

**ACTION PLAN**  
**Projected use of Funds for CDBG, HOME and ESG**  
**July 1, 2012 – June 30, 2013**

**Community Development Block Grant (CDBG)**  
**July 1, 2012 - June 30, 2013**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** **\$4,321,180**

The county expects to receive \$3,821,180 in CDBG funds for Fiscal Year 2013, and with anticipated program income of \$500,000, an estimated total of \$4,321,180 in CDBG funds will be available for the following activities.

**CAPITAL IMPROVEMENTS PROJECTS** **\$1,420,000**

**Fenton Street Village Pedestrian Linkages** **\$600,000**

This project provides pedestrian links in the commercial area located along the eastern edge of the Silver Spring Central Business District and is an extension of the streetscape program that is being implemented in the area.

**Focused Neighborhood Assistance** **\$720,000**

This project provides for focused neighborhood assistance in selected neighborhoods with a primary focus on residential areas. Project elements will comprehensively address community needs for neighborhood preservation and enhancement. Resources are currently focused in two neighborhoods – Cinnamon Woods in the Germantown area and the McKendree neighborhood of Montgomery Village.

**Contingency (Capital)** **\$100,000**

The fund will be used to cover an unanticipated design and construction related cost.

**PROJECTS ADMINISTERED BY COUNTY GOVERNMENT**

**Department of Housing and Community Affairs (DHCA)** **\$1,337,079**

**Housing Acquisition and Preservation** **\$1,070,406**

Funds will be used for affordable housing activities. Eligible activities include loans to assist in the purchase of existing properties for use as housing affordable to low- and moderate-income residents and funds for housing rehabilitation to enable low and moderate income owners of single-family homes and owners of multi-family properties occupied by low- and moderate-income tenants to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. Assistance may be provided for public housing modernization and for group home acquisition and/or rehabilitation. An estimated 30 units will be created, preserved, or improved.

**Code Enforcement** \$216,673

Funds will be used to partially cover costs incurred for code enforcement efforts in low-and moderate income areas in conjunction with other public or private improvements and services.

**Facility Planning** \$50,000

The fund will be used to conduct preliminary planning and design studies for a variety of projects dispersed throughout the County for possible inclusion in a future capital budget.

**Administration (capped)** \$780,450

This will fund DHCA's staff in planning, administration and monitoring of the CDBG program, including preparation of the Consolidated Plan, staff support for a citizens' advisory committee, environmental reviews, preparation of contracts, payment processing and auditing, federal reporting and loan servicing.

**NONPROFIT PROVIDERS** \$457,337

Funds will be used to provide a variety of CDBG-eligible public services to low- and moderate-income county residents eligible for CDBG-funded assistance:

**African Women's Cancer Awareness Association (AWCAA)** \$44,928  
**"Health Women 2012"**

Support outreach efforts designed to increase breast cancer screening among African immigrant women. An estimated 300 people will benefit.

**Catholic Charities of the Archdiocese of Washington** \$45,000  
**"Immigration Legal Services"**

Provide legal services to enable Montgomery County residents to resolve immigration issues in such areas as naturalization/citizenship, employment- and family-based permanent residency and consular processing. The Countywide program will benefit an estimated 125 people.

**Community Bridges, Inc.** \$43,194  
**"Jump Start Girls! Adelante Ninas Elementary School Program"**

Support multi-cultural out-of-school-time activities for elementary school youth (4<sup>th</sup> & 5<sup>th</sup> graders) An estimated 48 students will benefit.

**Community Ministries of Rockville, Inc.** \$38,500  
**"Latino Outreach Program (LOP)"**

Support the Naturalization Program which is designed to provide assistance to foreign-born residents preparing for citizenship. An estimated 334 people will benefit.

**Eastern Montgomery Emergency Assistance Network, Inc (EMEAN)** \$22,000  
**"Networking RX Assistance in Eastern Montgomery County"**

Provide uninsured and under-insured Montgomery County residents with assistance in obtaining needed medical prescriptions. An estimated 65 people will benefit.

