

Montgomery County Department of  
Correction and Rehabilitation



# *Reentry Services*

***Detention Services Division***

Montgomery County Correctional Facility

Montgomery County Detention Center

2017

Montgomery County Department of Correction and Rehabilitation  
***Detention Services Division***



**Montgomery County Correctional Facility**

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**Montgomery County Detention Center**

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***Reentry Services Unit***

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## **Reentry Services Unit**

***Reentry For All*** is the service motto of DOCR Detention Services Division's Inmate Services and Reentry Services Units. We serve the Inmate population at the Montgomery County Correctional Facility (MCCF) and Montgomery County Detention Center (MCDC) and strive to ensure information and services are available to address the full range of individual reentry and program needs presented. Core program areas of Education, Substance Abuse Treatment, and Workforce Development are supplemented with a variety of other reentry oriented programs and services. The spirit of our reentry work is to provide comprehensive services and support to returning citizens as individuals, as members of their families, and as members of our community. *Reentry For All* represents our entire Inmate population we serve as well as the larger public community in reflection of the Inmates, their families, and the communities they are returning to.

Since 2005, the Reentry Services Unit has established a strong foundation serving sentenced offenders and providing quality programs in support of offender reentry needs. 2014 marked an important year as the unit expanded our Staffing complement and enhanced services to fully embrace our ***Reentry For All*** mission to provide targeted programs and services to both sentenced and pretrial Inmates across our two secured facilities. In addition to maintaining close partnerships with many other facility and program Staff, the Reentry Services Unit is primarily comprised of two Reentry Case Managers (Correctional Specialist III), a Reentry Social Worker (Clinical LCSW-C), a Health and Human Service Benefits Specialist, assigned Academic Interns, and the Reentry Services Manager.

With our population's ever growing complexity of underlying causes and contributing factors to criminal behavior, we have a social responsibility as correctional professionals to similarly increase our services across a diverse range of reentry needs. In turn, our system design is calibrated to provide reentry services to both sentenced and pretrial offenders in our custody while also continuing to develop our capacity to meet the population's diverse needs. Following established targeted intervention principles based on length of stay and assessed reentry risks/needs, our service approach begins at the initial intake process when an individual is taken into custody and continues through release. This sets a foundation and plan for the duration of the Inmate's incarceration as well as to inform and refine our services through performance measures,

engaging the offender and their family directly in the reentry planning, and bolstering our collaborative relationships with community service providers and stakeholders. Our unit strives to reach all of our population in meaningful and effective ways through resource and service information, workshop seminars, education and discussion groups, and collaborative teaming approaches for individual services and reentry planning. They may be perceived differently throughout our systems with various labels of criminal, offender, Inmate, client, customer, and so on, but the Reentry Services Unit proffers a renewed support of each returning citizen as we provide *Reentry for All*.

## **Reentry For All Logo**



Following an art contest, an Inmate design was selected to serve as the inspiration for our final logo for our Reentry Services Unit. The puzzle pieces reflect the complexity and multidimensional approach to provide comprehensive reentry services and prepare individuals with a variety of needs for release. The path leading out from the puzzle pieces further symbolizes the reentry process as an individual reenters the community and moves forward.

The logo represents a branded identity of our *Reentry For All* programs offered across the facilities as well as our collective service motto as we address the full range of individual needs each member of the population presents. The logo reflects the spirit of our work- providing comprehensive reentry services and support to returning citizens as individuals, as members of their families, and as members of our community.

## **Case Management Intake and Reentry Needs Screening**

Upon custody at MCDC, Inmates are processed through a series of multidisciplinary intake procedures to include an Intake Interview by Case Management (Correctional Specialist II). This interview typically occurs within the next business day of the initial admittance to MCDC after the initial Inmate Orientation and Pre Trial Assessment and Bond Review Hearing have occurred. The Intake Interview consists of both criminal justice and case information along with risk factors for victimization, special considerations, and an acknowledgement of receiving and understanding Orientation, Inmate Handbook, and PREA information.

In combination of this Intake Interview, Case Management also completes an initial Reentry Needs Screening to identify a snapshot summary of the individual Inmate's needs prior to and upon release. This screening information targets the common criminogenic factors for recidivism as well as practical release needs. For Inmates who will likely release on bond prior to their transfer to MCCF, MCDC Case Management offers Inmates written Reentry Resource Guides specific to their identified needs containing helpful information they can use upon release. In addition to this written reentry information, MCDC Case Management also provide Inmates a brief Reentry Information Orientation that summarizes helpful reentry information on topics common to the population's needs including Emergency Services, HHS Social Services, and information on housing, medical, treatment, and family resources. For Inmates who transfer to MCCF, their respective Reentry Needs Screening information is forwarded to the Reentry Services Staff for follow up.

