



**April 2021**

Dear Montgomery County Residents,

The Montgomery County Department of Environmental Protection and Covanta Montgomery are dedicated to your safety during your visit to the Transfer Station. We have staff throughout the site available to answer questions and provide clarification on specific drop-off location and safety precautions. Below are the site rules that must be followed to provide the best facility possible to safely meet your Recycling and Waste disposal needs.

The Route 355/Frederick Road entrance is for County residents only bringing material from their own residence for recycling and waste disposal.

The Shady Grove Road entrance is for County generated waste in commercial vehicles and any vehicle bringing material that is greater than 500 pounds or from locations other than their own residence.

**General Site Safety Items**

1. Obey traffic signs and 10 MPH site speed limit
2. No mobile device/Cell Phone use while driving or unloading
3. No person(s) is permitted on top of the vehicle or load
4. Only enter when directed by attendant
5. Closed toed shoes required
6. All children younger than 14 must stay inside the vehicle at all times
7. Vehicle may not be left unattended, keep within 5 feet of vehicle when unloading
8. No Smoking/vaping/e-cigarettes or similar devices
9. Please be patient and courteous while on our site
10. Do not climb on railings/walls
11. No scavenging at any time
12. All animals must stay in vehicles at all times

**Vehicles allowed to dump from the Residential entrance at the Public Unloading Facility (PUF)**

1. Cars, SUVs, and personal pickup trucks only (*proof of residency may be requested*)
2. No commercial trucks (i.e. logo on doors, accessories/tool racks, tool boxes, rental trucks)
3. If it looks commercial, we will send you to the scale house via the Shady Grove Road entrance
4. No trailers of any size

**Material allowed to be dumped from the Residential entrance at the Public Unloading Facility (PUF)**

We reserve the right to inspect all loads

1. We accept residential household trash only at the PUF
2. No liquids at the PUF – take to Oil and Antifreeze or Household Hazardous Waste area
3. No paint, tires, batteries, or hazardous materials at the PUF – take to Household Hazardous Waste area
4. No yard debris (grass, leaves, branches, etc.) at the PUF – take to Yard Trim area
5. No dirt/brick/asphalt/concrete at the PUF – take to DOT area
6. No Recyclables at the PUF – Take to Recycling area
  - Electronics, scrap metal, mixed paper/cardboard, commingled material, rigid plastic

Please visit the County website or contact us if you have any questions.

Sincerely,

**Jeff Camera, Section Chief**  
**Michael Fisher, Safety Manager**  
Montgomery County DEP  
Recycling and Resource Management Division

**Sam Prevratil, Operations Manager**  
**Tom Goodheart, Safety Manager**  
Covanta Montgomery