, (JHP/KF, 4-0).

6. **CU 19-04 and A-6575, Petition of FM Group Inc., d/b/a Francisco Landscaping** (Landscape Contractor). Letter from David Brown, Esquire, requesting that the Board include his clients Judy Mauldin, Patricia Thomas, Mary Hemmingway, Michele Albornoz and Quintin Remein, as parties of record for oral argument and stating that he will be representing them at the oral argument. Also is a letter from Jody S. Kline, Esquire, consenting to Mr. Brown’s request.

   Action: Re-opened the record to include Mr. Brown and Mr. Kline’s letters, (JHP/BG, 4-0).

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**Board Members**
- John H. Pentecost, Chair
- Bruce Goldensohn, Vice Chair
- Katherine Freeman
- Jon W. Cook - **ABSENT**
- Mary Gonzales

**Staff**
- Barbara Jay, Executive Director
- Kathryn Lloyd, Associate County Attorney