



DPS

**Montgomery County
Department of Permitting Services**

2425 Reedie Drive, 7th floor
Wheaton, MD 20902
240-777-0311 or 311 in Montgomery County
montgomerycountymd.gov/dps



Inspection Checklist

Family Daycare Home - Fire Safety Checklist

Maximum of 8 children, no more than 4 under the age of two.

FCC Name: _____

Address: _____

Primary Contact Name: _____ Phone: _____

Email: _____ Inspector: _____

Date: _____ Date of Last Inspection: _____

Outstanding Violations: Yes No ****No operational permits**** Year of Construction: _____

Home is sprinkled? Yes No

- House numbers should be a minimum of 5" in height and visible from the street.
- Lights should be provided by exit doors.
- Each bathroom and bedroom doorknob should be unlockable from outside the room.
- The house should be free from obvious electrical hazards.
- Extension cords should not be used on a permanent basis.
- Heating equipment should be in good working condition.
- The house must have an escape plan that shows two ways out from each sleeping, living, or dining room.
- The primary means of escape must lead directly outside. Each level must have a primary means of escape.
- Exit doors in un-sprinkled basements must be within 8 feet of ground level (no bulkhead doors permitted).
- Sliding doors:
 - No more than one lock. Door cannot require a key or special knowledge to open.
 - No draperies, screens or storm doors that can impede exit.
 - The outside surface cannot be more than one 8-inch step lower than the inside.
 - Daily, before daycare use, the door shall be tested to ensure it is operating properly.
 - The door tracks shall be cleared of snow and freezing rain and opened to ensure proper operation.
- All napping areas should be equipped smoke and CO alarms appropriate for the age/type of the home in accordance with State and local regulations.
- Fire drills should be practiced and documented every 30 days for fire marshal review.
- Escape windows (if sprinkled, secondary escape is not required):

Measure the window when it is open. The window opening must meet all the following:

- Must be a minimum of 20 inches in width.
- Must be a minimum of 24 inches in height. Minimum opening area is 5 sq. ft.
- If the bottom of the window opening is more than 44 inches from the floor, one step may be permanently attached to the wall. The step can be no more than 7 inches tall.

Apartment Buildings

- Apartment building management must approve family daycares.
- The common hallway must have a **smoke detector** that is part of the building fire alarm.

NOTES: