

Montgomery County - Water Quality Advisory Group Meeting  
<http://www.montgomerycountymd.gov/DEP/water/water-quality-advisory-group.html>

November 19, 2018 (7:00 - 8:30 pm) – Meeting Minutes  
 DEP Regular Conference Room, 255 Rockville Pike, #120, Rockville

Member and affiliation	Present		Others in attendance and affiliation
	Yes	No	
Lakisha Armstrong, Academic/Scientific		X	<ul style="list-style-type: none"> <li>• Patty Bubar, Acting Director, DEP</li> <li>• Frank Dawson, DEP</li> </ul>
Kate Bennett, DEP	X		
Paul Billingsley, WSSC	X		
Keith Brooks, Co-Chair, Public-at-Large	X		
Philip Browne, Public-at-Large	X		
Crystal Calarusse, Public-at-Large	X		
Michael Carmel, Public-at-Large		X	
Michael McAvey, Public-at-Large	X		
Pamela Rathbone, Public-at-Large	X		
Tracy Rouleau, Co-Chair, Academic/Scientific	X		
Monika Shepard, Public-at-Large		X	
Linda Silversmith, Public-at-Large	X		
Tim Stemann, Business	X		
Amy Stevens, DEP	X		
Mark Symborski, MNCPPC	X		
Allison Wright, Environmental		X	
<b>Agenda Item</b>			
<b>Agenda Item</b>		<b>Major Points</b>	
I. Introductions		The meeting was called to order about 7:12 pm by Kate Bennett. Pamela Rathbone was the notetaker.	
II. Reading and approval of the minutes.		Members read and reviewed the October minutes. Minor change to minutes: changed Linda Smith to Linda Silversmith as notetaker. The minutes were accepted without a formal vote of approval and will be posted on the WQAG website.	
III. Reports of Special Committees.		<u>Pre-Proposal Conference Summary</u> <ul style="list-style-type: none"> <li>• Keith Brooks, WQAG Co-Chair, attended the October 18<sup>th</sup> Pre-Proposal Conference and summarized his experience to the WQAG. Patty Bubar and Frank Dawson also attended the conference. The conference lasted about 1.5 hours and the Request for Proposal was 172 pages. There were about 55 people at the conference, but not everyone present represented companies. There were few environmental people, but the people who were present were familiar with the contract process.</li> </ul>	

	<ul style="list-style-type: none"><li>• At the conference, federal and state assurances and specific stormwater projects were discussed. There was a bit of interest in the proposal from the crowd and there were a lot of procurement policy questions. Some other questions were about minority/disability hiring. DEP answered the questions to the extent that they could. All of the questions that were put in writing have been answered, thus far. November 19<sup>th</sup> at 3pm was the last date for questions.</li><li>• From a water quality perspective, the purpose of the contract is to provide up to 530 acres of impervious area credits. Proposal submissions were due November 5<sup>th</sup>, however, the deadline was extended to November 26<sup>th</sup>.</li></ul> <p><u>Draft of First Update to Council</u></p> <ul style="list-style-type: none"><li>• Patty Bubar, Acting Director of DEP, provided WQAG with a draft handout on the status update of the Contract for Design, Construction, and Maintenance of Stormwater Management Facilities in Support of the FY 19-24 MS4 Permit. This status update, once finalized, will be presented to the County Council.</li><li>• DEP will provide the County Council with quarterly program status updates of the Design, Build, and Maintenance Contract.</li><li>• WQAG's role for the project would be to act as a "sounding board" and inform DEP of any issues concerning the contract and process.</li><li>• As stated above, the Request for Proposals was issued on October 4, 2018, the Pre-Proposal Conference took place on October 18, 2018, and the due date for proposals was extended from November 5, 2018 to November 26, 2018 at 3PM.</li><li>• To receive the RFP, companies need to register on the County's Procurement website. So far, over 50 companies have registered.</li><li>• As of November 19, 2018, 77 questions about the RFP have been asked by potential proposers and answered by the County. As a result of some of those questions, the language in the RFP was modified to clarify the intent of DEP's needs.</li><li>• The draft status update highlighted key points in the RFP.<ul style="list-style-type: none"><li>○ Potential proposers must select at least 10 of the 38 County provided projects. Potential proposers must register to receive additional information about the projects. Two contracts will be awarded to the winning proposer. One contract will be for design and</li></ul></li></ul>
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	<p>construction and one contract will be for maintenance of the projects constructed under the first contract.</p> <ul style="list-style-type: none"> <li>○ A DEP Committee consisting of 5 people, who are generally managers and individuals with technical backgrounds, will evaluate the received proposals using the criteria in the RFP. Members of the DEP Committee will sign nondisclosure agreements. Companies that receive a score of 75 or above will be requested to be interviewed. Companies that are minority or female owned are scored independently; companies either meet those requirements, or they do not. DEP will recommend the highest ranked proposer and work with the Office of Procurement to negotiate the contract.</li> <li>○ DEP expects that a contract can be signed by March or April 2019 after evaluations, interviews and negotiations are completed.</li> <li>● Patty Bubar also discussed funding for stormwater management projects. County stormwater management projects are funded using loans with the Maryland Department of the Environment (MDE). A January 2018 application for \$60 million of loans for multiple projects was submitted to MDE for preliminary approval. Final loan approval is expected in Spring 2019 and loan execution is expected Summer 2019. The MDE Water Quality Revolving Loan Program is more economical than bonds because bonds currently have a higher interest rate.</li> </ul>
<p>IV. Unfinished Business and General Orders.</p>	<p><u>Status of Vacancies</u></p> <ul style="list-style-type: none"> <li>● 2 members are no longer with the WQAG; total number of vacancies is 4. WQAG will try to start advertising in January 2019. It is a long process to obtain new members, can take up to 6 months (May-October).</li> </ul> <p><u>Finalize Workgroup Procedures</u></p> <ul style="list-style-type: none"> <li>● The following was added to the WQAG workgroup procedures: all WQAG members are required to complete the Parliamentary Procedure Training and the Open Meetings Act Training within 30 days of confirmation.</li> </ul> <p><u>Mandatory Training</u></p> <ul style="list-style-type: none"> <li>● Current WQAG members have until December 31, 2018 to complete the 2 training requirements.</li> </ul>

