

ACTION PLAN
Projected use of Funds for CDBG, HOME and ESG
July 1, 2011 – June 30, 2012

Community Development Block Grant (CDBG)
July 1, 2011 - June 30, 2012

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) **\$5,162,974**

The county expects to receive \$4,662,974 in CDBG funds for Fiscal Year 2012, and with anticipated program income of \$500,000, an estimated total of \$5,162,974 in CDBG funds will be available for the following activities.

CAPITAL IMPROVEMENTS PROJECTS **\$1,328,000**

Fenton Street Village Pedestrian Linkages **\$458,000**

This project provides pedestrian links in the commercial area located along the eastern edge of the Silver Spring Central Business District and is an extension of the streetscape program that is being implemented in the area.

Focused Neighborhood Assistance **\$720,000**

This project provides for focused neighborhood assistance in selected neighborhoods with a primary focus on residential areas. Project elements will comprehensively address community needs for neighborhood preservation and enhancement. Resources are currently focused in two neighborhoods, one in Mid-County (Wheaton/Glenmont) and one in Upcounty (Germantown/Gunner's Lake); two other neighborhoods will be selected in FY12.

Facility Planning **\$50,000**

The fund will be used to conduct preliminary planning and design studies for a variety of projects dispersed throughout the County for possible inclusion in a future capital budget.

Contingency (Capital) **\$100,000**

The fund will be used to cover an unanticipated design and construction related cost.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA) **\$1,921,744**

Project Analysis and Engineering **\$0**

Funds will be used for project analysis and engineering costs associated with projects in revitalization areas.

Group Home Acquisition and Rehabilitation **\$250,000**

Funds will be used to provide loans to nonprofit organizations for the purchase and/or rehabilitation of properties for use as group homes.

Housing Production and Preservation **\$967,744**

Funds will be used for affordable housing activities. Eligible activities include loans to assist in the purchase of existing properties for use as housing affordable to low- and moderate-income residents and funds for housing rehabilitation to enable low and moderate income

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owners of single-family homes and owners of multi-family properties occupied by low- and moderate-income tenants to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements.

Façade, Sign and Canopy Program \$0
Funds will be used to improve commercial building facades through loans to owners of older commercial properties in areas targeted for revitalization.

Code Enforcement \$554,000
Funds will be used to partially cover costs incurred for code enforcement efforts in low-and moderate income areas in conjunction with other public or private improvements and services.

Comprehensive Neighborhood Assistance \$0
Funds will be used to address community needs in neighborhoods not receiving focused neighborhood assistance and may also be used for eligible services in focused neighborhoods to complement capital improvement efforts.

Public Housing Modernization \$150,000
Funds will be loaned to the Housing Opportunities Commission (HOC) to make improvements to public housing properties.

Contingency (Operating) \$0
The fund will be available for operating expenditures to allow for emergency community development needs and funding non-public service out-of-cycle requests.

Administration (capped) \$952,000
This will fund DHCA’s staff in planning, administration and monitoring of the CDBG program, including preparation of the Consolidated Plan, staff support for a citizens’ advisory committee, environmental reviews, preparation of contracts, payment processing and auditing, federal reporting and loan servicing.

NONPROFIT PROVIDERS **\$578,190**

A Wider Circle, Inc. \$25,200
“Neighbor-to-Neighbor”

A Wider Circle is requesting support to expand their Neighbor-to-Neighbor Program to provide urgently-needed, beds, dressers, cribs, and more to children and adults in Montgomery County. In addition to furnishing the homes of our most vulnerable neighbors, they also invite every adult who comes in for an appointment to attend their evening Life-Skills and Professional Development Series. The Countywide program will benefit an estimated 5,000 people.

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Asian American LEAD: Leadership, Education and Development for Youth & Family \$37,800
“Middle School Program”

Fund the position of a middle school program coordinator to provided academic enrichment activities, and tutoring to low-income Asian American youth in the Wheaton/Silver Spring areas of Montgomery County. The Kennedy, Wheaton and Einstein school clusters program will benefit an estimated 100 students.

Caribbean Help Center, Inc \$37,800
“Caribbean Help Center Information and Referral Services”

Expand their information and referral services to assist low income immigrants with limited English proficiency, primarily those who speak French or Creole. The Countywide program will benefit an estimated 800 people.

Catholic Charities of the Archdiocese of Washington \$17,590
“Montgomery County Family Center”

Continue to provide emergency assistance to prevent residents from being evicted or to prevent utility cutoffs. The Countywide program will benefit an estimated 12 households.

College Tracks, Inc. \$37,800
“College Tracks Program at Wheaton High School”

Continue the CollegeTracks program at Wheaton High School, where they serve students at risk of not attending or succeeding in college because they are not knowledgeable about the higher education system. This is a contract extension because this was a qualifying project within a Focused Neighborhood Assistance area. An estimated 450 households will benefit.

Community Ministries of Rockville, Inc. \$37,800
“Mansfield Kaseman Health Clinic”

Provide medical care to uninsured residents of Montgomery County at the Mansfield Kaseman Health Clinic. pay for a portion of the medical director/physician, the clinic director, medical assistant and laboratory costs. An estimated 2,000 people will benefit.

