

(Businesses/Organizations Only)

How to Obtain a Certificate of Insurance

A Certificate of Insurance is a document that verifies a company's types and limits of insurance coverage. Before we approve your space, we must have a copy of the Certificate.

Contact your insurer, who must be licensed in the State of Maryland to conduct business, and ask them to provide you with a Certificate of Insurance valid for September 20, 2019 that meets the requirements listed below:

Requirements:

1. The Certificate of Insurance must list the Certificate Holder as:

Montgomery County, Maryland
Montgomery County Department of Transportation
Division of Parking Management
100 Edison Park Drive
Gaithersburg, MD 20878

2. Additional Insured must be shown as:

Montgomery County, Maryland, its elected and appointed officials, officers, consultants, agents and employees, must be included as an additional insured on commercial general liability insurance.

3. The minimum Commercial General Liability must be:

A minimum limit of liability of three hundred thousand dollars (\$300,000) per occurrence and aggregate, for bodily injury and property damage coverage including the following coverages:

- Contractual Liability
- Premises and Operations
- Independent Contractors
- Products and Completed Operations

4. Policy Cancellation:

Should any of the above policies be cancelled before the expiration date thereof, written notice must be delivered to the County in accordance with the policy provisions.