

## **Airpark Liaison Committee Meeting January 29, 2003**

### **Members Present**

Wendy Carter  
Nancy Shenk  
Marc Atz  
Howard Layer  
William Stone  
Ralph Wilson  
Donald Gray  
Anne Root  
Nancy Sturgeon

### **Members Absent**

Monty Lilley  
Anne Swain  
Rosemary Arkoian  
Eugene Casey  
Gus McCleod  
Glen McLeod

### **Guests**

John Luke, Revenue Authority Business Manager

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The meeting was called to order by the Chair, Howard Layer at 4:10 p.m.

### **Committee Reappointment**

Howard Layer informed the members present that the Committee's term had expired in October 2002, and that the purpose of the meeting was to decide whether or not the Committee desired to continue. He stated that the Liaison Committee had provided over the years, a valuable forum for communication between the community/homeowners associations and the Airpark. Mr. Layer asked the members who were present to comment and state their recommendation as to whether the Committee should continue or disband. Committee members decided to request another term and to continue their representation. Council Representative, Ralph Wilson asked Howard Layer to write a letter requesting Council's approval for the Committee reappointment.

**Note:** Anne Swain and Rosemary Arkoian could not attend the meeting but informed Council Staff that they would like the Committee to be reappointed. Glen McCleod informed Council Staff that he is resigning.

Three positions (2 representatives of Geographic Area and 1 representative of business at the Airpark) are vacant.

### **Other Business/Information**

Wendy Carter, Airpark Manager, briefed the Committee on Airpark Security.

- The Federal Government has not developed any recommendation on mandates for General Aviation Airports.
- The Maryland Airport Managers Association has been meeting to develop a set of guidelines for the state of Maryland.
- Pilots are required to have in their possession a pilot license and government issued picture ID (driver's license passport, etc.); however, these documents are not required to be checked at the airport.

Marc Atz, Director of the Revenue Authority, discussed recent improvements at the Airpark. The Airport Layout Plan was approved in June 2002.

Nancy Sturgeon, representative from the Planning Board (replacing Nellie Maskal) in Community Planning, briefed the Committee on the upcoming Gaithersburg and Vicinity Master Plan. Ms. Sturgeon agreed to do a presentation at a future meeting on the Gaithersburg Master Plan and will ask Fred Boyd of Community Planning, to do a presentation on the Upper Rock Creek Master Plan.

Anne Root introduced herself as the new representative (replacing James Simkins) from the Department of Public Works and Transportation (DPWT).

Meeting adjourned at 4:45 p.m.