**Germantown Cultural Arts Center, Inc. (dba,  
Black Rock Center for the Arts)** \$33,533  
**“Arts and Language”**

Support a comprehensive after-school program that utilizes instruction in playwriting and theatre production to improve reading, writing, and public speaking proficiencies in middle school students in Germantown. An estimated 60 students will benefit.

**IMPACT Silver Spring** \$40,000  
**“Family Asset Building Network (FABNET)”**

Support the development of FABNET, an asset-based approach to economic empowerment, to provide in-depth support to households over a 12-month period, including the provision of supportive skills in the areas of technology, home-based business creation, ESOL and general workforce development and the convening of support “circles” to assist participants in meeting their economic goals. The Countywide program will benefit an estimated 120 people.

**Mental Health Association of Montgomery County, Inc.** \$45,000  
**“Kensington Wheaton Youth Services”**

Provide a 12-month youth development and family support program for youth with emotional and behavioral problems. The program will benefit an estimated 60 people.

**Ministries United Silver Spring/Takoma Park, Inc.** \$42,986  
**“Housing and Utilities in Lower Silver Spring/Takoma Park is a MUST”**

Provide utility and housing assistance to eligible clients. An estimated 40 households will benefit.

**National Center for Children and Families** \$45,000  
**“Betty’s House”**

Provide program support for immigrant women and their American-born children who are survivors of domestic violence residing in Betty’s House, a transitional housing program. The program will benefit an estimated 18 people.

**Rockville Presbyterian Church** \$32,361  
**“Rainbow Place”**

Support staff needed to operate Rainbow Place Shelter, a facility serving homeless women. The program will benefit an estimated 80 women.

**Sudanese American Community Development Organization (SACDO)** \$24,835  
**“SACDO/SACCMD School Development Plan”**

Provide partial operating support for a “weekend school” for youth between the ages of 4 and 16 that emphasizes Arabic instruction and cultural awareness to support positive family relationships and to help bridge the cultural and generation gap between immigrant parents and their children. The program will benefit an estimated 90 people.

**PROJECTS ADMINISTERED BY MUNICIPALITIES** **\$326,314**

**CITY OF TAKOMA PARK** **\$115,002**

**City of Takoma Park** **\$62,752**

**“Commercial Façade Easement Program”**

Funds will be used for the City’s commercial façade easement program. Matching funds up to \$10,000 would be available for storefront improvements in all CDBG-eligible areas of Takoma Park. A total of 8 commercial properties are expected to benefit.

**District of Columbia Baptist Convention** **\$35,000**

**Mission Church – Housing Rehabilitation**

**“MissionServe Takoma Park 2012”**

Provide repairs and/or accessibility improvements to homes in the City of Takoma Park which have been identified by the City as having deficiencies that threaten the health, safety, and environment of their moderate- to low-income occupants. An estimated 2 families will benefit.

**Takoma Park Presbyterian Church** **\$2,760**

**“Community Kitchen Food Safety Classes”**

Provide Food Safety classes to low-income residents to assist them in making healthy and economical food choices and developing self sufficiency skills. An estimated 5 people will benefit.

**MHP Takoma Park** **\$5,520**

**“Community Life Services”**

Provide supportive services for low- to moderate-income residents in MHP’s properties. Services include pre-school training and socialization (ages 3-5), homework clubs (ages 6-12), and summer enrichment (ages 3-5 and 6-12). An estimated 55 children will benefit.

**Community Bridges, Inc.** **\$4,140**

**“Jump Start Girls Program”**

Support multi-cultural out-of-school-time activities for girls in 6<sup>th</sup> through 8<sup>th</sup> grade. An estimated 12 girls will benefit.

