

**Forest Conservation Advisory Committee**  
**Minutes**  
**May 20, 2014**

**ATTENDEES**

Members

Elizabeth Beck  
Bob Benson  
Mark Buscaino  
Jean Cavanaugh  
Rebecca Harris  
Brett Linkletter (DPWT), ex officio  
Laura Miller (DEP), ex officio  
David Myers  
Katherine Nelson, (M-NCPPC), ex officio  
John Pierson  
David Plummer (MSCD), ex officio  
Kathleen Samiy  
Jason Sheer  
Doug Sievers (WSSC), ex officio  
Rosanne Skirble

Absent Members

Carole Ann Barth  
Andrew Der  
David Kuykendall (DPS), ex officio  
Dan Landry  
Michael Osmun  
Jeff Schwartz  
Dan Snyder

Others attending

Gwen Bausmith, MC DEP  
Stan Edwards, MC DEP  
Ann English, MC DEP  
Jessica Jones, MC DEP  
Michael Knapp, MC DPS  
Charlie Murphy, City of Baltimore  
Steve Saari, DDOE  
Tina Schneider, M-NCPPC  
Jim Woodworth, Casey Trees

**MINUTES**

The Forest Conservation Advisory Committee met as scheduled on May 20, 2014.

The following guests attended to provide detailed information about incentive programs for planting trees.

- Ann English, Rainscapes Program
- Charlie Murphy, Tree Baltimore
- Katherine Nelson, Leaves for Neighborhoods
- Steve Saari, RiverSmart Homes
- Tina Schneider, Shades of Green
- Jim Woodworth, Casey Trees

Prior to the meeting, the panelists were provided the sample questions found in Attachment 1. The Committee and panelists discussed the planted programs in considerable detail.

The next meeting is scheduled for June 17, 2014. The Committee plans to review the information presented tonight and work towards formulating recommendations about planting programs for DEP.

## Attachment 1

We are very interested in learning about your incentive programs for planting trees. The Montgomery County Department of Environmental Protection (DEP) is now required to develop programs to plant trees using funds collected through the Tree Canopy Law. Under this new law, all fees collected are dedicated to planting shade trees to increase canopy. Trees can be planted in a wide variety of locations including backyards, parking lots, multi-family communities, and community meeting centers. As such, DEP has asked the FCAC for recommendations on programs to provide incentives to plant more trees. To this end, the FCAC is conducting this panel discussion about incentive programs implemented by other local jurisdictions in the region.

Each panelist will have 2 to 2 ½ minutes to describe their program. Then, we will discuss the following questions in detail. If possible, provide short written responses, taking no more than a few minutes on each question, prior to the panel discussion. For convenience during our discussion, the questions are numbered.

About the process:

1. How are you funded?
2. What methods do you use to stretch your funding?
3. What are your two biggest challenges?
4. What are two things you've tried that didn't work?

About the trees:

5. How do you choose locations to plant?
6. Do you follow the Arbor Day Foundation's Right Tree Right Place concepts?
7. What other requirements do you have for planting locations?
8. What clearance for underground utilities do you require?
9. What are the top five species you're planting right now?
10. What species have you stopped planting? Why?
11. What size stock are you planting?
12. Do you prefer containerized or B&B?
13. What do you provide for aftercare or any kind of follow up?
14. What outreach and education do you provide recipients?
15. How do recipients feel after a planting? Do you know?
16. Do you remove stumps? If no, do you have another program to remove them?
17. Do you plant genetically modified trees, such as American chestnuts?

About partners and volunteers:

18. Do you work with corporate partners?
19. How? What do they do for you?
20. Do you use volunteers and groups (such as individuals or scouts)?
21. How? What activities do the volunteers do?
22. How much staff is devoted to organizing partners and volunteers?

About the program measures:

23. Do you measure success?
24. If so, what are your top two measures?
25. Do you track or inventory the newly planted trees? If so, how?
26. What data do you collect about the trees over time?
27. Do you track enough information to measure survival rates after five years?

28. Do you map the plantings? If so, how (such as GPS coordinates)?
29. Do you use crowd sourcing tools for inventory, tracking, or mapping?