

ACTION PLAN
Projected use of Funds for CDBG, HOME and ESG
July 1, 2013 – June 30, 2014

Community Development Block Grant (CDBG)

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) **\$4,682,362**

The county expects to receive \$4,182,362 in CDBG funds for Fiscal Year 2014, and with anticipated program income of \$500,000, an estimated total of \$4,682,362 in CDBG funds will be available for the following activities.

CAPITAL IMPROVEMENTS PROJECTS **\$1,145,000**

Focused Neighborhood Assistance **\$945,000**

This project provides for focused neighborhood assistance in selected neighborhoods with a primary focus on residential areas. Project elements will comprehensively address community needs for neighborhood preservation and enhancement. Resources are currently focused in the McKendree neighborhood of Montgomery Village (212 housing units).

Contingency (Capital) **\$200,000**

The fund will be used to cover an unanticipated design and construction related cost.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA) **\$1,878,205**

Housing Acquisition and Preservation **\$1,603,205**

Funds will be used for affordable housing activities. Eligible activities include loans to assist in the purchase of existing properties for use as housing affordable to low- and moderate-income residents and funds for housing rehabilitation to enable low and moderate income owners of single-family homes and owners of multi-family properties occupied by low- and moderate-income tenants to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. Assistance may be provided for public housing modernization and for group home acquisition and/or rehabilitation. An estimated 114 units will be created, preserved, or improved.

Code Enforcement **\$225,000**

Funds will be used to partially cover costs incurred for code enforcement efforts in low-and moderate income areas in conjunction with other public or private improvements and services.

Facility Planning **\$50,000**

The funds will be used for preliminary planning and design for a variety of projects in eligible areas for possible inclusion in a future capital budget.

Administration (capped) \$786,000
This will fund DHCA’s staff in planning, administration and monitoring of the CDBG program, including preparation of the Consolidated Plan, staff support for a citizens’ advisory committee, environmental reviews, preparation of contracts, payment processing and auditing, federal reporting and loan servicing.

NONPROFIT PROVIDERS **\$516,000**
Funds will be used to provide a variety of CDBG-eligible public services to low- and moderate-income county residents eligible for CDBG-funded assistance:

Asian Pacific American Legal Resource Center, Inc. \$40,655
“Immigration Legal Assistance”
Provide immigration legal assistance to low-income Asian immigrants. The Countywide program will benefit an estimated 50 people.

Bethesda Cares, Inc. \$28,392
“Eviction Prevention Program”
Provide small grants to rental agents or utility companies on behalf of identified families in Montgomery County who are seriously behind in their payments and eviction/utility shut-off is about to occur. The Countywide program will benefit an estimated 700 people.

Board of Trustees for the Rockville Presbyterian Church of Montgomery County \$24,229
“Rainbow Place”
Provide salary support for critical positions for Rainbow Place, an emergency shelter for homeless women. An estimated 86 women will benefit.

Community Ministries of Rockville, Inc. \$42,447
“Manfield Kaseman Health Clinic”
Provide for a part time (20 hours per week) nurse who will be responsible for managing the Quality Improvement and Quality Assurance Program of the Kaseman Health Clinic and help the Clinic prepare for health care reform. An estimated 2,500 people will benefit.

IMPACT Silver Spring, Inc. \$40,000
“Family Asset Building Network (FABNET)”
Continue to grow the Family Asset Building Network, which consist of “circles” of residents who come together to practice mutual support, exchange, and accountability in the pursuit of achieving self-identified life improvement goals; support program recruiting efforts via the Long Branch Athletic Association. An estimated 140 people will benefit.

Interfaith Works, Inc. \$45,000
“Volunteer Coordinator - Meals for the Homeless”
Supports a new position that coordinates volunteers providing meals to homeless individuals. An estimated 1,125 homeless individuals will benefit.