### **Screened Reentry Needs Include Self Report Information On:**

Housing	Emergency Needs (Food, Clothing, etc.)
Important Documents (ID/DL, BC, SSN Card)	Finances
Employment Status/Needs	Educational Level/ Needs
Military History	Medical Status/Needs
Mental Health and Treatment	Substance Abuse and Treatment
Leisure and Recreation	Relationships/Peers
Healthcare Status/Eligibility	Trauma/Victimization

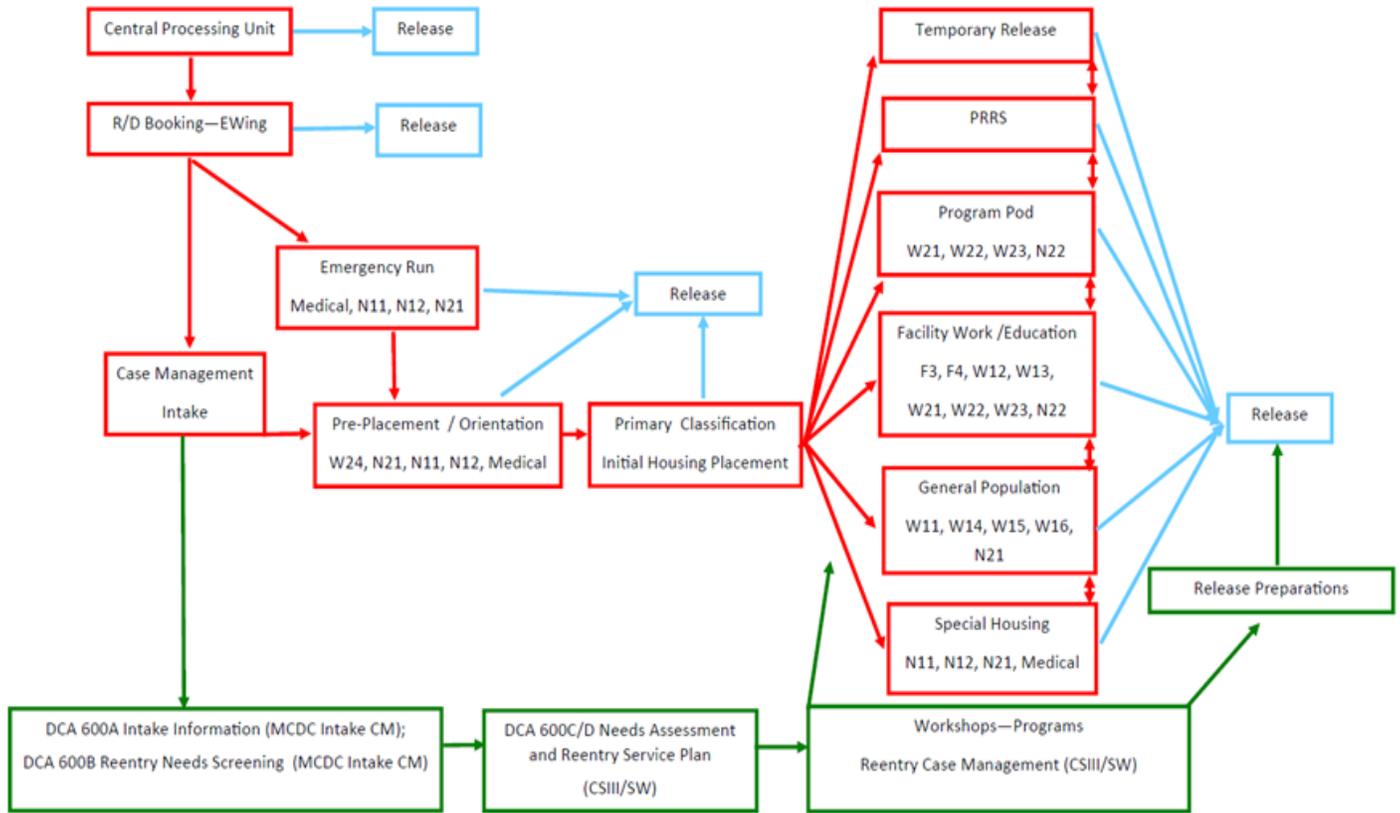
## **Reentry Needs Assessment and Proxy Service Level**

During an Inmate's initial phase in Pre-Placement at MCCF, Reentry Services Staff provides the population a follow up Reentry Services Orientation that provides specific information on available information and eligibility for reentry services at MCCF. The Reentry Services Staff meets with each Inmate to review their reported reentry needs and develop an individual program plan according to their rated service level, anticipated length of incarceration, and identified reentry needs. To appropriately support and prepare each Inmate for release, the Reentry Services Staff makes tailored program recommendations and referrals as well as determining appropriateness for comprehensive Reentry Transition Planning and Reentry Case Management Services.

The Proxy Service Level is a culmination of self-report criminal history and age information designed to identify and classify Inmates into categories for recidivism risk. This service level classification is not directly connected to the Objective Jail Classification tool used to determine security custody levels for housing placement based on criminality and risk factors. During the Intake Interview at MCDC, Inmate information is collected and calculated to establish an Inmate's Proxy Service Level of High, Medium or Low. Overall, services and programs are targeted to the population in combination of their identified Proxy Service Level, anticipated length of incarceration, and identified reentry needs.

- Inmates rated for a Low Service Level primarily receive Reentry Resource Guide information and recommendations for Reentry Workshops depending on their anticipated length of incarceration.
- Inmates rated for a Medium Service Level additionally may receive referrals for specific facility Reentry and Treatment Programs and consideration for Reentry Transition Planning and Reentry Case Management Services.
- Inmates rated for a High Service Level receive the most comprehensive interventions regardless of their anticipated length of incarceration to include all possible services and resources of written Reentry Resource Guides, referrals to Reentry Workshops and facility Reentry and Treatment Programs, Reentry Transition Planning, Reentry Case Management, and inclusion in the Reentry Collaborative Case Management Meetings.

# Reentry Services Overlap With Inmate Services Process Flow



## Reentry Services Based on Proxy Service Level and LOS

Intake Screening and Assessment	Service Level	SHORTER LOS <i>(Less than 1 Week)</i>	MEDIUM LOS <i>(1 Week—1 Month)</i>	LONGER LOS <i>(2–18 Months)</i>	RELEASE
		<b>MCDC</b> • DCA 600A Intake Information • DCA 600B Reentry Needs Screening	<b>Low</b>	Reentry Resource Information (MCDC Intake CM)	
<b>MCCF</b> • Reentry Services Orientation • DCA 600C/D Needs Assessment • DCA 600G Reentry Service Plan	<b>Medium</b>	Reentry Resource Information (MCDC Intake CM)	Reentry Resource Information (CSIII/SW) Reentry Workshops (CSIII/SW) Reentry Case Management (CSIII/SW)	Reentry Resource Information (CSIII/SW) Reentry Workshops (CSIII/SW) Reentry Case Management (CSIII/SW)	
	<b>High</b>	Reentry Resource Information (MCDC Intake CM, CSIII, SW) Reentry Case Management (CSIII/SW)	Reentry Resource Information (CSIII/SW) Reentry Workshops (CSIII/SW) Program Referrals (CSIII/SW) Reentry Case Management (CSIII/SW)	Reentry Resource Information (CSIII/SW) Reentry Workshops (CSIII/SW) Program Referrals (CSIII/SW) Reentry Case Management (CSIII/SW)	

## **Reentry Resource Guides**

The Reentry Resource Guides are topic specific documents with important resource and summary information for review and follow-up. The intent is to readily provide the most important and relevant resource and process information based on a range of common reentry needs. These Guides are a primary reentry service incorporated by MCDC Intake Staff as they complete Intake Interviews and Reentry Needs Screening and they are otherwise widely used with the Low Service Level Inmates at MCCF as they are included in Reentry Service Plans. These Guides are also accessible resources materials in our MCCF/MCDC Lobbies for families and visitors and truly for any Staff member to share with Inmates and other contacts as needed.

### **Topics Include:**

- Important Local Resources for Montgomery County, Prince George's County, and Washington DC
- Important Documents (ID/DL, Birth Certificate, Social Security Card)
- Community GED and Education Programs; Literacy Assistance
- Employment Support and Job Readiness; Apprenticeships
- Family, Children, and Parenting Resources; Child Support Modifications
- Financial Management and Education; Tax Information; Student Financial Aid
- Helpful Online Resources; MDCSL
- Housing Assistance; Emergency Services and Benefits Eligibility; Food; Clothing
- Medical Care; Healthcare Coverage; Care for Uninsured
- Mental Health and Substance Abuse Treatment Resources; Sober Housing
- Probation and Parole Offices; Legal Aid and Expungement Information
- Victim Resources; Domestic Violence

# **Reentry “Keys to Success” Workshops and Programs**

Reentry workshops and programs are available to both the pretrial and sentenced populations, and individuals are either referred from staff population based on individual needs or submit requests based on their own interests. The range of topics and curriculums provide information and guidance to address a number of reentry needs and discussions on personal experiences and behaviors. The number of sessions vary between single workshops and ongoing program groups based on the topic and related curriculums. Workshop and program facilitators are a varied compliment of Reentry Staff, Social Work Interns, CSII Case Managers, Contractors and Volunteers/Professionals from the community. Workshops and programs are scheduled based on identified Inmate need/interest as well as facilitator availability. These offerings are in addition to the broader spectrum of programs opportunities provided through within Mental Health Services and Inmate Services.

