

**ACTION PLAN**  
**Projected use of Funds for CDBG, HOME and ESG**  
**July 1, 2014 – June 30, 2015**

**Community Development Block Grant (CDBG)**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** **\$4,619,530**

The county expects to receive \$4,119,530 in CDBG funds for County Fiscal Year 2015, and with anticipated program income of \$500,000, an estimated total of \$4,619,530 in CDBG funds will be available for the following activities.

**PROJECTS ADMINISTERED BY COUNTY GOVERNMENT**

**Department of Housing and Community Affairs (DHCA)** **\$4,222,915**

**Housing Acquisition and Preservation** **\$1,016,915**

Funds will be used for affordable housing activities. Eligible activities include loans to assist in the purchase of existing properties for use as housing affordable to low- and moderate-income residents and funds for housing rehabilitation to enable low and moderate income owners of single-family homes and owners of multi-family properties occupied by low- and moderate-income tenants to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. Assistance may be provided for public housing modernization and for group home acquisition. An estimated 40 units will be created, preserved, or improved.

**Group Home Rehabilitation** **\$500,000**

Funds will be used to assist nonprofit providers in rehabilitating group homes occupied by lower-income, special needs persons to eliminate code violations and make other necessary improvements, including accessibility and energy conservation improvements. An estimated 12 homes will be improved.

**Focused Neighborhood Assistance** **\$945,000**

This project provides for focused neighborhood assistance in selected neighborhoods with a primary focus on residential areas. Project elements will comprehensively address community needs for neighborhood preservation and enhancement. Resources are currently focused in Montgomery Village and DHCA is identifying new eligible neighborhoods.

**Code Enforcement** **\$225,000**

Funds will be used to partially cover costs incurred for code enforcement efforts in low-and moderate income areas in conjunction with other public or private improvements and services.

**Facility Planning** \$50,000  
The funds will be used for preliminary planning and design for a variety of projects in eligible areas for possible inclusion in a future budget.

**Administration (capped)** \$786,000  
This will fund DHCA’s staff in planning, administration and monitoring of the CDBG program, including preparation of the Consolidated Plan, staff support for a citizens’ advisory committee, environmental reviews, preparation of contracts, payment processing and auditing, federal reporting and loan servicing.

**Contingency (Capital)** \$200,000  
The fund will be used to cover unanticipated costs for other eligible activities.

**NONPROFIT PROVIDERS** **\$540,330**

Funds will be used to provide a variety of CDBG-eligible public services to low- and moderate-income county residents eligible for CDBG-funded assistance:

**Asian American LEAD Leadership, Empowerment and Development for Youth and Family** \$45,000  
**“Asian American LEAD MD High School Program”**  
Provide culturally appropriate enrichment activities, college preparatory assistance, service learning projects and opportunities for leadership development for low-income high school students in Wheaton and Silver Spring. An estimated 50 students will benefit.

**The Boys and Girls Clubs of Greater Washington, Inc.** \$39,410  
**“Power Hour”**  
Provide homework assistance, tutoring and reading time for elementary students at the Germantown Boys and Girls club. An estimated 50 students will benefit.

**Catholic Charities of the Archdiocese of Washington, Inc.** \$36,820  
**“Immigration Legal Services”**  
Continue to provide free immigration legal services to low income residents. (Second year CDBG funding). An estimated 100 people will benefit.

**Ethiopian Community Center in Maryland, Inc.** \$45,000  
**“ECCM Heath Care Project”**  
Provide counseling services on health related issues, including hypertension, diabetes, obesity, and HIV/AIDS. An estimated 700 people will benefit.

**Home Care Partners, Inc.** \$20,000  
**“Montgomery Light Care”**  
Provide Weekly home care aid services for 2 hours a week to frail elderly or disabled clients living in subsidized housing. An estimated 25 people will benefit.

