

**DPS****Montgomery County
Department of Permitting Services**

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<http://www.montgomerycountymd.gov/permittingservices>

**Who Can Apply for Mechanical Permits?**

- 1.) Using the [Application for Mechanical Permit](#), the following individuals/entities may apply for and obtain a mechanical permit:
 - i. An individual licensed by the Maryland State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors (<http://www.dlr.state.md.us/license/occprof/heat.html>) subject to the following limitations:
 - ii. Contractor with a master restricted license issued by the Maryland Board of Heating, Ventilation, Air Conditioning, and Refrigeration (HVACR) may exclusively maintain or repair one or more of the following: heating systems, cooling systems, refrigeration systems, ventilation systems, or hydronic systems.
 - iii. Contractor with a master license may provide heating, ventilation, air-conditioning, or refrigeration services. (This does not include installation of propane tanks or piping system, see item 13 below)
Contractor with a Master restricted license may provide services in only one of the following areas:
- 2.) The property owner of a single-family dwelling while that will be conducting heating, ventilation, air-conditioning, or refrigeration services work within their home.
- 3.) An individual who is building a single-family dwelling in which that individual will reside while practicing heating, ventilation, air-conditioning, or refrigeration services on or within that dwelling.
- 4.) An employee of a public utility company regulated by the Public Service Commission, when engaged in:
 - i. the development, construction, maintenance, or repair of electric or gas facilities located in the State; or
 - ii. the construction, maintenance, or repair of electric or gas appliances in the service area of the public utility.
- 5.) Subject to § 9A-403(a) of the Annotated Code of Maryland, an employee of the United States government, the State government, a local government, or an independent agency while that employee is practicing heating, ventilation, air-conditioning, or refrigeration services on or within buildings or structures owned or solely occupied by the United States government, the State government, a local government, or an independent agency.
- 6.) An individual employed in the installation, maintenance, alteration, repair, or replacement of self-contained appliances requiring not more than 225 volts or 25 amperes of electrical current.
- 7.) An individual possessing a master electrician's license issued by the State or any county, when engaged in the installation, alteration, service, repair, or replacement of individually controlled electric resistance heat.
- 8.) An individual possessing a master plumber's license issued by the State, Baltimore County, or the Washington Suburban Sanitary Commission when providing heating, ventilation, air-conditioning, or refrigeration services on hydronic heating systems.
- 9.) An individual possessing a license to practice engineering when providing heating, ventilation, air-conditioning, or refrigeration services in connection with the practice of engineering.
- 10.) An individual who installs, alters, remodels, maintains, or repairs oil burners exclusively while employed by a supplier of home heating fuel.
- 11.) An individual regularly employed by the owner of property, or the owner's agent, to engage in maintenance and repair work.
- 12.) An individual installing wood-burning prefabricated fireplaces or stoves
- 13.) A state-licensed master plumber or a certified propane gas fitter when installing propane tanks and piping system. (A mechanical HVAC contractor is not authorized to install propane tanks and piping system)