- **Carey Guides** (Curriculum Workbook and Discussions to Support Behavior Change)
- **Civil Legal Aid Clinics** (Good Samaritan Advocates; Understanding Processes and Policies; Assistance)
- **Conflict Resolution and Anger Management** (Conflict Resolution Center of Montgomery County)
- **Creating Healthy Bonds** (Family Services Inc; Parenting Skill and Clinical Support Group)
- **Expungements Workshop** (Maryland Legal Aid Bureau)
- **Financial Literacy** (Banking Basics, Understanding Credit, Positive Money Habits)
- **Literacy Tutoring** (Literacy Council of Montgomery County)
- **MVA Clinic** (MVA Representative Reviews Individual Driving Records and Reinstatement Requirements)
- **Parole and Probation Orientation** (DPSCS; Community Supervision Expectations and Procedures)
- **Reentry Circles Support Group** (Identity Inc; Reentry Discussion Group)
- **SMART Recovery for Addictions** (Self Management And Recovery Training)

## **Reentry Case Management**

Approximately two-thirds of the population within MCDC and MCCF are held as pretrial detainees awaiting court hearings and sentencing proceedings. This population does not maintain a projected release date that can be used for firm reentry planning, and in turn specific community referrals and services cannot easily be arranged without an established release date. Reentry needs of pretrial Inmates are primarily served through providing them tailored Reentry Resource Guide information as well as engaging them in specific Reentry Workshops related to their individual needs. Reentry Case Management services are provided to pretrial Inmates on a limited basis who present with higher service levels of risks and needs.

In contrast to the time frame challenges of reentry planning for the pretrial population, sentenced Inmates maintain a concrete projected release date that is used for specific reentry planning. All sentenced Inmates are reviewed for eligibility to receive Reentry Case Management provided by the Reentry Staff. Sentenced Inmates with active detainers and some pretrial cases are deferred as ineligible from Reentry Case Management Services, and on a case by case basis they may be provided Reentry Transition Planning as their identified service level and reentry needs indicate.

Reentry Case Management is considered the most comprehensive service approach with advantages of intensive and clinically oriented treatment engagement particularly with Inmates rated for a High or Medium Service Level and a longer period of incarceration. Following the initial Reentry Needs Screening, the Reentry Staff complete a Reentry Needs Assessment to capture a comprehensive psycho-social history and in-depth perspective on each Inmate client. With appropriate Releases of Information authorized, each Inmate's assigned Community Supervision Agent, family members, previous service providers are all consulted for input as part of the assessment and service process. Calculating the Inmate's rated Proxy Service Level, anticipated length of incarceration, and identified strengths and needs from the assessment process, a Reentry Service Plan is developed by the Reentry Staff with direct contributions of the individual Inmate and related contacts. In comparison to this comprehensive service approach for sentenced Inmates rated with High or Medium Service Levels, the scope and intensity of Reentry Case Management services is lessened for sentenced Inmates rated with Low Service Levels and particularly if they have a shorter anticipated length of incarceration.

## **Reentry Service Plan and** **Summary of Information for Release**

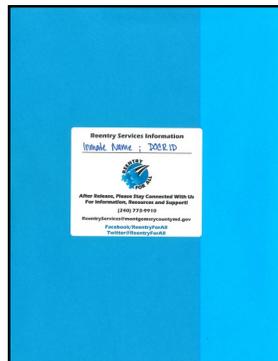
Within Reentry Case Management Services, an ultimate Reentry Service Plan serves as a final product reflecting the assessed needs and action strategies matched to address these needs. The Reentry Service Plan is developed by the respective Reentry Services Staff along with the individual Inmate to include action steps that each will take towards addressing their identified needs. The Reentry Services Staff will use their professional judgment to gauge the scope of each Reentry Service Plan to reflect reasonable action strategies based on the individual Inmate's rated Proxy Service Level and anticipated length of incarceration. The Reentry Plan Worksheet is a preparatory form that can be used as a tool to develop the formal Reentry Service Plan. It lists out the specific needs, goals, and strategies respective to the individual Inmate. This is not a required document to complete with every reentry client but it is readily used to help map out reentry strategies with anyone, especially for Inmates who are resistant or with limited insight. Depending on the Inmate's readiness, these frames can be layered or multiple worksheets used so that small steps are initially included to develop insight or commitment before branching out to more comprehensive strategies.

The Reentry Service Plan document is finalized and reviewed with the Inmate as part of the service closing and discharge process in the final days/weeks before their release. For continuity and communication support, Inmates are encouraged to share this document as needed after release to any service providers and resource Staff as a summary reflection of reentry services received during their incarceration. Prior to their release at the time the final document is reviewed with them, each Inmate receives a copy of their Reentry Service Plan and Reentry Services Staff also shares the document with other service providers and other contacts authorized by the Inmate.

Along with the Reentry Service Plan document, a Summary of Release Information is also included in the final document. On the back side of the Reentry Service Plan is the Release Information Summary that serves as a place where primary reentry and release information is consolidated and summarized for quick and easy reference. Such information includes specific follow up appointments and referral contact information as well as contact information for the Reentry Services Unit. This dual sided document is completed with each Inmate receiving Reentry Case Management Services; Inmates review and receive a copy in their final meetings with Staff prior to release and whenever possible this is also shared with family members as consent is provided.

