

Resolution No: 18-509  
Introduced: May 26, 2016  
Adopted: May 26, 2016

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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By: County Council

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**SUBJECT:** Approval of the Montgomery County Portion of the FY 2017 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2017 Planning Activities Workprogram

**Background**

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2017 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 5, 6, and 7, 2016.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2017 Operating Budget in the amounts shown below.

**Part I. Administration Fund**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Commissioners' Office	1,171,932			21,701	1,193,633
<b>Planning Department</b>					
Planning Director's Office	928,499			29,752	958,251
Management Services	2,161,774			17,396	2,179,170
Functional Planning & Policy (Notes 2 & 3)	3,000,881	50,000	(15,000)	42,251	3,078,132
Area 1	1,475,701		(50,000)	36,243	1,461,944
Area 2	1,975,452			41,347	2,016,799
Area 3	1,994,705			46,564	2,041,269
Dev. Applications & Regulatory Coordination	1,083,848			34,317	1,118,165
Information Technology and Innovation	3,186,243			31,476	3,217,719
Research and Special Projects	1,328,508			18,648	1,347,156
Support Services	2,137,101			-	2,137,101
<b>Subtotal Planning</b>	<b>19,272,712</b>	<b>50,000</b>	<b>(65,000)</b>	<b>297,994</b>	<b>19,555,706</b>
<b>Central Administrative Services</b>					
Department of Human Resources and Management	2,035,682			33,622	2,069,304
Department of Finance	3,147,778			53,267	3,201,045
Legal Department	1,318,555			31,975	1,350,530
Merit System Board	80,118			1,453	81,571
Office of Internal Audit	231,366			3,426	234,792
Support Services	619,665			-	619,665
<b>Subtotal Central Administrative Services</b>	<b>7,433,164</b>	<b>-</b>	<b>-</b>	<b>123,743</b>	<b>7,556,907</b>
<b>Non-departmental</b>	<b>1,951,394</b>	<b>-</b>	<b>-</b>	<b>(443,438)</b>	<b>1,507,956</b>
<b>Total Admin Fund</b>	<b>29,829,202</b>	<b>50,000</b>	<b>(65,000)</b>	<b>-</b>	<b>29,814,202</b>

Note 1: The M-NCPPC Proposed Budget for FY17 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Increase to fund plaques for African American Heritage sites.

Note 3: Reductions associated with South Silver Spring Small Area Plan that was removed from the work program.

**Part II. Park Fund**

	M-NCPPC Jan 2017 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Director of Parks	1,522,820			18,177	1,540,997
Public Affairs & Community Partnerships Management Services	2,657,519			41,491	2,699,010
Information Technology & Innovation	1,721,362			31,603	1,752,965
Park Planning and Stewardship	2,326,224			18,865	2,345,089
Park Development	4,611,713			117,597	4,729,310
Park Police	3,188,580			53,679	3,242,259
Park Police	13,973,206			187,437	14,160,643
Horticulture, Forestry & Environmental Education (Note 2)	8,900,531	100,000		133,240	9,133,771
Facilities Management	11,666,187			178,180	11,844,367
Northern Parks	10,102,693			135,994	10,238,687
Southern Parks	12,940,893			196,546	13,137,439
Support Services	10,951,898			-	10,951,898
<b>Subtotal Park Operations</b>	<b>84,563,626</b>	<b>100,000</b>	<b>-</b>	<b>1,112,809</b>	<b>85,776,435</b>
Non-departmental	6,106,899			(1,112,809)	4,994,090
Debt Service (Note 3)	5,371,969		(525,000)	-	4,846,969
<b>Total Expenditures</b>	<b>96,042,494</b>	<b>100,000</b>	<b>(525,000)</b>	<b>-</b>	<b>95,617,494</b>

Note 1: The M-NCPPC Proposed Budget for FY17 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Includes funding for a full time position and operating costs for the Maydale Nature Center.

Note 3: Reflects a decrease in costs for debt service due to favorable interest rates on the recent park bond issue.

**Part III. Grants**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Admin Fund Future Grants	150,000				150,000
Park Fund Future Grants	400,000				400,000
<b>Total Expenditures</b>	<b>550,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>550,000</b>

**Part IV. Self Supporting Funds**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Enterprise Fund	8,712,147				8,712,147
Property Management Fund	1,319,000				1,319,000
<b>Total Expenditures</b>	<b>10,031,147</b>	-	-	-	<b>10,031,147</b>

**Part V. Advance Land Acquisition Debt Service**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Advance Land Acquisition Debt Service (Note 2)	161,885		(84,356)		77,529
<b>Total Expenditures</b>	<b>161,885</b>	-	<b>(84,356)</b>	-	<b>77,529</b>

Note 2: Reflects a decrease in costs for debt service due the recent park bond refunding issue.

**Part VI. Internal Service Fund**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Risk Management Fund	3,235,155				3,235,155
Capital Equipment Fund	2,366,059				2,366,059
<b>Total Expenditures</b>	<b>5,601,214</b>	-	-	-	<b>5,601,214</b>

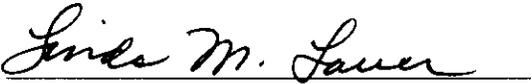
**Part VII. Special Revenue Fund**

	M-NCPPC Jan 2016 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Park Activities	1,843,500				1,843,500
Planning Activities	3,908,122				3,908,122
<b>Total Expenditures</b>	<b>5,751,622</b>	-	-	-	<b>5,751,622</b>

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2017 budget.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2017 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2017. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2017 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2016; (3) the program was included in the FY 2017 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2017. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$843,200 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates \$3,187,313 from the Water Quality Protection Fund, which consists of \$369,900 to the Planning Department and \$2,817,413 to the Department of Parks for expenses incurred to perform the following activities:
- Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.
9. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.

  
Linda M. Lauer, Clerk of the Council

