

MEMORANDUM

June 15, 2018

TO: County Council

FROM: Amanda Mihill, Legislative Attorney *AMihill*

SUBJECT: Expedited Bill 25-18, Health and Sanitation – Special Needs Housing - Renaming

PURPOSE: Introduction – no Council votes required

Expedited Bill 25-18, Health and Sanitation – Special Needs Housing - Renaming, sponsored by Lead Sponsor Council President Riemer at the request of the County Executive, is scheduled to be introduced on June 19, 2018. A public hearing is tentatively scheduled for July 10 at 1:30 p.m.

Bill 25-18 would change the name of the Special Needs Housing Unit within the Department of Health and Human Services to more accurately reflect the services provided; modernize the County Code by updating the recently changed names of state and local programs and clarify the boards, committees, and commissions to which the Department provides staff support; and generally amend County law governing the Department.

This packet contains:	<u>Circle #</u>
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Expedited Bill No. 25-18
Concerning: Health and Sanitation --
Special Needs Housing - Renaming
Revised: 6/12/2018 Draft No. 1
Introduced: June 19, 2018
Expires: December 19, 2019
Enacted: [date]
Executive: [date signed]
Effective: [date takes effect]
Sunset Date: None
Ch. [#], Laws of Mont. Co. [year]

COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

Lead Sponsor: Council President at the request of the County Executive

AN EXPEDITED ACT to:

- (1) change the name of the Special Needs Housing Unit within the Department of Health and Human Services to more accurately reflect the services provided;
- (2) modernize the County Code by updating the recently changed names of state and local programs and clarify the boards, committees, and commissions to which the Department provides staff support; and
- (3) generally amend County law governing the Department.

By amending

Montgomery County Code
Chapter 2, Administration
Section 2-42A

Chapter 15, Eating and Drinking Establishments
Section 15-9

Chapter 23A, Group Homes
Section 23A-3

Chapter 24, Health and Sanitation
Sections 24-34 and 24-65

Boldface	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

The County Council for Montgomery County, Maryland approves the following Act:

29 * * *

30 **15-9. Food service manager; responsibility[,]; certification; licensee's**
31 **responsibility.**

32 * * *

33 (b) Unless otherwise provided by executive regulation, the [State] Maryland
34 Department of Health [and Mental Hygiene] or its successor certifies
35 food service managers for purposes of this [chapter] Chapter. A facility
36 under the immediate control of a manager holding a state certificate
37 complies with [section] Section 15-8(b). The [executive] County
38 Executive may modify or supersede the State certification program by
39 executive regulation. The [executive] Executive must establish criteria
40 in executive regulation for renewal of a certificate.

41 * * *

42 **23A-3. Applicability of [chapter] Chapter.**

43 This Chapter does not apply to a:

44 * * *

45 (f) group home for developmentally disabled adults which is licensed by the
46 [state] Maryland Department of Health [and Mental Hygiene]; or

47 * * *

48 **24-34. Mental Health Advisory Committee—Established; composition;**
49 **appointment; terms; ex officio members.**

50 * * *

51 (b) The Committee has 19 voting members and at least 3 nonvoting ex
52 officio members.

53 (1) The voting members are:

54 (A) 7 individuals selected from or representing:

55 * * *

56 (x) the [County Office] Area Agency on Aging;

57 * * *

58 **24-65. Members.**

59 * * *

60 (b) The Executive must appoint the following to serve as [ex-officio] ex
61 officio members:

62 * * *

63 (2) Chief of [Special Needs Housing] Services to End and Prevent
64 Homelessness of the Department of Health and Human Services;

65 * * *

66 **Sec. 2. Transition.**

67 Any regulation that implements a function or describes the duties assigned to
68 the Chief of Special Needs Housing by this Act continues in effect but any reference
69 to the Chief of Special Needs Housing must be treated as a reference to the Chief of
70 Services to End and Prevent Homelessness.

71 **Sec. 3. Expedited Effective Date.**

72 The Council declares that this legislation is necessary for the immediate
73 protection of the public interest. This Act takes effect on the date on which it becomes
74 law.

LEGISLATIVE REQUEST REPORT

Expedited Bill 25-18

Health and Sanitation – Special Needs Housing - Renaming

DESCRIPTION: Expedited Bill 25-18 would revise Chapters 2, 15, 23A, and 24 to change the name of the Special Needs Housing unit within the Department of Health and Human Services, to reflect the name changes of state and county programs, and make other clarifying and stylistic changes.

PROBLEM: The name Special Needs Housing does not clearly describe the work done by the services area; Services to End and Prevent Homelessness is more accurate. Other program name changes were needed to reflect changes made by the state over time since the statutes were originally enacted.

GOALS AND OBJECTIVES: Modernizing the County Code and clarifying the name of the programs that the County provides to end and prevent homelessness

COORDINATION: Office of the County Attorney and Department of Health and Human Services

FISCAL IMPACT: To be requested.

ECONOMIC IMPACT: To be requested.

EVALUATION: To be requested.

EXPERIENCE ELSEWHERE: To be researched.