## **Reentry Envelopes**

DOCR Reentry Staff provide Inmates with a designated Reentry Envelope (Blue, 8x11 Inch) as they complete final discharge plans. The Reentry Envelope contains specific summary and follow up information relating to the reentry services provided such as their Reentry Services Plan, Release Information Summary with follow up appointments and referral information, appropriate Reentry Resource Guides, and transportation itineraries to use upon release. Once Inmates receive their Reentry Envelope from Reentry Services Staff, each Inmate is responsible for keeping their own envelope privately on their person/in their property through their time of release. Each Inmate provided a Reentry Envelope is expected to have it in hand at the time of their final release so it is available for their immediate use and reference.

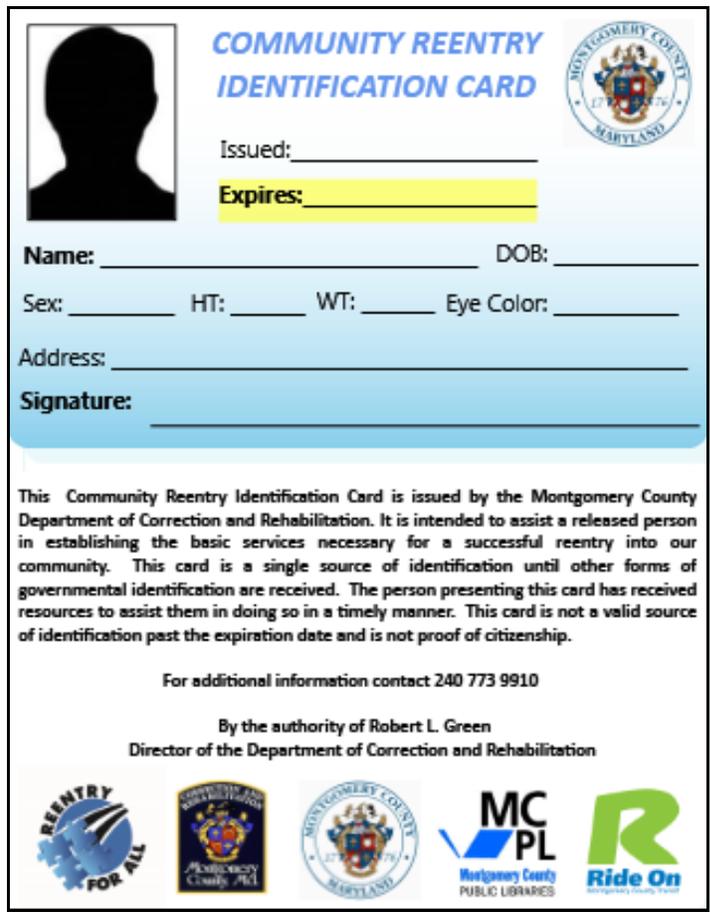


## **Social Security Cards and Birth Certificates**

The Reentry Services Staff are approved through a formal Memorandum of Understanding (MOU) with the Social Security Administration (SSA) to submit application materials and receive replacement Social Security Number (SSN) Cards for Inmates while incarcerated at the Montgomery County Correctional Facility without the Birth Certificate requirement. The terms of this MOU apply only to applications for replacement SSN cards by Inmates who are U.S. citizens and who are planned to be released from MCCF into the community or transferred to a half-way house (or other similar facility) within 120 days. The terms of this MOU do not apply to applications from non-U.S. citizens or from applicants who have used different SSNs, for requests for a new SSN or for changes to SSA records. Once an Inmate's SSN Card is received at MCCF, Reentry Services Staff secures each card and then coordinates the card being returned to the respective Inmate along with other reentry materials such as their Reentry ID Card and Reentry Envelope at the time of their final release. Reentry Services Staff similarly assist Inmates born in Maryland with obtaining a copy of their Birth Certificate by processing an Inmates application and fee with the local Division of Vital Records Office. The Birth Certificates obtained are provided to Inmates upon their release like the SSN Cards.

# **Community Reentry Identification Cards**

Obtaining a State Identification Card or Driver's License from the Motor Vehicle Administration is a common reentry need for Inmates who need replacement cards for the purposes of identification and transportation upon release. Since a direct process to obtain identification cards from the Motor Vehicle Administration does not currently exist, the Reentry Services Unit successfully established a Community Reentry Identification Card that serves an official Government Identification Card with the Montgomery County Seal that can be used in all formal circumstances just like a State Identification Card. This card is active for the first 60 days following an Inmate's release and includes both their photo as well as their release address for record. Additionally, the Community Reentry Identification Card is authorized by the Montgomery County Department of Transportation to serve as a bus pass for no-cost bus transportation throughout the County's Ride-On system. The card also serves as a Library Card for computer access in the Montgomery County Library System. The combination of providing an official identification card, library computer access, and transportation assistance is an invaluable support for Inmates recently released as they navigate the community and address remaining reentry needs.