<b>Interfaith Works, Inc.</b>	\$45,000
<b>“Volunteer Coordinator - Meals for the Homeless”</b>	
Continue to provide partial salary for Volunteer Coordinator and Assistant Volunteer Coordinator to organize and manage volunteers for food preparation and distribution and other services to serve shelter residents and other low-income residents (Second year CDBG funding). An estimated 400 people will benefit.	
<b>Jewish Foundation for Group Homes, Inc.</b>	\$40,500
<b>“Living Independently with Autism”</b>	
Provide partial funding for three part time specialists in Autism Spectrum Disorders to assist low-income residents of their homes with that condition. An estimated 200 people will benefit.	
<b>Jewish Social Service Agency</b>	\$12,640
<b>“JSSA Refugee Integration Project”</b>	
Provide community integration support to refugees and recent immigrants including assessment, referrals, employment assistance, citizenship preparation and ESOL assistance. An estimated 40 people will benefit.	
<b>The Montgomery County Coalition for the Homeless, Inc.</b>	\$45,000
<b>“Housing Locator at the Home Builders Assessment Center”</b>	
Fund a full time Housing Locator position at the County's main men's housing shelter to assist clients that are enrolled in case management services to identify and obtain affordable long term housing The program will benefit an estimated 225 people.	
<b>Mobile Medical Care, Inc.</b>	\$42,960
<b>“Anticoagulation Clinic for the Low-Income, Uninsured”</b>	
Continue to provide free testing, assessment, dosing adjustments and patient education to low-income residents at risk for heart related conditions or disease. (Second year CDBG funding). An estimated 50 people will benefit.	
<b>Montgomery Housing Partnership, Inc.</b>	\$45,000
<b>“MHP Play and Learn Program”</b>	
Continue to provide on-site preschool activities for low-income children at 5 affordable rental properties. (Second year CDBG funding). The program will benefit an estimated 96 children.	
<b>The National Center for Children and Families, Inc.</b>	\$45,000
<b>“Future Bound Transitional Housing Program”</b>	
Provide housing, counseling, life skills, etc. support for young adults who have aged out of the care of public systems and are homeless or living in unstable conditions. The program will benefit an estimated eight people.	

<b>The National Center for Children and Families, Inc.</b>	\$45,000
<b>“Betty’s House”</b>	
Continue to provide support for immigrant women and their American children who are the survivors of domestic violence. (Third year CDBG funding). The program will benefit an estimated 17 people.	
<b>Sunflower Bakery, Inc.</b>	\$33,000
<b>“Next Steps Employment Service Program”</b>	
Continue to provide wraparound employment services to students with developmental or other cognitive disabilities after they complete the Bakery Arts Program. (Second year CDBG funding). The program will benefit an estimated 16 people.	
<b>PROJECTS ADMINISTERED BY MUNICIPALITIES</b>	<b>\$356,285</b>
<b>CITY OF TAKOMA PARK</b>	<b>\$125,000</b>
<b>African Immigrant and Refugee Foundation</b>	\$5,000
<b>“Catching Up Program”</b>	
Provide homework assistance and individualized mentoring and tutoring assistance, including interpretation and translation assistance as needed, to residents of Essex House Apartments. An estimated 20 youth will benefit.	
<b>Crossroad Community Food Network, Inc.</b>	\$6,480
<b>“Microenterprise Development in the Local Food Network”</b>	
Provide culturally and linguistically appropriate job training, mentoring and skills development and linkage of micro-entrepreneurs with existing resources and local food mentors. An estimated 80 people will benefit.	
<b>Flower Avenue Green Street Project</b>	\$106,250
<b>“Street Light Upgrades”</b>	
Provide street lighting enhancements, including up to 47 LED luminaires, to improve safety conditions and improve efficiency and sustainability. An estimated 2,303 people will benefit.	
<b>Young Men's Christian Association of Metropolitan Washington</b>	\$7,270
<b>“Smart Choices with Emotions”</b>	
Provide weekly therapeutic group meetings for at-risk middle school students. An estimated 30 children will benefit.	
<b>CITY OF ROCKVILLE</b>	<b>\$231,285</b>
<b>Cornerstone Rehabilitation</b>	\$30,000
<b>“Project F.I.N.D. / Therapeutic Beautification Project”</b>	
Rehabilitation of at least two residences for individuals living with severe mental illness. An estimated 8 people will benefit.	

**Rockville Housing Enterprises** \$15,000  
**“Public Housing Capital Improvements”**

Rehabilitation of at least one scattered site public housing unit. An estimated one household will benefit.

**Single-Family Rehabilitation Program** \$186,285

Provide for home improvement forgiveness loans to homeowners for lead paint abatement, emergency repairs, and to address code deficiencies. An estimated eight households will benefit.

SUMMARY OF EXPECTED BENEFIT FROM CDBG PROJECTS

Persons	4,418
Households	61

## **HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**

### **HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**

**\$1,956,189**

The HOME grant is designed to increase housing choices for low-income households through rental and home ownership programs, in cooperation with public, private and nonprofit organizations. During the coming year, it is anticipated that the County will receive \$1,456,189 in funding for HOME projects, and together with anticipated program income of \$500,000, an estimated total of \$1,956,189 in HOME funds will be available. Funds will generally be made available in the form of low-interest loans and other subsidies, and units assisted may be both rental and owner-occupied.

