

Resolution No.:	<u>18-153</u>
Introduced:	<u>May 21, 2015</u>
Adopted:	<u>May 21, 2015</u>

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of the Montgomery County Portion of the FY 2016 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2016 Planning Activities Work Program

Background

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2016 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the work program for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 14, 15, and 16, 2015.

Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2016 Operating Budget in the amounts shown below.

Part I. Administration Fund					
	M-NCPPC Jan 2015 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Commissioners' Office	1,257,274			20,235	1,277,509
Planning Department					
Planning Director's Office	935,121			12,659	947,780
Management Services	2,236,045			28,182	2,264,227
Functional Planning & Policy	2,871,945			37,787	2,909,732
Area 1	1,461,200			34,907	1,496,107
Area 2	2,186,661			39,191	2,225,852
Area 3	2,081,314			43,218	2,124,532
Dev. Applications & Regulatory Coordination	945,525			34,130	979,655
Information Technology and Innovation (Note 2)	3,372,376		(80,000)	32,538	3,324,914
Research and Special Projects	1,233,144			17,345	1,250,489
Support Services (Note 3)	1,940,772		(119,268)	-	1,821,504
Subtotal Planning	19,264,103	-	(199,268)	279,957	19,344,792
Central Administrative Services					
Department of Human Resources and Management (Note 4)	2,035,210		(53,074)	27,490	2,009,626
Department of Finance (Note 5)	3,188,071		(59,874)	48,537	3,176,734
Legal Department (Note 6)	1,453,165		(14,384)	29,102	1,467,883
Merit System Board	69,769			1,011	70,780
Office of Internal Audit	197,139			3,794	200,933
Support Services	623,857			-	623,857
Subtotal Central Administrative Services	7,567,211	-	(127,332)	109,934	7,549,813
Non-departmental	2,111,609			(410,126)	1,701,483
Total Admin Fund	30,200,197	-	(326,600)	-	29,873,597

Note 1: The M-NCPPC Proposed Budget for FY16 contained budgeted labor cost targets in the Non-Departmental Account pending collective bargaining negotiations. They are redistributed in this resolution to the applicable division. This only applies to the tax supported funds.

Note 2: \$80,000 transfer to Capital Equipment ISF eliminated.

Note 3: \$119,268 of MRO building repairs not approved.

Note 4: Eliminate restoration of HR position (\$34,880), reduce funding for Leadership training (\$9,097), reduce funding for labor counsel (\$9,097)

Note 5: Increase salary lapse in budget (\$59,874)

Note 6: Reduce available funding for outside counsel and/or professional services (\$14,384)

Part II. Park Fund					
	M-NCPPC Jan 2015 Request	Council Changes		Distrib. Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Director of Parks (Note 15)	1,328,751		(9,594)	18,509	1,337,666
Public Affairs & Community Partnerships (Notes 11, 13 & 15)	2,561,756		(169,437)	36,429	2,428,748
Management Services (Note 15)	1,564,308		(10,655)	23,624	1,577,277
Information Technology & Innovation (Notes 12 & 15)	2,307,964		(136,391)	18,245	2,189,818
Park Planning and Stewardship (Notes 13, 14, 15 & 16)	4,541,398		(295,494)	67,100	4,313,004
Park Development (Notes 10 & 15)	3,455,112		(105,895)	83,770	3,432,987
Park Police (Notes 7, 9 & 15)	14,171,739		(360,183)	246,182	14,057,738
Horticulture, Forestry & Environmental Education (Notes 13 & 15)	8,220,641		(66,939)	127,125	8,280,827
Facilities Management (Notes 8, 15 & 16)	11,673,073		(303,874)	164,117	11,533,316
Northern Parks (Notes 13, 15 & 16)	9,864,642		(316,457)	122,822	9,671,007
Southern Parks (Note 15)	13,055,037		(161,457)	184,049	13,077,629
Support Services (Notes 15 & 16)	11,119,824		(857,586)	-	10,262,238
Subtotal Park Operations	83,864,245	-	(2,793,962)	1,091,972	82,162,255
Non-departmental	6,429,519			(1,091,972)	5,337,547
Debt Service	5,059,085			-	5,059,085
Total Expenditures	95,352,849	-	(2,793,962)	-	92,558,887

Note 1: The M-NCPPC Proposed Budget for FY16 contained budgeted labor cost targets in the Non-Departmental Account pending collective bargaining negotiations. They are redistributed in this resolution to the applicable division. This only applies to the tax supported funds.