The image shows a template for a Community Reentry Identification Card. It features a silhouette for a photo, the title 'COMMUNITY REENTRY IDENTIFICATION CARD', and the Montgomery County Seal. The form includes fields for 'Issued:', 'Expires:', 'Name:', 'DOB:', 'Sex:', 'HT:', 'WT:', 'Eye Color:', and 'Address:'. There is a 'Signature:' line. A disclaimer text explains the card's purpose and limitations. Contact information '240 773 9910' and the authority 'Robert L. Green, Director of the Department of Correction and Rehabilitation' are provided. Logos for 'REENTRY FOR ALL', 'Montgomery County Public Library', 'Montgomery County Seal', 'MC PL Montgomery County PUBLIC LIBRARIES', and 'Ride On Montgomery County Public' are at the bottom.

**COMMUNITY REENTRY IDENTIFICATION CARD**

Issued: \_\_\_\_\_

Expires: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Sex: \_\_\_\_\_ HT: \_\_\_\_\_ WT: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

This Community Reentry Identification Card is issued by the Montgomery County Department of Correction and Rehabilitation. It is intended to assist a released person in establishing the basic services necessary for a successful reentry into our community. This card is a single source of identification until other forms of governmental identification are received. The person presenting this card has received resources to assist them in doing so in a timely manner. This card is not a valid source of identification past the expiration date and is not proof of citizenship.

For additional information contact 240 773 9910

By the authority of Robert L. Green  
Director of the Department of Correction and Rehabilitation

REENTRY FOR ALL

MONTGOMERY COUNTY  
Public Library

MONTGOMERY COUNTY  
MARYLAND

MC PL  
Montgomery County  
PUBLIC LIBRARIES

Ride On  
Montgomery County Public

## **Reentry Tablets**

Montgomery County Correctional Facility has implemented a new reentry initiative to enhance services to the custodial population through the deployment of thirty Reentry Tablets. While tablet technology has already entered into correctional education classrooms, this pilot program supports a new foundation of contemporary corrections through bridging technology with reentry services and inmate programs as we demonstrate successful approaches throughout our maximum security facility. These Reentry Tablets are entirely grant funded through the Governor's Office of Crime Control and Prevention in Maryland with no cost to local tax payer dollars.

Inmates have a wide range of individual reentry needs that present with an even broader complexity of varying length of time in custody, recidivism risks, and personal readiness for change. As a staff tool used within both inmate program groups and individual reentry case management services, these tablets extend the service reach of reentry staff by providing important information, resources, and skill development modules directly to individual inmates. This increased access to services and information is a critical benefit as limited reentry staff resources cannot reach the full scope of needs and complexities of the entire custodial population.

American Prison Data Systems (APDS) hosts these Reentry Tablets and provides the highest security standards to ensure this technology is appropriately and safely used within the facility. These tablets are monitored 24 hours a day and both APDS and facility staff have direct control and monitoring oversight of them. Inmates do not have open access to the outside community or internet through these tablets, and every function of the tablet is deliberate and connected to individual and group settings.



## **Inmate Email Accounts**

The Reentry Services Staff assists Inmates in establishing professional email accounts to use for job search and community contacts following release as well as an additional means to provide them relevant reentry information digitally. After consent is provided by the Inmate and they have reviewed and received the Google Terms of Service information, Reentry Services Staff create a Gmail Account for them to use. Information is also provided to Inmates who are unfamiliar with how to use an email account or who can benefit from learning about all the features associated with a Gmail Account. Prior to release, Reentry Services Staff will digitally send the Inmate's *Reentry Services Plan* and *Release Information Summary* as well as other referral documents, information on community resources and services, and our Social Media contact information. Most recently Reentry Services Staff have initiated Post Release Follow Up Surveys via email connections.

## **Social Media Initiatives**

Recognizing social media platforms of Facebook and Twitter as contemporary and popular means of communication, the Reentry Services Unit developed online pages in reflection of our Reentry For All mantra. Our Facebook and Twitter accounts provide a unique opportunity for our Reentry Staff to stay connected with our Inmate customers as they are released and return to the community. Simultaneously we will continue to be a familiar and available resource for them and their families for helpful resource and service information. The intention is to both provide helpful information while also maintaining an open dialogue for feedback and support. Our Facebook and Twitter platforms will be publicized to our Inmate population and families as we fully support their engagement and comments.

The Reentry For All Facebook Page (<https://www.facebook.com/ReentryForAll>) and Twitter Account (<https://twitter.com/ReentryForAll> ; @ReentryForAll) were carefully developed in accordance with the established policy guidelines of the Montgomery County Administrative Procedures, as well as in full consultation with the Montgomery County Department of Technology Services IT Security Staff and Montgomery County Police Department.



***Facebook/ReentryForAll***



***Twitter@ReentryForAll***

## **RealCare Parenting and Baby Program**

The RealCare Parenting and Baby Simulation Class is a Certificate Program available for MCCF Inmates and primarily offered in the Youthful Offender Choices for Change Unit. The class includes 16 sessions of instruction, scheduled twice a week for eight weeks, and is facilitated by a Program Volunteer as well as Inmate Services Staff. The selected curriculum includes education on Infant and Baby Care as well as broader parenting topics such as Attachment, Brain Development, Nurturing, Education and Literacy Development, Recreation and Play, Parenting Styles, Finances, and Child Care.