**YMCA – Youth & Family Services** **\$4,830**

**“Smart Choices with Emotions Program”**

Provide three therapeutic group sessions at Takoma Park Middle School on a weekly basis to students in 6<sup>th</sup> through 8<sup>th</sup> grade. An estimated 60 students will benefit.

**CITY OF ROCKVILLE**

**\$211,312**

**Asian Pacific American Legal Resource Center  
“Legal Services”**

**\$8,400**

Provide legal services to Asian immigrants with limited English proficiency, particularly Vietnamese Americans, Japanese Americans, Korean Americans, and the general Asian elderly population. An estimated 30 people will benefit.

**Korean Community Service Center  
“Outreach and Services”**

**\$7,600**

Provide self-sufficiency services to Asian families with limited English proficiency, including case management, referrals, and citizenship preparation. An estimated 33 people will benefit.

**Manna Food Center, Inc.**

**\$3,000**

**“Smart Sacks Student Nutrition Education”**

Provide brochures and other nutrition education elements to students via the existing Smart Sacks program, which provides a backpack full of kid-friendly, nutritious food each Friday. An estimated 194 elementary school students at five schools will benefit.

**Rockville Housing Enterprises**

**\$78,464**

**“Public Housing Capital Improvements”**

Renovate kitchens and baths in 10 housing units, including installation of new energy-efficient appliances and water-saving plumbing fixtures. Ten households will benefit.

**Single-Family Rehabilitation**

**\$101,158**

Provide home-improvement loans to income-eligible homeowners to correct code violations, make accessibility modifications and improve energy efficiency. An estimated 7 households will benefit.

**Stepping Stones Shelter**

**\$12,690**

**“Evening Case Management Services”**

Support a portion of the salary of a full-time case manager. An estimated 30 households will benefit.

**SUMMARY OF EXPECTED BENEFIT FROM CDBG PROJECTS**

Persons	1,689
Households	89

**HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**  
**July 1, 2012 - June 30, 2013**

**HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) \$1,826,417**

The HOME grant is designed to increase housing choices for low-income households through rental and home ownership programs, in cooperation with public, private and nonprofit organizations. During the coming year, it is anticipated that the County will receive \$1,326,417 in funding for HOME projects, and together with anticipated program income of \$500,000, an estimated total of \$1,826,417 in HOME funds will be available. Funds will generally be made available in the form of low-interest loans and other subsidies, and units assisted may be both rental and owner-occupied.

**PROJECTS ADMINISTERED BY COUNTY GOVERNMENT**

**Department of Housing and Community Affairs (DHCA)**

**Housing Production and Preservation \$1,369,735**

Funds will be used for the construction, acquisition, and / or rehabilitation of housing (both multi- and single-family units). This housing will principally serve low-income households. DHCA may work with the private sector, non-profits and / or the Montgomery County Housing Opportunities Commission (HOC) in implementing this program. This is estimated to produce or preserve 40 units.

**Community Housing Development Organizations (CHDOs) \$198,963**  
**Housing Production**

The project will fund the housing development activities of CHDOs. This represents the federally mandated fifteen percent of the HOME allocation. Up to 10 percent of this total (\$19,715) may be used for project-specific technical assistance, site control, and seed money loans. It is anticipated that one to three organizations will use these funds for acquisition, construction, or renovation of rental housing for persons with low-incomes. This is estimated to produce or preserve 10 units.

**PROJECTS ADMINISTERED BY NONPROFITS AND OTHER PUBLIC AGENCIES**

**CHDO Operating Assistance \$59,200**

Funds will be used to partially cover the administrative costs of qualified CHDOs: Montgomery Housing Partnership (MHP) and Housing Unlimited. MHP will receive \$44,400 and Housing Unlimited will receive \$14,800. By regulation, only CHDOs using HOME funds to own, sponsor, or develop affordable housing are eligible for operating support. This operating support cannot exceed 50 percent of a CHDO's operating budget in any fiscal year or \$50,000 annually, whichever is greater.

