

Resolution No:	<u>17-1114</u>
Introduced:	<u>May 22, 2014</u>
Adopted:	<u>May 22, 2014</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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By: County Council

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**SUBJECT:** Approval of the Montgomery County Portion of the FY 2015 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2015 Planning Activities Workprogram

**Background**

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2015 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 8, 9, and 10, 2014.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2015 Operating Budget in the amounts shown below.

**Part I. Administration Fund**

	<b>M-NCPPC Jan 2014 Request</b>	<b>Council Changes</b>		<b>Distribution of Non- Departmental Labor Costs (Note 1)</b>	<b>OPEB Adjustments (Note 2)</b>	<b>Council Approved Expenditures</b>
		<b>Additions</b>	<b>Subtractions</b>			
Commissioners' Office	1,203,020			36,257		1,239,277
<b>Planning Department</b>						
Planning Director's Office	760,070			18,039		778,109
Management Services	2,088,354		(27,000)	50,397		2,111,751
Functional Planning & Policy	2,569,393			57,871		2,627,264
Area 1	1,698,868		(50,000)	52,899		1,701,767
Area 2	1,976,926			63,964		2,040,890
Area 3	2,024,259			66,081		2,090,340
Dev. Applications & Regulatory Coordination	767,311			52,937		820,248
Center for Research & Information Systems	-					-
Information Technology and Innovation	3,284,810		(100,000)	52,749		3,237,559
Research and Special Projects	1,399,153			25,476		1,424,629
Support Services	1,906,100		(167,800)	742	-	1,739,042
<b>Subtotal Planning</b>	<b>18,475,244</b>	<b>-</b>	<b>(344,800)</b>	<b>441,155</b>	<b>-</b>	<b>18,571,599</b>
<b>Central Administrative Services</b>						
Department of Human Resources and Management	1,985,804			44,269		2,030,073
Department of Finance	2,988,299			87,216		3,075,515
Legal Department	1,456,846			52,120		1,508,966
Merit System Board	80,914			1,896		82,810
Office of Internal Audit	194,354			4,924		199,278
Support Services	536,957			-		536,957
<b>Subtotal Central Administrative Services</b>	<b>7,243,174</b>	<b>-</b>		<b>190,425</b>	<b>-</b>	<b>7,433,599</b>
<b>Non-departmental (OPEB)</b>	<b>2,446,899</b>			<b>(667,837)</b>	<b>(313,552)</b>	<b>1,465,510</b>
<b>Total Admin Fund</b>	<b>29,368,337</b>	<b>-</b>	<b>(344,800)</b>	<b>-</b>	<b>(313,552)</b>	<b>28,709,985</b>

**Note 1:** The M-NCPPC Proposed Budget for FY15 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. Labor negotiations are almost concluded and this adjustment distributes the non-departmental budget authority to the applicable division. This only applies to the tax supported funds.

**Note 2:** OPEB costs (both pre-funding and pay-go) were decreased as a result of the Commission converting to the Employee Group Waiver Plan plus Wrap plan.

**Part II. Park Fund**

	M-NCPPC Jan 2014 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	OPEB Adjustments (Note 2)	Council Approved Expenditures
		Additions	Subtractions			
Director of Parks	1,128,956			30,788		1,159,744
Public Affairs & Community Partnerships (Note 3)	2,244,489	34,000	(50,000)	57,158		2,285,647
Management Services	1,697,698		(3,000)	45,192		1,739,890
Information Technology & Innovation	1,987,023		(100,000)	27,705		1,914,728
Park Planning and Stewardship (Note 3)	3,498,173	56,650	(24,021)	102,892		3,633,694
Park Development	2,976,157		(1,000)	146,594		3,121,751
Park Police (Note 3)	14,003,644	36,400	(51,740)	319,044		14,307,348
Horticulture, Forestry & Environmental Education	7,677,866		(3,000)	207,637		7,882,503
Facilities Management	10,887,913		(64,335)	266,998		11,090,576
Northern Parks	9,102,127		(95,197)	217,409		9,224,339
Southern Parks (Note 4)	12,726,373	75,000	(86,460)	306,423		13,021,336
Support Services	11,288,270		(377,045)	-		10,911,225
<b>Subtotal Park Operations</b>	<b>79,218,689</b>	<b>202,050</b>	<b>(855,798)</b>	<b>1,727,840</b>	<b>-</b>	<b>80,292,781</b>
Non-departmental	7,475,209			(1,727,840)	(1,012,949)	4,734,420
Debt Service	5,142,738			-		5,142,738
<b>Total Expenditures</b>	<b>91,836,636</b>	<b>202,050</b>	<b>(855,798)</b>	<b>-</b>	<b>(1,012,949)</b>	<b>90,169,939</b>