Note 7: Database administration for Park Police not funded

Note 8: Improved security surveillance in Parks facilities not funded.

Note 9: Alternative deer management resulted in reduced costs.

Note 10: Increased CIP implementation not funded.

Note 11: Website upgrade; promotional advertising not funded.

Note 12: Desktop virtualization not funded.

Note 13: On time opening of Woodlawn Barn not funded.

Note 14: Expanded archaeological programming not funded.

Note 15: Increases to Other Services & Charges, Supplies & Materials, Overtime, Capital Outlay not approved. Increase to salary lapse.

Note 16: Reductions to gasoline, postage, performance recognition awards. Delayed hiring of OBI positions. Increases to CIP chargebacks.

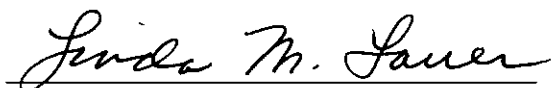
Part III. Grants					
	M-NCPPC Jan 2015 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
Admin Fund Future Grants	150,000	-			150,000
Park Fund Future Grants	400,000	-			400,000
Total Expenditures	550,000	-			550,000
Part IV. Self Supporting Funds					
	M-NCPPC Jan 2015 Request	Council Changes			Council Approved Expenditures
Enterprise Fund	8,631,262	-			8,631,262
Property Management Fund	1,126,800	-			1,126,800
Total Expenditures	9,758,062	-		-	9,758,062
Part V. Advanced Land Acquisition Debt Service					
	M-NCPPC Jan 2015 Request	Council Changes			Council Approved Expenditures
Advance Land Acquisition Debt Service	166,160	-	-	-	166,160
Total Expenditures	166,160	-	-	-	166,160
Part VI. Internal Service Fund					
	M-NCPPC Jan 2015 Request	Council Changes			Council Approved Expenditures
Risk Management Fund	3,335,045	-			3,335,045
Capital Equipment Fund (Note 17)	1,562,883	800,000	(80,000)		2,282,883
Total Expenditures	4,897,928	800,000	(80,000)	-	5,617,928
Note 17: Increase of \$800,000 for SAN server; decrease of \$80,000 for payment from Department of Parks.					

Part VII. Special Revenue Fund					
	M-NCPPC Jan 2015 Request	Council Changes			Council Approved Expenditures
Park Activities	1,834,794	-			1,834,794
Planning Activities	3,822,033	-			3,822,033
Total Expenditures	5,656,827	-	-	-	5,656,827

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2016 budget.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2016 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's work program.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2016. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
 - a) The program must not require any present or future County funds.
 - b) Subject to the balance in the account, any amount can be transferred in FY 2016 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2015; (3) the program was included in the FY 2016 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2016. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.

- c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$811,500 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.
 8. The Council appropriates \$3,100,182 from the Water Quality Protection Fund, which consists of \$360,400 to the Planning Department and \$2,739,782 to the Department of Parks for expenses incurred to perform the following activities:
 - Maintenance and management of streams, lakes, ponds, non-tidal wetlands, and stormwater management facilities;
 - Compliance with NPDES Permit for Industrial Sites;
 - Compliance with NPDES Municipal Permit for Separate Storm Sewer Systems;
 - Special protection area reviews and enforcement (not covered by fees);
 - Developing and monitoring stream buffers;
 - Forest conservation reviews and enforcement in and abutting stream buffers;
 - Environmental sections on comprehensive master plans related to water quality; and
 - Review of stormwater management concepts.
 9. The Council approves the use of \$1,605,550 of fund balance of the Capital Equipment Internal Service Fund (CEISF) as follows:
 - transfer of \$805,550 to the Park Fund; and
 - appropriate \$800,000 within the CEISF to fund the potential purchase of SAN servers for the Departments of Parks and Planning, subject to discussion of this project by the ITPCC, and the Commission having explored opportunities for interagency cooperation in this area.
 10. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.



Linda M. Lauer, Clerk of the Council