SOURCE OF INFORMATION: Amy DiBiasio, Office of the County Attorney
Leslie Frey, Department of Health and Human Services

APPLICATION WITHIN MUNICIPALITIES: N/A

PENALTIES: N/A




OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

May 29, 2018

TO: Hans Riemer, President
County Council

FROM: Isiah Leggett 
County Executive

SUBJECT: Proposed Legislation Regarding the Name of Special Needs Housing in the
Department of Health and Human Services

I am writing to request Council approval of the attached bill. This bill amends County law to change the name of the service area within the Department of Health and Human Services from "Special Needs Housing" to "Services to End and Prevent Homelessness." The proposed name more accurately reflects the work of the service area related to addressing homelessness.

Since 2003, the service area addressing the needs of this population has been named Special Needs Housing in both County Code and regulations. Since Ms. Amanda Harris has become Chief of this service area, she has undertaken a re-organization of the unit. Renaming the service area to "Services to End and Prevent Homelessness" complements the reorganization and more clearly describes the functions of the service area and the population it serves. The Fiscal Impact Statement is attached reflecting no changes in revenue and expenditure associated with this proposed bill.

If you have any questions, please contact Ms. Amanda Harris, Chief, Special Needs Housing, Department of Health and Human Services, at 240-777-1179 or amanda.harris@montgomerycountymd.gov.

Attachments

c: Amanda Harris, Chief, Special Needs Housing

**Fiscal Impact Statement
Expedited Bill XX-18**

**Health and Human Services – Special Needs Housing Division Name Change – Services to
End and Prevent Homelessness**

1. Legislative Summary

Expedited Bill XX-18, introduced at the request of the County Executive, changes the name of the Special Needs Housing Division within the Department of Health and Human Services to Services to End and Prevent Homelessness. The change is requested to better reflect the work performed by the division in serving clients who are homeless or at risk of becoming homeless.

The bill also makes technical changes to the County Code to update the recently changed name of the Maryland Department of Health and other local entities, as well as to include recently created commissions in the list of entities supported by the Department.

2. An estimate of changes in County revenues and expenditures regardless of whether the revenues or expenditures are assumed in the recommended or approved budget. Includes source of information, assumptions, and methodologies used.

To change the name of the Special Needs Housing Division is estimated to cost approximately \$5,000 to reprint business cards and brochures as needed. This cost can be absorbed within the Department's FY19 appropriation. There will not be an operational impact for the Department in implementing this name change. There is no anticipated impact on revenues.

3. Revenue and expenditure estimates covering at least the next 6 fiscal years.

Not applicable. See #2.

4. An actuarial analysis through the entire amortization period for each bill that would affect retiree pension or group insurance costs.

Not applicable.

5. An estimate of expenditures related to County's information technology (IT) systems, including Enterprise Resource Planning (ERP) systems.

Not applicable. No additional expenditures for IT or ERP systems would be necessary.

6. Later actions that may affect future revenue and expenditures if the bill authorizes future spending.

Not applicable. The bill does not authorize future spending.

7. An estimate of the staff time needed to implement the bill.

Changing the name of the Special Needs Housing Division will not require additional staff time.

8. An explanation of how the addition of new staff responsibilities would affect other duties.

Not applicable. See #7.

9. An estimate of costs when an additional appropriation is needed.

See #2.

10. A description of any variable that could affect revenue and cost estimates.

Not applicable.

11. Ranges of revenue or expenditures that are uncertain or difficult to project.

Not Applicable.

12. If a bill is likely to have no fiscal impact, why that is the case.

See #2.

13. Other fiscal impacts or comments.


Not applicable.

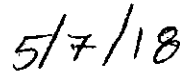
14. The following contributed to and concurred with this analysis:

Amanda Harris, Chief, Special Needs Housing/Services to End and Prevent Homelessness, DHHS

Erik Rickford, DHHS

Joshua Watters, OMB


Jennifer A. Hughes, Director
Office of Management and Budget


Date

Economic Impact Statement
Bill ##-##, No Title

Background: This legislation changes the name of the Special Needs Housing unit to the Services to End and Prevent Homelessness unit within the Department of Health and Human Services (DHHS). The change will more accurately reflect the services that are provided in DHHS. The legislation also amends the County Code by updating the names of other state and local programs.

1. The sources of information, assumptions, and methodologies used.

There are no sources of information, assumption, or methodologies used by the Department of Finance in the preparation of the economic impact statement.

2. A description of any variable that could affect the economic impact estimates.

There are no variables that could affect the economic impact estimates.


3. The Bill's positive or negative effect, if any on employment, spending, savings, investment, incomes, and property values in the County.

Bill ##-## has no economic impact on the County's employment, spending, savings, investment, incomes, and property values.

4. If a Bill is likely to have no economic impact, why is that the case?

Bill ##-## has no economic impact because it only changes the name of the Special Needs Housing Unit with DHHS and reflects the name changes of other state and county programs.

5. The following contributed to or concurred with this analysis: David Platt and Rob Hagedoorn, Finance;



Alexandre Espinosa, Director
Department of Finance

4/20/2018
Date