A primary component of the RealCare Parenting Class is the Baby Simulation Experience where class participants are provided an opportunity to 'parent' and care for an infant that very closely simulates a real child. Class parents are connected with their baby for a designated time frame of 24-48 hours and are responsible for feeding, diapering, comforting, and otherwise caring for the baby based on responding to pre-programmed baby behavior. The parent's responses and the baby's experience are digitally recorded and summarized in a report to review at the end of the parenting time frame. This experience provides class parents a valuable first-hand experience in caring for a baby that incorporates education lessons from the class. Upon completion of both the class sessions and simulated baby care experience, participants will receive a Program Certificate of Completion.



## **Reentry Community Program Partnerships**

### **Community Supervision: Probation and Parole**

<http://www.dpscs.state.md.us/agencies/dpp.shtml>

Reentry Services Staff and Supervision Agents work collaboratively to exchange case information, develop Reentry Service Plans inclusive of Probation Conditions, and prepare for the transition from institution to community by reviewing reporting instructions and reentry plans. Agents also provide a monthly Supervision Orientation to the population to present an overview of processes and expectations as well as incorporating reentry services and plans in with community supervision.

### **Conflict Resolution Center of Montgomery County**

<http://www.crcmc.org>

Reentry Mediation plays a direct role addressing various reentry needs of the returning population as well as reducing recidivism following releases. The Conflict Resolution Center of Montgomery County is an established partner of MCCF Reentry Services through regular attendance at our Reentry Collaborative Case Management Meetings as well as through individual referrals from our Reentry Services Staff, CRCMC connects with returning individuals to engage them in addressing various relationship scenarios in support of their reentry needs.

### **Healthcare Enrollments with the Capital Region Connector Entity**

<http://capitalhealthconnection.org>

Beginning in March 2014, DOCR partnered with HHS and the Capital Region Connector Entity to enroll eligible inmates in Maryland Medicaid for healthcare coverage. Over the course of this initiative to date, typically three Navigators report to MCCF twice each week to enroll eligible individuals the Reentry Services Staff have screened. These performance outcomes are recorded and reviewed regularly. Through 2014, a total of 1221 inmates were screened and of this cohort 403 reported already having existing healthcare coverage, 304 were eligible for Maryland Medicaid, 286 were enrolled in Maryland Medicaid, 39 were eligible but not interested in enrolling, and 189 were found to be ineligible based on citizenship, residency, and other requirements. Based on Navigator staffing availability, this partnership and enrollment services will continue and ultimately expand to include outreach to both MCCF and MCDC populations as well as visiting family and community members.

**Hope Restored Inc.**<http://www.hoperestoredinc.org>

Hope Restored is a non-profit organization focused on reducing recidivism, and personal hopelessness, by providing access to information to individuals, and families, in need of knowing what options are available to them to live a life full of Hope. Services in the community include referrals to supportive services, assisting with securing Government issued Identification Cards, Mentoring "At-risk" Persons, and highlighting 'felon friendly' employers. MCCF Reentry Staff provide Hope Restored Inc. referrals to assist individuals with transitional community supports following release.

**Literacy Council of Montgomery County**<http://www.literacycouncilmcmd.org>

In identifying literacy as a reentry need for a portion of the population, Reentry Services and the Literacy Council of Montgomery County started a new Literacy Tutoring Pilot Program to assist inmates with weekly tutoring support who read at the 5<sup>th</sup> grade level or below. Individual tutors are assigned to work with inmates for approximately two hours each week at MCCF and then ideally continue with tutoring in the community once the inmate has been released.

**Montgomery County Coalition for the Homeless (MCCH)**<http://www.mcch.net>

Montgomery County Coalition for the Homeless (MCCH) provides solutions to end homelessness in Montgomery County. Their vision is to build a community where everyone has a safe, stable and affordable place to call home. Representatives from MCCH receive individual referrals from the Reentry Services Staff and also regularly attend our CCM Meetings. Our Reentry Services Staff also has access to update and use the established Homeless Management Information System (HMIS) as the centralized electronic data collections system and common access point for homeless services in the County.

**Social Security Administration**<http://ssa.gov>

The Reentry Services Staff are approved through a formal Memorandum of Understanding (MOU) with the Social Security Administration (SSA) to submit application materials and receive replacement Social Security Number (SSN) Cards for Inmates while incarcerated at the Montgomery County Correctional Facility without the Birth Certificate requirement.

## **Reentry MCCF/DOCR Program Partnerships**

### **Choices For Change (CFC)**

The Choices For Change (CFC) program is based upon an established curriculum of Carey Guides (<http://www.careygrouppublishing.com>). Utilizing evidence-based practices, the Carey Guides were developed by corrections professionals working with offenders under various levels of criminal justice supervision. The Carey Guides provide a method for staff to assist offenders in identifying their criminogenic needs. This process enables offenders to recognize and begin to understand both personal and environmental factors which have contributed to their criminal and anti-social behavior. By working through various exercises, referred to as “Tools”, offenders can learn the skills they need in order to make positive changes in the future.

