

COMMISSION ON COMMON OWNERSHIP COMMUNITIES
 Minutes of the Monthly Meeting
 1401 Rockville Pike, 5th Floor, Rockville, MD 20850
 May 1, 2019

The monthly meeting of the Commission on Common Ownership Communities was called to order at 7:06 pm by Chairman Mark Fine.

Commissioners present: BURROWS, FINE, GARDNER, GELFOUND, MALAMUD, MYO KHIN, STEINBACH, VINEY [8]

Commissioners absent: Commissioners Ethier, Fishbein, Perper, Valley, Winegar [5]

Staff present: Tim Goetzinger, Acting Director DHCA; Walter Wilson, Associate County Attorney; Mark Anders, Staff

Guests: JoEllen Bilanin [Tanterra], and Joe Jordan [New Mark Commons HOA]

1. **Minutes approved:** Commissioner Gardner moved to approve the minutes of the April 3, 2019 monthly meeting as presented; Commissioner Burrows seconded. The motion was adopted by a majority of the commission [7], Commissioner Gelfound opposed.

Discussion followed regarding the desired format for recording of motions and discussions in Commission meeting minutes. Commissioner Gardner moved that the name of the mover and seconder be recorded, and the *number* of Commissioners in favor and the *names* of the Commissioners opposed be recorded. Commissioner Burrows seconded and the motion was adopted unanimously.

Commissioner Viney moved that the Commission minutes include summaries of discussion; Commissioner Gardner seconded. The motion was adopted by a majority [6]; Commissioner Gelfound opposed and Commissioner Fine abstained.

2. **Community Forum:** Joe Jordan [New Mark Commons] had questions about changes to an HOA's covenants and registering corporate documents. He commended Mark Anders & Jim Desi for their assistance, and complimented the Commission's website.
3. **Jurisdiction - Default cases:** None
4. **Jurisdiction - Contested cases:** None
5. **D&Os Issued:** n/a
6. **D&O on Appeal (Circuit Court for Montgomery):**
 #2018-037, Hypolite v. Longmead Crossing HOA
 #2019-015, James Stevens v. Crest of Wickford Condominium
7. **County Attorney's report:** D&O under review Shapiro v. Bethesda North Condominium.

8. **DHCA Director's report** [Acting Director Tim Goetzinger]: Monthly data report for April 2019 presented. Number of registered COC's has increased as a result of DHCA outreach. Registering COC's and updating information coming under the supervision of the OCOC. General Services scanning old case files [>1000 cases] into Case Management System. Initiatives continuing, in conjunction with University of Md., regarding assistance for distressed communities.
9. **Chair's report**: COC's annual billing for next fiscal year [beginning July 1, 2019] to be conducted by Licensing Department, while *updates and input* of COC registration information [directors, officers & management details, rentals, etc.] done by dedicated OCOC staff. Citations issued for non-registration suspended until May 7th as incentive for COC's to send their data. Committee chairs' reports must be sent to staff at least one week prior to our monthly meeting for inclusion in packet. Chair is considering combining committees and realigning membership to one Commissioner per committee in order to improve participation and attendance. The Commission will soon have five vacancies. The County Council has been asked to call for volunteers.
10. **Committee reports**
 - Education Committee: No report
 - IT Committee [Commissioner Burrows, Chair]: No report
 - Legislative Committee [Commissioner Gardner, Chair]: CCOC supported SB305 [re developers voting rights]. Bill passed, but Governor expected to veto. Potential changes to 10B to be discussed at next committee meeting, to be held on **Tuesday, May 28 at 4:30pm.**
 - Process & Procedures Committee [Commissioner Ethier, Chair]: No report
 - Budget Committee: No report
11. Old business: None
12. New business: Linda McMillan [legislative aide to County Council, & members of Council] was scheduled to attend to discuss Class 'A' vs. Class 'C' citations in 10B. The issue, a simple misunderstanding at Council level, was resolved, and Ms McMillan's presentation was deemed unnecessary.
13. Meeting adjourned at 8:38 pm

Next meeting Wednesday, JUNE 5, 2019 at 7:00pm

Submitted by Kathy Viney,
Recording Secretary