### **PROJECTS ADMINISTERED BY COUNTY GOVERNMENT**

#### **Department of Housing and Community Affairs (DHCA)**

##### **Housing Production and Preservation**

**\$1,534,189**

Funds will be used for the construction, acquisition, and / or rehabilitation of housing (both multi- and single-family units). DHCA may work with the private sector, non-profits and / or the Montgomery County Housing Opportunities Commission (HOC) in implementing this program. This is estimated to produce or preserve 30 units.

##### **Community Housing Development Organizations (CHDOs)**

**\$220,000**

##### **Housing Production**

The project will fund the housing development activities of CHDOs. This represents the federally mandated fifteen percent of the HOME allocation. Up to 10 percent of this total (\$22,000) may be used for project-specific technical assistance, site control, and seed money loans. It is anticipated that one to three organizations will use these funds for acquisition, construction, or renovation of rental housing for persons with low-incomes. This is estimated to produce or preserve 10 units.

### **PROJECTS ADMINISTERED BY NONPROFITS AND OTHER PUBLIC AGENCIES**

##### **CHDO Operating Assistance**

**\$62,000**

Funds will be used to partially cover the administrative costs of qualified CHDOs: Montgomery Housing Partnership (MHP) and Housing Unlimited, Inc. (HUI). MHP will receive \$45,000 and HUI will receive \$17,000. By regulation, only CHDOs using HOME funds to own, sponsor, or develop affordable housing are eligible for operating support. This operating support cannot exceed 50 percent of a CHDO's operating budget in any fiscal year or \$50,000 annually, whichever is greater.

##### **Fair Housing Activities**

**\$20,000**

Funds will be used for activities that serve to affirmatively further fair housing choice. Activities may include sales, rental and lending testing, education/outreach, training and research. Activities will be administered by the Office of Human Rights.

**ADMINISTRATION**

\$120,000

The fund will be used to cover the county's expenses associated with operating the HOME Program. Combined Fair Housing and administrative expenses cannot exceed 10% of the entitlement amount. (Note: last year's Action Plan for County FY14 mistakenly listed administration expenses at \$137,030. That figure represented combined Administration and Fair Housing Activities amounts, which were set at just below the 10% cap. The actual Administration budget was set at, and should have read as, \$118,466.)

SUMMARY OF EXPECTED BENEFIT FROM HOME PROJECTS

Persons	30
Households	0
Units	40
CHDO's	2

## **EMERGENCY SOLUTIONS GRANT (ESG)**

### **EMERGENCY SOLUTIONS GRANT (ESG)**

**\$339,770**

The ESG Program enables the county to assist persons who are homeless. For County FY2015, it is anticipated that the County will receive \$253,190 in ESG funding. Funds are used in conjunction with the Continuum of Care homeless assistance system and will be administered by the county's Department of Health and Human Services.

### **Rapid Re-Housing - Housing Stabilization and Relocation Services**

**\$111,770**

Funds will be used to assist homeless households locate, obtain and retain housing. Funds will be used for case management services, and security deposits to assist approximately 20 homeless households move into permanent housing. Eligible singles and families include those living in temporary shelter, in a place not meant for human habitation or other places described in Category I of the newly revised homeless definition issued by HUD. Approximately 20 households will be assisted with the two Rapid Re-Housing programs.

### **Rapid Re-Housing - Rental Assistance**

**\$148,000**

Funds will be used to provide up to 12 months of medium term rental assistance to help homeless households obtain and retain permanent housing. Assistance will be provided to households that meet the criteria for Category I of the homeless definition recently issued by HUD. Approximately 20 households will be assisted with the two Rapid Re-Housing programs.

### **Homeless Management Information System (HMIS)**

**\$55,000**

Funds will be used for licensing fees, data quality activities, training and other costs necessary to support the Montgomery County Continuum of Care's (CoC) Homeless Management Information System. This CoC-wide database is used to track client services and provides valuable data to support planning activities.

### **Emergency Shelter**

**\$25,000**

Funds will be used for Shelter operations including motel vouchers, maintenance, furnishings, and supplies necessary for operation of emergency shelter. An estimated 150 people will benefit.

### **SUMMARY OF EXPECTED BENEFIT FROM ESG PROJECTS**

Persons	150
Households	20