### **Health and Human Services Outreach Office**

<http://www.montgomerycountymd.gov/hhs>

The Medical Assistance Outreach Office at MCCF is an extension of the Montgomery County Department of Health & Human Services Office of Eligibility and Support Services Medical Assistance Outreach Division. The purpose of this office is to serve as a liaison between the Family Investment Administration (FIA) Programs and special needs population. These programs include Medical Assistance Program, Food Stamps Program and Temporary Disability Assistance Program. A fulltime Benefits Specialist is designated to the eligible Inmate populations to ensure that Medical Assistance, Food Stamps and Cash Benefits are established on release date as well as to help and direct inmates in establishing or re-establishing Social Security Administration benefits.

### **Identity Youth Services**

<http://www.identity-youth.org>

Identity provides a Reentry and Rehabilitation Support Program at MCCF to support youthful inmates under 25 years of age with a broad range of services to engage youth in interactive skill-building exercises that provide them with the tools and resources necessary to reenter society upon release. Identity’s MCCF Program Coordinator provides programming that supports a safe and secure environment, and opportunities for Inmates’ self-improvement. Services include: pre-placement orientation for new Inmates, wellness workshops, parenting programs, interpretation assistance, and case

management support for inmates' families. Identity's objectives are to assist with rehabilitation, help inmates to develop and maintain healthy relationships with their families during incarceration, and provide opportunities for inmates to acquire skills to sustain productive lives upon their reentry. Once released, participants can maintain connections to Identity through their community office locations to receive additional program and referral support to include GED classes, job readiness, and counseling services.

### **Jail Addiction Services (JAS)**

JAS is a program of Montgomery County's Health and Human Services and in partnership with the Department of Corrections and Rehabilitation offers Addiction Treatment and Education to male and female Inmates at MCCF. Participants reside in therapeutic housing units separate from the general population in MCCF. Treatment involves an eight (8) week education phase and an ongoing aftercare phase. Therapeutic activities include task, education and therapy groups, community meetings, peer counseling, self-help meetings and cognitive behavior skill-building.

### **Model Learning Center (MLC) and Montgomery College**

Montgomery College hosts the Model Learning Center (MLC) at MCCF and assists the population by providing the opportunity to complete the requirements for an MCPS high school diploma, enhance workplace skills, or learn to speak English as a second language. As an Official 2014 GED Test site, the MLC provides qualified individuals the opportunity to earn a GED diploma while incarcerated. Three times per year the MLC assists individuals interested in attending Montgomery College in the community with the application, pre-placement testing, and admissions process. Meeting individual education goals and building bridges to education services in the community are the primary goals of the MLC.

### **Pre Release Center– Community Corrections Division of DOCR**

The Pre Release Center (PRC) is a 171-bed facility that provides evidenced-based transitional services to soon-to-be released sentenced and incarcerated adults from MCCF who are returning to Montgomery County and the larger Washington metropolitan area. Participants are released from incarceration with employment, treatment, family support, and the program saves taxpayer money, reduces institutional crowding, and reduces recidivism and victimization rates. Reentry Services Staff

assists in providing any reentry needs assessment and service plan information for individuals initially served at MCCF but later accepted to participate at PRC. If a PRC participant is returned to MCCF via Program Revocation or Administrative removal, MCCF Reentry Services Staff coordinates with the previous PRC Case Manager to bridge the transition and share relevant reentry plan information.

### **Reentry Employment Development Endeavor (REDE)**

Through specialized projects and long term initiatives, the REDE Program assists the MCCF population with an opportunity to develop employment skills in a simulated workplace environment so they can rapidly engage in sustainable lawful employment upon release. The positive work habits and skills learned while in the program provides a foundation for successful employment behaviors and experience upon returning to the community. Over the years the REDE Program has led initiatives to include a Bakery Program, Digital Imaging Shop, and most recently a Library Book Repair Program.

### **Worksource Montgomery— American Job Center (One Stop)**

<http://worksourcemontgomery.com>

The American Job Centers are Montgomery County's "One Stop Career Center" where state, local, and county organizations work together to provide employment and training assistance to job seekers in one place. Worksource Montgomery provides career resources, computers, workshops, and access to career fairs and recruitment events. These services are provided at two local community offices as well as at MCCF through the REBOUND Program, which supports the unique needs and considerations of offenders. MCCF's American Job Center provides an intensive curriculum of both job readiness and life skills classes in combination with other program supports and volunteer engagement. Participants gain hard and soft skills, interview preparations, resumes and other important documents prior to release as well as an opportunity to submit applications through the new Apploi System.

### **Volunteers**

Reentry programs and services are supported through the assistance of several trained volunteers as well as other non-profit partnerships to include Good Samaritan Advocates, Maryland Legal Aid Bureau, and faith based organizations.

Montgomery County Department of Correction and Rehabilitation  
*Detention Services Division*



***Reentry Services Unit***

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