



DPS

**Montgomery County
Department of Permitting Services**

255 Rockville Pike, 2nd Floor
Rockville, MD 20850-4166
Phone: 311 in Montgomery County or (240)777-0311
Fax: (240)777-6262
<http://www.montgomerycountymd.gov/permittingservices>



Application for Stormwater Management Concept

Stormwater Concept Application # _____

A. Project Information

Project Name/Subdivision: _____ Property Size/Area: _____ Acres

Property Address/Location: _____
Address City/State Zip

B. Owner/Applicant Information

Name _____
Property Owner's name

Mailing Address _____
City State Zip Code

Cell Telephone _____ Work Telephone _____ Email _____

C. Engineer Information

Name _____
Firm Name and/or Contact Person

Mailing Address _____
City State Zip Code

Cell Telephone _____ Work Telephone _____ Email _____

D. Type of Application (Check One)

See "Stormwater Management Concept Application Categories" on the reverse of this application for explanation.

- Stormwater Concept Site Development Stormwater Management Plan
- Combination Concept/Site Development Stormwater Management Plan
- SPA Preliminary Water Quality Plan (PWQP) SPA Final Water Quality Plan (FWQP)
- SPA Combination PWQP/FWQP SPA Water Quality Inventory

E. Type of Submittal (Check One)

- New** **Resubmittal*** **Revision*** **Reconfirmation***

* For Resubmittal, Revision and Reconfirmation provide original Stormwater Concept #: _____

Preliminary Plan # (if applicable): _____ Watershed Name/Class (I-IV): _____

Lot(s): _____ Block(s): _____ Parcel(s): _____

Subdivision: _____ Municipality: _____

I declare and affirm, under penalty of perjury, that to the best of my knowledge, information and belief all matters and facts in this application are correct. I declare that I am the owner of the property or duly authorized to make this application on behalf of the owner.



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Signature: _____

Signature Property Owner or Authorized Agent

Printed Name

Date

E. Conditions of Approval

At a Minimum, All Stormwater Management Concept applications must include:

1. Completed application with original signature.
2. Description of application fee category and determination of fee amount submitted separately and attached to the application.
3. Check made payable to Montgomery County, MD.
4. One (1) cover letter with justification for the proposed Stormwater Management Concept.
5. One (1) copy of grading or site plan which include:
 - A. Vicinity map.
 - B. Existing and proposed grading.
 - C. Impervious areas and improvements.
 - D. Existing and proposed drainage areas. Location of study points used for calculations. If flows beyond study points converge off-site, give distance to convergence.
 - E. Off-site drainage and outfalls.
 - F. Downstream conditions.
 - G. If the site drains to an existing storm drain system, provide a schematic drawing of the storm drain layout on 200' scale topography detailing the system from the point of inflow to the existing outfall.
 - H. The proposed development showing streets; parking lots; topography; 100-year floodplain (cite study approval authority) and flow paths; existing or proposed easements for storm drains, sewers, and other utilities; building locations; locations of springs, seeps and wetlands; and major soils groups.
 - I. In Special Protection Areas (SPA) One copy of the plans, computations and a sediment control concept must be submitted to the following agencies: DPS, DEP Watershed Management and MNCPPC (Environmental).
6. One (1) copy of notifications to downstream property owners, with receipts, per Executive Regulation 7-02AM.
7. One (1) copy of **approved** Natural Resources Inventory and Forest Stand Delineation for developments that are required to go through preliminary or site plan review.
8. The location, type, and hazard class of all proposed on-site stormwater management facilities, including preliminary design. Topography, profiles, and cross sections as necessary to show that the design is feasible and that the correct design assumptions are used.
9. Results of in-place soil testing. Refer to Montgomery County "Soil Testing Guidelines for Stormwater Management Practices".
10. One (1) copy of computations showing the adequacy of existing public or private drainage systems.

GENERAL NOTES:

1. Incomplete or improperly prepared submissions will be returned without review.
2. The application package must be submitted in sets and all plans must be folded **no larger than 8-1/2" x 14"**.
3. **If the project is located in a designated "Special Protection Area" contact MCDPS for additional requirements.**
4. Applications are not considered received until they are accepted for review.
5. DPS may require additional information as deemed necessary during the review process.

STORMWATER MANAGEMENT CONCEPT APPLICATION CATEGORIES:

Stormwater Concept – The first stage of review for projects that will be going to Site Plan. Followed by Site development Concept prior to Site Plan approval.

Site Development Stormwater Concept – The final conceptual review stage for projects that will be going to Site Plan.

Combination Concept/Site Development – For all projects that are not going to Site Plan, or for projects that are going through a combined Preliminary/Site Plan process.

SPA PWQP - The first stage of review for Special Protection Area projects that will be going to Site Plan. Followed by FWQP prior to Site Plan approval.

SPA FWQP - The final conceptual review stage for Special protection Area projects that will be going to Site Plan.

Combination SPA PWQP/FWQP - For all projects that are not going to Site Plan, or for projects that are going through a combined Preliminary/Site Plan process or are going to Mandatory Referral.

SPA Water Quality Inventory – A conceptual stormwater and sediment control review – for Special Protection Area projects exempt from PWQP/FWQP requirements.