Mobile Medical Care, Inc.	\$44,958
“Anticoagulation Clinic”	
Provide an Anticoagulation Clinic for 50+ high-risk, low-income, uninsured individuals who have atrial fibrillation, venous thromboembolism, hereditary disease or other illnesses that require close monitoring. The countywide program will benefit an estimated 50 people.	
Montgomery County, MD. Delta Alumnae Foundation, Inc.	\$45,000
“Saturday Academy”	
Conduct a seven week learning experience for African-American middle-school students in Science, Technology, Engineering and Mathematics (STEM) areas. The program will benefit an estimated 50 students.	
Montgomery Housing Partnership, Inc.	\$35,000
“Play and Learn Program”	
Supports the Play and Learn program, which provides an opportunity for preschool children to explore, socialize and acquire necessary skills for kindergarten, in a safe and nurturing learning environment. An estimated 110 children will benefit.	
National Center for Children and Families	\$45,000
“Betty’s House”	
Provide continued program support for immigrant women and their American-born children who are survivors of domestic violence residing in Betty’s House, a transitional housing program. The program will benefit an estimated 18 people.	
St. Luke’s House and Threshold Services United, Inc.	\$44,940
“Wellness Care Case Manager”	
Supports a case manager position dedicated to reducing in-patient psychiatric hospitalization rates and improving the physical health/wellness of individuals identified as high-utilizers of psychiatric hospitalization services. The program will benefit an estimated 50 people.	
Stepping Stones Shelter, Inc.	\$5,015
“Financial Literacy Classes”	
Provides for a financial literacy series for shelter residents, both adults and children. The program will benefit an estimated 70 people.	
Sunflower Bakery, Inc.	\$30,364
“Employment Service Program”	
Provides for the expansion of wraparound employment services for Sunflower students to secure employment upon completion of the Pastry Arts Training Program. The program will benefit an estimated 10 people.	
Young Men's Christian Association of Metropolitan Washington	\$45,000
“YFS Nob Hill Community Center”	
Provides partial salary support for staff at the YFS Nob Hill Community Center in Silver Spring as well as various specified operating expenses of the Center. The program will benefit an estimated 120 people.	

PROJECTS ADMINISTERED BY MUNICIPALITIES **\$357,157**

CITY OF TAKOMA PARK **\$125,872**

Crossroads Community Food Network, Inc. **\$7,734**

“Microenterprise Development in the Local Food Network”

Provide culturally and linguistically appropriate job training (food production) and linkage of micro-entrepreneurs with existing resources and local food mentors. An estimated 80 underemployed and unemployed residents will benefit.

Montgomery Housing Partnership (MHP) **\$3,891**

“Community Life Programs for MHP Residents at 7510 Maple Avenue”

Provide academic enrichment programs and skills development activities for pre-school aged children and students enrolled in kindergarten to sixth grade. An estimated 28 children will benefit.

Rebuilding Together Montgomery County **\$109,502**

“Critical Needs Home Repair”

Provide home repairs, energy efficiency measures, and ADA improvements. An estimated 30 home-owner households will benefit.

Young Men's Christian Association of Metropolitan Washington **\$4,745**

“Smart Choices for Emotions”

Provide weekly therapeutic group meetings for at-risk middle school students. An estimated 30 children will benefit.

CITY OF ROCKVILLE **\$231,285**

Interfaith Works, Inc. **\$26,790**

“Single-family Rehabilitation”

Rehabilitation of three permanent supportive housing units for formerly homeless families. An estimated three households will benefit.

Rockville Housing Enterprises **\$43,197**

“Public Housing Capital Improvements”

Rehabilitation of at least two scattered site public housing units. An estimated two households will benefit.

Single-Family Rehabilitation Program **\$161,298**

Provide for home improvement forgiveness loans homeowners for emergency repairs, handicap adaptability and energy efficiency improvements. An estimated six households will benefit.

SUMMARY OF EXPECTED BENEFIT FROM CDBG PROJECTS

Persons	5,217
Households	364

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

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\$1,870,122

The HOME grant is designed to increase housing choices for low-income households through rental and home ownership programs, in cooperation with public, private and nonprofit organizations. During the coming year, it is anticipated that the County will receive \$1,370,122 in funding for HOME projects, and together with anticipated program income of \$500,000, an estimated total of \$1,870,122 in HOME funds will be available. Funds will generally be made available in the form of low-interest loans and other subsidies, and units assisted may be both rental and owner-occupied.

