

Resolution No: 18-1147
Introduced: May 24, 2018
Adopted: May 24, 2018

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of the Montgomery County Portion of the FY 2019 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2019 Planning Activities Workprogram

Background

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2019 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, notice of a public hearing was given and a public hearing was held on the Operating Budget and the Executive's recommendations.

Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2019 Operating Budget in the amounts shown below.

Part I. Administration Fund					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Commissioners' Office (Notes 3 & 7)	1,262,647		(37,518)	22,217	1,247,346
Planning Department					
Planning Director's Office (Note 3)	1,104,116		(4,818)	12,142	1,111,440
Management Services (Note 3)	2,422,688		(18,218)	42,564	2,447,034
Functional Planning & Policy (Notes 3 & 8)	3,146,394		(219,510)	43,825	2,970,709
Area 1 (Note 3)	1,821,227		(15,585)	36,831	1,842,473
Area 2 (Notes 3 & 8)	1,921,859		(67,767)	45,398	1,899,490
Area 3 (Note 3)	1,768,230		(18,193)	46,353	1,796,390
Dev. Applications & Regulatory Coordination (Note 3)	996,114		(10,543)	35,013	1,020,584
Information Technology and Innovation (Notes 3 & 8)	3,600,468		(65,103)	36,176	3,571,541
Research and Special Projects (Notes 3 & 8)	1,231,654		(79,420)	15,771	1,168,005
Support Services (Notes 4 & 8)	2,286,099		(83,499)	-	2,202,600
Subtotal Planning	20,298,849	-	(582,656)	314,073	20,030,266
Central Administrative Services					
Department of Human Resources and Management (Notes 3, 4 & 6)	2,374,330		(96,390)	36,047	2,313,987
Department of Finance (Notes 3, 4 & 6)	1,968,312		(63,213)	41,431	1,946,530
Legal Department (Notes 3, 4 & 6)	1,459,554		(71,917)	37,505	1,425,142
Merit System Board (Notes 3 & 6)	84,116		(4,314)	2,051	81,853
Office of Inspector General (Notes 3 & 4)	272,413		(4,944)	4,267	271,736
Corporate IT Division (Notes 3, 4 & 6)	1,583,564		(50,610)	18,336	1,551,290
CAS Support Services (Note 6)	649,864		(22,900)	-	626,964
Subtotal Central Administrative Services	8,392,153	-	(314,288)	139,637	8,217,502
Nondepartmental (Notes 2, 3 & 5)	2,638,340		(40,520)	(475,927)	2,121,893
Total Administration Fund	32,591,989	-	(974,982)	-	31,617,007

Note 1: The M-NCPPC Proposed Budget for FY19 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Reductions in proposed funding for OPEB pre-funding per the most recent actuarial valuation

Note 3: Reductions in health insurance funding

Note 4: Reductions in CIO/CWIT chargebacks

Note 5: Reduction of proposed funding for compensation

Note 6: Reductions to CAS departments in the May 7, 2018 memorandum to Council from Council Staff, page 29

Note 7: Reductions to Commissioners' Office identified in the May 7, 2018 memorandum to Council from Council Staff on pages 20 and 21

Note 8: Reductions to Planning Department identified in the May 7, 2018 memorandum to Council from Council Staff, page 25 except reductions 1-a, 1-b, 1-c, and 1-e

Part II. Park Fund

	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Director of Parks (Notes 3 & 9)	1,828,951		(10,954)	35,954	1,853,951
Public Affairs & Community Partnerships (Notes 3 & 9)	3,329,648		(324,204)	52,055	3,057,499
Management Services (Notes 3 & 9)	2,017,413		(11,292)	38,442	2,044,563
Information Technology & Innovation (Notes 3 & 9)	3,285,796		(787,309)	23,265	2,521,752
Park Planning and Stewardship (Notes 3 & 9)	5,481,457		(138,118)	92,793	5,436,132
Park Development (Notes 3 & 9)	3,658,675		(132,544)	101,726	3,627,857
Park Police (Notes 3 & 9)	14,195,756		(188,850)	251,017	14,257,923
Horticulture, Forestry & Environmental Education (Notes 3 & 9)	10,551,141		(161,615)	174,696	10,564,222
Facilities Management (Notes 3 & 9)	12,538,040		(421,195)	193,212	12,310,057
Northern Parks (Notes 3 & 9)	10,538,908		(259,567)	167,052	10,446,393
Southern Parks (Notes 3 & 9)	14,040,839		(186,047)	224,568	14,079,360
Support Services (Notes 4 & 9)	11,233,065		(1,351,195)		9,881,870
Subtotal Park Operations	92,699,689	-	(3,972,890)	1,354,780	90,081,579
Nondepartmental (Notes 2, 3 & 5)	8,225,947		(303,822)	(1,354,780)	6,567,345
Debt Service (Note 9)	6,521,285		(60,000)	-	6,461,285
Total Park Fund	107,446,921	-	(4,336,712)	-	103,110,211

Note 1: The M-NCPPC Proposed Budget for FY19 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Reductions in proposed funding for OPEB pre-funding per the most recent actuarial valuation