Germantown Cultural Arts Center, Inc. dba, \$16,800
Black Rock Center for the Arts
“Arts and Language”

Support a comprehensive after-school program that utilizes instruction in playwriting and theatre production to improve reading, writing, and public speaking proficiencies in middle school students in Germantown. An estimated 44 students will benefit.

Interfaith Works. Inc. \$29,400
“Project LEAD”

Continue to provide vocational services to low-wage earners in community sites that serve low-income residents of the County, including Interfaith Works’ Interfaith Clothing Center. The Countywide program will benefit an estimated 187 people.

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Latino Economic Development Corporation of Washington, DC “Small Business Development and Micro-loan Program”	\$31,920
Expand their small business micro-loan program with an additional loan officer. This will allow LEDC to increase the number of small business loans. The Countywide program will benefit an estimated 35 people.	
Liberty’s Promise, Inc. “Enriching the Lives of Immigrant Youth”	\$37,800
Continue an after-school program of civic engagement and a professional internship program in partnership with Wheaton High School. This is a contract extension because this was a qualifying project within a Focused Neighborhood Assistance area. The program will benefit an estimated 50 students.	
Manna Food Center, Inc. “Farm to Food Bank”	\$36,120
Purchase locally grown fruits and vegetables from area farms, orchards and farmers’ markets at wholesale prices to provide low income families with fresh produce. The program will benefit an estimated 3,000 people.	
Ministries United Silver Spring/Takoma Park, Inc. “Housing and Utilities in Lower Silver Spring/Takoma Park is a MUST”	\$36,590
Provide utility and housing assistance to eligible clients in the zip codes of 20901, 20910 and 20912. An estimated 40 households will benefit.	
Mobile Medical Care, Inc. “Specialty Care Coordination for the Uninsured”	\$37,800
Support a part-time Specialty Care Coordinator to schedule appointments for the uninsured, low-income and homeless Montgomery County residents. The program will benefit an estimated 1,000 people.	
Montgomery County Coalition for the Homeless “Creative Housing Initiative Pilot Project (CHIPP)”	\$37,800
Continue supporting a case manager position for the CHIPP permanent supportive housing program. The case manager provides supportive services to all CHIPP participants and assists them in maintaining housing stability, life skills, obtaining benefits and accessing health services. The Countywide program will benefit an estimated 16 people.	
Montgomery County MD Delta Alumnae Foundation, Inc. “Science, Technology, Engineering and Mathematics Saturday Academy”	\$37,800
Provide alternative paths to learning that will interest and encourage students to gain more knowledge about science, technology, engineering and mathematics. The program will benefit an estimated 50 households.	

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Prison Outreach Ministry, Inc.	\$37,800
“Welcome Home Reentry Program”	
Support a staff position to link persons returning to the community after incarceration, with services necessary to reentry. The program will benefit an estimated 100 people.	
Sunflower Bakery	\$13,290
“Expansion of Sunflower Bakery Program”	
Training eight additional individuals with development or cognitive disabilities in Sunflower Bakery’s inclusive on-the-job training program in 2012 over a 12-month period. The funding will partially support training personnel (including professional chefs and bakery assistants), ingredients, supplies, curriculum updates, and operations. The program will benefit an estimated eight people.	
Washington Youth Foundation	\$31,080
“Professional Youth Initiative Project”	
Continue a volunteer training and work program and a parent training program to educate parents with the skills and knowledge to support their children’s volunteer work and internship program. The Countywide program will benefit an estimated 271 people.	
<u>PROJECTS ADMINISTERED BY MUNICIPALITIES</u>	\$383,040
CITY OF TAKOMA PARK	\$140,280
Crossroads Farmers Market	\$21,000
“Fresh Check Program”	
Bi-lingual marketing and educational initiative designed to improve access to fresh and locally grown foods, increase awareness of the nutritional benefits of fresh food, and to promote use of WIC and food stamps. An estimated total of 415 low and moderate income persons will benefit by the project.	
City of Takoma Park	\$119,280
“Commercial Façade Easement Program”	
Funds will be used for City’s commercial façade easement program. Matching funds up to \$10,000 would be available for storefront improvements in all CDBG eligible areas of Takoma Park. A total of 14 commercial properties are expected to benefit.	
CITY OF ROCKVILLE	\$242,760
Community Ministries of Rockville	\$13,100
“Elderly Ministries Program”	
Funds will support administrative expenses associated with providing case management to senior citizens and frail elderly residents of the City of Rockville. This service will assist approximately 50 individuals.	

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Rockville Housing Enterprises \$93,410
Funds will be used by Rockville Housing Enterprises for improvements to 13 single family units located in David Scull Courts. These improvements will benefit 13 families.

Single-Family Rehabilitation \$123,650
The project will be used to provide low-interest loans and grants to income eligible homeowners who need financial assistance in eliminating major code violations. An estimated 10 households will benefit.

Stepping Stones Shelter \$12,600
“Case Management Services”
The funds will be used to support a portion of the salary of a full time case manager to work the evening shift. This shelter facility will assist approximately 100 households.

