



DPS

**Montgomery County
Department of Permitting Services**

255 Rockville Pike, 2nd Floor
Rockville, MD 20850-4166
Phone: 311 in Montgomery County or (240)777-0311
Fax: (240)777-6262
<http://www.montgomerycountymd.gov/dps>



Guidelines - Well Permit Plan

An application package for a Well Permit must include (1) a completed application, (2) two copies of a scaled site plan and (3) appropriate fee(s).

Plan Requirements

The site plan **must be to scale** (1:20 to 1:100 scale range, all standard scales are acceptable) include the following:

- Proposed well site(s)
- Topography lines/contours at either 2 foot or 5 foot intervals
- Locations of all existing structures on the property
- Locations of all proposed improvements on the property
- Locations of any existing well and/or septic system on the property, if applicable
- Locations of all wells and septic systems within 100 feet of subject property lines
- Domestic well setback requirements:
 - 100 feet from all septic systems/septic reserve areas, or identifiable sources of contamination
 - 30 feet from any part of a building with a foundation
 - 10 feet from tennis court, swimming pool, deck, porch, etc.
 - 15 feet from any road or right-of-way
 - 10 feet from all property lines and driveways

Special conditions/notes

- For geothermal wells, please refer to the *Guideline for Geothermal Well Systems* for setbacks and other plan requirements.
- Prior to submission of an application for a building permit for a new home or a septic permit, the property must already have an approved water supply, either service confirmation from WSSC or a drilled water well with well completion report already submitted to the Well and Septic office