	<p><u>Olney Elementary School Stormwater Management Project</u></p> <ul style="list-style-type: none"> <li>• Frank Dawson, DEP, presented to the WQAG about the stormwater management pilot project (SMP) at Olney Elementary School (OES). DEP chose OES after researching extensive inventory to see potential opportunities.</li> <li>• DEP built 1 rain garden and 2 bioretention facilities at OES and treated 2.62 acres of pavement. An underdrain feeds into the perforated pipe.</li> <li>• The OES SMP cost \$500,000 to launch. SMP maintenance will most likely cost an estimated \$1,300-\$1,500 per year. Maintenance for the SMP will be performed by the OES and shared with Montgomery County. OES will most likely manage aesthetic maintenance and Montgomery County would manage structural maintenance.</li> <li>• County Executive, Ike Leggett, joined the 4<sup>th</sup> grade class at OES in a ribbon cutting ceremony for the stormwater management project. The OES principal, students and teachers were very enthusiastic about the new SMP. Students from the 4<sup>th</sup> grade class read excerpts from what they learned about stormwater and how it moved on the property.</li> <li>• To see the video explaining the project, visit YouTube “MCPS Moment – Olney ES Rain Garden” <a href="https://www.youtube.com/watch?v=vHvuY15Y4ik">https://www.youtube.com/watch?v=vHvuY15Y4ik</a></li> <li>• Watershed related education is taught to students in 4<sup>th</sup>, 6<sup>th</sup>, and 9<sup>th</sup> grade. DEP would like to work with students in those classes regarding the SMP.</li> <li>• DEP would also like to use OES’ courtyard as a microscale pilot project. On December 5, 2018, DEP will hold its first meeting with OES to discuss a rainscape project in the OES courtyard. The first phase of the project will possibly start in Spring 2019.</li> </ul> <p><u>Other Programs by DEP</u></p> <ul style="list-style-type: none"> <li>• DEP launched its gift outside the box campaign, which can be found at <a href="http://mygreenmontgomery.org">mygreenmontgomery.org</a>.</li> </ul>
<p>V. Adjournment.</p>	<ul style="list-style-type: none"> <li>• The next meeting will be on December 10, 2018.</li> <li>• Michael McAvey will take notes at the December meeting.</li> <li>• The meeting was adjourned about 8:30 pm.</li> </ul>
<p><b>Action Item Registry</b></p>	<ul style="list-style-type: none"> <li>• WQAG members are to review the DEP draft update report and send comments to Kate Bennett, cc WQAG Co-Chairs Keith Brooks and Tracy Rouleau via email by December 3, 2018. Kate, Tracy and Keith will then send those comments to DEP.</li> </ul>

	<ul style="list-style-type: none"> <li>• WQAG members are to review the list of priority topics before the next meeting so that the priority topics can be discussed at the next meeting.</li> <li>• Members from Stormwater Partners might attend the December 10<sup>th</sup> meeting.</li> <li>• At the December 10, 2018 meeting, Paul Billingsley will provide an update regarding the sediment removal in the Potomac River.</li> <li>• At the December 10, 2018 meeting, WQAG might decide a date to visit the Water Filtration Plant.</li> </ul>
<p><b>List of Priority Topics</b></p>	<ul style="list-style-type: none"> <li>• 10-Year Water and Sewer Plan (Winter 2018)</li> <li>• Educational Outreach – Other Organizations</li> <li>• Blue Plains and Seneca Treatment Plants Tours</li> <li>• Rainscapes Update</li> <li>• Geese and deer management (Potential speakers from DNR)</li> <li>• Expert panel on water quality benefits on stream restorations (Tom Schueler &amp;/or Pamela Parker)</li> <li>• Community gardening</li> <li>• E&amp;S plan transparency – Dan [On Hold]</li> <li>• Chesapeake Bay TMDL, nutrient trading, and growth offsets</li> <li>• Mont. Co. Sustainability Committee report &amp; water related issues [TBD]</li> <li>• WSSC discharges from Potomac Filtration Plant and the ensuing litigation [TBD]</li> <li>• WSSC drinking water testing for EPA unregulated contaminants - Annette [On Hold]</li> <li>• Quantitative approaches to stormwater management</li> <li>• Updates on the RFP on stormwater management design and construction projects</li> </ul>