

How Do I Submit Pictures and Supporting Documentation for a Water Quality Protection Charge Credit?

If you installed a stormwater management practice on your property, then you are eligible to receive a credit towards your Water Quality Protection Charge (WQPC) bill.

Complete an application at montgomerycountymd.gov/wqpc.

Single-family residential properties have a different application from commercial or multi-family properties.

In order to receive the credit, residential property owners must provide evidence of the on-site stormwater management practice(s) and the location of each.

Every residential application should contain:

- A picture of each stormwater management practice or system
- A picture or map of the entire house with the location of each practice or system



Rain barrels are a common stormwater management practice

Step 1: Take Photo(s) of Your Stormwater Management Practice(s)

The first step is to provide supporting documentation of your stormwater management practice(s).

Minimum Documentation Needed: An image of each stormwater management practice. If possible, include the house with each practice in the photos.

REMEMBER:

The online upload documentation system has an **maximum capacity of 2MB**. This will also need to include the map image from Step 2. Reduce the file sizes of the images as needed.

Examples of Photos of Stormwater Management Practices:



Conservation Landscaping



Permeable Driveway

When possible, show the house with the stormwater management practice together.

Step 2: Overhead Map of Your Stormwater Management Practice(s)

The Montgomery County Department of Environmental Protection also needs documentation of where the stormwater management practices are on your property. To show where the practices are located, draw the locations on a GPS image of your property.

A) Download or take a screenshot of an overhead map image from either:

- The WQPC Information Page for your property at www2.montgomerycountymd.gov/DEPWQPC/SearchResults.aspx OR
- A GPS driven online mapping tool, such as Google Maps, Bing Maps, Mapquest, etc.

B) Draw on the image where the stormwater management practices are located using one of the two following options on the next two pages.

C) Submit an image file of the map with the locations of the stormwater management practices along with the images from Step 1.

Option 1: Hand Drawn Map



Example of a hand drawn map using printout of property image from the Water Quality Protection Charge Information Page



Example of a hand drawn map with printout of property image from Google Maps

Option 2: Picture Editing Tools



Made with image from Google Maps and drawn with the computer program called "Paint".

Step 3: How to Submit Your Photo Documentation

Photo documentation can be submitted when completing the Residential Credit Calculator at www2.montgomerycountymd.gov/DEPWQPC/SFRCreditCalculator.aspx

At the bottom of the calculator form, above the the signature, is an upload button.

Upload the supporting document photo(s) or files, by clicking "Browse" and finding the files on your computer. Upload one or multiple files, as necessary. **There is a 2MB limit** on the total upload size per application. Make sure all the documents are present before submitting your application.

QUESTIONS?

If you require assistance submitting an application, experience issues uploading files or need to submit more than 2MB of supporting documentation files, please contact the Montgomery County Department of Environmental Protection at WQPC.Credits@montgomerycountymd.gov.