

Educational and Day Care Facility Verification Form

Project Name: _____
 Project Address: _____
 Building Application Number (AP#) _____
 (will be provided at permit application)

PART A. TO BE COMPLETED BY AN AUTHORIZED REPRESENTATIVE OF THE FACILITY

This verification request is part of a building permit submittal and is used to help determine the classification of educational and/or day care facilities. Each category must be initialed "YES" or "NO". Incomplete applications may delay the application review process. **The project architect or engineer may not complete Part A of this form.**

INITIAL		SERVICE	IBC Use & NFPA Occupancy
YES	NO		
		is applying for, or currently possesses, a State of Maryland license for an educational facility.	Educational (NFPA 101 only)
		is applying for, or currently possesses, a State of Maryland license for a day care facility.	Day Care (NFPA 101 only)
IBC – International Building Code			
		is used by 6 or more persons at any one time for educational purposes through the 12 th grade.	E Use
		is in a licensed educational facility and is occupied by more than 5 children <u>older than 2 years</u> of age who receive educational, supervision, or personal care services for fewer than 24 hours per day.	E Use
		is occupied by 5 or more persons of any age who receive custodial care services for fewer than 24 hours per day.	I-4 Use
		provides care for more than 5, but not more than 100, <u>children 2 years or less of age</u> , and where the rooms in which the children are cared for are located on a level of exit discharge serving such rooms and each of these child care rooms has an exit door directly to the exterior.	E Use
NFPA 101, Life Safety Code			
		is used for educational purposes through the 12 th grade by 6 or more persons for 4 or more hours per day or more than 12 hours per week.	Educational
		includes part-day preschools, kindergartens, and other schools whose purpose is <u>primarily educational</u> , even though the children who attend such schools are of preschool age.	Educational
		provides care, maintenance, and supervision to more than 12 clients for less than 24 hours per day.	Day Care

I certify that the information I have provided is true and that false information provided on this certification may result in revocation of Use and Occupancy Certificate approval.

Name (print) of Authorized Representative _____ Signature _____

Contact Phone _____ Date _____

PART B. NOTICE TO MARYLAND REGISTERED ARCHITECT

Your design must reflect and comply with the requirements all the IBC Use Group(s) and NFPA 101 Occupancy Classification(s) indicated in Part A, as completed by the facility representative. Improper design may result in a delay in the permit's issuance, or rejection of the permit application. **This form is required to be submitted with your commercial building, fire alarm, and/or fire sprinkler permit application(s) as part of your submittal documents.**

PART C. TO BE COMPLETED BY A DPS ARCHITECTURAL PLANS EXAMINER

This project was reviewed and approved under the following IBC Use Group(s) and NFPA 101 Occupancy Classification(s) (mark all that apply):

- IBC E (Educational) Use
- IBC I-4 (Day Care) Use
- NFPA 101 Educational Occupancy
- NFPA 101 Day Care (Center) Occupancy

Name of Reviewing Building Plans Examiner: _____

PART D. NOTICE TO CONTRACTOR AND FACILITY OPERATOR

This form is required to be presented to the Fire Inspector during the facility's licensing inspection. Inconsistencies between the information provided on this form and the type of license(s) required for your facility, may result in delay of your license approval, and may require the resubmittal and revision of the building permit documents.

This form shall be presented to any DPS field inspector, upon request. Failure to provide this form when requested may result in a denial of inspection.

Maintain this document as part of your records for the entire period you maintain a valid license for an educational and/or day care facility.