

Resolution No: 19-131
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of the Montgomery County Portion of the FY 2020 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2020 Planning Activities Workprogram

Background

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2020 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, notice of a public hearing was given and a public hearing was held on the Operating Budget and the Executive's recommendations.

Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2020 Operating Budget in the amounts shown below.

Part I. Administration Fund					
	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Commissioners' Office	1,273,938			25,100	1,299,038
Planning Department					
Planning Director's Office	1,642,899			34,331	1,677,230
Management Services	2,336,285			39,334	2,375,619
Functional Planning & Policy	2,773,891			53,629	2,827,520
Area 1	1,564,061			41,019	1,605,080
Area 2	2,009,901			44,481	2,054,382
Area 3	1,661,596			50,636	1,712,232
Dev. Applications & Regulatory Coordination	760,899			44,637	805,536
Information Technology and Innovation	3,565,029			38,122	3,603,151
Research and Special Projects	1,175,178			19,428	1,194,606
Support Services (Notes 4 & 5)	2,870,764		(152,330)		2,718,434
Subtotal Planning	20,360,503	-	(152,330)	365,617	20,573,790
Central Administrative Services					
Department of Human Resources & Management	2,349,179			43,998	2,393,177
Department of Finance	2,308,443			45,000	2,353,443
Legal Department (Note 6)	1,495,134		(50,942)	42,968	1,487,160
Merit System Board	82,065			2,215	84,280
Office of Inspector General	280,088			5,555	285,643
Corporate IT	1,468,921			19,236	1,488,157
Support Services (Note 4)	643,676			-	643,676
Subtotal Central Administrative Services	8,627,506	-	(50,942)	158,972	8,735,536
Nondepartmental (Notes 1 & 2 & 3)	2,512,965		(226,761)	(549,689)	1,736,515
Total Administration Fund	32,774,912	-	(430,033)	-	32,344,879

Note 1: The M-NCPPC Proposed Budget for FY20 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Note 4: Reductions in Capital Equipment Internal Service Fund debt service

Note 5: Reductions in Wheaton HQ OBI

Note 6: Increase in Legal Dept salary lapse

Part II. Park Fund					
	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Director of Parks	1,597,437			42,866	1,640,303
Public Affairs & Community Partnerships	3,367,344			60,665	3,428,009
Management Services (Note 9)	2,475,909		(68,107)	49,529	2,457,331
Information Technology & Innovation	2,638,297			22,596	2,660,893
Park Planning and Stewardship	5,735,937			109,680	5,845,617
Park Development	3,946,371			135,787	4,082,158
Park Police	14,225,592			265,028	14,490,620
Horticulture, Forestry & Environ. Education	10,169,377			191,433	10,360,810
Facilities Management (Note 9)	12,783,909		(28,700)	218,347	12,973,556
Northern Parks (Note 9)	10,437,196		(35,400)	189,764	10,591,560
Southern Parks (Notes 8 & 9)	14,963,842		(186,800)	270,308	15,047,350
Support Services (Notes 4 & 5)	11,699,742		(790,730)		10,909,012
Subtotal Park Operations	94,040,953	-	(1,109,737)	1,556,003	94,487,219
Nondepartmental (Notes 1 & 2 & 3)	7,785,931		(695,596)	(1,556,003)	5,534,332
Debt Service (Note 7)	7,124,410		(500,000)	-	6,624,410
Total Park Fund	108,951,294	-	(2,305,333)	-	106,645,961

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Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Note 4: Reductions in Capital Equipment Internal Service Fund debt service

Note 5: Reductions in Wheaton HQ OBI

Note 7: Reduction in debt service

Note 8: Reduction of capital outlay; now funded from Capital Equipment ISF

Note 9: Increase of salary lapse

Part III. Grants					
	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Admin Fund Future Grants	150,000	-			150,000
Park Fund Future Grants	400,000	-			400,000
Total Expenditures	550,000	-			550,000

Part IV. Self Supporting Funds

	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Enterprise Fund (Notes 2 & 3)	9,734,402	-	(36,468)		9,697,934
Property Management Fund (Note 3)	1,566,600	-	(3,280)		1,563,320
Total Expenditures	11,301,002	-	(39,748)	-	11,261,254

Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Part V. Advanced Land Acquisition Debt Service Fund

	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Debt Service	145,200	-			145,200
Total Expenditures	145,200	-		-	145,200

Part VI. Internal Service Funds

	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Risk Management Fund (Notes 2 & 3)	3,000,335	-	(2,633)		2,997,702
Capital Equipment Fund	4,610,355	-	-		4,610,355
CIO/CWIT Fund (Note 3)	1,835,729		(2,065)		1,833,664
Wheaton Headquarters Building Fund (Note 5)	928,029	-	(193,193)		734,836
Total Expenditures	10,374,448	-	(197,891)	-	10,176,557

Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Note 5: Reductions in Wheaton HQ OBI


Part VII. Special Revenue Fund

	M-NCPPC Jan 2019 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
		Additions	Subtractions		
Park Activities	2,861,133	-			2,861,133
Planning Activities	4,223,607	-			4,223,607
Total Expenditures	7,084,740	-	-	-	7,084,740

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2020 budget.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2020 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full-time employees or to fill jobs that are appropriately filled by full-time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2020. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
 - a) The program must not require any present or future County funds.
 - b) Subject to the balance in the account, any amount can be transferred in FY 2020 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2019; (3) the program was included in the FY 2020 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2020. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
 - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$1,391,700 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates \$3,825,973 from the Water Quality Protection Fund, which consists of \$403,500 to the Planning Department and \$3,422,473 to the Department of Parks, for expenses incurred to perform the following activities:
 - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
 - Compliance with NPDES Permit for Industrial Sites;
 - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
 - Special Protection area reviews and enforcement (not covered by fees);
 - Developing and monitoring stream buffers;
 - Forest conservation reviews and enforcement in and abutting stream buffers;
 - Environmental sections on comprehensive master plans related to water quality; and
 - Review of stormwater management concepts.
9. The Council appropriates \$100,000 from the Cable Fund to the Department of Parks for the Connected Parks initiative in FY20.
10. The Council does not approve a transfer from the Administration Fund to the Development Review Special Revenue Fund in FY2020.
11. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.



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Clerk of the Council

