



## DEPARTMENT OF PERMITTING SERVICES

**Marc Elrich**  
*County Executive*

**Mitra Pedoeem**  
*Director*

### **POLICY FOR 50% REDUCTION OF STORMWATER MANAGEMENT BONDS**

The Department of Permitting Services will consider a onetime 50% reduction of the stormwater management portion of the bond posted for a sediment control permit. It must be demonstrated and certified by the engineer of record that substantial completion of the stormwater management facilities has occurred. The following procedures will be used:

- Submit an email request to your sediment control inspector **and** to Permit Technician Manager Crystal Roberts [crystal.roberts@montgomerycountymd.gov](mailto:crystal.roberts@montgomerycountymd.gov) to request the bond reduction and so that the appropriate fee can be loaded and paid; This will initiate the bond reduction process. Payment of fee does not guarantee a reduction to the bond.
- Include in the email a **signed** and **sealed** letter from your certifying engineer stating that the stormwater structures are constructed in accordance with the approved plans and the remaining bond amount would be sufficient to complete any outstanding stormwater management construction including as-builts. The request must include the sediment control permit number.
- The Sediment Control inspector will submit an inspection report to the field supervisor and if appropriate, will indicate all stormwater management structures are constructed in general conformance with the approved plans and the engineer's certification letter.
- The Sediment Control/SWM Field Supervisor will review the request and notify the appropriate DPS permitting staff to complete the bond reduction process. If bond reduction is not granted, the inspector or field supervisor will notify the applicant and/or engineer of the decision.
- It typically requires 4-6 weeks for receipt of a cash bond refund or a bond reduction approval letter.
- Please contact your sediment control inspector if you have any additional questions.