**Note 1:** The M-NCPPC Proposed Budget for FY15 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. Labor negotiations are almost concluded and this adjustment distributes the non-departmental budget authority to the applicable division. This only applies to the tax supported funds.

**Note 2:** OPEB costs (both pre-funding and pay-go) were decreased as a result of the Commission converting to the Employee Group Waiver Plan plus Wrap plan.

**Note 3:** \$127,050 addition is to expand deer management, reflected as additions in Public Affairs, Park Planning and Park Police.

**Note 4:** \$75,000 addition for snow removal on Capital Crescent Trail

**Part III. Grants**

	M-NCPPC Jan 2014 Request	Council Changes	Distribution of Non- Departmental Labor Costs (Note 1)	OPEB Adjustments (Note 2)	Council Approved Expenditures
Admin Fund Future Grants	150,000	-			150,000
Park Fund Future Grants	400,000	-			400,000
<b>Total Expenditures</b>	<b>550,000</b>	<b>-</b>			<b>550,000</b>

**Part IV. Self Supporting Funds**

	M-NCPPC Jan 2014 Request	Council Changes			OPEB Adjustments (Note 2)	Council Approved Expenditures
Enterprise Fund	8,682,675	-			(42,758)	8,639,917
Property Management Fund	1,026,320	-				1,026,320
<b>Total Expenditures</b>	<b>9,708,995</b>	<b>-</b>		<b>-</b>	<b>(42,758)</b>	<b>9,666,237</b>

**Part V. Advanced Land Acquisition Debt Service Fund**

	M-NCPPC Jan 2014 Request	Council Changes			OPEB Adjustments (Note 2)	Council Approved Expenditures
Advance Land Acquisition Debt Service	282,860	-	-	-	-	282,860
<b>Total Expenditures</b>	<b>282,860</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>282,860</b>

**Part VI. Internal Service Fund**

	M-NCPPC Jan 2014 Request	Council Changes			OPEB Adjustments (Note 2)	Council Approved Expenditures
Risk Management Fund	3,783,629	-			(3,908)	3,779,721
Capital Equipment Fund	1,359,743	-			(1,990)	1,357,753
<b>Total Expenditures</b>	<b>5,143,372</b>	<b>-</b>		<b>-</b>	<b>(5,898)</b>	<b>5,137,474</b>

**Part VII. Special Revenue Fund**

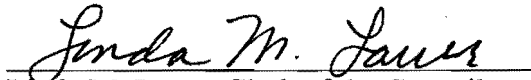
	M-NCPPC Jan 2014 Request	Council Changes			OPEB Adjustments (Note 2)	Council Approved Expenditures
Park Activities	1,849,045	-				1,849,045
Planning Activities	3,895,204	-				3,895,204
<b>Total Expenditures</b>	<b>5,744,249</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,744,249</b>

**Note 2:** OPEB costs (both pre-funding and pay-go) were decreased as a result of the Commission converting to the Employee Group

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2015 budget.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2015 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2015. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2015 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2014; (3) the program was included in the FY 2015 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2015. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$866,800 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates \$2,828,555 from the Water Quality Protection Fund, which consists of \$360,400 to the Planning Department and \$2,468,155 to the Department of Parks for expenses incurred to perform the following activities:
- Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.
9. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.

  
Linda M. Lauer, Clerk of the Council