**Rental Assistance – Housing Opportunities Commission \$67,088**

Up to a total of \$67,088 will fund rental assistance in partnership with the Housing Opportunities Commission (HOC). HOC administers the State of Maryland's Rental Allowance Program in the county, and HOME funds will leverage this state funding source to assist households who are homeless or at-risk of becoming homeless. HOC will administer these funds. The program will benefit an estimated 30 people.

**Fair Housing Activities** \$19,562

Funds will be used for activities that serve to affirmatively further fair housing choice. Activities may include sales, rental and lending testing, education/outreach, training and research. Activities will be administered by the Office of Human Rights.

**ADMINISTRATION** \$111,869

The fund will be used to cover the county’s expenses associated with operating the HOME Program. Combined Fair Housing and administrative expenses represent 10% of the entitlement amount.

SUMMARY OF EXPECTED BENEFIT FROM HOME PROJECTS

Persons	30
Households	0
Units	50
CHDO’s	2

**EMERGENCY SOLUTIONS GRANT (ESG)**

**July 1, 2012 - June 30, 2013**

**EMERGENCY SOLUTIONS GRANT (ESG)** **\$403,810**

The ESG Program enables the county to assist persons who are homeless or at risk of homelessness. For County FY2013, it is anticipated that the County will receive \$403,810 in ESG funding. Funds are used in conjunction with the Continuum of Care homeless assistance system and will be administered by the county’s Department of Health and Human Services.

**PROJECTS ADMINISTERED BY COUNTY GOVERNMENT**

**Department of Health and Human Services (DHHS)**

**Rapid Re-Housing - Housing Stabilization and Relocation Services** \$186,638

Funds will be used to assist homeless households locate, obtain and retain housing. Eligible singles and families include those living in temporary shelter, in a place not meant for human habitation or other places described in Category I of the newly revised homeless definition issued by HUD. A total of \$63,531 will be used for case management services and \$123,107 will be available for security deposits. Approximately 30 households will be assisted with the two Rapid Re-Housing programs.

**Rapid Re-Housing - Rental Assistance** \$66,289

Funds will be used to help homeless households obtain and retain permanent housing. Assistance will be provided to households eligible for these serves must meet the criteria for Category I of the homeless definition recently issued by HUD. Approximately 30 households will be assisted with the two Rapid Re-Housing programs.

**Homeless Management Information System (HMIS) \$15,000**

Funds will be used for licensing fees, data quality activities, training and other costs necessary to support the Montgomery County Continuum of Care's Homeless Management Information System. This CoC-wide database is used to track client services and provides valuable data to support planning activities.

**Homelessness Prevention - Housing Stabilization and Relocation Services \$55,883**

Funds will be used to assist households at risk of homelessness to preserve housing or to locate and obtain affordable housing. Funds will be used for case management services and deposits. Priority will be given to those households most at risk of becoming homeless including those whose current living situation can not be preserved. ESG assistance will be used to stabilize these households and prevent the need for emergency shelter. A total of \$15,883 will be used for case management services and 40,000 will be available for deposits. Approximately 12 households will be served with the two Homeless Prevention programs.

**Homelessness Prevention - Rental Assistance \$20,000**

Funds will help stabilize households at risk of homelessness to help them obtain and retain permanent housing. Assistance will be provided in the form of first months rent. Approximately 12 households will be served with the two Homeless Prevention programs.

**Emergency Shelter \$50,000**

Funds will be used for Shelter operations including maintenance, furnishings, and supplies necessary for operation of emergency shelter. An estimated 150 people will benefit.

**ADMINISTRATION \$10,000**

The funds will be used to partially cover the county's expenses associated with operating the ESG Program. Administrative expenses represent 2.5% of the entitlement amount

SUMMARY OF EXPECTED BENEFIT FROM ESG PROJECTS

Persons	100
Households	42