



**DPS** | Montgomery County  
Department of Permitting Services  
**YOUR PROJECT PARTNER**

### **DPS Advisory Committee Meeting Minutes**

**Thursday, March 20, 2025**

**4:30 p.m. (Virtual) Microsoft Teams**

#### **DPSAC Members**

Chair Dean Packard; Vice Chair Neil Blanc; Karem Carpio; Rexie Fernando; Nasser Kamazani; Arquilla Ridgell; Mark Rittenberg; Sean Soboloski; Rebecca Torma; Sharon Wilder; and Debra Wylie.

#### **DPS Staff**

Director Rabbiah Sabbakhan, Deputy Director Ehsan Motazedi, Land Development Division Chief Linda Kobylski, Customer Support & Outreach Division Chief Gail Lucas, Zoning Division Chief Victor Salazar and Senior Executive Administrative Aide Leah Ortiz.

**The meeting was called to order at 4:33 p.m.**

**Approved draft minutes from the January 16 meeting.**

**Zoning Division Chief Victor Salazar provided an overview of the division, its role, responsibilities and its accomplishments. A discussion took place regarding general permitting questions related to zoning and well & septic permits.**

**Universal Design Build:** Legislation is initiated by the County Council or the County Executive's Office. DPS is considering an administrative change to increase accessibility to legislative changes. The Committee was asked to recommend changes to the code during the 2024 cycle.

**ePlan Update:** The upgrade to ProjectDox 9.4 began on March 27. Projects from the previous version can be found on a second tab on the applicant's home page but will be inactive. The applicant will need to contact DPS to have those projects manually switched to the upgraded version.

**AI in Permitting:** The director shared possible AI integrations to the permitting process. He noted several cities and states that have adopted similar AI programs and stressed the importance of finding programs that can generate accurate information.

**Design for Life (DFL):** Gail Lucas, Division Chief, Customer Support & Outreach, asked the Committee to recommend design professionals and contractors who can be vetted as DFL Professionals as DPS is creating a list to provide to DFL customers.

**DPS Policy Changes and Proposed Regulations:** Land Development is working on revising Chapters 19 and 27 to include an Administrative Warrant, which will allow DPS to present evidence of an environmental hazard on a property that is denying access for inspection.

**The meeting adjourned at 5:38 p.m.**

**The next meeting will be held on May 15, 2025, at 4:30 p.m.**