

SOLID WASTE ADVISORY COMMITTEE  
MEETING MINUTES  
January 2, 2019

**SWAC MEMBERS**

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Kelly Doordan, Chair  
Heidi Lovett  
Mark Freedman  
Linda Andrews

Elaine Newton, Vice Chair  
Carol Jones  
Jamie Andrews  
Sara Ducey

Sara Bixby  
Mark Symborski  
  
David Winstead

Absent: Paula Jenson

Vacancies: 4

**COUNTY STAFF - DSWs**

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Eileen Kao – Section Chief, Waste Reduction and Recycling, Liaison

**GUESTS**

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The regular meeting of the Solid Waste Advisory Committee (SWAC) was called to order by the Chair at 5:33 PM on January 2, 2019 in the 6<sup>th</sup> Floor Conference Room at the Executive Office Building (EOB). Introductions – around the table. Motion to re-arrange agenda, seconded and passed.

**NEW BUSINESS**

Google Docs – Elaine demonstrated the new system for controlling docs/revisions. We can control access rights for editing and comments. A brief presentation is included on the share drive. Need to develop version history and control plan. Program will allow sharing docs, version control, transparency. Add us onto the google account so that we can follow input by person. Add address/phone/email list for committee members.

**MAJOR PROGRAM PRESENTATION**

Eileen Kao – Waste Reduction and Recycling Section Review

Presentation 1 on section work and responsibilities. <https://www.montgomerycountymd.gov/sws/swac/>

Major Efforts:

- Reduce Waste
  - Residential and Commercial (everything not a home)
  - Food scraps program
  - Yard trim reduction
- Regulation
  - Unique in that regs cover ALL properties in the county
- Education
  - Provide information on requirement
  - Volunteer program to support outreach
  - Get to kids to change home behavior
  - SORT and TRAC – site visits to work with locations to improve results
  - All material in EN and SP, some in 10 different languages
  - Many different electronic newsletters/emails/listserves/tweets/blogs

- Enforcement
  - Push the non-compliers to change
  - 100% of cases upheld in judicial process
  - Looking at modifying assignments to improve data on collections side to improve overall results.
  - Stepped process. Inform, direct, cite, prosecute, abatement order
- Communication
  - Media outreach
  - 200-300 outreach presentations each year

Presentation 2 on contamination reduction <https://www.montgomerycountymd.gov/sws/swac/> :

- Need to get back to the basics – contamination has been creeping up
- Striving for higher and best reuse.
- China's decision means we are competing for fewer users
- Steps taken:
  - ID contaminants and source
    - Bags, shrink wrap, toxic containers, styrofoam, electronics, medical waste
    - Aspirational recycling
    - Non-empty containers
  - Investigators leading the route with Orange Stickers to help educate with DON'T PUT IN THE BIN
  - "When in Doubt – Throw It Out" How do we communicate, what and how.

## (RECYCLING COMMITTEE TO FOLLOW UP ON THIS AND DISCUSS POSTER)

General Comments:

- The section is budgeted for 17, currently 3 vacancies.
- Volunteer training is a minimum of 4 hours. ~1,800 hours of donated time in FY18.
- Each section has an enforcement group and are responsible for different (sometimes overlapping) functions.

## **OLD BUSINESS**

Subcommittee Reports: Add assignment list to the google site.

Strategic Planning / Budget – NTR

Calendar – Stuff for next meeting. Potentially: Collections, new Northern Operations Section Chief, new County Exec policy on Solid Waste (staff member presentation), Annapolis activity. Staff is asked to peruse having CE Policy discussion. Monitor legislative activity.

Aiming for Zero Waste – Next meeting Wednesday, Jan 9 at 5:30, 6<sup>th</sup> Floor Conference Room. Updated versions of the first two sections of the Zero Waste project report are posted on the webpage. <https://montgomerycountymd.gov/sws/master-plan.html>. Go to end of memo 2 (benchmarking), Chapter 11 for a good summary. Read it. Issues from November meeting – on docket for next Wednesday. Some are being described as out of scope.

Organic – NTR

Recycling – Next meeting Wednesday 16<sup>th</sup>, 5:30.

Administrative:

All members must take their open meeting's training.

Four vacancies to fill. Currently open for applicants. Ask SWS to add notice to the twitter account.

## **PUBLIC COMMENTS**

None

## **ADJOURN**

Meeting was adjourned at 7:43. The next meeting is set for February 7, 5:30 PM, in the 6<sup>th</sup> Floor Conference Room at the Executive Office Building (EOB).

## **ACRONYMS**

CC	County Council	CE	County Executive
CNG	Compressed Natural Gas	CPI	Consumer Price Index
DAFIG	Dickerson Area Facilities Implementation Group	DSWS	Division of Solid Waste Services
DEP	Department of Environmental Protection	EfW	Energy from Waste
FY	Fiscal Year	ERP	Enterprise Resource Planning
MC	Montgomery County	HHW	Household Hazardous Waste
MES	Maryland Environmental Services	LF	Landfill
OCC	Old Corrugated Containers (cardboard)	MML	Maryland Municipal League
SCA	Sugarloaf Community Association	RRF	Resource Recovery Facility
SWAC	Solid Waste Advisory Committee	TPD	Tons per Day
NTR	Nothing to Report		