SUMMARY OF EXPECTED BENEFIT FROM CDBG PROJECTS

Persons	13,076
Households	675

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)
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HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) **\$2,712,480**
The HOME grant is designed to increase housing choices for low-income households through rental and home ownership programs, in cooperation with public, private and nonprofit organizations. During the coming year, it is anticipated that the County will receive \$2,212,480 in funding for HOME projects, and together with anticipated program income of \$500,000, an estimated total of \$2,712,480 in HOME funds will be available. Funds will generally be made available in the form of low-interest loans and other subsidies, and units assisted may be both rental and owner-occupied.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA)

Housing Production and Preservation \$697,680
Funds will be used to create home ownership opportunities, new rental housing, or to rehabilitate existing housing (both rental and single-family homes). This housing will principally serve low-income households. DHCA will work with the private sector, non-profits and the Montgomery County Housing Opportunities Commission (HOC) in implementing this program. Additionally, if the opportunity is available, HOME funds will be used for group homes to serve special populations and for specialized housing programs. All agreements executed involving HOME funds will comply fully with all HOME regulations, including setting forth resale or recapture requirements in the case of homeownership projects.

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Community Housing Development Organizations (CHDOs) Housing Production \$331,872

The project will fund the housing development activities of CHDOs. This represents the federally mandated fifteen percent of the HOME allocation. Up to 10 percent of this total (\$33,187) may be used for project-specific technical assistance, site control, and seed money loans. It is anticipated that one to three organizations will use these funds for acquisition, construction, or renovation of rental housing for persons with low-incomes.

PROJECTS ADMINISTERED BY NONPROFITS AND OTHER PUBLIC AGENCIES

CHDO Operating Assistance \$99,680

Funds will be used to partially cover the administrative costs of qualified CHDOs: Montgomery Housing Partnership (MHP) and Housing Unlimited. MHP will receive \$74,760 and Housing Unlimited will receive \$24,920. By regulation, only CHDOs using HOME funds to own, sponsor, or develop affordable housing are eligible for operating support. This operating support cannot exceed 50 percent of a CHDO's operating budget in any fiscal year or \$50,000 annually, whichever is greater.

Rental Assistance – Housing Opportunities Commission \$112,000

Up to a total of \$112,000 will fund rental assistance in partnership with the Housing Opportunities Commission (HOC). HOC administers the State of Maryland's Rental Allowance Program in the county, and HOME funds will leverage this state funding source to assist households who are homeless or at-risk of becoming homeless. HOC will administer these funds.

Rental Assistance – Montgomery County Coalition for the Homeless \$750,000

Up to a total of \$750,000 will fund rental assistance in partnership with the Montgomery County Coalition for the Homeless, (MCCH), in support of the county's "Housing First Program." MCCH will administer these funds.

Fair Housing Activities \$32,930

Funds will be used for activities that serve to affirmatively further fair housing choice. Activities may include sales, rental and lending testing, education/outreach, training and research. Activities will be administered by the Office of Human Rights.

ADMINISTRATION \$188,318

The fund will be used to cover the county's expenses associated with operating the HOME Program. Combined Fair Housing and administrative expenses represent 10% of the entitlement amount.

SUMMARY OF EXPECTED BENEFIT FROM HOME PROJECTS

Persons	130
Households	100
Units	400
CHDO's	2

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Emergency Solutions Grant (ESG)
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EMERGENCY SOLUTIONS GRANT (ESG) **\$313,140**

The ESG Program enables the county to provide housing and other services to persons who are homeless or in danger of becoming homeless. Although smaller than the CDBG or HOME programs, the ESG program serves an essential role in providing services to some of our most needy. The County expects to receive \$313,140 in the coming year for ESG projects. The Homeless Emergency and Rapid Transition to Housing Act (HEARTH) of 2009 transitions the Emergency Shelter Grant program into the Emergency Solutions Grant program. Once federal regulations are finalized, there will be changes in how funds are used in conjunction with the Continuum of Care homeless assistance system.

NONPROFIT PROVIDERS

Rockville Presbyterian Church **\$30,500**
“Rainbow Place”

Funds will be used to provide case management services and increased staff hours at the emergency shelter for homeless women. A total of 75 people will benefit.

PROJECTS ADMINISTERED BY DHCA

Shelter Renovation/Maintenance/Operations **\$173,041**

Funds will be used to renovate and/or maintain shelters serving the homeless in Montgomery County. An estimated 150 people will benefit.

Homeless Prevention Assistance **\$93,942**

Funds will be used to provide homeless prevention assistance, including payments for rent and utility arrearages necessary to prevent eviction, as well as security deposits or first month’s rent to enable persons who are homeless or at-risk of homelessness to secure housing. An estimated 65 people will benefit.

ADMINISTRATION **\$15,657**

The fund will be used to partially cover the county’s expenses associated with operating the ESG Program. Administrative expenses represent 5.0% of the entitlement amount

SUMMARY OF EXPECTED BENEFIT FROM ESG PROJECTS

Persons **290**