Note 3: Reductions in health insurance funding

Note 4: Reductions in CIO/CWIT chargebacks

Note 5: Reduction of proposed funding for compensation

Note 9: Reductions to Parks Department identified in the May 7, 2018 memorandum to Council from Council Staff, pages 15-17 except reduction 2b on page 15

Part III. Grants					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Admin Fund Future Grants	150,000	-	-		150,000
Park Fund Future Grants	400,000	-	-		400,000
Total Expenditures	550,000	-	-		550,000
Part IV. Self Supporting Funds					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Enterprise Fund (Notes 2 & 3)	9,777,775	-	(30,816)		9,746,959
Property Management Fund (Notes 2 & 3)	1,532,800	-	(4,560)		1,528,240
Total Expenditures	11,310,575	-	-	-	11,275,199
Note 2: Reductions in proposed funding for OPEB pre-funding per the most recent actuarial valuation					
Note 3: Reductions in health insurance funding					
Part V. Advanced Land Acquisition Debt Service Fund					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Debt Service	152,850	-	-		152,850
Total Expenditures	152,850	-	-	-	152,850

Part VI. Internal Service Funds					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Risk Management Fund (Notes 2 & 3)	2,938,058	-	(4,843)		2,933,215
Capital Equipment Fund (Note 9)	4,578,500	-	(714,000)		3,864,500
CIO/CWIT Fund (Notes 2, 3 & 4)	1,353,491	-	(344,365)		1,009,126
Total Expenditures	8,870,049	-	(1,063,208)	-	7,806,841

Note 2: Reductions in proposed funding for OPEB pre-funding per the most recent actuarial valuation

Note 3: Reductions in health insurance funding

Note 4: Reductions to CAS Departments identified in the May 7, 2018 memorandum to Council from Council Staff, page 29


Note 9: Reductions to Parks Department identified in the May 7, 2018 memorandum to Council from Council Staff, pages 15-17 except reduction 2b on page 15

Part VII. Special Revenue Fund					
	M-NCPPC Jan 2018 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Park Activities	2,497,533	-	-		2,497,533
Planning Activities	4,022,300	-	-		4,022,300
Total Expenditures	6,519,833	-	-	-	6,519,833

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2019 budget.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2019 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full-time employees or to fill jobs that are appropriately filled by full-time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2019. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
 - a) The program must not require any present or future County funds.
 - b) Subject to the balance in the account, any amount can be transferred in FY 2019 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2018; (3) the program was included in the FY 2019 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2019. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
 - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$916,700 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates \$3,736,609 from the Water Quality Protection Fund, of which \$3,344,909 is in the Parks Department budget and \$391,700 is in the Planning Department budget for expenses incurred to perform the following activities:
 - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
 - Compliance with NPDES Permit for Industrial Sites;
 - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
 - Special Protection area reviews and enforcement (not covered by fees);
 - Developing and monitoring stream buffers;
 - Forest conservation reviews and enforcement in and abutting stream buffers;
 - Environmental sections on comprehensive master plans related to water quality; and
 - Review of stormwater management concepts.
9. The Council appropriates \$100,000 from the Cable Fund to the Department of Parks for its Connected Parks program.
10. The Council does not approve a transfer from the Administration Fund to the Development Review Special Revenue Fund in FY2019.
11. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.


Megan Davey Limarzi, Esq.
Clerk of the Council

Master Plan & Major Projects	2017												2018												2019												2020												2021											
	FY18						FY19						FY20						FY21						FY22						FY23																													
	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D	J	A	S	O	N	D												
Rock Spring Master Plan																																																												
White Flint II Sector Plan																																																												
Grosvenor-Strathmore Metro Area Minor Master Plan																																																												
Bicycle Master Plan																																																												
Master Plan of Highways & Transitways Updates																																																												
MARC Rail Communities Plan																																																												
Veirs Mill Corridor Master Plan (wheaton to Rockville)																																																												
Montgomery Hills and Forest Glen Master Plan																																																												
Germantown Plan for Town Sector Zone																																																												
Shady Grove Sector Plan - Minor Master Plan Amendment																																																												
Ashton Minor Master Plan Amendment																																																												
Assessment and Research for Future General Plan Update																																																												
General Plan Update																																																												
Evolving Retail Trends Study																																																												
Colocation of Public Facilities Study																																																												
Employment Trends Study																																																												
Silver Spring Streetscape																																																												
The Missing Middle Design and Economics Study																																																												
Agri-Tourism Study																																																												
Roadway Functional Classification System																																																												
Traffic Generation from Mixed Use Development Projects																																																												
Integrated Multi-Modal GIS Network																																																												
Aspen Hill Vision Zero Pedestrian Study and Zoning Analysis																																																												
Purple Line Impacts to Small Businesses																																																												
Implementation-Traffic Generation from Mixed Use Develop																																																												
Creative Sector Needs Assessment																																																												
Pedestrian Connectivity Mapping																																																												
Open Space Benefits and Values Assessment																																																												
White Flint II Implementation																																																												
Policy Area & Local Area Transportation Test Update																																																												

Staff
 Planning Board
 Planning Board Draft
 CE Review & Council Noticing Period
 Hearing
 Council Review
 Commission Adoption, SMA
 Montgomery County Elections