



**Montgomery County  
Department of Permitting Services**

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**STANDARD WORDING FOR INITIAL STEPS OF  
SEQUENCE OF CONSTRUCTION ON  
SEDIMENT CONTROL PLANS FOR SITES EXEMPT FROM  
THE FOREST CONSERVATION LAW**

Effective for all sediment control permit applications dated on or after March 1, 2016.

1. Prior to clearing of trees, installing sediment control measures, or grading, a preconstruction meeting must be conducted on-site with the Montgomery County Department of Permitting Services (MCDPS) sediment control inspector (240) 777-0311 (48 hours notice), the Owners representative, and the site Engineer. **In order for the meeting to occur, the applicant must provide one paper set of approved sediment control plans to the MCDPS sediment control inspector at the preconstruction meeting. If no plans are provided, the meeting shall not occur and will need to be rescheduled prior to commencing any work.**
2. The limits of disturbance must be field marked prior to clearing of trees, installation of sediment control measures, construction, or other land disturbing activities.
3. Clear and grade for installation of sediment control devices.
4. Install sediment control devices. Traps and basins shall be constructed prior to construction of any earth dikes that convey drainage to a trap and/or basin.
5. Once the sediment control devices are installed, the permittee must obtain written approval from the MCDPS inspector before proceeding with any additional clearing, grubbing, or grading.

NOTE 1: All sequences should call for the permittee to obtain written approval from MCDPS inspector, prior to the removal of any sediment control device.

NOTE 2: Any site that has a proposed storm drain diversion proposed should have its Sequence of Construction state the following:

- 1) The construction of the diversion in the storm drain construction step; and
- 2) once the drainage area is stabilized, the storm drain system must be flushed, any temporary pipes removed, and the construction or unblocking of any permanent pipes.