PROJECTS ADMINISTERED BY COUNTY GOVERNMENT

Department of Housing and Community Affairs (DHCA)

Housing Production and Preservation

\$1,452,797

Funds will be used for the construction, acquisition, and / or rehabilitation of housing (both multi- and single-family units). DHCA may work with the private sector, non-profits and / or the Montgomery County Housing Opportunities Commission (HOC) in implementing this program. This is estimated to produce or preserve 145 units.

Community Housing Development Organizations (CHDOs)

\$205,550

Housing Production

The project will fund the housing development activities of CHDOs. This represents the federally mandated fifteen percent of the HOME allocation. Up to 10 percent of this total (\$20,555) may be used for project-specific technical assistance, site control, and seed money loans. It is anticipated that one to three organizations will use these funds for acquisition, construction, or renovation of rental housing for persons with low-incomes. This is estimated to produce or preserve 10 units.

PROJECTS ADMINISTERED BY NONPROFITS AND OTHER PUBLIC AGENCIES

CHDO Operating Assistance

\$56,181

Funds will be used to partially cover the administrative costs of qualified CHDOs: Montgomery Housing Partnership (MHP) and Housing Unlimited, Inc. (HUI). MHP will receive \$42,136 and HUI will receive \$14,045. By regulation, only CHDOs using HOME funds to own, sponsor, or develop affordable housing are eligible for operating support. This operating support cannot exceed 50 percent of a CHDO's operating budget in any fiscal year or \$50,000 annually, whichever is greater.

Fair Housing Activities

\$18,564

Funds will be used for activities that serve to affirmatively further fair housing choice. Activities may include sales, rental and lending testing, education/outreach, training and research. Activities will be administered by the Office of Human Rights.

ADMINISTRATION

\$137,030

The fund will be used to cover the county's expenses associated with operating the HOME Program. Combined Fair Housing and administrative expenses cannot exceed 10% of the entitlement amount.

SUMMARY OF EXPECTED BENEFIT FROM HOME PROJECTS

Persons	30
Households	0
Units	155
CHDO's	2

EMERGENCY SOLUTIONS GRANT (ESG)

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\$278,766

The ESG Program enables the county to assist persons who are homeless. For County FY2014, it is anticipated that the County will receive \$278,766 in ESG funding. Funds are used in conjunction with the Continuum of Care homeless assistance system and will be administered by the county's Department of Health and Human Services.

Rapid Re-Housing - Housing Stabilization and Relocation Services

\$160,700

Funds will be used to assist homeless households locate, obtain and retain housing. Eligible singles and families include those living in temporary shelter, in a place not meant for human habitation or other places described in Category I of the newly revised homeless definition issued by HUD. Funds will be used for case management services and security deposits. Approximately 30 households will be assisted with the two Rapid Re-Housing programs.

Rapid Re-Housing - Rental Assistance

\$62,066

Funds will be used to help homeless households obtain and retain permanent housing. Assistance will be provided to households eligible for these services (meeting the criteria for Category I of the homeless definition recently issued by HUD). Approximately 30 households will be assisted with the two Rapid Re-Housing programs.

Homeless Management Information System (HMIS)

\$3,000

Funds will be used for licensing fees, data quality activities, training and other costs necessary to support the Montgomery County Continuum of Care's Homeless Management Information System. This CoC-wide database is used to track client services and provides valuable data to support planning activities.

Emergency Shelter

\$50,000

Funds will be used for Shelter operations including motel vouchers, maintenance, furnishings, and supplies necessary for operation of emergency shelter. By regulation the amount used for emergency shelter services may not exceed \$51,000 (based on federal fiscal year 2010 / county fiscal year 2011 ESG spending as a baseline). An estimated 150 people will benefit.

ADMINISTRATION

\$3,000

Funds will be used to support administrative activities related to implementing the Emergency Solutions grant.

SUMMARY OF EXPECTED BENEFIT FROM ESG PROJECTS

Persons	150
Households	30