



DEPARTMENT OF ENVIRONMENTAL PROTECTION

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**MONTGOMERY COUNTY GOVERNMENT  
SOLICITATION AMENDMENT #1  
RFP #1193001**

January 22, 2026

FOR PROCUREMENT OF: PDF REMEDIATION SERVICES

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All solicitation amendments must be acknowledged by the offeror prior to the hour and date specified in the solicitation (as amended) for receipt of offers. **Failure to acknowledge an amendment may be cause to reject the offer.** The solicitation provision entitled "solicitation amendments" is applicable to this amendment. The changes set forth below are hereby incorporated into the above-cited solicitation.  
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**DESCRIPTION OF AMENDMENT**

**THE FOLLOWING CHANGES ARE APPLICABLE TO THE SOLICITATION:**

- A. The due date and time for proposals/bids has not changed.
- B. Questions and their responses are included as Attachment A. These questions were received before the solicitation's due date and time.

**THERE ARE NO OTHER CHANGES.**

END OF AMENDMENT 1

## ATTACHMENT A, QUESTIONS AND RESPONSES

**QUESTION 1.** What is the anticipated contract start date following award and execution of the contract?

**RESPONSE:** Immediately upon contract signature.

**QUESTION 2.** The solicitation references remediation of up to 1,500 PDF pages. Does the County anticipate issuing work on a task-order or assignment basis, and will pages be released incrementally or in bulk?

**RESPONSE:** Most PDFs will be released in bulk. There may be a smaller subset(s) released incrementally as needs arise.

**QUESTION 3.** Of the up to 1,500 PDF pages anticipated for remediation, does the County have an estimated proportion or percentage of pages that may be considered complex (e.g., forms, tables, scanned documents, or documents requiring OCR)?

**RESPONSE:** The County is not making estimates on complexity. See the cost table.

**QUESTION 4.** Does the County permit the use of AI-powered or machine-assisted tools to support PDF remediation, provided that all work is validated by human accessibility specialists and fully complies with WCAG 2.1 Level AA and PDF/UA standards?

**RESPONSE:** Yes.

**QUESTION 5.** What validation tools or test results will the County rely on for acceptance of remediated documents (e.g., PAC, Adobe Acrobat accessibility checks, screen reader testing), and are vendor-provided validation reports acceptable as part of acceptance?

**RESPONSE:** Please review the solicitation carefully for validation tools.

**QUESTION 6.** Will the three sample remediated documents be evaluated strictly for accessibility compliance, or will remediation methodology, documentation, and validation reporting also be considered?

**RESPONSE:** Per the solicitation, we will review all samples for compliance and also review the documentation and reporting.

**QUESTION 7.** If the prime contractor is certified as a Minority-Owned Business Enterprise (MBE) and/or Female-Owned Business Enterprise (MFD), does this status satisfy the Minority, Female, Disabled Persons subcontracting requirements without the use of subcontractors?

**RESPONSE:** If the Prime is certified by one of the agencies listed here: <https://www.montgomerycountymd.gov/PRO/DBRC/mfd.html> then the Prime contractor must complete MFD Representation Form, PMMD-90 at <https://www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-90.pdf> and the Prime will receive half the MFD Participation goals.

The Prime contractor will also have to complete the MFD Subcontractor Performance Plan, PMMD-65 at <https://www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-65.pdf> and will be required to exceed the participation goal percentage combined in order to

receive the MFD Plan evaluation points. These points are "all or nothing" scores and the Prime is required to exceed the goal for the purchasing category, either by exceeding the goal for the MFD subcontractor plan, or the Prime's representation plus the MFD subcontractor performance plan.

**QUESTION 8.** For offerors that submit a completed Good Faith Effort but do not include an MFD-certified subcontractor, will such proposals be evaluated differently than proposals that include MFD-certified subcontractors?

**RESPONSE:** MFD participation is not part of the evaluation criteria. Completion of the form and a good faith effort is required by regulation and it will be evaluated by the Division of Business Relations and Compliance before it is approved and accepted.

**QUESTION 9.** Are there any County-specific restrictions on the use of cloud-based remediation or validation tools, provided that County data is not retained post-delivery and all Information Security requirements are met?

**RESPONSE:** No.

**QUESTION 10.** If responses to clarifying questions result in material changes to proposal preparation or pricing assumptions, will the County consider extending the proposal submission deadline?

**RESPONSE:** No. Time is of the essence.

**QUESTION 11.** We are putting our bid together and would like to know if there is a document listing questions and their answers for either SOL 1190680 or SOL 1193001, preferably both, that we could review. The significant differences appear to be the removal from LSBRP, a new date for submission, and new sample remediation documents. Are there other differences between the solicitations?

**RESPONSE:** Solicitation 1190680 was cancelled. Any Amendment with Questions and Answers pertaining to that solicitation is not applicable to 1191301.

This is first amendment for solicitation 11913001. The local small business reserve program is not applicable to this solicitation. There is no side by side of the material changes between the two solicitations. Offerors must review each solicitation thoroughly each and every time in order to be fully responsive to the solicitation.